

**THE UNIVERSITY OF BURDWAN**  
**DEPARTMENT OF THE CONTROLLER OF EXAMINATIONS**  
**Rajbati, Purba Bardhaman**

**GUIDELINE FOR THE INTERNAL ASSESSMENT OF MA/M.Sc.**  
**SEMESTER – IV EXAMINATION,2020(CDOE) IN MATHEMATICS (OLD)**  
**IN VIEW OF COVID-19 PANDEMIC.**

**1. Every student should preferably have their own email id & mobile no. for sending answer scripts through **GOOGLE FORM** to be specified by the CDOE, BU.**

**2. For Pure Stream:**

**Answer of MPG401 should be limited to two A4 size pages,**

**Answer of MPG402(I & II) together should be limited to two A4 size pages,**

**Answer of MPS403(AFA or DGM) should be limited to two A4 size pages,**

**Answer of MPS404 should be limited to two A4 size pages.**

**For Applied Stream:**

**Answer of MAG401 should be limited to two A4 size pages,**

**Answer of MAG402(I & II) together should be limited to two A4 size pages,**

**Answer of MAS403 should be limited to two A4 size pages,**

**Answer of MAS404 should be limited to two A4 size pages.**

**Examinees are asked to **fill in the Roll number, Paper and Subject very carefully** at the top of the page and have to sign at the bottom of each answer sheet (**see the sample answer script**). The answer script without Roll number and signature **will be treated as incomplete.****

- 3. Examinees will have to submit their own hand-written answer scripts electronically through **GOOGLE FORM** to be specified by the CDOE, BU in a single PDF file within the stipulated time (as mentioned in the exam schedule). Blind/orthopedically disabled examinees may approach the university through the Director, CDOE with details of their scribe for approval.**
  
- 4. For electronic submission, scanned page need to be **converted to a single PDF** document. The PDF document need to be named after the Roll Number of the examinee (**details are given below**) and attached to the **GOOGLE FORM**. In case of any technical snag while sending the answer script, examinees should immediately contact for any support to the **Core Faculty in Mathematics(8250576882)** . If answer scripts are not sent electronically to CDOE, B.U. within the given time (**within half an hour after the examination completed**), as per rule the examinee may be marked as '**ABSENT**' in respect of the examination of that particular Paper.**

**Upload the file in the appropriate field of the Google Form by following the pattern of the file name as given below.**

**As an example, if the Roll No. of the student is 1234567890, then**

<b>Paper Code</b>	<b>File name has to be</b>
<b>PURE STREAM</b>	
<b>MPG401</b>	<b>1234567890_mpg401</b>
<b>MPG402(I &amp; II) together</b>	<b>1234567890_mpg402iii</b>
<b>MPS403(AFA)</b>	<b>1234567890_mps403afa</b>
<b>MPS403(DGM)</b>	<b>1234567890_mps403dgm</b>
<b>MPS404</b>	<b>1234567890_mps404</b>
<b>APPLIED STREAM</b>	
<b>MAG401</b>	<b>1234567890_mag401</b>
<b>MAG402(I &amp; II) together</b>	<b>1234567890_mag402iii</b>
<b>MAS403</b>	<b>1234567890_mas403</b>
<b>MAS404</b>	<b>1234567890_mas404</b>

**The above prescriptions (for both Applied and Pure stream) must be followed strictly. Answer script submitted without following the above prescriptions is liable to be cancelled .**

**5. Although students will take examinations from home, they will come under the purview of disciplinary measures on the basis of the examiner's report in case any of them writes/posts anything that might compromise the sanctity of the system which depends mostly on trust and responsibility of learners.**

**The above provisions shall be applicable only for this current academic session as one time measure.**

**Controller of Examinations**