

**8. a. Copy of approval of statutory bodies for PPR of all the proposed programmes.**

Prof. Sourangshu Mukhopadhyay  
Director, CDOE, B.U.



THE UNIVERSITY OF BURDWAN  
Centre for Distance and Online Education  
Golapbag, Burdwan-713104  
West Bengal, India

No. CDOE/Scut/Dec/24/2021-27/101

Date: 05/10/2021

The Programme Project Reports (PPR) of the following programs under the CDOE( previously known as DDE),The University of Burdwan,are given here considered and approved by the Executive Council of the University of Burdwan, held on 19.01.2021,Item No. 258.

1. Master of Business Administration - SYSTEMS, OPERATIONS AND DECISION SCIENCE
2. Bachelor of Education
3. Masters of Arts – Mathematics
4. Master of Science – Mathematics
5. Master of Science - Computer Science
6. Master of Business Administration - Finance Management
7. Master of Business Administration - Human Resource Management
8. Master of Business Administration – Marketing
9. Master of Commerce – Commerce
10. Masters of Arts - Political Science
11. Masters of Arts – Philosophy
12. Masters of Arts – History
13. Masters of Arts – Sanskrit
14. Masters of Arts – English
15. Masters of Arts – Bengali

  
Director  
CDOE, B.U.  
Centre for Distance and Online Education  
The University of Burdwan  
Burdwan - 713104

E-mail: director@dde.buruniv.ac.in  
Website :dde.www.buruniv.ac.in

**THE UNIVERSITY OF BURDWAN**

Extracts from the minutes of the meeting of the Executive Council held on 19.01.2021

**Item No. 258**

To consider the issues regarding compliance of the points as raised by the UGC, DEB in its communication (received by the Registrar via email on Fri, Jan 15, 2021, 15:38) relating to the 'Application of University of Burdwan, WEST BENGAL for recognition of ODL Programmes for 2020-21-Communication of deficiencies/defects in the application for offering ODL programmes'.

**Resolution**

The Council considered the issues regarding compliance of the points as raised by the UGC, DEB in its communication (received by the Registrar via email on Fri, Jan 15, 2021, 15:38) relating to the 'Application of University of Burdwan, WEST BENGAL for recognition of ODL Programmes for 2020-21-Communication of deficiencies/defects in the application for offering ODL programmes' and reports of various committees related to the issues and made the following resolutions.

1. As per UGC Notification (4<sup>th</sup> September, 2020), 'The Directorate of Distance Education' be renamed as 'Centre for Distance and Online Education (CODE)'. The matter be placed before the Court for approval.
2. The Council considered the variance in the resolutions adopted in its meeting under Item Nos. 101 dt. 14-08-2020 and 102 dt. 14-08-2020, and also considered the resolution under Item No. 210 dt. 13.11.2020 relating to the enhancement of pays of Core Faculties and recruitment of Assistant Professor in Directorate of Distance Education, The University of Burdwan and approved the followings:
  - i) The monthly remuneration of each existing Core Faculty working the Directorate of Distance Education, The University of Burdwan be enhanced by an amount of Rs.5000.00 (rupees five thousand only) with effect from 01-01-2021 or the date of their joining, whichever is later.
  - ii) Existing Core Faculties possessing requisite qualifications in their respective subjects as stipulated by the UGC/NCTE/AICTE, as the case may be, be appointed to the post of Assistant Professor (Temporary & Contractual) with same terms & conditions as they are currently abided by as Core Faculty related to renewal of their respective contract with fixed pay (40,000.00 per month). Core Faculties with requisite qualifications have to apply in plain paper (in triplicate) giving all supporting documents against requisite qualifications for Assistant Professor in their respective subjects as stipulated by the UGC/NCTE/AICTE to the Director, Directorate of Distance Education, The University of Burdwan. After being verified the merit of the application by the IQAC of the University and selection committee, as constituted by the Hon'ble Vice-Chancellor, and getting approval of the Executive Council, offer letter will be issued to the respective Core Faculty. All other Core Faculties be given above opportunity when they will fulfill requisite qualifications in their respective subjects as stipulated by the UGC/NCTE/AICTE.
  - iii) Two Assistant Professors (Purely Temporary & Contractual basis) in each subject for which Post Graduate programmes are going on under DDE and seven Assistant Professors (purely Temporary & Contractual basis) + one Associate Professor (purely Temporary & Contractual basis) for B.Ed programme under DDE be recruited on urgent basis. The remuneration of the Assistant Professor (Contractual) would be Rs.40,000.00 per month and the contract would be renewed yearly on the basis of satisfactory performance (performance report to be given by the Director, DDE on the basis of performance report from the Head of the respective Post Graduate Departments of the University). The numbers "two" and "seven" as mentioned above should count the number of existing Core Faculty in the respective subject. That means if currently there is one Core Faculty in a particular subject, only one Assistant Professor (purely Temporary & Contractual basis) would be recruited in that particular subject. The recruitment and other related formalities including service conditions would be carried out by the DDE. The whole matter would be endorsed by the University on the basis of the recommendation of the Advisory Committee of the DDE.
  - iv) Remaining part of the above-stated resolutions related to other matters be left unchanged.
  - v) The matter be moved to the Department of Higher Education, Government of West Bengal for creation of the posts without financial liability purely on temporary and contractual basis on the part of the Government. All financial liabilities would be borne by the DDE, BU.
3. Full-time Director (at the Professor level) be recruited on contract basis with the monthly salary Rs.75,000.00 (Consolidated). The essential qualifications for the post of Director (Contractual) would be same as stipulated by the UGC/AICTE/NCTE for the post of professor. The Council further resolved that advertisement be issued on urgent basis.
4. The Council considered and approved the Programme Project Reports (PPR) of 2018-2019 & 2019-20 of the following programmes under the Directorate of Distance Education, The University of Burdwan:
  - i) M.A./M.Sc. in Mathematics
  - ii) M.Sc. in Computer Science

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- iii) M.A. in English
- iv) M.A. in Bengali
- v) M.A. in Sanskrit
- vi) M.A. in Philosophy
- vii) M.A. in political Science
- viii) M.A. in History
- ix) M.Com
- x) M.B.A
- xi) B.Ed

5. The Council considered proposed staff pattern of the Directorate of Distance Education as follows and approved the same.

**Staffing Norms**

1. Only Open and Distance Learning mode is in practice. Hence the requirement of staff for online programmes is not applicable.
2. Academic Staff Strength

**Existing**

**Requirement**

One Core Faculty / Programme		At least two faculty members (full time) per Open and Distance programme at Professor / Associate Professor / Assistant Professor. The posts (Assistant Professor) are to be created.
<b>Existing</b>	<b>Requirement</b>	<b>Remarks</b>
i) Director	Director	Professor in Additional Charge is in position at present. The process of recruitment is to be initiated.
ii) Nil	Dy. Registrar (01 no.)	Post (Dy. Registrar) is to be created by the E.C.
iii) Asst. Director (02 nos.)	Asst. Registrar (01 no.)	Assistant Director as equivalent to Assistant Registrar in the same scale of pay.
iv) Supervisory Staff as Superintendent (06 nos.)	Section Officer (01 no.)	In position - nil
v) Office Assistant (23 nos.)	Assistant (02 nos.)	In position - 30 kept in abeyance the higher posts of Superintendent and the post of Typist & Sr. Office Assistant
vi) Steno-Typist (01 no.) and Typist (02 nos.)	Computer Operator (02 nos.)	Three Office Assistant who are in position in lieu of Steno-Typist and Typist are equipped in Computer related works.
vii) Fixed Pay employee (10 nos.)	Multi Tasking Staff (02 nos.)	

In this context, the Council further resolved that the matter be placed before the Court.

Draft for approval

Approved

*[Signature]*  
Registrar (Officiating) & Secretary  
Executive Council

*[Signature]*  
Vice-Chancellor & Chairman  
Executive Council