



THE UNIVERSITY OF BURDWAN

DIRECTORATE OF DISTANCE EDUCATION

INSTRUCTIONS REGARDING ONLINE ADMISSION FOR REAPPEARING STUDENTS of M.A./M.COM Part-II EXAMINATION- 2017

1. Candidates are directed to read the instructions carefully before the Form Fill-up. After read and understand the instructions, filled in the required fields properly and submit it.
2. After filling in the required fields in the Online Reappearing Form, system will generate a Bank Challan for online reappearing students and then students have to deposit the requisite fees as mentioned in the Challan to a nearest branch of **State Bank of India**. Then candidates have to log on to his/her online Reappearing Form once again (**within Two working days of submission of Reappearing Form**) for insertion of the Journal No., Branch Code, Branch Name and Date of Deposition given by the bank on the Challan. The Online Reappearing Form will be treated incomplete without insertion of the Journal No. given by the bank after making payment of the requisite fees.
3. **The requisite fees for Reappearing are as follows :**
 - A. ₹ 500 for Internal Assessment (IA) paper(s).
 - B. ₹ 500 for one or two paper(s).
 - C. ₹ 1000 for more than two papers.
 - D. ₹ 200 as late fee.
 - E. ₹ 500 as incidental charge for Study centre(s) except BURDWAN centre.
4. After verification of the payment details by our office (Minimum 2 days required for verification of the bank payment details from the date of payment details inputted by the students) the candidates are directed to re-login the system and have to take print out of the said application form.
5. Candidates are directed to visit the **DDE Administrative Office / Study Centres** with the **Application Form** along with the following documents:
 - a. **Original Bank Challan (University Copy).**
 - b. **Photocopy of Enrolment Card.**
 - c. **Photocopy of B.U. Registration Certificate.**
 - d. **Photocopy of Part-II Mark sheet / Part – II Admit Card (examination 2016)**

Schedule for Re-appearing of M.A/M.COM Part–II Exam 2017

Academic Session: 2014-2016 (Through On-Line System)

Date of On-Line Form Fill up

Sl.No	Subject(s)	Date(s)
1.	Bengali, English, Sanskrit, History, Pol. Science, Philosophy & Commerce	06.03.2017 to 08.03.2017

❖ Late Fee ₹.200/- will be applicable on & from 09.03.2017 up to 15 days before commencement of the said examination

Date of form submission (All study Centre including DDE, B.U)

Sl.No.	Subject(s)	Roll. No.	Date(s)
1.	English	101502000017 to 101502000811	20.03.2017
2.	Bengali	101501000001 to 101501000876 101501000877 to 101501002458	20.03.2017 21.03.2017
3.	Sanskrit	101503000002 to 101503000455 101503000456 to 101503001134	22.03.2017 23.03.2017
4.	History	101504000001 to 101504000463 101504000464 to 101504001003	22.03.2017 23.03.2017
5.	Philosophy	101506000011 to 101506000246 101506000248 to 101506000662	22.03.2017 23.03.2017
6.	Pol. Science	101505000001 to 101505000324	23.03.2017
7.	Commerce	101507000002 to 101507000280	23.03.2017

- **NB: Manual Challan and Form will not be accepted for the session 2014-2016 & No more permission of Form fill up will be grant 15 days before commencement of Part – II Examination – 2017.**

Our Website:
<http://dde.buruniv.ac.in>

Director