



THE UNIVERSITY OF BURDWAN
DIRECTORATE OF DISTANCE EDUCATION

**Instructions regarding online admission to B.Ed. Part- II programme for the
academic session: 2017-2019**

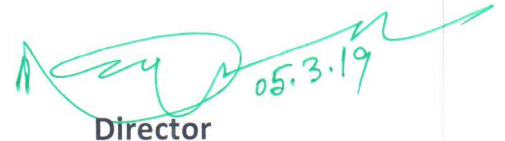
- 1) Candidates need to log in to his / her student profile.
- 2) Candidates need to click on the Part- II admission button.
- 3) Candidates will fill-up the admission form according to his / her first method paper.
- 4) Candidates once click, system will generate the Bank Challan for the Part- II Admission and they are to take print out of the Bank Challan for online admission and deposit the requisite fees as mentioned in the challan to the nearest branch of SBI. A candidate is to log on to his / her online form once again (within 7 days of submission of application form) to insert the Journal No., Branch Code, Branch Name and Date of Deposit given by the bank on the challan. The online application will be treated incomplete without insertion of the Journal No. given by the bank after making payment of the requisite fees **Rs. 25,000/- (including all)**.
- 5) After verification of the Journal No. the candidates are requested to re-login the system and upload his / her signature (Black / Blue pen). After uploading the signature, the candidates need to take print out of the application form.
- 6) Candidates need to visit the DDE Administrative Office with the Part-II application form along with the following documents –
 - a) Original Part-II Bank Challan (University Copy & Student Copy).
 - b) Original & self signed photocopy of Enrolment Card.
 - c) Self signed photocopy of B.Ed. Part- I Admit Card.
 - d) Original & self signed photocopy of BU Registration Certificate.
- 7) After submitting the documents the admission of Part-II will be finalized and Study materials will be issued (if available).

Schedule of Online Form Fill up and submission

Online Form fill up (without Late Fee) : 11.03.2019 to 16.03.2019

Late fee will be applicable on & from 17.03.2019 to 15 days before commencement of Examination.

Date of form submission : 31.03.2019 & 01.04.2019


05.3.19

Director