



THE UNIVERSITY OF BURDWAN

DIRECTORATE OF DISTANCE EDUCATION

GOLAPBAG - BARDHAMAN

WEST BENGAL – 713104

MODIFIED INSTRUCTIONS REGARDING DOCUMENTS VERIFICATION OF THE WAIT LISTED (Fresher & In-Service) CANDIDATES TO THE B.Ed. (ODL) PROGRAMME (Session: 2019-2021)

- 1) Wait Listed candidates are directed to send all required documents (photo copy) within **05.08.2020** through **SPEED POST** due to **COVID-19 Pandemic** to the following address:
To
The Director,
Directorate of Distance Education
The University of Burdwan
'Vidyasagar Bhavan', Golapbag,
Bardhaman, P.O. Rajbati,
Dist. - Purba Bardhaman-713104, W.B
- 2) For verification the candidates must send **self signed photocopies** (Xerox) of the following documents.
 - a. Online Payment Receipt/ Bank Challan of ₹500/-
 - b. Admit Card/Pass Certificate of Madhyamik or equivalent examination
 - c. Mark sheet of Madhyamik or equivalent examination
 - d. Mark sheet of H.S. or equivalent examination
 - e. Mark sheet of UG examination
 - f. Mark sheet of PG examination (as the case may be)
 - g. Certificate of MPhil/Ph.D.
 - h. B.U. Registration Certificate (applicable for BU students)
 - i. Caste certificate
 - j. PWD certificate (applicable for PWD candidates)
 - k. Mark sheet and Certificate/Provisional Certificate of **NCTE** Recognised Programme **(through face to face mode)**
 - l. Appointment Letter (for In-Service candidates) and Teaching Experience Certificate or Self declaration of teaching experience.
- 3) The process of verification of provisional documents for admission will run till vacancy in the relevant list exists.



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Candidates are eligible if they have (For both Fresher's & In-Service) (through face to face mode)

- a. Diploma in Pre-School Education (DPSE) or
- b. Diploma in Elementary Education (PTT) or
- c. Bachelor of Elementary Education (B.El.Ed.) or
- d. Diploma in Physical Education (D.P.Ed.) or
- e. Bachelor of Physical Education (B.P.Ed.) or
- f. Diploma in Elementary Education (D.El.Ed.) or
- g. Diploma in Arts Education (Visual Arts/Performing Arts)
- h. Others (recognised by NCTE)

**** Candidates who have completed D.El.Ed. or similar NCTE recognised programme in (2 years) ODL mode and Montessori are not eligible for this course.**

- 4) After the provisional verification of documents, selected candidates would be advised via SMS and Email to re-login on the system and upload his/her recent clear (light colour background) **colour passport size photograph** (without signature) and **signature** (black or blue pen) separately and complete the payment for Part-I admission through online. Dashboard for students show payment options i.e. **'Pay online**, After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) NEFT / RTGS, (v) Cash (through Allahabad bank challan). Any one option from above is to be chosen for making payment.
- 5) Candidates are directed to take a print-out of the **Application Form** and **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking/bank challan) for online deposit or print-out of successful **NEFT Challan** or print-out of **Bank Challan** after depositing the requisite fees as mentioned in the Challan by cash to any branch of **Allahabad Bank** and send the Application Form along with all documents through **SPEED POST** to the above mentioned address.



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- 6) Verification of original documents will be done after restoration of normalcy post COVID-19 pandemic. Admission at any time may be cancelled for submission of documents which are found not tallying with original documents afterwards.

FEES DETAILS

- 7) **COURSE FEES:** ₹25000/- (Rs Twenty Five Thousand) per year (say, Part – I/Part – II).
8) **REGISTRATION/RESTORATION FEES:** ₹200/- (Rs Two Hundred) only for other University students.
9) After the provisional admission the candidates will be provided the study materials later on.

Cancellation of admission on other grounds

All admissions are provisional and admission of a student may be cancelled by the University **(without refund of the course fee deposited)** at any stage after verification, on any of the grounds mentioned below:

- i) Non-fulfilment of basic eligibility criteria for admission.
- ii) if there is any suppression of information or detection of false information supplied at any stage even after admission ;
- iii) for gross misconduct / indiscipline ; and
- iv) for adoption of unfair means at the examination hall.

Candidates themselves may, however, choose to discontinue their studies at any point of time for private reasons and may apply for withdrawal or cancellation of their admission / enrolment. While the University may not object to granting any such prayer, no claim for refund of course fee will be entertained in any case as per NCTE/UGC/University rules.


Director