



THE UNIVERSITY OF BURDWAN

DIRECTORATE OF DISTANCE EDUCATION

Revised Notification for Online Admission to MBA programmes Semester-II (Session: July, 2019 to June, 2021) CBCS

- 1) Students are required to **sign in** by using Application ID/Enrolment No. and Password.
- 2) Candidates have to click on the Semester- II admission TAB and fill up the admission form.
- 3) **Candidates have to choose only one specialization from the followings:**
 - a. **Financial Management.**
 - b. **Marketing Management.**
 - c. **Human Resource Management.**
 - d. **System & Operations Management.**
- 4) Then dashboard for students will open up and will show payment options i.e. **'Pay online'**. After clicking **'Pay online'** the student will get the following options: (i) **Debit Card**, (ii) **Credit Card**, (iii) **Net Banking**, (iv) **NEFT / RTGS**, (v) **Cash Challan**. Any one option from above is to be chosen for making payment.
- 5) Candidates are directed to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking/Bank Challan) of online deposit and/or (ii) print-out of successful **NEFT Challan** or (iii) print-out of **Bank Challan** after depositing the requisite fees as mentioned in the Challan by cash to any branch of **Allahabad Bank**.

Requisite fees for MBA Semester-II are given below:-

- a. **Course Fee ₹ 15000/-**
- b. **Examination Fee ₹ 1000/-**
- c. **Late Fee: ₹ 200/-**

Schedule of Online Form Fill-up

Sl.No.	Semester	Session	Date
1.	MBA SEM-II	July,2019 to June,2021	10.06.2020 to 17.06.2020
	Admission with Late Fee		18.06.2020 to 30.06.2020

Date of Online Form Submission

The hard copy of Semester-II Admission form should reach Directorate of Distance Education, The University of Burdwan, Golapbag, Bardhaman, Dist-Purba Bardhaman, Pin-713104 through speed post / courier by 06.07.2020. After that no form will be accepted. Deposit will not be accepted in any way by coming directly to the office due to pandemic **COVID-19**.

Candidates are directed to send Application Form along with the following documents:

- a) Online Payment Receipt and Original Bank Challan (Depositor's Copy & Payee's Copy) if payment made through Bank Challan.
- b) Self-signed photo copy of Enrolment Card.
- c) Self-signed photo copy of Semester-I Admit Card.
- d) Self signed photo copy of BU Registration Certificate.

Date of issuance of study materials will be notified later on through our DDE website.

N.B. Expelled candidates may submit Semester-II application forms but RA candidates can not submit Semester-II application forms before the decision of the disciplinary committee of the Dept. of the Controller of Examinations, BU.

Director