



# THE UNIVERSITY OF BURDWAN

## Directorate of Distance Education

### GUIDELINE FOR ONLINE ADMISSION FOR STUDENTS REAPPEARING AT M.A/M.Sc. in MATHEMATICS (Semester-I) EXAMINATION – 2019

(For the academic session: 2018-2020 and 2017-2019)

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1. Candidates are directed to read the instructions carefully before the Form Fill-up. After reading and understanding the instructions, fill in the required fields properly and submit it.
  
- 4) Candidates must fill in the form carefully before submission. After filling in the required fields in the Online Reappearing form Students are advised to complete the payment through online. Dashboard for students show payment options i.e. **'Pay online**. After clicking 'Pay online' the student will get the following options:  
(i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) NEFT / RTGS, (v) Cash Challan.  
Any one option from above is to be chosen for making payment.
  
- 5) Candidates are to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking) for online deposit or (ii) print-out of successful **NEFT Challan** or (iii) print-out of **Bank Challan** after depositing the requisite fees as mentioned in the Challan by cash to any branch of **Allahabad Bank**.

#### The requisite fees for Reappearing are as follows:

- A. ₹ 500 for one or two paper(s).
- B. ₹ 1000 for more than two papers.
- C. ₹ 500 for Internal Assessment.
- D. ₹ 200 as late fee.
- E. ₹ 500 as incidental charge for Study centre(s) except BURDWAN centre.

## Date of On-Line Sem-I Re-appearing Form Fill up

Subject(s)	Dates	
	Without Late Fee	With Late Fee
Mathematics (Sem-I)	16.12.2020 to 19.12.2020	20.12.2020

## Date of Semester-I Re-appearing Form Submission

The hard copy of Sem-I Review Form must reach Directorate of Distance Education, The University of Burdwan, Golapbag, Bardhaman, Dist- Purba Bardhaman, Pin-713104 through speed post (applicable for Bardhaman centre only) and students of other study centres must submit their documents to their respective centres within **31.12.2020**. After that no form will be accepted.

Candidates are directed to send the following documents:

- a. Semester-I Re-appearing Application Form.
  - b. Online Payment Receipt/Original Bank Challan (Depositor's Copy)
  - c. Self signed photocopy of Enrolment Card
  - d. Self signed photocopy of Sem-I Admit Card.
  - e. Self signed photocopy of BU Registration Certificate.
  - f. Complete Postal Address Sticker of the Candidate (2 nos).
- if the original copy of the mark sheet does not reach by post till the time of filling the Re-appearing form, then paper wise mark statement can be seen while filling the Re-appearing form through student login.

\*\* Candidates are advised to mention the semester & Enrolment No. on the top of the envelope.

*20/12/2020*  
Director