



THE UNIVERSITY OF BURDWAN
Directorate of Distance Education

**INSTRUCTIONS TO FILL – IN ONLINE POST PUBLICATION REVIEW FORM IN
MBA**

SEM-III EXAMINATION-2018 (Session: Jan, 2017 to Dec, 2018)

SEM-III EXAMINATION-2018 (Session: July, 2017 to June, 2019)

1. (a) A candidate may apply for Post Publication Review of his/her answer-scripts in a **maximum number of 50% of theoretical papers appeared in each semester examination** in the prescribed Online Form. But he/she must have to **secure a minimum aggregate of 35% of the total marks in theoretical part of the particular semester.**
(b) There is no scope of Post Publication Review of Practical Paper(s) / Term Paper(s) / Project Paper(s) / Internal Assessment / Viva-Voce/ Grand Viva / Field Report / Survey Report, if any.
2. Candidates must fill in the form carefully before submission.
 - A. After filling in the required fields in the Online Post Publication Review form Students are advised to complete the payment through online. Dashboard for students shows payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) NEFT / RTGS, (v) Cash Challan.
Any one option from above is to be chosen for making payment.
 - B. Candidates are to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking) for online deposit **or** (ii) print-out of successful **NEFT Challan or** (iii) print-out of **Bank Challan** after depositing the requisite fees as mentioned in the Challan by cash to any branch of **Allahabad Bank**.
3. The requisite fees for Post Publication Review are as follows: ₹ 150 for each paper.

Schedule of Online Form Fill up for Review of MBA Sem–III examination,2018

| Sl.No. | Semester | Session | Date |
|--------|-------------|--------------------------|--------------------------|
| 1. | MBA SEM-III | Jan, 2017 to Dec, 2018 | 10.06.2020 to 12.06.2020 |
| 2. | MBA SEM-III | July, 2017 to June, 2019 | 15.06.2020 to 17.06.2020 |

Date of Submission of Online Review Form (All)

The P.P Review application form should reach Directorate of Distance Education, The University of Burdwan, Golapbag, Bardhaman, Dt- Purba Bardhaman, Pin- 713104 through speed post/ courier by 25.06.2020. After that no P.P Review application form will be accepted. Deposit will not be accepted in any way by coming directly to the office due to pandemic COVID-19.

Candidates are directed to send Application Form along with the following documents:

- Online Payment Receipt/Original Bank Challan (Depositor's Copy & Payee's Copy)
- Self attested Photocopy of Enrolment Card.
- Self attested photocopy of B.U. Registration Certificate.
- Self attested Photocopy of Semester-III mark sheet/Print copy of marks statement available at Examination & Result menu in DDE website.


25.6.2020
Director