



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
GOLAPBAG - BARDHAMAN
WEST BENGAL – 713104

No. CDOE/Sectt/Admission/172/2023-24/49

Dated: 26.10.2023

INSTRUCTIONS REGARDING ORIGINAL DOCUMENTS VERIFICATION AND COUNSELLING FOR THE PROVISIONAL ADMISSION TO M.Sc. IN COMPUTER SCIENCE (UNDER CBCS) CANDIDATES (SESSION: 2023-2025)

- 1) Candidates are directed to come at the **‘Vidyasagar Bhavan’, CDOE, B.U. Administrative Office, Golapbag, Bardhaman** along with all the original documents for counselling as per the schedule mentioned below.
- 2) All students should get their original documents verification as per the following schedule otherwise their online registration will be considered cancelled as per the UGC-DEB guideline and the online registration fees paid by those students will not be refunded.
- 3) During verification the candidates must produce the following documents in **original**.
 - a. Online Payment Receipt of Rs.500/- for online registration.
 - b. Admit Card of Madhyamik or equivalent examination
 - c. Mark sheet of Madhyamik or equivalent examination
 - d. Mark sheet of H.S. or equivalent examination
 - e. Mark sheet of UG (BCA, B.E. or Equivalent) examination
 - f. B.U. Registration Certificate (applicable for BU students)
 - g. Caste certificate
 - h. PWD certificate (applicable for PWD candidates)
 - i. Aadhaar card.



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4) Date of Original Documents Verification & counselling for Provisional Admission

Date	Application ID / Form No	Time
30.10.2023	1123070574 to 1123070742	12 noon to 3 pm

- 5) After original documents verification system will generate the merit list for 90 candidates and the same will be published in our website along with admission schedule (if required).
- 6) If any candidate submitted false statement in any respect during the online registration, his/her candidature shall be cancelled and his/her online registration fees will not be refunded.
- 7) Provisionally selected candidates need to re-login on the system and make payment (admission fee) and upload his/her recent clear (light colour background) **colour passport size photograph** (without signature) **and signature** (black or blue pen) separately.
- 8) After the original documents verification **selected candidates** are advised to complete the payment for Semester - I admission through online. They have to login their profile, Dashboard for students show payment options i.e. '**Pay online**'. After clicking 'Pay online' the student will get the following options: (i) Debit Card, (ii) Credit Card, (iii) Net Banking, (iv) UPI/QR code. Any one option from above is to be chosen for making payment. After making payment and uploading the photograph & signature candidates are directed to take a print-out of the application form and **Online Payment Receipt** (by Debit Card/Credit Card/Net Banking/UPI/QR code for online deposit).

FEES DETAILS

- 9) **COURSE FEES** Rs.15000/- (Rupees Fifteen Thousand) only **per Semester** and **REGISTRATION/RESTORATION FEES** Rs.200/- (Rs.Two Hundred) only for other University students.



Cancellation of admission on other grounds

- A. Candidates themselves may, however, choose to discontinue their studies at any point of time for private reasons and may apply for withdrawal or cancellation of their admission / enrolment. While the University may not object to granting any such prayer, claim for refund of course fee will be entertained as per UGC/University rules.
- B. All admissions are provisional and admission of a student may be cancelled by the University **(without refund of the course fee deposited)** at any stage after verification, on any of the grounds mentioned below:
- i) Non-fulfilment of basic eligibility criteria for admission.
 - ii) If there is any suppression of information or detection of false information supplied at any stage after admission ;
 - iii) For gross misconduct / indiscipline ; and
 - iv) For adoption of unfair means at the examination hall.

Director