

THE UNIVERSITY OF BURDWAN
DEPARTMENT OF THE CONTROLLER OF EXAMINATIONS
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**GUIDELINE REGARDING THE MA/M.Sc. SEMESTER – III EXAMINATION, 2019(CDOE)
IN MATHEMATICS (OLD PATTERN) IN VIEW OF COVID-19 PANDEMIC.**

1. Every student should preferably have their own Email ID & Mobile no. for sending answer scripts by **E-mail to the E-mail ID specified by the CDOE, BU.**

2. Before appearing the said examination, students will have to **download individual Examination Admit Card** showing details of courses for which they are eligible to take their examination. Without any such valid document issued in his/her name, the examination will be treated as invalid and no result will be published for that examination. Besides, **no examinee is eligible** to take examination in any Subject or Course/ Paper/Half that is not mentioned in the Admit Card. If taken, as per rule the said examination will be treated as invalid.

3. **Soft copy of the front page of the answer script to be used for writing answers.** Use of the front page provided by the CDOE,BU is compulsory and since there is no scope of checking the information, examinees are asked to fill in the blanks like Roll number, Registration number, Course/ Paper and Subject very carefully. **The answer script will be treated as incomplete without a properly filled-in front page, and is therefore, liable to be rejected.**

4. **Pattern of question paper**

Full marks- 50: Seven questions (each of 10 marks) will be given, out of which five questions are to be answered.

Full marks- 45: Seven questions (each of 9 marks) will be given, out of which five questions are to be answered.

Full marks- 27: Five questions (each of 9 marks) will be given, out of which three questions are to be answered.

Full marks- 18: Three questions (each of 9 marks) will be given, out of which two questions are to be answered.

The distribution of such questions will depend on the full marks of the course/paper. **Questions will be made available on CDOE website (BLENDED MODE QUESTION PAPER MENU) at least half an hour before** the commencement of the examination of each day.

5. As it is a **blended open book examination**, there will be no objective type question and the timing will be restricted to **2 hours** irrespective of course or paper.
6. Examinees will have to submit their own hand-written answer scripts electronically to the Mail ID specified by the CDOE, BU **in a single PDF file** (Page sequence: Front page followed by Page numbers 1,2,3,4...) within the stipulated time (as mentioned in the exam schedule/Admit Card) for each day's examination. Blind/orthopedically disabled examinees may approach the University through the Director, CDOE with details of their scribe for approval. **The Examinees should be very much careful in typing the correct mail ID (as described in the Admit card also)** while submitting the answer scripts electronically.

The Email IDs for submitting the answer scripts are

PURE STREAM	
Paper Code	Email Id
MPG301(I)	ddebmathematics11@gmail.com
MPG301(II)	ddebmathematics12@gmail.com

MPG302(I)	ddebumathematics13@gmail.com
MPG302(II)	ddebumathematics14@gmail.com
MPG303(I)	ddebumathematics15@gmail.com
MPG303(II)	ddebumathematics16@gmail.com
MPS304(AFA)	ddebumathematics17@gmail.com
MPS304(DGM)	ddebumathematics18@gmail.com
MPS305	ddebumathematics19@gmail.com
APPLIED STREAM	
Paper Code	Email Id
MAG301	ddebumathematics20@gmail.com
MAG302(I)	ddebumathematics21@gmail.com
MAG302(II)	ddebumathematics22@gmail.com
MAG303(I)	ddebumathematics23@gmail.com
MAG303(II)	ddebumathematics24@gmail.com
MAS304	ddebumathematics25@gmail.com
MAS305	ddebumathematics26@gmail.com

7. Examinees are to answer the question by downloading the front page of the answer script from the CDOE website. Examinees should use **A4 sheets** for writing the answers. Examinees will be able to use **maximum Five (5) pages for each unit and Ten (10) pages for each paper as answer scripts excluding front page for each unit/paper. The filled-in front page along with the additional sheets is to be scanned as a single file in PDF format and need to be save the same PDF file with Roll Number and name of the paper/unit (name of the PDF file has to be like this: ROLL NO_PAPER CODE) and to be sent to the designated Email ID.**

As example, if the roll number of the student is 1234567890, then the pattern of

PURE STREAM	
Paper Code	File name has to be
MPG301(I)	1234567890_mpg301i
MPG301(II)	1234567890_mpg301ii
MPG302(I)	1234567890_mpg302i
MPG302(II)	1234567890_mpg302ii
MPG303(I)	1234567890_mpg303i
MPG303(II)	1234567890_mpg303ii
MPS304(AFA)	1234567890_mps304afa
MPS304(DGM)	1234567890_mps304dgm
MPS305	1234567890_mps305
APPLIED STREAM	
Paper Code	File name has to be
MAG301	1234567890_mag301
MAG302(I)	1234567890_mag302i
MAG302(II)	1234567890_mag302ii
MAG303(I)	1234567890_mag303i
MAG303(II)	1234567890_mag303ii
MAS304	1234567890_mas304
MAS305	1234567890_mas305

After completion of the examination on each day, examinees be asked to submit scanned copy of the own hand written (or written by approved scribe) answer script through Email to the designated Email I.D. **within half an hour after the examination completed.**

8. **In the Subject field of the Email, Roll Number and paper/unit are to be written (first Roll No., then Paper/Unit).** In case of any technical snag while sending the answer scripts, examinees should immediately contact the **Core Faculty, Math** through Mobile Phone **(8250576882)** to resolve the issue. If answer scripts are not sent electronically to CDOE, B.U within the given time (half an hour), as per rule the examinee may be marked as **'ABSENT'** in respect of the examination of that particular Paper / Course.
9. Students will have to give an undertaking regarding maintenance of sanctity of examination and acquaintance with the rule by signing the Front Page of the answer script. During sending of the answer script electronically, **a screenshot of the sent mail is to be preserved. In case of traffic-jam in delivery, if necessary, this will be referred to in resolving disputes regarding late submission.**

The above prescriptions (for both Applied and Pure stream) must be followed strictly. Answer script submitted without following the above prescriptions is liable to be cancelled.

10. Although students will take examinations from home/own place, they will come under the purview of disciplinary measures on the basis of the examiner's report in case any of them writes/posts anything that might compromise the sanctity of the system which depends mostly on trust and responsibility of learners.

GUIDELINE FOR INTERNAL ASSESSMENT:

1. Every student should preferably have their own email id & mobile no. for sending answer scripts through **GOOGLE FORM** to be specified by the CDOE, BU.

2. For Pure Stream:

Answer of MPG301 (I & II) together should be limited to one A4 size page,

Answer of MPG302 (I & II) together should be limited to one A4 size page,

Answer of MPG303 (I & II) together should be limited to one A4 size page,
Answer of MPS304 (AFA or DGM) should be limited to one A4 size page,
Answer of MPS305 should be limited to one A4 size page.

For Applied Stream:

Answer of MAG301 should be limited to one A4 size page,
Answer of MAG302 (I & II) together should be limited to one A4 size page,
Answer of MAG303 (I & II) together should be limited to one A4 size page,
Answer of MAS304 should be limited to one A4 size page,
Answer of MAS305 should be limited to one A4 size page,

Examinees are asked to **fill in the Roll number, Paper and Subject very carefully** at the top of the page and have to sign at the bottom of each answer sheet (**see the sample answer script**). The answer script without Roll number and signature **will be treated as incomplete.**

3. Examinees will have to submit their own hand-written answer scripts electronically through **GOOGLE FORM** to be specified by the CDOE, BU in a single PDF file within the stipulated time (as mentioned in the exam schedule). Blind/orthopedically disabled examinees may approach the university through the Director, CDOE with details of their scribe for approval.
4. For electronic submission, scanned page need to be **converted to a single PDF** document. The PDF document need to be named after the Roll Number of the examinee (**details are given below**) and attached to the **GOOGLE FORM**. In case of any technical snag while sending the answer script, examinees should immediately contact for any support to the **Core Faculty in Mathematics (8250576882)**. If answer scripts are not sent electronically to CDOE, B.U. within the given time (**within half an hour after the examination completed**), as per rule the examinee may be marked as '**ABSENT**' in respect of the examination of that particular Paper.

Upload the file in the appropriate field of the Google Form by following the pattern of the file name as given below.

As example, if the roll number of the student is 1234567890

PURE STREAM	
Paper Code	File name has to be
MPG301(I & II) together	1234567890_mpg301iii
MPG302(I & II) together	1234567890_mpg302iii
MPG303(I & II) together	1234567890_mpg303iii
MPS304(AFA or DGM)	For AFA: 1234567890_mps304afa For DGM: 1234567890_mps304dgm
MPS305	1234567890_mps305
APPLIED STREAM	
Paper Code	File name has to be
MAG301	1234567890_mag301
MAG302(I & II) together	1234567890_mag302iii
MAG303(I & II) together	1234567890_mag303iii
MAS304	1234567890_mas304
MAS305	1234567890_mas305

The above prescriptions (for both Applied and Pure stream) must be followed strictly. Answer script submitted without following the above prescriptions is liable to be cancelled.

- Although students will take examinations from home, they will come under the purview of disciplinary measures on the basis of the examiner's report in case any of them writes/posts anything that might compromise the sanctity of the system which depends mostly on trust and responsibility of learners.

The above provisions shall be applicable only for this current academic session as one time measure.

Controller of Examinations