



# THE UNIVERSITY OF BURDWAN

## DIRECTORATE OF DISTANCE EDUCATION

VIDYASAGAR BHAVAN, GOLAPBAG, PURBA BARDHAMAN, WEST BENGAL – 713104

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### Instruction regarding Counselling and Original Documents verification of the Waiting list candidates (Fresher & In-Service) to the B.Ed programme, Session 2017-2019

1. Waiting list candidates need to visit the DDE Administrative Office with all the original documents for Counselling and Original documents verification as per scheduled mentioned in the SMS/E-mail or website.

**Date of Counselling and Original Documents verification (Till availability) of the Waiting list candidates**

**(Fresher & In-Service):**

SUBJECT(s) 1 <sup>st</sup> Method	DATE & TIME
Sanskrit, Geography, Political Science, Education, Commerce	16.01.2018 11:30 am to 3 pm
History, Life Science, Physical Science & Mathematics	17.01.2018 11:30 am to 3 pm
Bengali	18.01.2018 & 11:30 am to 3 pm
English	19.01.2018 11:30 am to 3 pm

2. During verification the candidates must produce the following documents in original :
  - a. Bank Challan – University Copy and Student Copy (Registration).
  - b. Admit Card of S.F. or equivalent examination.
  - c. Marksheet of S.F. or equivalent examination.
  - d. Marksheet of H.S. or equivalent examination.
  - e. Marksheet of UG examination.
  - f. Marksheet of PG examination (as the case may be).

- g. Certificate of MPhil/PhD (as the case may be).
  - h. **Marksheet and Certificate of NCTE Recognised Programme.**
  - i. B.U. Registration Certificate (applicable for BU students).
  - j. Caste certificate /PWD certificate.
  - k. Joining Letter and Teaching Experience Certificate (for In- Service candidate).
  - l. Aadhaar Card (as the case may be).
3. Admission will be finalised after the verification of original documents and depositing the requisite Course Fees along with above mentioned documents. If false information is provided by any candidate, his/her application will be cancelled and in that case course fees will not be refunded.
4. Selected candidates from Waiting List need to re-login on the system and take a copy print out of the Bank Challan for Online admission and deposit the requisite fees as mentioned in the Challan to the nearest branch of **SBI**. After that candidate are directed to log on to his / her online form once again to insert the details of Journal No., Branch Code, Branch Name and Date of Deposition given by the Bank on the Challan. The online application will be treated incomplete without insertion of the Journal No. given by the bank after making payment of the requisite fees. After the verification of the payments details by our office (Minimum 3 days required for verification of the bank details from the date of payment details imputed by the students) candidate must upload his/her recent clear (light colour background) **colour passport size photograph** (without signature) **and signature** (black or blue pen) separately.
5. After uploading the photograph and signature, **candidates need to take print out of the application form.**
6. **Selected candidates need to visit the DDE Administrative Office with all the original documents for Admission along with the Application Form print out as per scheduled.**
7. During the Admission candidates must produce the following documents in **original and photocopies** (Xerox):
  - a. Application Form
  - b. Bank Challan – University Copy (Both Registration & Admission).
  - c. Admit Card of S.F. or equivalent examination.
  - d. Marksheet of S.F. or equivalent examination.

- e. Marksheet of H.S. or equivalent examination.
- f. Marksheet of UG examination.
- g. Marksheet of PG examination (as the case may be).
- h. Certificate of MPhil/PhD.
- i. Marksheet and Certificate of NCTE Recognised Programme.
- j. B.U. Registration Certificate (applicable for BU students).
- k. Caste certificate /PWD certificate.
- l. Joining Letter and Teaching Experience Certificate (for In- Service candidate).
- m. Aadhaar Card (as the case may be).

### **8. Date of Admission (Fresher's & In-Service):**

SUBJECT (s) 1 <sup>st</sup> Method	DATE & TIME
<b>Sanskrit, Geography, Political Science, Education, Commerce, History, Life Science, Physical Science &amp; Mathematics</b>	<b>29.01.2018 &amp; 30.01.2018</b> <b>11:30 am to 2:30 pm</b>
<b>Bengali &amp; English</b>	<b>31.01.2018 &amp; 01.02.2018</b> <b>11:30 am to 2:30 pm</b>

### **9. Migration and Registration of Students from other universities:**

- a) Students of other universities seeking for admission M.A/M.Sc./M.Com/B.Ed/MBA courses must get themselves registered under this University by 2017 for Mathematics, Computer Science & MBA Programmes by February 2018, for M.A/M.Com/B.Ed courses at the latest, failing which their admission is liable to be cancelled. After obtaining the Enrolment Number from the Directorate they will also be required to submit application, through prescribed form (one for Inward Migration and the other for regular Registration) , to be downloaded from the Directorate Website for registration along with self-signed documents like –
- b) Photocopy of the Marksheet of the last examination passed i.e., B.A. /B.Sc. /B.Com. / Bridge course/M.A. etc. (as the case may be),
- c) Photocopy of the Admit Card of Madhyamik/Secondary Examination
- d) Photocopy of the Enrolment Card of the Directorate
- e) A self-signed attested passport size photograph to be affixed on the space provided in the form.
- f) Photo copy of the challan (Student copy) of course fee as proof of deposit of the requisite fee of ₹.200 Candidates will be required to furnish migration certificate in original from the university last attended. Candidates must submit the forms completed in all respects personally at the Directorate or Study Centres. Submission of forms by post to the Directorate is not allowed.

### **10. Restoration of Registration number of former B.U. students:**

- a) Burdwan University graduates, who meanwhile migrated to any other University for academic reasons, must get their original B.U Registration Number restored by November 2017 for Mathematics & Computer Science Programmes by February 2018 for M.A. / M.Com. / B.Ed. Courses in the manner as stipulated in the relevant University rules.
- b) However, they will be required to submit the Restoration form to be downloaded from the Directorate website for Restoration furnishing Migration Certificate in original from the University last attended along with original B.U. Registration Certificate. They must submit the attested Photocopy of the Registration certificate to the Directorate as soon as they receive it in the 'Restored' form.

## **11. ELIGIBILITY CRITERIA**

**Candidates are eligible if they have (For both Fresher's & In-Service).**

- a) Diploma in Pre-School Education (DPSE) or
- b) Diploma in Elementary Education (PTT) or
- c) Bachelor of Elementary Education (B.El.Ed.) or
- d) Diploma in Physical Education (D.P.Ed.) or
- e) Bachelor of Physical Education (B.P.Ed.) or
- f) Diploma in Elementary Education (D.El.Ed.) or
- g) Diploma in Arts Education (Visual Arts/Performing Arts)

**Candidates with at least 45% marks at UG or PG level.**

Reservation and relaxation in marks as per norms.

Candidates who have completed D.EL.Ed. in (2 years) ODL mode and Montessori are not eligible for this course.

### **EXPLANATION**

**A student admitted to 1<sup>st</sup> year B.Ed. programme during the session 2017-2019 shall get the consecutive chances to appear at the Part-I Examination of 2018, 2019, and 2020 and at the Part-II Examination of 2019, 2020 and 2021.**

### **FEES DETAILS**

1. **COURSE FEES: ₹ 25000** (Rupees Twenty Five Thousand) per Part (say, Part – I/Part – II)
2. **REGISTRATION/RESTORATION FEES: ₹ 200** (Rupees Two Hundred) only for other University students.

**Director**

