



THE UNIVERSITY OF BURDWAN

DIRECTORATE OF DISTANCE EDUCATION

INSTRUCTIONS REGARDING ONLINE ADMISSION FOR REAPPEARING STUDENTS IN M.A

Part-II EXAMINATION 2021

(Session: 2018-2020 and 2017-2019)

1. Students are directed to read the instructions carefully before the Form Fill-up. After reading and understanding the instructions, the required fields are to be filled in properly and to be submitted.
 - A. If the original copy of the mark sheet does not reach by post till the time of filling the Reappearing form, then paper wise mark statement can be seen while filling the Reappearing form through student login.
 - B. Then dashboard for students will open up and will show payment options i.e. 'Pay online'. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) NEFT / RTGS. Any one option from as above is to be chosen for making payment.
2. Candidates are directed to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking for online deposit and (ii) print-out of successful **NEFT Challan**.

The requisite fees for Reappearing are as follows :

- A. ₹ 500 for one or two paper(s).
- B. ₹ 1000 for more than two papers.
- C. ₹ 500 for I.A. Examination.
- D. ₹ 200 as late fee.
- E. ₹ 500 as incidental charge for Study centre(s) except Bardhaman centre.

Schedule for Re-appearing of M.A Part-II Exam, 2021 in English

Date of On-Line Form Fill up

SI.No.	Part	With/Without Late Fee	Date(s)
1	II	Without Late Fee	21.04.2021 to 30.04.2021
		With Late Fee	01.05.2021 to 04.05.2021

Candidates are directed to visit the CDOE/DDE Administrative Office or respective Study Centres with the Application Form along with the following documents:

- a) Print-out of Online Payment Receipt.
- b) Self signed photocopy of Enrolment Card.
- c) Original & Self signed photocopy of BU Registration Certificate.
- d) Self signed Photocopy of Part-II Admit Card.
- e) Self signed Photocopy of Part-II Mark sheet/Print copy of marks statement available at **'Examination & Result'** menu in DDE website (not applicable for absentee candidates).

Date & Time for Form Submission

Sl.No.	Part	Date	Time
1.	II	12.05.2021	12 noon to 2 pm

N.B. Expelled candidates may submit Part-II application forms but RA candidates can not submit Part-II application forms before the decision of the disciplinary committee of the Dept. of the Controller of Examinations, BU.


6.4.2021
Director