

**MBA Distance (1<sup>st</sup> Semester) Examination, July 2018(DDE)**

**Session: January 2017-December 2018**

**Subject: Principles and Practices of Management**

**Paper: MBD-101**

**TIME-3 hours**

**Full marks: 80**

Candidates are requested to give their answers in their own words as far as practicable.

**Group-A**

Candidates are requested to answer any 6 questions

5x6=30

1. Is Management a profession? Discuss.
2. Distinguish between Management and Administration.
3. Explain the main features of Bureaucratic organization.
4. How does span of control facilitate effective management?
5. Discuss the major tenets of Scientific Principles of Management?
6. Explain briefly the steps involved in planning process.
7. How do the required managerial skills differ in the hierarchy of an organization?
8. Explain the role of manager in managing an organization.

**GROUP-B**

Candidates are requested to answer any 5 questions

10x5=50

9. a) Discuss the levels of management.  
b) Explain the importance of management.
10. a) State the characteristics of Democratic organizations.  
b) Briefly explain the fourteen principles of management proposed by Henri Fayol.

11. a) Explain the various types of planning.  
b) Mention the different types of departmentalization.
12. a) In short, explain the nature of control.  
b) Describe the main features of staffing.
13. a) What is centralization?  
b) Discuss the merits and demerits of centralization.
14. Explain the group development process.
15. Explain the steps involved in the controlling process. Give proper illustration.