



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
GOLAPBAG - BARDHAMAN
WEST BENGAL – 713104

No. CDOE/Sectt/Admission/172/2023-24/50

Dated: 30.10.2023

NOTIFICATION REGARDING DOCUMENTS SUBMISSION OF ELIGIBLE CANDIDATES FOR THE PROVISIONAL ADMISSION TO M.Sc. IN COMPUTER SCIENCE (UNDER CBCS), SESSION: 2023-2025.

- A)** Eligible candidates have already received a system generated E-mail regarding payment of Semester-I admission fees.
- B)** All students must submit their original Semester –I, Admission form as per the following schedule otherwise their online registration will be considered cancelled as per the UGC-DEB guideline and the admission fees paid by those students will not be refunded.
- C)** To complete the payment for Semester - I admission through online, they have to login their profile, Dashboard for students show payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) UPI/ QR code. Any one option from above is to be chosen for making payment.
- D)** After making payment candidates have to upload his/her **signature** (black or blue ink) and a recent clear (light colour background) **colour passport size photograph** (without signature) separately.
- After uploading the photograph and signature, **candidates need to take print**



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
GOLAPBAG - BARDHAMAN
WEST BENGAL – 713104

out of the application form and Online Payment Receipt (by Debit Card/Credit Card/Net Banking/UPI/QR code for online deposit) which includes the Course Fees details.

E) To submit the Application Form along with the **following documents**, candidates are directed to visit the 'Vidyasagar Bhaban' CDOE, B.U. Administrative Office.

- i) Application form.
- ii) Online Payment Receipt of ₹500/- for online registration fees & Online Payment Receipt of semester-I admission fees.
- iii) Admit Card of Madhyamik or equivalent examination
- iv) Mark sheet of Madhyamik or equivalent examination
- v) Mark sheet of H.S. or equivalent examination
- vi) Mark sheet of UG (BCA, B.E. or Equivalent) examination
- vii) B.U. Registration Certificate (applicable for BU students)
- viii) Caste certificate
- ix) PWD certificate (applicable for PWD candidates)
- x) Aadhaar card.



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
GOLAPBAG - BARDHAMAN
WEST BENGAL – 713104

Date for submission of Semester – I Admission form & other Documents

Date	Time
02.11.2023	12 noon to 2 pm

Cancellation of admission on other grounds

- A. Candidates themselves may, however, choose to discontinue their studies at any point of time for private reasons and may apply for withdrawal or cancellation of their admission / enrolment. While the University may not object to granting any such prayer, claim for refund of course fee will be entertained as per UGC/University rules.
- B. All admissions are provisional and admission of a student may be cancelled by the University (**without refund of the course fee deposited**) at any stage after verification, on any of the grounds mentioned below:
- i. Non-fulfilment of basic eligibility criteria for admission.
 - ii. If there is any suppression of information or detection of false Information supplied at any stage after admission.
 - iii. For gross misconduct / indiscipline ; and
 - iv. For adoption of unfair means at the examination hall.



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
GOLAPBAG - BARDHAMAN
WEST BENGAL – 713104

Migration and Registration of Students from other universities

Students of other universities seeking admission in M.Sc. in Computer Science course must get themselves registered under this University **by 31.01.2024 for M.Sc.** at the latest, failing which their admission is liable to be cancelled. After obtaining the Enrolment Number from the Directorate they will also be required to submit application, through prescribed form (one for Inward Migration and the other for regular Registration) , to be downloaded from the CDOE Website (under Download Tab) for registration along with self-signed documents like –

- A. Original Migration Certificate.
- B. Photocopy of the Mark sheet of the last examination passed i.e., B.Sc.
- C. Photocopy of the Admit Card of Madhvamik /Secondary Examination,
- D. Photocopy of the Enrolment Card of the CDOE, B.U
- E. A self-signed passport size photograph to be affixed on the space provided in the form.
- F. Photo copy of the online admission Payment Receipt (Student copy) of course fee as proof of deposit of the requisite fee of ₹.200 Candidates will be required to furnish migration certificate in original from the university last attended. Candidates must submit the forms completed in all respects personally at the CDOE, B.U. Submission of forms by post to the CDOE, B.U. is not allowed.

Restoration of Registration number of former B.U. students

Student of Burdwan University, who meanwhile migrated to any other University for academic reasons, must get their original B.U Registration Number **restored by 31.01.2024 for M.Sc. in Computer Science** Courses in the manner as stipulated in the relevant University rules. However, they will be required to submit the Restoration form to be downloaded from the CDOE, B.U. website for Restoration furnishing Migration Certificate in original from the University last attended along with original B.U. Registration Certificate. They must submit the



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
GOLAPBAG - BARDHAMAN
WEST BENGAL – 713104

attested Photocopy of the Registration certificate to the CDOE, B.U. as soon as they receive it in the 'Restored' form.

EXPLANATION:

A student admitted to 1st semester M.Sc. Class during the session 2023-2025 shall get the consecutive chances to appear at the semester-I Examination of 2023, 2024, & 2025, at the semester-II Examination of 2024, 2025 & 2026, at the semester-III Examination of 2024, 2025 & 2026 and at the semester-IV Examination of 2025, 2026 & 2027.

Director