ANNEXURE - 4(b)

(B) DETAILS OF INFRASTRUCTURE AT HQ AND RC/SC :

1. A four storied building, spread over 8 acre of land (Total Carpet Area = 60,000 sq. ft.);
2. Administrative Block :
   - Director's Chamber = 1;
   - Assistant Directors' Chamber =2;
   - Director's Secretariat =1;
   - Finance Section;
   - Computer System Room;
   - Subject Desks (Bengali, English & Political Science, Sanskrit & Commerce, History & Philosophy, Math & All Professional Subjects);
   - Diploma / Certificate Issuing Counte ;
   - SC / ST Cell;
   - Store = 2;
3. Academic Block :
   - Lecture Hall = 13;
   - Chamber of faculty members = 8;
   - Computer Lab =2;
   - Screen Touch KIOSK;
4. Library Block :
   - Chamber of Librar/-in-charge;
   - Reading Room = 1;
   - Xerox Counter = 1;
   - Book issuing Counter = 1.
   - The Stacks
5. Multimedia Studio = 1;
6. Information Centre = 1;
7. Conference Hall = 1;
8. Auditorium = 1;
9. Canteen = 1;
10. Cycle Stand = 2;
11. Bank Building (SBI Golapbag Branch);
12. Beautiful Gardens.

IV. INFRASTRUCTURE AT HEADQUARTERS

1. Total Built-up area for ODL activity: **Total carpet area of 60,000 sq. ft. (4 storied building, spread over 8 acres of land) enclosed = As Annexure C.**

Provide a copy of master plan of the SOU/DEI giving details of:

- Administrative block : **One**
- Academic block : **One**
- Library : **One**
- Information centre etc : **One**
- Ware House : **One**
- Studio : **One**
- Counselling rooms : **Thirteen + One Conference Hall + One Auditorium**
- Laboratories : **Two**

3. Computerization/ Digitization status of the following activities (Give details):

- Student Registration / Admission : **Yes**
- Administration and Finance : **Yes**
- Academic activities : **Yes**
- Student Support System : **Yes**
- Evaluation : **Yes**

4. Library facilities

- Number of books –
  - a) Discipline wise : **12500 (approx)**
  - b) Related to Distance education : **200 (approx)**
- Number of Journals-
  - (a) Discipline-wise :
  - (b) Related to Distance education :
- Facilities available to learners

Book-lending	**Only reading facilities**
CD/audio/video cassettes	√
Internet facility	√
Reprography	√
Any other	

D. C. Academic Complex - Building

ANNEXURE – J(ii)

Ground Area.

G.F. About 1600 m² (Excl. sub-sta.)

1st fl. " 1805 m²

2nd fl. " 1428 "

3rd fl. 227 m² + 19(8") = 1423 m²