

**CENTRE FOR DISTANCE AND ONLINE EDUCATION  
THE UNIVERSITY OF BURDWAN**



**APPLICATION FORM (for the Post of Teachers)**

Advt. No.....dt.....

**To  
The Director  
Centre for Distance and Online Education  
The University of Burdwan  
Rajbati, Burdwan 713 104**

Sir,

I beg to apply for the post of .....in terms of your advertisement as referred to above. The requisite particulars are given below.

1. Name in full (Block Letter) .....
2. (a) Father's/Husband's name & Occupation.....  
(b) Mother's name & Occupation .....
- (c) Phone/Mobile No. ....
- (d) E-mail: .....
3. Postal address in full .....  
(Communication) .....  
.....
4. Permanent address .....  
.....  
.....
5. Date of Birth (in Christian era) .....  
Age on the date of application .....
6. Category to which he/she belongs\*  
(\*evidence to be produced) (Please tick): GEN SC ST OBC-A OBC-B
7. Whether physically handicapped: .....  
(If yes, please submit copy of proof thereof)
8. Religion .....
9. Marital status .....
10. Whether a citizen of India .....

11. Whether the candidate has been outside India, If so, the following particulars should be given:

Country Visited	Date of Visit	Duration of Visit	Purpose of Visit

12. What languages (including Indian language) can you read, write or speak?

Read only	Speak only	Read and Speak	Read and Write

13. Bank Details :

- (a) Name of the Account Holder:
- (b) Name of the Bank :
- (c) Account Number :
- (d) IFSC code:

14. Particulars concerning academic career commencing with matriculation or equivalent examination to be stated chronologically. Failure at any examination or in any term must be specifically mentioned:

Particulars	Madhyamik/Equivalent	H.S./Equivalent	Bachelor's Degree	Master's Degree
Qualifications (Exams)				
Division/Grade or Class				
Year of passing				
% of Marks / CGPA				
Main Subjects				
Board/University				
Any other information e.g. particulars of any prizes, medals, obtained at the University				

15. (a) Whether NET/SLET/GATE Qualified: .....

If so, give details .....

(b) Details of API score according to latest UGC norm (Be enclosed in separate sheets):

16. (a) Details of any advanced Post-graduate work or published papers, Copies of papers should be furnished, if possible:

No. of Papers:

(i) National: .....

(ii) International: .....

(iii) Accepted for Publication: .....

(b) Whether acquired/awarded Ph D.: Yes/No .....

If yes, (i) Give details mentioning the Name of the supervisor:.....

.....

(ii) The Title of the Thesis: .....

.....

(iii) Whether the Ph.D. awarded as per UGC Regulations 2009: Yes/No ..... If yes, attach Certificate of the concerned University/Institution

(iv) Date of award :

(c) Whether acquired/awarded D.Sc./D.Lit./LLD. Degree.: Yes/No ..... If yes, give the title of the Thesis, Name of the University, Year of award:.....

.....

17. Details of employment since leaving School or College to be stated chronologically, gaps, if any, should be accounted for:

Name of Office/Firm or institution where employed	Date of joining	Date of leaving	Reasons for leaving the previous service	Designation of post held and whether permanent or temporary	Give details of pay drawn, scale of pay, allowances, etc.

18. If appointed, what notice would be required

before joining the post.....

19. Cash Challan of the University or Crossed Demand Draft bearing No ..... &  
date.....on Burdwan depositing the application fee Rs. ....

20. Particulars of activities, if any, in the University Officers' Training Corps/Indian Territorial  
Force/National Cadet Corps/Games/Sports/Type/Shorthand/Computer, etc.

.....  
.....

23 Name of two referees to whom the candidate is known:

(1) .....

(2) .....

24. Additional Information, if any: .....

.....  
.....  
.....

25. Documents and attested copies of Certificates/Diploma/Degree, etc.

(i) .....

(ii) .....

(iii) .....

(iv) .....

(v) .....

(vi) .....

(vii) .....

#### DECLARATION

I hereby declare that all statements made in this application are true, complete and correct to the best of my  
knowledge and belief. If any information is found to be incorrect at any stage, my application shall be liable  
to be rejected.

.....

Date .....

*Signature in full*

**CENTRE FOR DISTANCE AND ONLINE EDUCATION THE  
UNIVERSITY OF BURDWAN**



**ADVT. NO** .....

**DATE** .....

**PARTICULARS OF CANDIDATES FOR THE  
POST OF**

.....

..... **in the CENTRE FOR DISTANCE AND ONLINE EDUCATION, THE UNIVERSITY OF  
BURDWAN**

1. Name in full ..... (*In block letters*)

.....

2. Present Address ..... (Communication)

.....

3. Permanent Address .....

.....

4. Phone No./Mobile No./e-mail: .....

5. Date of Birth ..... Age .....

6. Academic Career (Stating Percentage of marks in each of the examination)

Examination Passed	Division /Class	Year of passing	University/Board	% of marks /CGPA
Madhyamik/or its equivalent				
H.S or its equivalent				
B.A/B.Sc/B.Com.				
M.A/M.Sc/M.Com.(Pl. mention spl. Paper, if any)				
Others				

7. Any other information ..... (e.g. prizes or medals obtained from the University) .....

8. Particulars of Doctoral Degree , if any .....

9. Details of advanced Post-Graduate work of .....  
published papers .....

10. Present Employment

(i) Employer .....

(ii) Designation held .....

(iii) Present basic pay with scale of pay .....

11. Other emoluments, if any .....

**Signature in full of the applicant**