



**THE UNIVERSITY OF BURDWAN**  
**DIRECTORATE OF DISTANCE EDUCATION**

**INSTRUCTIONS REGARDING FILL – IN ONLINE POST PUBLICATION REVIEW  
FORM IN MBA, SEM-I EXAMINATION-2019 (CBCS Pattern)  
(Session: July,2019 – June,2021)**

1. (a) A candidate may apply for Post Publication Review of his/her answer-scripts in a **maximum number of 50% of theoretical papers appeared in each semester examination** in the prescribed Online Form. But he/she must have to **secure a minimum aggregate of 35% of the total marks in theoretical part of the particular semester.**

(b) There is no scope of Post Publication Review of Practical Paper(s) / Term Paper(s) / Project Paper(s) / Internal Assessment / Viva-Voce/ Grand Viva / Field Report / Survey Report, if any.

2. Candidates must fill in the form carefully before submission. After filling in the required fields in the Online Post Publication Review form Students are advised to complete the payment through online. Dashboard for students show payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) NEFT / RTGS, (v) Cash Challan.

Any one option from above is to be chosen for making payment.

3. Candidates are to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking) for online deposit **or** (ii) print-out of successful **NEFT Challan or** (iii) print-out of **Bank Challan** after depositing the requisite fees as mentioned in the Challan by cash to any branch of **Allahabad Bank**.

4. **The requisite fees for Post Publication Review are as follows :**

- I. ₹ 150 for each paper.**
- II. ₹ 100 as late fee.**

5. After making required payment candidates are requested to down load his/her Post Publication Review form.
6. The candidate must submit the *Post Publication Review form at DDE, B.U.* along with the following documents:
- a. Original Payment Receipt/Bank Challan (Depositor Copy & Payee Copy).
  - b. Photocopy of Enrolment Card.
  - c. Original & Photocopy of B.U. Registration Certificate.
  - d. Photocopy of mark sheet Sem-I Exam.

**Schedule of Online Form Fill up for Review of MBA Sem-I exam,2019**

<u>Subject</u>		<u>Date</u>
MBA SEM-I	(Without late fees)	: 24.02.2021 to 26.02.2021
	(With late fees)	: 27.02.2021 & 28.02.2021

**Date & Time of Submission of Online Review Form**

<u>Subje</u>		<u>Date</u>		<u>Time</u>
MBA SEM-I	:	08.03.2021	:	12 noon to 2 pm

28/02/2021  
Director