

MBA 2nd Semester Examination, Dec 2019 (DDE)

[Session: Jan 2019- Dec 2020]

Subject- Human Resource Management and Skill Development

Paper – MBD-202

Time-3 Hours

Full Marks: 80

The figures in the margin indicate full marks.

*Candidates are required to give their answers in their own words
as far as practicable*

Group-A

Answer any six questions

5×6=30

1. “Human Resource Management is a general management function shared by HRM managers, functionaries or specialists”—Elucidate the statement.
2. Briefly summarise the need and scope of human resource development (HRD).
3. Discuss, in brief, the process of job evaluation.
4. Describe the process of collective bargaining.
5. Establish a relationship between degree of managerial skills and levels of management.
6. Briefly explain the role of ‘feedback’ in communication.
7. Discuss, in brief, the informal channel of communication.
8. Provide the outline of an inter-office memorandum (memo) for the organization ABC Ltd.

Group-B

Answer any five questions

10×5=50

9. Briefly discuss any two techniques each under on-the-job and off-the-job training methods that are employed in modern organizations.
10. Write short notes on the following:
 - (i) Human Resource Audit.
 - (ii) Human Resource Information System.
11. Briefly describe the different types of industrial disputes that are prevalent in Indian industries.
12. Discuss the various components of employee compensation that are commonly provided by manufacturing organizations.
13. Effective Communication is a two-way process---Discuss.
14. Discuss the gateways to effective communication.
15. State and discuss different elements of non-verbal communication.