

THE UNIVERSITY OF BURDWAN
DEPARTMENT OF THE CONTROLLER OF EXAMINATIONS
Rajbati, Purba Bardhaman

**GUIDELINE REGARDING THE INTERNAL ASSESSMENT OF MA/M.Sc.
SEMESTER – IV & II EXAMINATION, 2019(DDE) IN MATHEMATICS (OLD
PATTERN) IN VIEW OF COVID-19 PANDEMIC.**

1. Every student should preferably have their own email id & mobile no. for sending answer scripts through **GOOGLE FORM** to be specified by the DDE, BU.
2. Before appearing the said examination, **students will have to download individual Examination Admit Card showing details of courses for which they are eligible to take their examination.** Without any such valid document issued in his/her name, the examination will be treated as invalid and no result will be published for that examination. Besides, no examinee is eligible to take examination in any Subject or Course/ Paper that is not mentioned in the Admit Card. If taken, as per rule the said examination will be treated as invalid.
3. Examinees should use separate answer-sheet for each paper (**answer of each paper should be limited to one A4 size page**) for writing the answers and are asked to fill in the Roll number, Paper/Unit and Subject very carefully at the top of the page and have to sign at the bottom of each answer sheet. The answer script without Roll number and signature **will be treated as incomplete.**
4. For electronic submission, scanned page need to be converted to a single PDF document. The PDF document need to be named after the Roll Number of the examinee (**details are given below**) and attached to the **GOOGLE FORM**. In case of any technical snag while sending the answer script, examinees should immediately contact for any support to the Core Faculty in Mathematics. If answer scripts are not sent electronically to DDE, B.U. within the given time (half an hour), as per rule the examinee may be marked as '**ABSENT**' in respect of the examination of that particular Paper.

FOR APPLIED STREAM:

- I. Answer to the course **MAG401** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: **Roll Number_MAG401**. For example, if your Roll Number is 000123, put the file name **000123_MAG401**. Upload the file in the appropriate field of the Google Form.
- II. Answer to the courses **MAG402 (Unit-I) & MAG402 (Unit-II)** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: **Roll Number_MAG40212**. For example, if your Roll Number is 000123, put the file name **000123_MAG40212**. Upload the file in the appropriate field of the Google Form.
- III. Answer to the course **MAS403** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as : **Roll Number_MAS403** . For example, if your Roll Number is 000123, put the file name **000123_MAS403**. Upload the file in the appropriate field of the Google Form.
- IV. Answer to the course **MAS404** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: **Roll Number_MAS404**. For example, if your Roll Number is 000123, put the file name **000123_MAS404**. Upload the file in the appropriate field of the Google Form.

FOR PURE STREAM:

- I. Answer to the course **MPG401** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put

the file name as : [Roll Number_MPG401](#) . For example, if your Roll Number is 000123, put the file name [000123_MPG401](#). Upload the file in the appropriate field of the Google Form.

- II. Answer to the courses [MPG402 \(Unit-I\) & MPG402 \(Unit-II\)](#) must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: [Roll Number_MPG40212](#). For example, if your Roll Number is 000123, put the file name [000123_MPG40212](#). Upload the file in the appropriate field of the Google Form.
- III. Answer to the course [MPS403 \(Advanced Functional Analysis-II\)](#) must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: [Roll Number_MPS403afa](#). For example, if your Roll Number is 000123, put the file name [000123_MPS403afa](#). Upload the file in the appropriate field of the Google Form.
- IV. Answer to the course [MPS403 \(Differential Geometry of Manifolds-II\)](#) must be written in a single A4 size page. Scan that page and save it in PDF format. While saving the file in PDF format, put the file name as: [Roll Number_MPS403dgm](#). For example, if your Roll Number is 000123, put the file name [000123_MPS403dgm](#). Upload the file in the appropriate field of the Google Form.
- V. Answer to the course [MPS404](#) must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: [Roll Number_MPS404](#). For example, if your Roll Number is 000123, put the file name [000123_MPS404](#). Upload the file in the appropriate field of the Google Form.

The above prescriptions (for both Applied and Pure stream) must be followed strictly. Answer script submitted without following the above prescriptions is liable to be cancelled.

FOR SEM-II STUDENTS:

- I. Answer to the course **MCG201 (Unit-I & Unit-II)** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: **Roll Number_MCG20112**. For example, if your Roll Number is 000123, put the file name **000123_MCG20112**. Upload the file in the appropriate field of the
- II. Answer to the course **MCG202 (Unit-I & II)** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: **Roll Number_MCG20212**. For example, if your Roll Number is 000123, put the file name **000123_MCG20212**. Upload the file in the appropriate field of the Google Form.
- III. Answer to the course **MCG203 (Unit-I & II)** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as : **Roll Number_MCG20312** . For example, if your Roll Number is 000123, put the file name **000123_MCG20312**. Upload the file in the appropriate field of the Google Form .
- IV. Answer to the course **MCG204 (Unit-I & II)** must be written in a single A4 size page. Scan that page and save it in PDF format .While saving the file in PDF format, put the file name as: **Roll Number_MCG20412**. For example, if your Roll Number is 000123, put the file name **000123_MCG20412**.Upload the file in the appropriate field of the Google Form .

The above prescriptions (for the students of Sem-II) must be followed strictly. Answer script submitted without following the above prescriptions is liable to be cancelled.

5. Although students will take examinations from home, they will come under the purview of disciplinary measures on the basis of the examiner's report in case any of them writes/posts anything that might compromise the sanctity of the system which depends mostly on trust and responsibility of learners.

6. **The above provisions shall be applicable only for this current academic session and all pending Exams as one time measure.**

**Controller of Examinations
The University of Burdwan**