



THE UNIVERSITY OF BURDWAN

Centre for Distance and Online Education

INSTRUCTIONS REGARDING ONLINE ADMISSION FOR REAPPEARING STUDENTS OF B.Ed. PART-II EXAMINATION- 2022 (Session: 2019-2021 & 2018-2020)

1. Candidates are directed to read the instructions carefully before the Form Fill-up. After reading and understanding the instructions, please fill in the required fields properly and submit it.
2. After filling in the required fields in the Online Reappearing Form, candidates must fill in the form carefully before submission. After filling in the required fields in the Online Reappearing form Students are advised to complete the payment through online. Dashboard for students shows payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: **(i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) QR code**. Any one option from above is to be chosen for making payment.
3. Candidates are to take a print-out of the **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking/QR code) for online deposit.
4. **The requisite fees for Reappearing are as follows :**
 - A. **Rs.500 for Assignment.**
 - B. **Rs.500 for one or two paper(s).**
 - C. **Rs.1000 for more than two papers.**
 - D. **Rs.500 for Final Teaching.**
 - E. **Rs.200 as late fee.**
5. Candidates are directed to visit the **CDOE Administrative Office** with the **Application Form** along with the following documents:
 - a. **Online reappearing payment receipt.**
 - b. **Photocopy of Enrolment Card.**
 - c. **B.Ed. Part-II Admit Card.**
 - d. **Original & Photocopy of B.U. Registration Certificate.**
 - e. **Photocopy of B.Ed. Part-II Mark Sheet (only for failed students).**

**Schedule of online form fill up for Re-appearing students of B.Ed
Part - II Examination, 2022**

- a) Without Late Fee : 21.12.2022 to 25.12.2022
b) With late Fee : 26.12.2022 & 27.12.2022

Date of Submission of Reappearing Form: 28.12.2022

Time: 12 noon to 2 pm

Sd/-

Director