



THE UNIVERSITY OF BURDWAN

Centre for Distance and Online Education

INSTRUCTIONS REGARDING ONLINE ADMISSION FOR REAPPEARING STUDENTS OF B.ED. PART-I EXAMINATION- 2022 (Session: 2019-2021 only)

1. Candidates are directed to read the instructions carefully before the Form Fill-up. After reading and understanding the instructions, please fill in the required fields properly and submit it.
2. After filling in the required fields in the Online Reappearing Form, candidates must fill in the form carefully before submission. After filling in the required fields in the Online Reappearing form Students are advised to complete the payment through online. Dashboard for students shows payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: **(i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) QR code**. Any one option from above is to be chosen for making payment.
3. Candidates are to take a print-out of the **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking/QR code) for online deposit.
4. **The requisite fees for Reappearing are as follows :**
 - A. ₹ 500 for one or two paper(s).
 - B. ₹ 500 for Micro Teaching
 - C. ₹ 1000 for more than two papers.
 - D. ₹ 500 for Assignment.
 - E. ₹ 200 as late fee.

Schedule of Online Form Fill-up

Part	Subject	Late/Without Late Fees	Date
I	B.Ed.	Without Late Fees	02.01.2023 to 06.01.2023
		With Late Fees	07.01.2023 & 08.01.2023

5. After making required payment candidates are advised to take print out of the said application form and online payment receipt.
6. Candidates are directed to visit the **CDOE, B.U. Administrative Office** with the **Application Form** along with the following documents:

Reappearing application Form – Part-I

- a. **Copy of Online Payment Receipt.**
- b. **Self-signed photocopy of Enrolment Card.**
- c. **Self-signed photocopy of Part-I Admit Card.**
- d. **Original & Self-signed photocopy of BU Registration Certificate.**
- e. **Self-signed Photocopy of Part-I mark sheet (only for failed students).**

Date of Submission of Reappearing Form: 11.01.2023

Time: 12 noon to 2 pm

Director