



THE UNIVERSITY OF BURDWAN
DIRECTORATE OF DISTANCE EDUCATION

INSTRUCTIONS TO FILL – IN ONLINE POST PUBLICATION REVIEW FORM IN M.A. & M.COM.
PART-I &II EXAMINATION - 2018

1. (a) A candidate may apply for Post Publication Review of his/her answer-scripts in a maximum number of 50% of theoretical papers appeared in each part, irrespective of marks obtained by the candidate in those papers, **provided he/she has secured at least 35% marks in aggregate of the remaining theoretical paper(s) not asked for Post Publication Review (for M.A/M.Com).**
- (b) This is in connection with the Post Publication Review of Theoretical Papers of the candidates who appears at three / two /one paper(s) in any part of his / her examination availing his/her 2nd/3rd chance under Distance mode.
- (c) It may be proposed that a candidate who appears at three / two /one paper(s) in any part of his/her examination under Distance mode availing his/her 2nd/ 3rd chance may apply for Post Publication Review of maximum two/one paper(s) respectively irrespective of marks obtained by the candidate in those / that paper(s), provided he/she has secured at least 30% marks in aggregate (in Whitten part only) of the remaining theoretical paper(s) not asked for Post Publication Review. The candidate who appears only in single paper in any part of his/her examination availing 2nd/3rd chance, may apply for Post Publication Review for that paper only, irrespective of marks obtained by him/her in that paper (**Written part only**).
2. Candidates are directed to read the instructions carefully before the Form Fill-up. After reading and understanding the instructions, please fill in the required fields properly and submit it.
3. After filling the required fields in the Online Post Publication Review form, system will generate a bank challan for online Post Publication Review and then students have to deposit the requisite fees as mentioned in the challan to a nearest branch of **State Bank of India**. Then candidates have to log on to his/her online Post Publication Review form once again (**within Two days of submission of Post Publication Review Form**) to insert the Journal No., Branch Code, Branch Name and Date of Deposit given by the bank on the Challan. The online Post Publication Review Form will be treated incomplete without insertion of the Journal No. given by the bank after making payment of the requisite fees. **The requisite fees for Post Publication Review are as follows:**
- a. ₹ 150 for each paper or each Half.
- b. ₹ 100 as late fee.

3. After verification of the payments details by our office (**Minimum 2 working days required for verification of the bank payment details from the date of payment details inputted by the Students**) the candidates are directed to re-login the system and to take print out of the said application form.

4. Candidates are directed to visit the **DDE Administrative Office / Study Centres** with the **Application Form** along with the following documents:

- a) **Original Bank Challan (University Copy & Student Copy).**
- b) **Photocopy of Enrolment Card.**
- c) **Original & Photocopy of B.U. Registration Certificate.**
- d) **Photocopy of Part-I/Part-II Mark sheet (which is applicable).**

Schedule of Post Publication Review for:

M.A. & M.Com. Part-I & Part-II

Date of On-Line Form Fill up

Sl.No.	Part	With/Without Late Fee	Date(s)
1.	M.A & M.Com. (Part-II)	Without Late Fee	01.07.2019 to 05.07.2019
		With Late Fee	06.07.2019
2.	M.A & M.Com. (Part-I)	Without Late Fee	08.07.2019 to 12.07.2019
		With Late Fee	13.07.2019

Date of form submission (All study Centres including DDE, B.U)

Sl.No	Subject(s)	Date of submission	
		Part-II	Part-I
1.	Bengali	12.07.2019 & 13.07.2019	17.07.2019 & 18.07.2019
2.	English	12.07.2019	17.07.2019
3.	Sanskrit	13.07.2019	18.08.2019
4.	History	13.07.2019	18.08.2019
5.	Pol. Science	15.07.2019	19.07.2019
6.	Philosophy	15.07.2019	19.07.2019
7.	Commerce	15.07.2019	19.07.2019

Our Website: <http://www.dde.buruniv.ac.in>


Director