



# DIRECTORATE OF DISTANCE EDUCATION THE UNIVERSITY OF BURDWAN

## Instructions regarding Online Admission to M.Sc. Sem-II in Computer Science programmes Session: 2016-2018

- 1) Candidates need to login to his / her student profile.
- 2) Candidates have to click on the Semester-II (Session: 2016-2018) admission button.
- 3) Candidates will fill-up the admission form.
- 4) Candidates once click, system will automatically generate the Bank Challan for the Semester Admission and have to take print out of the Bank Challan for online admission and deposit the requisite fees as mentioned in the Challan to the nearest branch of **SBI**. Further the candidates have to Re-login (within 7 days of submission of application form) to insert the Journal No., Branch Code, Branch Name and Date of Deposition given by the Bank on the Challan. The online application will be treated incomplete without or wrong insertion of the Journal No. given by the bank after making payment of the requisite fees. Requisite fees are given below –

**a) For M.Sc. in Computer Science : Course Fee ₹. 10,000/-**  
**Examination Fee ₹. 1,000/-**  
**Incidental Charge for Study Centre ₹. 500/- \***  
**Late Fee : Rs.200/-**

(\* If the candidate admitted at the study centre except Burdwan Centre)

- 5) After verification of the Journal No. By our office the candidates are directed to take a print out of the application form.
- 6) Candidates need to visit the **DDE Administrative Office, “Vidyasagar Bhavan” / Study Centres** with the application form along with the following documents –
  - a) Bank Challan (University Copy & Student Copy)
  - b) Self signed xerox of Enrolment Card
  - c) Self signed xerox copy of Sem-I Admit Card (for Sem-II Admission).
  - d) Self signed xerox copy of BU Registration Certificate.
- 7) After submitting the documents the candidates will be provided the study materials on the same day if available.

P.T.O

**N.B. Expelled candidates may be submitted Sem-II application forms but RA candidates are not submitted Sem-II application forms before the decision of the disciplinary committee of the Dept. of the Controller of Examinations, BU.**

### **Schedule of Online Form Fill up and submission**

Without Late Fee (Form fill up) : 24.11.2017 to 30.11.2017

**Late fee will be applicable on & from 01.12.2017 to 15days before commencement of the said Examination**

**Date of form submission : 08.12.2017**

(Applicable for all study centre along with B.U. centre) :

**Our Website:**

**<http://www.dde.buruniv.ac.in>**

**Director**