**FORMAT OF APPLICATION FOR Ph.D. RECIPIENT**

To

The Jt. Registrar

The University of Burdwan

P.O. – Rajbati, Dist. – Purba Bardhaman

West Bengal – 713104

***Sub: Registration for attending the ensuing University Convocation on 12.02.2019***

Sir/Madam,

I beg to inform you that I am a recipient of Doctoral Degree and intend to attend the above Convocation to be held on **February 12th, 2019**.

My name may please be included in the list of intending candidates for attending the Convocation.

***Particulars are given below:***

1) Name in block letters:

2) Name in Bengali version:

3) Ph.D./D.Sc./D.Litt. degree awarded: Arts/Science/Medicine ( \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

(Subject)

4) Date of award:

5) Present mailing address for communication and Mobile no.:

6) Photo-copy of the Provisional Certificate (Ph.D. /D.Sc. /D.Litt.):

7) A self-addressed envelope (11” X 5”) and recent Passport photo (two copies) are enclosed.

Yours faithfully,

**(Signature with date)**