



THE UNIVERSITY OF BURDWAN

Directorate of Distance Education

INSTRUCTIONS TO FILL – IN ONLINE POST PUBLICATION REVIEW FORM IN MBA

SEM-III EXAMINATION-2017 (Session: Jan, 2016 to Dec, 2017)

SEM-III EXAMINATION-2017 (Session: July, 2015 to June, 2017)

SEM-III EXAMINATION-2017 (Session: July, 2016 to June, 2018)

1. (a) A candidate may apply for Post Publication Review of his/her answer-scripts in a **maximum number of 50% of theoretical papers appeared in each semester examination** in the prescribed Online Form. But he/she must have to **secure a minimum aggregate of 35% of the total marks in theoretical part of the particular semester.**
(b) There is no scope of Post Publication Review of Practical Paper(s) / Term Paper(s) / Project Paper(s) / Internal Assessment / Viva-Voce/ Grand Viva / Field Report / Survey Report, if any.
2. Candidates must fill in the form carefully before submission.
- A. After filling in the required fields in the Online Post Publication Review form Students are advised to complete the payment through online. Dashboard for students show payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) NEFT / RTGS, (v) Cash Challan.
Any one option from above is to be chosen for making payment.
- B. Candidates are to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking) for online deposit **or** (ii) print-out of successful **NEFT Challan or** (iii) print-out of **Bank Challan** after depositing the requisite fees as mentioned in the Challan by cash to any branch of **Allahabad Bank**.
3. **The requisite fees for Post Publication Review are as follows :**
 - I. **₹ 150 for each paper.**
 - II. **₹ 100.00 as late fee.**
4. Candidates are directed to visit the DDE Administrative Office with the Application Form along with the following documents:
 - a) Online Payment Receipt/Original Bank Challan (Depositor's Copy & Payee's Copy)
 - b) Photocopy of Enrolment Card.
 - c) Original & photocopy of B.U. Registration Certificate.
 - d) Photocopy of Semester-III mark sheet

Schedule of Online Form Fill up for Review of MBA Sem-III examination,2017

(Session: Jan, 2016 to Dec, 2017)

<u>Subject</u>		<u>Date</u>
MBA SEM-III	(Without late fee) :	11.01.2020 to 15.01.2020
	(With late fee) :	16.01.2020 & 17.01.2020

(Session: July, 2015 to June, 2017)

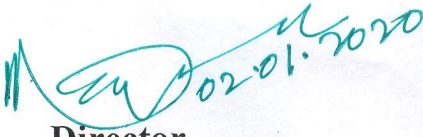
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(Session: July, 2016 to June, 2018)

<u>Subject</u>		<u>Date</u>
MBA SEM-III	(Without late fee) :	18.01.2020 to 22.01.2020
	(With late fee) :	23.01.2020 & 24.01.2020

Date & Time of Submission of Online Review Form (All)

<u>Subject</u>	<u>Date</u>	<u>Time</u>
MBA SEM-III	30.01.2020	12 noon to 2 pm


Director