



THE UNIVERSITY OF BURDWAN

Centre for Distance and Online Education

INSTRUCTIONS REGARDING ONLINE ADMISSION FOR REAPPEARING STUDENTS OF M.A. IN POLITICAL SCIENCE, M.Sc. IN MATHEMATICS, COMPUTER SCIENCE, M.Com. & MBA UNDER OLD CBCS PATTERN

- 1) Candidates are directed to read the instructions carefully before the Form Fill-up. After reading and understanding the instructions, fill in the required fields properly and submit it.
- 2) Candidates must fill in the form carefully before submission. After filling in the required fields in the Online Reappearing form Students are advised to complete the payment through online. Dashboard for students show payment options i.e. **'Pay online'**. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) QR code. Any one option from above is to be chosen for making payment.
- 3) Candidates are to take a print-out of the (i) **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking/QR code) for online deposit.

The requisite fees for Reappearing are as follows:

- A. ₹ 500 for one or two paper(s).
 - B. ₹ 1000 for more than two papers.
 - C. ₹ 500 for Internal Assessment/Assignment.
 - D. ₹ 200 as late fee.
 - E. ₹ 500 as incidental charge for Study centre(s) except BARDHAMAN centre.
- 4) Candidates are directed to visit the **CDOE (DDE) Administrative Office / respective Study Centres** with the **Application Form** along with the following documents:
 - a. **Online Payment Receipt.**
 - b. **Self-signed photocopy of Enrolment Card.**
 - c. **Self-signed photocopy of Admit Card (Respective exam.).**
 - d. **Original & Self signed photocopy of BU Registration Certificate.**
 - e. **Photo copy of Mark sheet of Respective exam. (Only for fail candidates).**

Schedule for Re-appearing On-Line Form Fill up

Session: 2019-2021 (Old CBCS pattern)

Sl.	Subject	Sem	Exam	Without Late Fee	With Late Fee
1.	Mathematics	I	2021	11.01.2023 to 16.01.2023	17.01.2023 & 18.01.2023
		II	2022		
		III	2022		
		IV	2023		
2.	Political Science	I	2021	11.01.2023 to 16.01.2023	17.01.2023 & 18.01.2023
		II	2022		
		III	2022		
		IV	2023		
3.	Computer Science	I	2021	11.01.2023 to 16.01.2023	17.01.2023 & 18.01.2023
		II	2022		
		III	2022		
		IV	2023		
4.	M.Com.	I	2021	11.01.2023 to 16.01.2023	17.01.2023 & 18.01.2023
		II	2022		
		III	2022		
		IV	2023		
5.	MBA	I	2021	11.01.2023 to 16.01.2023	17.01.2023 & 18.01.2023
		II	2022		
		III	2022		
		IV	2022		

Date & Time of Form submission (All Study Centres)

Subject	Date	Time
All Subject(s)	20.01.2023	12 noon to 2 pm

Director