

HEI PROFILE & ADMINISTRATIVE INFORMATION

For

**Recognition of Open and Distance Learning (ODL) Programmes from
the academic year 2024-25, academic session beginning from
July-August, 2024 and onwards**

Submitted by



**Centre for Distance and Online Education
The University of Burdwan
Golapbag, Burdwan – 713104
West Bengal**

<http://www.dde.buruniv.ac.in>

University of Burdwan

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0569		Name of the HEI: University of Burdwan		Institution Type: State	
Year of Establishment: Jun 1960	Mode of Education: Dual Mode	City: BURDWAN		District: Purba Bardhaman	
Address_1: Rajbati, Bardhaman - 713 104, West Bengal, India		Address_2: Rajbati, Bardhaman - 713 104, West Bengal, India		Pin Code: 713104	
Email: director@dde.buruniv.ac.in		Telephone: 0342 2634975	Fax: 0342 2634975	State: WEST BENGAL	
Official Website of HEI: www.buruniv.ac.in	Official website for Open & Distance Learning: www.dde.buruniv.ac.in				

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Prof. Goutam Chandra		Vice Chancellor Email: vc@buruniv.ac.in	Vice Chancellor Mobile: 9434391456
Phone (Office): 03422634900	Phone (Residence): 03422634900	Highest Education Qualification: M.Sc.,Ph.D	Experience: 5 Months

Registrar

Name of the Registrar: Dr. Sujit Kumar Chowdhury		Registrar Email: registrar@buruniv.ac.in	Registrar Mobile: 9434546443
Phone (Office): 0342-2634015	Phone (Residence): 0342-2634015	Highest Education Qualification: M.A.,M.Phil.,Ph.D.	Experience: 2 years 2 Months

Director of Centre for Distance and Online Education (CDOE)

Name of Director of Centre for Distance and Online Education (CDOE) : Dr. Swapan Bhattacharyya		Email Id: director@dde.buruniv.ac.in	Mobile No: 9474698485	
Highest Education Qualification: Ph.D.		Date of Joining: 06-05-2022	Appointment Letter: View	Joining Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

UGC DEB Recognition

Whether HEI is recognized by UGC, DEB under UGC (ODL) Regulations, 2017/ UGC (Online Courses or Programmes) Regulations, 2018 or UGC (ODL Programmes and Online Programmes) Regulations, 2020? *

Yes

Year	Regulations	Letter No	Date of UGC recognition letter	File
2018-19	DEB_ODL_2017	F.No.9-1/2018(DEB-III)	8/16/2018 12:00:00 AM	View (/Uploads/Proposal/recognitionletters/HEI-P-U-0569/HEI-P-U-0569_2018-19_DEB_ODL_2017_recogr
2019-20	DEB_ODL_2017	F.No.9-1/2018(DEB-III)	8/16/2018 12:00:00 AM	View (/Uploads/Proposal/recognitionletters/HEI-P-U-0569/HEI-P-U-0569_2019-20_DEB_ODL_2017_recogr
2022-23	DEB_ODL_OL_2020	F.No.22-17/2022(DEB-III)	11/11/2022 12:00:00 AM	View (/Uploads/Proposal/recognitionletters/HEI-P-U-0569/HEI-P-U-0569_2022-23_DEB_ODL_OL_2020_re

When was SLM delivered to Learner/Student for last academic year?*

Type of Material	Date of commencement of academic year/academic session	Date of delivery of SLM to Learner/Student
Printing Material	<input type="text" value="dd-MM-yyyy"/>	<input type="text" value="dd-MM-yyyy"/>
Audio-Video Material	<input type="text" value="dd-MM-yyyy"/>	<input type="text" value="dd-MM-yyyy"/>
Online Material	<input type="text" value="dd-MM-yyyy"/>	<input type="text" value="dd-MM-yyyy"/>
Computer based Material	<input type="text" value="dd-MM-yyyy"/>	<input type="text" value="dd-MM-yyyy"/>

Compliance of Commission decision regarding uploading of annual report of CIQA for recognized/entitled academic year(s):- Yes

Reason (If No): null

Year	File	HEI link	Action
2018-19	View (/Uploads/Proposal/CIQADoc/HEI-P-U-0569/HEI-P-U-0569_2018-19_20240521122347.pdf)		
2019-20	View (/Uploads/Proposal/CIQADoc/HEI-P-U-0569/HEI-P-U-0569_2019-20_20240521122420.pdf)		
2022-23	View (/Uploads/Proposal/CIQADoc/HEI-P-U-0569/HEI-P-U-0569_2022-23_20240521122736.pdf)	http://dde.buruniv.ac.in/wp-content/uploads/2023/08/CIQA-Report-2022.pdf	

NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A+

Score :- 3.11

Validity of NAAC :- 04-11-2021

Upload NAAC Document :- [View](#)

Year of assessment of NAAC :- 2016

Whether valid for academic session July-August 2024 and onwards (as on 31st May 2024) * :- No

NIRF Ranking

Year :- 2021

Ranking :- 85

Upload NIRF Certificate :-

[View \(/Uploads/ODL/UploadNIRFDocument1/HEI-P-U-0569/HEI-P-U-0569_UploadNIRFDocument1_20240521123139.pdf\)](#)

Year :- 2022

Ranking :- 87

Upload NIRF Certificate :-

View (/Uploads/ODLOL/UploadNIRFDocument2/HEI-P-U-0569/HEI-P-U-0569_UploadNIRFDocument2_20240521123139.pdf)

Year :- 2023

Ranking :- 86

Upload NIRF Certificate :-

View (/Uploads/ODLOL/UploadNIRFDocument3/HEI-P-U-0569/HEI-P-U-0569_UploadNIRFDocument3_20240521123139.pdf)

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- At Headquarter

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- Within State

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	20100	12600	Yes
Administrative	1500	4500	3000	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	6300	1800	Yes
Amenities or other support facilities(Excluding toilets)	1500	5036	3536	Yes
Total built-up area for ODL activities	15000	35936	20936	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	Jul	Sep
2	Assignment Submission (if any)	Apr	May
3	Evaluation of Assignment	Sep	Oct
4	Examination	Jun	Jul
5	Declaration of Result	Sep	Oct
6	Re-registration	Aug	Sep
7	Distribution of SLM	Aug	Sep
8	Contact Programmes(counselling, Practicals,etc.)	Nov	Apr

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jul	Sep	Jan	Mar
2	Assignment Submission (if any)	Oct	Nov	Feb	Mar
3	Evaluation of Assignment	Dec	Jan	Apr	May
4	Examination	Dec	Jan	Apr	May
5	Declaration of Result	Jan	Feb	Jun	Jul
6	Re-registration	Aug	Sep	Feb	Mar
7	Distribution of SLM	Aug	Sep	Feb	Mar
8	Contact Programmes(counselling, Practicals,etc.)	Sep	Nov	Feb	Apr

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
1	2024-25	July	Programme	2	59000.00	Success	415108625355	30-05-2024

Proposed Programmes

Sr No :-1	
Name of Programme :-MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT STUDIES)	
Programme to be offered in	ODL
Year	2024-25
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration	2
Name of the Department	DEPARTMENT OF BUSINESS ADMINISTRATION
Sr No :-2	
Name of Programme :-BACHELOR OF EDUCATION (NA)	
Programme to be offered in	ODL
Year	2024-25
Level	UG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration	2
Name of the Department	DEPARTMENT OF EDUCATION

Additional Information

Sr No :- 1
Name of Programme :- Education/Teachers Training - BACHELOR OF EDUCATION (NA)

Year	2024-25
Academic system followed for proposed programme	Yearly
Number of Credits	112
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	31-07-2013
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	03-03-2014
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional/ODL mode with same nomenclature and duration*	Yes
If Yes, number of years since when being taught in conventional mode/ODL mode	46
No. of Batch passed	45

Sr No :- 2

Name of Programme :- Business Administration/Commerce/ Management/Finance - MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)

Year	2024-25
Academic system followed for proposed programme	Semester
Number of Credits	102
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	02-01-2020
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	10-06-2023
Regulatory bodies approval upload	View
Whether Proposed programme already being taught in Conventional/ODL mode with same nomenclature and duration*	Yes
If Yes, number of years since when being taught in conventional mode/ODL mode	40
No. of Batch passed	39

Programme Compliance

Sr No :- 1

Name of Programme :- MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)

Year	2024-25
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	25000
Whether any component of the Programme is offered as MOOCs	No

Sr No :- 2

Name of Programme :- BACHELOR OF EDUCATION (NA)

Year	2024-25
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	No
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	25000
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1

Name of Programme :- MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)

Year	2024-25
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	35
Pass/Fail Criteria (% Pass Marks)	35
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 2

Name of Programme :- BACHELOR OF EDUCATION (NA)

Year	2024-25
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and Term End
Percentage of Continuous Assessment(%)	30
Percentage of Term End Examination(%)	70
Pass or Fail Criteria	35
Pass/Fail Criteria (% Pass Marks)	35
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Blank area for the Programme Project Report content.

Srno	Name of Progm	Other Details	
1	BACHELOR OF EDUCATION (NA)	Year	2024-25
		Date of Approval of PPR	20-05-2024
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	Upon receipt of approval from UGC/DEB, the CDOE, B.U. Under the department of Education(B.Ed.) developed the outcomes of this department is underline as – The programme's intended objective is to improve the knowledge and skill of learners in the relevant filed. After completion the distance and online learning programme of B.Ed., the learner can be prepared for various job-oriented entrance examinations – such as school service commission (SSC), district inspector of school (DI), sub-inspector of school (SI) and also it can support the newly appointed college teachers in difarent colleges. They can then work in different government and non-government institution in different areas such as comparative translation studies Indian folklore and journalism.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progm	Other Details		
2	MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)	Year	2024-25	
		Date of Approval of PPR	20-05-2024	
		Upload of PPR	View	
		Upload Approval of PPR	View	
		Expected outcome	To build up the knowledge and skill of the learners in the management field. • Hopes to develop and enhance managerial acumen of the students and to hone up the problem solving and decision making abilities of this generation managers. • The programme is aimed at providing the learners with a cutting edge in managerial field that is so vital to succeed in the corporate field. • The academically inclined learners, at the end of the program, may also go for further research in their respective fields and pursue doctoral degrees. • They may also prepare themselves for various job oriented entrance exam like UGC NET,College Service Commission, etc. • The provisions for employment as academia in various government and non – government educational institutes will also remain open for such distinguished learners.	
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes	
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
		Programme's mission & objectives	Yes	
		Relevance of the program with HEI's Mission and Goals	Yes	
		Nature of prospective target group of learners	Yes	
		Instructional Design	Yes	
		Procedure for admissions, curriculum transaction and evaluation	Yes	
		Requirement of the laboratory support and Library Resources	Yes	
		Cost estimate of the programme and the provisions	Yes	
Quality assurance mechanism and expected programme outcomes	Yes			
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes			

SLM (Self Learning Material)

Srno	Name of Progrm	Other Details	Annexure	Details of Developments of SLM																												
1	BACHELOR OF EDUCATION (NA)	<table border="1"> <tr> <td data-bbox="355 118 491 165">Year</td> <td data-bbox="491 118 1050 165">2024-25</td> </tr> <tr> <td data-bbox="355 165 491 562">Outline of the Syllabus</td> <td data-bbox="491 165 1050 562">Part- I (700 marks) A. General paper.(400 marks) (70-written + 30 assignment for each paper)Paper I. Philosophical Foundations of Education Paper II. Sociological Foundations of EducationPaper III. Contemporary Issues and Development in Education Paper IV. Psychology of learning B.Pedagogical knowledge and Methodology of Teaching School Subjects. (100 + 100 = 200 marks)Paper IX. School Subject 1 Paper X. School Subject 2 C. Practical Papers. (100 marks) Paper XIII(a) Micro Teaching (1st method – 25 marks + 2nd method –25 marks) = 50 marks (b) WorkshopAssessment – 50 marks Part- II (700 marks) A. General paper –(400 marks) (70 written + 30assignment for each paper) Paper V. Psychology of Instruction Paper VI. 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Reference of books,journals, and articles used for preparing the aforementioned SLMs have been provided at the end of each chapter.</td> </tr> <tr> <td data-bbox="355 1435 491 1581">Upload Sample SLM (Only Content Pages)</td> <td data-bbox="491 1435 1050 1581">View</td> </tr> <tr> <td data-bbox="355 1581 491 1655">SLM Url</td> <td data-bbox="491 1581 1050 1655">http://dde.buruniv.ac.in/wp-content/uploads/2022/07/SLM-B.ED-EDUCATION-2022.pdf</td> </tr> </table>	Year	2024-25	Outline of the Syllabus	Part- I (700 marks) A. General paper.(400 marks) (70-written + 30 assignment for each paper)Paper I. Philosophical Foundations of Education Paper II. Sociological Foundations of EducationPaper III. Contemporary Issues and Development in Education Paper IV. Psychology of learning B.Pedagogical knowledge and Methodology of Teaching School Subjects. (100 + 100 = 200 marks)Paper IX. School Subject 1 Paper X. School Subject 2 C. Practical Papers. 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2	MASTER OF BUSINESS ADMINISTRATION(MANAGEMENT STUDIES)	<table border="1"> <tr> <td data-bbox="352 107 488 172">Year</td> <td data-bbox="488 107 1058 172">2024-25</td> </tr> <tr> <td data-bbox="352 172 488 562">Outline of the Syllabus</td> <td data-bbox="488 172 1058 562">MBA – Distance (1st Semester) MBA-1101- Management Process and Organizational Theory(MPOT), MBA-1102 - Managerial Economics (ME), MBA-1203 - Organizational Behaviour (OB),MBA-1405 - Fundamentals of Marketing Management (FMM), MBA-1504 Accounting for Managers(AFM), MBA-1606 - Fundamentals of Human Resource Management (FHRM), MBA 1707 -Fundamentals of Production & Operations Management (FPOM), MBA 1108 Indian Ethos andBusiness Ethics (IEBE), MBAE 1210 - Corporate Success Behaviour (CSB), MBAE 1311CorporateGovernance MBA – Distance (2nd SEMESTER) MBA 2101 - Research Methodology (RM), MBA2102 - Business Environment and Legislation (BEL), MBA 2103 - Managerial Communication andSkill Development (MCSD), MBA 2704 - Fundamentals of Computer Applications and ManagementInformation System (FCAMIS), MBA 2705 - Quantitative Techniques in Management (QTM), MBAE2206- Organizational</td> </tr> <tr> <td data-bbox="352 562 488 734">Whether SLM approved by Statutory Authority of HEI</td> <td data-bbox="488 562 1058 734">Yes</td> </tr> <tr> <td data-bbox="352 734 488 853">Statutory bodies approval upload</td> <td data-bbox="488 734 1058 853">View</td> </tr> <tr> <td data-bbox="352 853 488 927">When was it prepared</td> <td data-bbox="488 853 1058 927">01-03-2023</td> </tr> <tr> <td data-bbox="352 927 488 1001">Last Updated</td> <td data-bbox="488 927 1058 1001">01-03-2024</td> </tr> <tr> <td data-bbox="352 1001 488 1144">Name of the faculty who prepared SLM</td> <td data-bbox="488 1001 1058 1144">Prof. Tanmoy Dasgupta , Prof. Partha Sarkar, Prof. Pradyumna Kr Tripathy, Prof. Dev Malya Dutta,Prof. Pradip Kr Mallik, Prof. Goutam Mitra , Prof. Arindam Das, Dr. Abhik Kr Mukherjee, Dr. AbhijitPakira, Dr. Nirmal Chandra Roy, Dr. Susmita Bandyopadhyay, , Dr. Abhishek Mishra, Dr. RubinaParvin, Dr. Ananya Ghosh,</td> </tr> <tr> <td data-bbox="352 1144 488 1193">Designation</td> <td data-bbox="488 1144 1058 1193">Professor, Associate Professor, Assistant Professor</td> </tr> <tr> <td data-bbox="352 1193 488 1243">Department</td> <td data-bbox="488 1193 1058 1243">Business Administration</td> </tr> <tr> <td data-bbox="352 1243 488 1361">Reference of Self Learning Material</td> <td data-bbox="488 1243 1058 1361">Books, Journals and Website.</td> </tr> <tr> <td data-bbox="352 1361 488 1505">Upload Sample SLM (Only Content Pages)</td> <td data-bbox="488 1361 1058 1505">View</td> </tr> <tr> <td data-bbox="352 1505 488 1554">SLM Url</td> <td data-bbox="488 1505 1058 1554">http://dde.buruniv.ac.in/heiinformation/all-slm-content-pages/</td> </tr> </table>	Year	2024-25	Outline of the Syllabus	MBA – Distance (1st Semester) MBA-1101- Management Process and Organizational Theory(MPOT), MBA-1102 - Managerial Economics (ME), MBA-1203 - Organizational Behaviour (OB),MBA-1405 - Fundamentals of Marketing Management (FMM), MBA-1504 Accounting for Managers(AFM), MBA-1606 - Fundamentals of Human Resource Management (FHRM), MBA 1707 -Fundamentals of Production & Operations Management (FPOM), MBA 1108 Indian Ethos andBusiness Ethics (IEBE), MBAE 1210 - Corporate Success Behaviour (CSB), MBAE 1311CorporateGovernance MBA – Distance (2nd SEMESTER) MBA 2101 - Research Methodology (RM), MBA2102 - Business Environment and Legislation (BEL), MBA 2103 - Managerial Communication andSkill Development (MCSD), MBA 2704 - Fundamentals of Computer Applications and ManagementInformation System (FCAMIS), MBA 2705 - Quantitative Techniques in Management (QTM), MBAE2206- Organizational	Whether SLM approved by Statutory Authority of HEI	Yes	Statutory bodies approval upload	View	When was it prepared	01-03-2023	Last Updated	01-03-2024	Name of the faculty who prepared SLM	Prof. Tanmoy Dasgupta , Prof. Partha Sarkar, Prof. Pradyumna Kr Tripathy, Prof. Dev Malya Dutta,Prof. Pradip Kr Mallik, Prof. Goutam Mitra , Prof. Arindam Das, Dr. Abhik Kr Mukherjee, Dr. AbhijitPakira, Dr. Nirmal Chandra Roy, Dr. Susmita Bandyopadhyay, , Dr. Abhishek Mishra, Dr. RubinaParvin, Dr. Ananya Ghosh,	Designation	Professor, Associate Professor, Assistant Professor	Department	Business Administration	Reference of Self Learning Material	Books, Journals and Website.	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Examination Centre

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years		
1	Yes	CENTRE FOR DISTANCE AND ONLINE EDUCATION,B.U	Golapbag, Bardhaman- Bardhaman- 713104-West Bengal	NA	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure III of UGC (ODL Programmes and online Programmes) Regulations,2020 */td>	Yes
						2	Whether the examination centre is located as per sub regulation 15 and Annexure II of Regulations *	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	No
						5	Provision of Video recording	No

Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	CENTRE FOR DISTANCE AND ONLINE EDUCATION, B.U	Golapbag, Bardhaman Dist: Purba Bardhaman, West Bengal, 713104	Bardhaman	713104	West Bengal	Dr. Swapan Bhattacharyya	9474698485	director@dde.buruniv.ac.in	Ph.D., M.Tech	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors
1	NA , NA	NA	713104	West Bengal	Government	NA	NA	0	Post-Graduate	2

Programme Wise Information

Srno	Name of College/Institute	Proposed Programme	Whether LSC is offering same programme under conventional mode	If Yes, than years since when being taught in conventional mode	No. of years
1	NA	EDUCATION/TEACHERS TRAINING - BACHELOR OF EDUCATION (NA)	No	-	-
		BUSINESS ADMINISTRATION/COMMERCE/ MANAGEMENT/FINANCE - MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT STUDIES)	No	-	-

Human Resources Information

Academic Staff for ODL Programmes

Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor	0
Associate Professor	0
Assistant Professor	20

Administrative Staff for ODL Programmes

Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	1
Assistant Registrar	1
Section Officer	2
Assistants	36
Computer Operators	2
Class-IV / Mult Tasking Staff	24
Technical / Professional	0
NA	0

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty												
1	2024-25	July	BUSINESS ADMINISTRATION/COMMERCE/ MANAGEMENT/FINANCE - MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT STUDIES)	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Email</th> <th></th> </tr> </thead> <tbody> <tr> <td>Dr. ANANYA GHOSH</td> <td>Assistant Professor</td> <td>8944931341</td> <td>2014ghoshananya@gmail.com</td> </tr> <tr> <td>Dr. RUBINA PARVIN</td> <td>Assistant Professor</td> <td>9123304220</td> <td>englishliterature754@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Email		Dr. ANANYA GHOSH	Assistant Professor	8944931341	2014ghoshananya@gmail.com	Dr. RUBINA PARVIN	Assistant Professor	9123304220	englishliterature754@gmail.com
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Dr. RUBINA PARVIN	Assistant Professor	9123304220	englishliterature754@gmail.com													
2	2024-25	July	EDUCATION/TEACHERS TRAINING - BACHELOR OF EDUCATION (NA)	<table border="1"> <thead> <tr> <th>Name of faculty</th> <th>Designation</th> <th>Email</th> <th></th> </tr> </thead> <tbody> <tr> <td>Dr. SOMNATH DAS</td> <td>Assistant Professor</td> <td>9433332469</td> <td>drsomnathdasbu@gmail.com</td> </tr> <tr> <td>Mr. UTPAL SANTRA</td> <td>Assistant Professor</td> <td>9563853022</td> <td>utpalsantra1992@gmail.com</td> </tr> </tbody> </table>	Name of faculty	Designation	Email		Dr. SOMNATH DAS	Assistant Professor	9433332469	drsomnathdasbu@gmail.com	Mr. UTPAL SANTRA	Assistant Professor	9563853022	utpalsantra1992@gmail.com
				Name of faculty	Designation	Email										
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Mr. UTPAL SANTRA	Assistant Professor	9563853022	utpalsantra1992@gmail.com													

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes

Srno	Activities	Yes / No
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

<p>Help Desk Address:</p> <p>CENTRE FOR DISTANCE AND ONLINE EDUCATION , THE UNIVERSITY OF BURDWAN , " VIDYASAGAR BHAVAN" GOLAPBAG, PURBA BARDHAMAN, WEST BENGAL, 713104</p>	<p>Name of Contact Person:</p> <p>MANABENDRA MUKHOPADHYAYA</p>	<p>Designation:</p> <p>Grade IV University University</p>
<p>Phone No: 7801922456</p>	<p>Email: studentsupport@dde.buruniv.ac.in</p>	<p>Contact hours for Help Desk:</p> <p>08</p>

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020
<p>The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:</p>
<p>Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:- NA</p>
<p>Learner Support Centre will not be set up under a franchisee agreement in any case. :- No</p>
<p>Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :- Yes</p>
<p>Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :- Yes</p>
<p>Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :- NA</p>
<p>Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :- NA</p>
<p>Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :- Yes</p>
<p>Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes</p>
<p>For Undergraduate, Postgraduate and Postgraduate diploma programmes under the discipline of Management, Computer Applications and Travel and Tourism, Higher Educational Institution will adhere to all the norms and standards stipulated by AICTE for offering these programmes in ODL/Online mode :- Yes</p>
<p>Higher Educational Institution shall not offer its programmes or other related activities through franchising arrangement for the purpose of offering programmes through Open and Distance Learning mode/Online mode: :- No</p>
<p>Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.</p>
<p>Upload Affidavit as per the prescribed format :- View</p>

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- Centre for Internal Quality Assurance (CIQA) in Annexure I
- Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
- Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
- Human Resource and Infrastructural Requirements in Annexure-IV
- Guidelines on Programme Project Report (PPR) in Annexure-V
- Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
- Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
- Learner Support Centres in Annexure-VIII
- Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX
- Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Your application successfully submitted on 30-05-2024 under Eligible category

Annexure – I

Appointment Letter, Director



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
Erstwhile Directorate of Correspondence Courses/Directorate of Distance Education
Golapbag, Burdwan, West Bengal – 713104

No. CDOE/Sectt./Recruitment of Dir./230/2021-22/205

Date: 06.05.2022

ORDER

Dr. Swapan Bhattacharyya is appointed Director, Centre for Distance and Online Education (CDOE) under The University of Burdwan on Full time regular basis with effect from the date he joins the post.

His salary will be as per UGC guideline for the post of Professor.

He will be on probation for a period of one year from the date of joining.

His service under Centre for Distance and Online Education under The University of Burdwan will be governed by the Rules relating to the Conditions and Conduct of Services (Rules of Discipline) of the staff of the Centre for Distance and Online Education (erstwhile Directorate of Distance Education) under B.U. as recommended by Advisory Committee of CDOE and approved by the Executive Council and as are in force & as may be prescribed and amended from time to time.

By order of the Executive Council

(Sourangshu Mukhopadhyay)

Director

No. CDOE/Sectt./Recruitment of Dir./230/2021-22/205/1(100)

Date: 06.05.2022

Copy forwarded for information and necessary action to:

1. The Registrar, B.U.
2. The Finance Officer, B.U.
3. The Asst. Director (A&E) & Asst. Director (A&A), CDOE under B.U.
4. Office of the Vice Chancellor/ P.A to Pro-Vice Chancellor.
5. Controller of Examinations, B.U.
6. Asst. Registrar-I/Sr. Supdt., Constitution & Election unit, Registrar's Dept. B.U.
7. System Manager, Computer Centre, B.U.
8. All the HODs of teaching dept., B.U
9. All the Officers of B.U.
10. All Study Centre in-Charge, CDOE, B.U.

Director



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
Erstwhile Directorate of Correspondence Courses/Directorate of Distance Education
Golapbag, Burdwan, West Bengal – 713104

No. CDOE/Sectt./Recruitment of Dir./230/2021-22/203

Date: 02.05.2022

To
Dr. Swapan Bhattacharyya
99, Boral Main Road
Attabagan More, Garia, Kolkata-700084

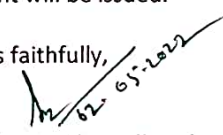
Sir,

With reference to your application for the post of **Director**, [on permanent, Full time regular basis] of the **Centre for Distance and Online Education (CDOE)** under this University, I am to inform you that you have been selected for appointment to the post on the following terms and conditions:-

1. You shall be treated as on probation period in the first instance, for a period of one year from the date of joining in the service.
2. Your salary will be as per UGC-(Distance Education Bureau) guideline for the post of Professor. No other allowances are admissible.
3. You shall have to reside at Burdwan. The CDOE, B.U. may not, however, be in a position to provide residential accommodation at present.
4. The formal letter of appointment will be issued on production of original certificates/mark sheets relating to your academic attainments, as well as date of birth.
5. Your services under the CDOE under B.U. will be governed by the terms of contract of the bond.
6. You will have to execute an Agreement/ Bond of Contract in the prescribed manner.
7. You shall have to obtain your release from your present position/employer, if any, in order to join this University within one month, if possible, from the date of receipt of the appointment letter.

I am to request you please intimate the undersigned within ten days from the date of receipt of this letter whether the offer is acceptable to you on the above terms and conditions. On receipt of your letter of acceptance and on verification of the documents i.e. on fulfilment of condition under clause (4) above, formal letter of appointment will be issued.

Yours faithfully,


(Sourangshu Mukhopadhyay)
Director

No. CDOE/Sectt./Recruitment of Dir./230/2021-22/203/1(50)

Date: 02.05.2022

Copy forwarded for information and necessary action to:

1. The Registrar, B.U.
2. The Finance Officer, B.U.
3. The Asst. Director (A&E) & Asst. Director (A&A), CDOE under B.U.
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7. System Manager, Computer Centre, B.U.
8. All the HODs of teaching dept., B.U.
9. All the Officers of B.U.


Director

The University of Burdwan
Centre for Distance and Online Education

To
The Director,
CDOE, The University of Burdwan
Burdwan- 713104

Sir,
With reference to your Order No. CDOE/sec A/Recruitment of Dir./280/2021-22/205
dated 06.05.2022 I beg to state that I have joined the post of Director (on permanent, Full time
regular basis) on 06.05.2022.....(Forenoon) accepting the terms & conditions of the rules
relating to conduct of service (Rules of discipline) of Director (on permanent, Full time regular
basis) of the Centre for Distance and Online Education, B.U.

Date: 06.05.2022
Swapan Bhattacharya
(Director)

Yours faithfully,

Swapan Bhattacharya
(Signature in full)

SWAPAN BHATTACHARYA

Name in full:
(In Block Letter)

Annexure – II

Copy of Relevant Page of Act allowing HEI
to offer the programme in ODL

I.e. HEI Act has provision to offer ODL programmes and approval of proposed programmes

2. In this Act, unless there is anything repugnant in the subject or context,—

Definitions

(1) "affiliated" in relation to a college or an institution means affiliated to the University of Burdwan as constituted prior to the appointed day and continue as such immediately before such day or affiliated to the University under this Act;

(2) "appointed day" means the date referred to in sub-section (5) of section 57;

(3) "constituent college" means an affiliated college in which instruction is provided, under prescribed conditions, for honours as well as for post-graduate courses of study, and which is declared as such by the University;

Provided that, if in any professional subject no honours courses of study have been prescribed, a professional college may be a constituent college although no instruction is provided in that college for honours courses of study in that subject;

(4) "convocation" means a meeting of the Court for the purpose of conferring degrees, titles, diplomas, certificates or other academic distinctions;

(5) "district" means any of the districts of Bankura, Birbhum, Burdwan, Hooghly and Purulia or any district which may be created in future out of any part or parts of one or more of the above-mentioned districts;

(6) "employee" in relation to the University means any person employed by the University;

(7) "financial year" means the year ending on the 31st day of March;

(8) "Government College" means a college maintained and managed by the State Government;

(9) "Governor" means the Governor of the State of West Bengal;

(10) "Hall" or "Hostel" means a unit of residence for students, teachers, officers or non-teaching staff recognised by the University;

Note : Provisions of sections 2 to 7 came into force on the 22nd July, 1983 [Vide West Bengal Act XVII of 1983]

PART—A

West Bengal Act XXIII of 1981

THE BURDWAN UNIVERSITY ACT, 1981

[Passed by the West Bengal Legislature]

[Assent of the Governor was first published in the Calcutta Gazette Extraordinary, of the 10th August, 1981]

*By 12.2.2014
Director
Central Board of Secondary Education
The University of Burdwan
Burdwan - 713104*

An Act to provide for the reconstitution of the University of Burdwan and for certain matters connected therewith or incidental thereto.

WHEREAS it is expedient to reconstitute the University of Burdwan to enable it to function more efficiently as a University encouraging and providing for instruction, teaching, training and research in various branches of learning and courses of study, promoting advancement and dissemination of knowledge and learning, and extending higher education to meet the growing needs of society and to make the constitution of various authorities or bodies of the University more democratic;

It is hereby enacted in the Thirty-second Year of the Republic of India, by the Legislature of West Bengal, as follows :—

CHAPTER I

PRELIMINARY

Short title and commencement

1. (1) This Act may be called the Burdwan University Act, 1981.

(2) This section and section 52 shall come into force at once; and the remaining provisions of this Act shall come into force on such date or dates as the State Government may, by notification in the Official Gazette, appoint, and different dates may be appointed for different provisions of this Act.

(25) "University Professor", "University Reader", or "University Lecturer" means a Professor, Reader or Lecturer appointed or recognised as such by the University.

CHAPTER II

THE UNIVERSITY AND ITS OFFICERS

3. (1) The first Chancellor and the first Vice-Chancellor of the University and the first members of the Court and the Executive Council and all persons who may hereafter become the Chancellor or the Vice-Chancellor of the University or the members of the Court or the Executive Council so long as they continue to hold such office or membership, shall constitute a body corporate by the name of the University of Burdwan.

(2) The University shall have perpetual succession and a common seal and shall sue and be sued by the name of the University of Burdwan.

Powers of the University 4. The University shall have the following powers, namely :—

(1) to provide for instruction and training in such branches of learning as it may think fit and to make provisions for research and for the advancement and dissemination of knowledge;

(2) to establish, maintain and manage colleges, libraries, museums and such other institutions or centres as it may consider fit;

(3) to recognise any college as a constituent college or a professional college and to withdraw such recognition;

(4) to affiliate to itself or to recognise colleges or institutions or centres;

Note : Provisions under sections 3 to 5 came into force on the 15th April, 1984 [Vide Notification No. 433-Edn.(U) dated 30.3.1984 issued by the State Govt.]

* (5) to prescribe for colleges other than Government colleges,—

- (a) the constitution, powers and functions of their Governing Bodies; and
- (b) the terms and conditions of service of—
 - (i) Librarians, and
 - (ii) non-teaching staff;

(6) to prescribe for colleges the rules for Teachers' Councils;

(7) to provide for the inspection or investigation into the affairs of colleges or institutions or centres recognised by it or affiliated to it and to exercise general supervision and control over them;

(8) to take over for a period not exceeding twelve months the management of any affiliated, constituent or professional college, institution or centre other than a Government College, institution or centre in order to ensure that proper standard of teaching, training or instruction is maintained therein;

Provide that the University may, if it considers it necessary so to do, extend such period so, however, that the aggregate period shall not exceed eighteen months;

(9) to dissolve the Governing Body of any affiliated, constituent or professional college or institution or centre other than a Government College and pending reconstitution of the Governing Body thereof in such manner as may be prescribed to appoint an Administrator or an ad hoc Governing Body :

Provided that reconstitution of the Governing Body shall be made within a period of twelve months from the date of its dissolution;

Provided further that the University may, if it considers necessary so to do, extend such period so, however, that the aggregate period shall not exceed eighteen months;

(10) to institute degrees, titles, diplomas, certificates and other academic distinctions;

(11) to hold examinations and to confer degrees, titles, diplomas, certificates and other academic distinctions to person who,—

* indicates the provisions of clauses (a) and (b) of sub-section (5) amended [vide west Bengal Act XVII of 1983]

13.12.2017
Director
Centre for Distance and Open Education
The University of Burdwan
Burdwan - 713184

Explanation II : Notwithstanding anything contained elsewhere in this Act, a regular student elected under this clause shall hold office for a period of three years from the date of his election or till he ceases to be a regular student, whichever is earlier;

(xxi) one Research Scholar or Research Fellow of the University elected by such Research Scholars and Research Fellows in the manner prescribed;

Explanation I : "Research Scholar or Research Fellow of the University" shall mean a whole-time Research Scholar or Research Fellow of the University who receives a stipend from the University;

Explanation II : Notwithstanding anything contained elsewhere in this Act, a Research Scholar or a Research Fellow of the University elected under this clause shall cease to hold office on the expiration of the term of Research Scholarship or Research Fellowship, as the case may be;

(xxii) one member to be elected by the Librarians of the University and of the colleges affiliated to the University from amongst themselves;

(xxiv) three members elected by the members of the Non-teaching staff of the University from amongst themselves;

(xxv) two members elected by the members of the Non-teaching staff of the colleges affiliated to the University from amongst themselves;

(xxvi) one member elected by the Officers of the University from amongst themselves;

(c) *nominated members—*

(xxvii) four persons to be nominated by the State Government of whom :

(a) one shall be a member of a registered trade union within the territorial jurisdiction of the University,

(b) one shall be a member of a peasants' association within the territorial jurisdiction of the University,

(c) one shall be a member of a primary school teachers' association within the territorial jurisdiction of the University, and

(d) one shall be member of a secondary school teachers' association within the territorial jurisdiction of the University;

(xxviii) one person nominated by the Government of India in the Ministry of Steel, Mines and Fuel;

(xxix) three persons having special interest in University or technological education nominated by the Chancellor;

* (xxx) the Principal, Hooghly Mohsin College and the Principal, Durgapur Government College, by rotation.

(2) All elections to the Court shall be held in the manner prescribed by Statutes.

18. (1) Subject to such conditions as may be provided by or under the provisions of this Act, the Court shall exercise the following powers and perform the following functions :

Powers and functions of the Court

(i) to establish University Departments, institutions, centres, libraries, laboratories and museums for study and research;

(ii) to create and institute, with the approval of the State Government, Professorships, Readerships, Lectureships, and such posts including posts of officers as may be necessary for the establishment of the University Departments, institutions, centres, libraries, laboratories and museums referred to in clause (i);

(iii) to institute degrees, titles, diplomas, certificates and other academic distinctions;

(iv) to institute fellowships, travelling fellowships, scholarships, studentships, stipends, bursaries, exhibitions, medals and prizes to be awarded out of the University Fund;

* *the provisions under clause (xxx) amended [vide West Bengal Act XVII of 1983]*

- ** (b) one being a Teacher other than Principal from the Under-Graduate Council of Engineering and Technology, and
- ** (c) one being a Teachers other than Principal from the Under-Graduate Council of Medicine;
- (xiv) One Principal elected by the members of the Under-Graduate Council of Arts, Science, Commerce, Law, Fine Arts and Music from amongst the Principals of such colleges;

Nominated members

- (xv) one person nominated by the Chancellor;
- (xvi) the Principal, Hooghly Mohsin College and the Principal, Durgapur Government College, by rotation.

other members

- (xvii) the member elected under clause (xxvi) of sub-section (1) of section 17.

(2) All elections to the Executive Council shall be held in the manner prescribed by Statutes.

(3) One-third of the total number of members of the Executive Council plus one shall be a quorum for a meeting of the Executive Council.

21. Subject to the provisions of this Act, the Executive Council shall exercise the following powers and perform the following functions :

Powers and functions of the Executive Council

- (i) to initiate proposals for the making of Statutes and Ordinances including proposals for amendment or repeal thereof, in the manner hereinafter provided;

** the provisions under clauses (xiii) (b) and (c) now are of no use since the U.G. Council of Engg. & Technology and of Medicine have been dissolved since the Burdwan Medical College has been affiliated to the W.B.U. of Health Sciences and the R. E. College, Durgapur has been declared as N.I.T Durgapur (Deemed University)

- (ii) to recommend to the Court after consulting the respective Faculty Councils for Post-Graduate Studies, the establishment of University Departments, institutions, centres, libraries, laboratories and museums for study and research;
- (iii) to maintain University Departments, University Institutions, University Libraries, University Laboratories and University Museums.
- (iv) to establish, maintain, manage and recognize Halls and Hostels;
- (v) to direct the inspection of University Libraries, University Laboratories, University Museum and Halls and Hostels;
- (vi) to recommend to the Court after consulting the respective Faculty Councils for Post-Graduate Studies, the institution of fellowships, travelling fellowships, scholarships, studentships, stipends, bursaries, exhibitions, medals and prizes, the expenses of which shall be met from the University Fund, and to award the same after institution thereof by the Court;
- (vii) to recommend to the Court, after consulting the respective Faculty Councils for Post-Graduate Studies, the creation and institution of Professorships, Readerships, Lectureships and such posts as may be necessary for the establishment of the University Departments, institutions, centres, libraries, laboratories and museums referred to in clause (i) of sub-section (1) of section 18;
- (viii) to create, with the approval of the State Government, posts of Officers, Teachers and other Employees of the University or to recommend to the Court for creation of posts of Officers and Teachers of the University;
- (ix) to prescribe the minimum qualifications for posts of Officers, Teachers and other Employees of the University;

13.12.2024
Director
Centre for Design and Online Education
The University of Burdwan
Burdwan - 713104

THE UNIVERSITY OF BURDWAN

Minutes of the 21st Meeting of the Executive Council
(1993-94) held on Monday, May 30, 1994 at 11.30 a.m.
in the Office Chamber of the Vice-Chancellor at
Rajbati, Bardwan.

Members present :

- Professor Nohit Bhattacharya, Vice-Chancellor : In the Chair
- Professor Gouri Sankar Das
- Professor Amit Kumar Hallick
- Professor Ahindranath Roychoudhuri
- Dr C.C.Sahana
- Professor Pranesh Das
- Dr Kshitis Chandra Chattopadhyay
- Dr Somnath Roy
- Dr Anadi Prasad Wandi
- Dr Anima Biswas
- Dr Sudhir Kumar Roy
- Sri Hridul Manti Sen
- Sri Biswanath Kayal
- Sri Jyotirmoy Bhattacharyya
- Sri Mrinal Kanti Ghosh
- Dr Tarak Nath Seth
- Dr Senkar Nath Mukhopadhyay
- Dr Lakshmi Narayan Saha
- Sri Shorosi Mohan Das
- Sri Bimalendu Ghosh

[Handwritten signature]
10-12-21
10/12/21
10/12/21

[Handwritten signature]
03.11.21
Director
The University of Burdwan
Burdwan - 713104

Item No. 330

To note and approve the action of the Vice-Chancellor
in confirming the following supervisory staff of the
University who had been appointed, on promotion, on
different dates, to the posts noted against each :

- | | |
|---------------------------|-------------------------|
| 1. Sri Banshidhar Datta | - Senior Superintendent |
| 2. Sri Keshab Ch. Das | - do |
| 3. Sri Jamini Ranjan Das | - do |
| 4. Sri Chinmoy Mitra | - Junior Superintendent |
| 5. Sri Pran Krishna Datta | - do |
| 6. Sri Tushar Manti Ghosh | - do |
| 7. Sri Sambhunath Majhi | - do |
| 8. Sri Chittaranjan Ghosh | - do |

THIS ITEM WAS WITHDRAWN

Item No. 330

To consider the report dated 17.5.94 of the Sub-Committee constituted by the Executive Council at its meeting held on 25.2.94 in connection with opening the East-West Corridor through the Chandni Complex (Aftab Bhawan) of the University and the proposed plan for the road alignment alongwith the Chandni Ghat.

Resolution

The Council decided that the report of the Sub-Committee constituted by the Executive Council in connection with opening of East-West Corridor through the Chandni complex (Aftab Bhawan) of the University be taken up with the recommendation of Professor Hani Chakraborty in this regard.

Item No. 331

To note the action taken by different departments of the University on the Resolutions adopted by the Executive Council in its meetings held on 16.1.94 and 28.1.94 (both confirmed on 25.2.94).

NOT TAKEN UP

Item No. 332

To confirm the Draft Minutes of the meeting of the Executive Council held on 5th May, 1994.

Resolution

The Council confirmed the Draft Minutes of the meeting of the Executive Council held on 5th May, 1994.

Handwritten signature and stamp: Director, The University of Burdwan, Burdwan - 713002

Handwritten note: 14 Resolutions of 12/1/94 are to be taken up

Item No. 333

(Any Other Matter)

(1) to (4) NOT TAKEN UP

(5)

Resolution

The Council considered the Order No. 249-Edn(U) dated 2nd May, 1994 received from Sri S. Shattocharyya, Joint Secretary to the Government of West Bengal regarding creation of one supernumerary post of Cash in the Burdwan University in the scale of Rs. 1400-3130/- plus usual admissible allowances with effect from the date of issue of the Order to absorb Sri Naba Kumar Kesh as a whole-time Cash after relaxation of the prescribed qualifications as directed by the Hon'ble Court, subject to the condition that one of the

existing two posts of Part-time Coach be kept in abeyance and endorsed the opinion of Sri Hrishabh Sen, Advocate, Calcutta High Court in this regard.

(6)

Resolution

The Council noted the letter No.2.5-17/94 (SNP-3) dated 5th May, 1994 of Dr Sam Topno, Deputy Secretary, University Grants Commission, in connection with the Commission's Assistance to the Department of Philosophy, Burdwan University, Burdwan at the level of DRS for 5 years (1994-1999) under Special Assistance Programme (SNP) and first phase approval and sanction for first instalment of grant out of the total grant of Rs.17.50 lakhs and accepted the proposal.

(7)

Resolution

The Council discussed the matter of proper development of the plot of land of the University at Golabari Complex and its use for Commercial and Administrative purposes and approved it in principle. The Council constituted a Committee with the following members to explore the viability of such proposal and submit a detail report to the Executive Council :

- i) Dean of the Faculty Council for P.G.Studies in Arts etc.
- ii) Dean of the Faculty Council for P.G.Studies in Science.
- iii) Professor Prakesh Das, Member, Executive Council.
- iv) Sri M.K.Sen, Member, Executive Council.
- v) Sri S.M.Das, Member, Executive Council.
- vi) University Engineer. - Convener.

In this context the Council further resolved that Professor Koni Chakraborty be requested to render expertise in this connection, if necessary.

(8)

Resolution

The Council accepted the proposal for the introduction of correspondence courses at the University of Burdwan.

(9)

Resolution

The Council approved the recommendations of the Committee constituted for looking into the problem of admission into overlapping courses of studies and decided that from academic point of view admission into physically overlapping courses should be avoided. It was resolved that even if two courses of studies pertain to the same academic session

Handwritten signature and date: 10/12/24

Stamp: Director, The University of Burdwan, Burdwan - 713104

Stamp: (Outgoing) Administration, 10/12/24

(13)

Resolution


While approving the minutes of the meeting of the Provident Fund Trustee Committee held on 3.5.94 on Item No. 2 in connection with non-refundable advance upto a limit of 75% of the existing balance in P.F. account of a subscriber on completion of 20 years' continuous service with reference to Government's Order No. 11830/1(380)-P dated 5.11.93, it was decided that the State Government be moved in the matter. It was also decided that the matter be referred to the Statute Committee for amendment in this regard.


(14)

Resolution

On the basis of the resolution of the Departmental Committee of the Department of English taken at its meeting dated 7.4.94, the Council decided that Sri L.N. Gupta, Reader, Department of English, be debarred from all examination processes (including M.Phil.) until further orders.

The meeting ended with a vote of thanks to the Chair.


(M.K. Chatterjee)
Registrar
&
Secretary


(M. Bhattacharya)
Vice-Chancellor
&
Chairman


Director
Central Board of Secondary Education
The University of Burdwan
Burdwan-713004

Item No. 24
(Any Other Matter)

(1)

Resolution

The Council noted the letter dated 13.5.94 of Prof. Somnath Roy, Member of the Executive Council communicating withdrawal of his earlier letter dated 20.4.94 and expressing regret for the same.

(2)

Resolution

The Council noted the letter No. P.1-75/94(OPP II) dated 23.4.94 of the University Grants Commission regarding relaxation in the provision of the U.G.C. (Minimum standard of instructions for the grant of first degree through formal and non-formal/distance education in the Faculty of Arts, Commerce, Humanities, Fine Arts, Music, Social Science, Commerce and Sciences) Regulations 1985.

(3)

Resolution

The Council approved the draft Admission Notification for Correspondence Courses with modifications (Annexure - I).

The Council desired that for the present Prof. A.K. SHILKAR, Dean of the Faculty Council for Post-Graduate Studies in Arts, Commerce etc. be requested to extend his services as Director of the Correspondence Program.

The Council desired further that immediately after Summer vacation the entire matter be placed before the Council for Post-Graduate Studies in Arts, Commerce etc. for ensuring co-operation of concerned Departments in connection with opening of the Correspondence Courses. A separate Account for Correspondence Courses be opened with the State Bank of India, Bardwan University Branch.

The Council requested the Vice-Chancellor to suggest names of officers who would operate the Account.

Handwritten notes in margin: "The Council resolved that regarding finalisation of the results of the candidate bearing roll no. of M.A. in History Examination, 1990, the matter be left to the Vice-Chancellor."

Resolution

The Council resolved that regarding finalisation of the results of the candidate bearing roll no. of M.A. in History Examination, 1990, the matter be left to the Vice-Chancellor.

(5)

Resolution

The Council noted the report of the Dean of the Faculty Council for Post-Graduate Studies in Arts, Commerce etc. on the basis of the suggestions brought forth by Prof. Somnath Roy in his letter dated 20.4.94.

Handwritten signature and stamp: "13.12.94 Director, The University of Bardwan, Bardwan 713001"

(19)

Resolution

The Council noted that a Court case had been instituted by Sri Subodh Mishra, an ex-employee of the University regarding his emolument of leave salary etc.

(20)

Resolution

The Council approved the engagement of one daily wagger in the Nuclear Chemistry Laboratory in the Department of Chemistry as per its earlier decision in this regard.

(21)

Resolution


The Council noted the letter dated 11/11/67 of Hardhaman Viasavidyalaya Chhatra Samaj and resolved that the decision taken by the Council in regard to enhancement of Tuition Fees for the M.A./M.Sc./M.Com. students be kept in abeyance.

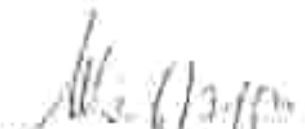
(22)


Resolution

The Council considered the representations submitted by the students of different colleges regarding the questions in Chemistry Honours Paper II of B.Sc. Honours Part I Examination, 1994 and resolved that the recommendations made by the Board of Under-Graduate Studies in Chemistry in this regard including the general compensatory award per candidate, be accepted.

The Meeting concluded with a vote of thanks to the Chair.


(H.S. Chatterjee)
Registrar
&
Secretary
6.7.94


(H. Shattacharya)
Vice-Chancellor
&
Chairman


13.11.2009
Director
Centre for Distance and Open Education
The University of Burdwan
Burdwan - 713154

Ref: Item No. 24 (Any Other
Matter (3).

(Annexure - I)

DIRECTORATE OF CORRESPONDENCE COURSES
THE UNIVERSITY OF BURDWAN, RAJBATI
BURDWAN - 713 104

ADMISSION NOTIFICATION

The University of Burdwan is going to offer several courses leading to H.A./H.Com. degree under the Correspondence Courses Programme with the approval of the Government of West Bengal from the Academic Session 1993-'94. The degree offered and the courses of studies will be the same as they are for the regular students of the University.

Graduates of recognized Universities with the relevant subject at their graduation level are eligible for admission to these courses subject to the rules as may be framed by the University from time to time. Permission to such graduates to appear at the H.A./H.Com. Examinations as external candidates, in the subjects offered through the Correspondence Courses, will henceforth be discontinued.

Personal Contact Programmes for the students of Correspondence Courses and the Examinations of eligible students will be held at Burdwan, Calcutta and some other places, if necessary, to accommodate sufficient number of candidates at such places.

Prospectus containing Application Form and other relevant information will be available on and from 21.7.94 on payment of Rs.20/- at the Directorate Office at Rajbati or by Registered Post by remitting Rs.55/- per IPO/Bank Draft drawn in favour of Director, Correspondence Courses, Burdwan University, Burdwan. Prospectus will also be available at the Camp Office of the University at 5, Indra Roy Road, Calcutta-25, on all working days on and from 21.7.94 excluding Saturdays and Sundays, between 11 a.m. and 3 p.m. against Bank Draft of Rs.20/- drawn as above.

Courses to be offered at present will be in Bangali, English, History, Political Science, Philosophy and Commerce.

The last date for submission of completed Application Forms along with necessary enclosures will be 16.8.94 (without Late Fee) and 20.8.94 (with Late Fee).

13.12.1993

Director
Care by Deans and Dean Education
The University of Burdwan
Burdwan - 713104

THE UNIVERSITY OF BURDWAN

DRAFT

minutes of the 5th Meeting (2004-2005) of the Executive Council held on Tuesday, the 10th August, 2004 at 11.30 a.m. in the Office Chamber of the Vice-Chancellor at Rajbati, Burdwan.

MEMBERS PRESENT

- | | | |
|-----|---------------------------------|---------------------|
| 1. | Sri Amit Kumar Malik | <i>In the chair</i> |
| | <i>Vice-Chancellor.</i> | |
| 3. | Professor Lakshmi Kanta Samanta | |
| 3. | Professor Sumita Chakraborti | |
| 4. | Professor Swapnadip Thakur | |
| 5. | Dr. Chittaranjan Sain | |
| 6. | Dr. Sukhendu Sekhar Sarkar | |
| 7. | Dr. Goutam Chandra | |
| 8. | Dr. Achintya Kumar Dutta | |
| 9. | Sri Santimoy Khan | |
| 10. | Sri Dilip Kumar Dubey | |
| 11. | Sri Anadi Kumar Kundu | |
| 12. | Sri Debnarayan Chattopadhyay | |
| 13. | Sri Swapan Kumar Chatterjee | |
| 14. | Sri Swapan Rajchoudhury | |
| 15. | Dr. Dipak Bhattacharyya | |
| 16. | Dr. Arunaditya Mazumdar | |
| 17. | Dr. Gispati Chakraborti | |

10-8-2004
Rajbati (Office) of the Vice-Chancellor
The University of Burdwan
Burdwan - 713004

09-12-2004
Director
CASA for Planning and Data Services
The University of Burdwan
Burdwan - 713004

At the outset, the Council condoled the sad demise of Hiren Mukherjee, noted historian and a renowned personality in national politics, Pratima Bandyopadhyay, a well-known Bengali singer and Netal Chandra Roy, an employee of the university and observed silence for a minute to pay respect to their memories.

The Council welcomed Prof. Amit Kumar Malik on his assuming the charge of the office of the Vice-Chancellor for another term.

Item No. 75

To consider the resolution dated 15.7.2004 of the Committee constituted by the Executive Council to prescribe qualifications for the posts of Laboratory Technician (on contractual basis with honorarium of Rs.5000/- per month) for the departments of Computer Science and Mass Communication and to pass orders.

Resolution

The Council considered the recommendations made by the Committee constituted by it to prescribe qualifications for the posts of Laboratory Technician (on contractual basis with honorarium of Rs.5000/- per month) for the Departments of Computer Science and Mass Communication in its meeting held on 15.7.2004 and resolved to approve the following qualifications for the same:

Resolution

The Council noted the action taken by the Vice-Chancellor in sanctioning Rs.10,67,040/- (Rs.10,13,680/- + Rs.53,352/-) for payment to Bansal Steel Furniture towards supply of 360 (342 + 18) pcs Bench and Desk set (+ seater/72) to the New DCC building at Gotaplag and approved the same.

Item No. 79

To note and approve the action taken by the Vice-Chancellor in sanctioning Rs.1,41,925/- for placing an order of envelopes to the Burdwan University Co-operative Stores Limited being the lowest quotationer. The order has already been placed.

Resolution

The Council noted the action taken by the Vice-Chancellor in sanctioning Rs.1,41,925/- for placing an order of envelopes for DCC to the Burdwan University Co-operative Stores Limited being the lowest quotationer and approved the same.

Item No. 60

To confirm the Draft Minutes of the 4th meeting 2004-2005 of the Executive Council held on 27.7.2004.

NOT TAKEN UP

ITEM NO. 81
(Any other matters)
Resolutions

[Signature]
10/3/2004
Director
Office of Finance and Accounts
Burdwan University of Burdwan
Burdwan - 713104

(1) The Council considered the proposal submitted by the Medical Officer, Health Centre requesting to enhance the permanent advance held by him. It was resolved that the permanent advance held by him be enhanced to Rs.2,500/- from the existing amount of Rs.1500/-

(2) The Council considered the prayer of Smt. Rama Roy, W/o. Late Netaji Chandra Roy (a deceased employee of this University) requesting to employ her only son, Sri Rama Roy in the University services and decided that Sri Rama Roy be engaged on daily wage basis on compassionate ground for six months from the date of his engagement for the present.

- 9/8
- (i) Dean (Arts)
 - (ii) Registrar
 - (iii) Prof. S. Triakur
 - (iv) Dr. Achintya Kumar Datta
 - (v) Head, Department of Economics
 - (vi) Controller of Examinations, Convener.

The Council authorized the Vice-Chancellor to take appropriate action in this regard on the basis of the recommendations of the above Committee.

(9) The Council, while reviewing the performance of Dr. Soumyendra Kishore Datta who had been appointed Professor of Economics of this University on probation for a period of one year with effect from 26.08.2003, the date he joined the post, considered the report of the Head of the Department of Economics duly forwarded by the Dean (Arts etc.) and resolved that Dr. Datta be confirmed to the post with effect from 26.08.2003 as per rules.

The Council also noted the report submitted by Dr. Datta for his post-doctoral work as a Commonwealth Visiting Fellow in the Environment Department, University of York, U.K.

(10) The Council considered and approved the action of the Vice-Chancellor in enhancing the intake capacities for the P.G. Courses of Studies taught at the following affiliated colleges of the University by six each from the current academic year i.e. 2004-2005.

<u>College</u>	<u>Subject</u>
J. K. College, Purulia	Mathematics
B.B. College, Asansol	Physics

The Council, however, directed that there would be no change in the Fee Development Fee payable by the students for admission to P.G. Course of Studies Mathematics at J.K. College, Purulia during the current session.

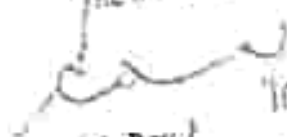
(11) The Council considered the resolution dated 10.08.2004 of the Departmental Committee of the Department of Sanskrit communicated by the Head on 10.8.2004 in regard to qualification criteria for admission into M.A. in Sanskrit in regular and correspondence mode and resolved that henceforth the opportunity of getting admission into regular M.A. in Sanskrit course be only given to those candidates who passed B.A. (Hons.) in Sanskrit and the candidates who passed the Shastri Exam. be allowed to appear in M.A. in Sanskrit exam, only in correspondence mode.

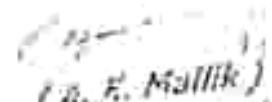

 02/12/2004
 Director
 Higher and Technical Education
 University of Burdwan
 Burdwan - 713104



 10/12/2004
 Head of Department
 Department of Sanskrit
 University of Burdwan
 Burdwan - 713104

(12) The Council noted the report of the inspecting Team constituted by the Vice-Chancellor for considering the viability of offering MPT Course at BIMES and assented to the recommendations made therein. The Council decided that MPT Course be introduced at BIMES with nine intake capacity from this session and selection of students to be made into the course be made through aptitude test.

The meeting ended with a vote of thanks to the Chair.


 (S. Dan)
 Registrar & Secretary
 10.5.04


 (B. K. Mallik)
 Vice-Chancellor & Chairman


 10.5.10-2.04
 Director
 Centre for Quality & Process Excellence
 The University of Burdwan
 Burdwan - 713102

THE UNIVERSITY OF BURDWAN

Minutes of the 1st meeting (2005-2006) of the Executive Council held on Tuesday, the 6th June, 2005 at 11-30 a.m. in the Office Chamber of the Vice-Chancellor at Rajshahi, Burdwan.

MEMBERS PRESENT

1. Sri Amit Kumar Mallik In the chair.
Vice-Chancellor
2. Prof. Lakshmi Kant Sarmah
3. Prof. Harinar Bhattacharyya
4. Dr. Sanjayan Saha
5. Dr. Sukhendu Sekhar Barik
6. Prof. Radhanath Mukhopadhyay
7. Dr. Achintya Kumar Datta
8. Sri Sampat Khan
9. Sri Anand Kumar Kundu
10. Sri Swapan Kumar Chatterjee
11. Sri Swapan Palchowdhury
12. Dr. Dipak Bhattacharyya
13. Dr. Gopati Chakraborti

Item No. 1

To consider the letter of 19.4.05 of Sri Manojit Alam, Pimpman, Engineering Department of the University intending his joining date, pointing out promotion as given to other Grade-IV staff who have joined at the material time and requesting in otherwords to promote him.

NOT TAKEN UP.

Item No. 2

To review the performance of Dr. Sujit Kumar Chowdhury who has been appointed Deputy Inspector of Colleges on probation for a period of one year with effect from 19.7.2005, the date he has joined the post.

Resolution

The Council, while reviewing the performance of Dr. Sujit Kumar Chowdhury who was appointed Deputy Inspector of Colleges of this University on probation for a period of one year with effect from 19.07.2005, the date he joined the post, considered the report of the Inspector of Colleges and resolved that Dr. Chowdhury be confirmed to the post with effect from 19.07.2005 as per

[Handwritten signature]
12-10-21
Vice-Chancellor
of Burdwan
No. 11-13/2005

Item No. 3

To review the performance of Sri Rajesh Das who has been appointed Lecturer in Mass Communication on probation for a period of one year with effect from 7.7.2005, the date he has joined the post.

[Handwritten notes and stamps]
12-10-21
Vice-Chancellor
of Burdwan
No. 11-13/2005

6
10 years next higher scale (2nd Higher Scale)

Sl. No.	Name & Designation	Date of Joining	Existing Scale (Rs.)	Next Higher scale (Rs.)	Date of effect
1	Nur Naze (Tandoorwal)	01.11.85	4625-10175/-	4800-10825/-	01.11.06
2	Gajewji Rangan Son, Sr. Sarter	- Do -	3525-7050/-	3650-8075/-	01.11.06
3.	Sk. Mohdaj Ali, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06
4	Ranjit Ki. Tan, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06
5	Subhas Ch. Son, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06
6	Sk. Mohiuddin, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06
7	Bimal Ch. Ghosh, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06
8	Sunamar Ch. Deb Nath, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06
9.	Alok Mohan Mishra, Sr. Sarter	- Do -	- Do -	- Do -	01.11.06

11/09 MAY
 24
Item No. 15

To confirm the Draft Minutes of the 19th meeting (2005-2006) of the Executive Council held on 23rd May, 2006. The Minutes will be placed on the table.

Resolution

The Council considered the Draft Minutes of its 19th Meeting (2005-2006) held on 23.05.2006 at 11.30 a.m. and confirmed the same with the following corrections in the recording therein:

Item No. 292 (Any other matter)

Resolution

(10) The Council, while considering

and be adopted by the Advisory Committee of

BKCRIC itself.

Item No. 16
(Any other matter)
Resolutions

The Council considered the question of nomination of two experts each to serve on each of the Screening Committees to be constituted to consider the cases of re-employment of the following teachers and resolved to leave the matter to the Vice-Chancellor for taking appropriate action in this regard:

09.12.2004
 Director
 The University of Burdwan
 Burdwan - 713009

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(6) The Council noted the present position of the land/ properties of the University of Burdwan at Isapur and Manglur P.S. areas, donated by Late Bhadrinath Roy of Bolpur. In this connection, the Council desired that a register with detail information relating to the donated land/ properties be prepared at an earliest. The Council also desired that co-owners of the aforesaid land/ properties be requested in writing to forego their ownership of the land measuring 75 acre at Bolpur in favour of the University of Burdwan as was discussed with the aforesaid in a meeting of the concerned Committee.

(7) The Council considered the letter dated 02.05.2006 of the Joint Secretary, Chhatra Sadak, Burdwan requesting financial assistance from the University for organising the programme effectively and sanctioned Rs.10,000/- (Rupee ten thousand) for the purpose.

(8) The Council considered the proposal of Dr. Arpita Majumdar, Dy. General Manager, CMC Limited, Kolkata and Sri R. N. Lahiri, CSI, Kolkata for running MCA Course of this University at their campuses at Kolkata and requested the Vice-Chancellor to constitute a committee to examine the matter in detail.

(9) The Council considered the application of regular Post-Graduate Students who after joining service through SSC or otherwise intended to appear at Part-I Examination and took the following decisions:

- (i) In respect of subjects where Corresponding Courses are offered through D.D.E., candidates having joined services be treated as O.D.E. candidates for the entire course and be permitted to appear at Part-I and later Part-II or Part-II Examination as the case may be after getting enrolment as O.D.E. candidate at the appropriate stage(s).
- (ii) In respect of subject where there is no corresponding D.D.E. Course, the candidates are to appear as External Candidates after obtaining necessary permission as for existing rules. For candidates who are yet to clear Part-I a gap of one year be insisted at the Part-I stage and for those who have clear Part-I a gap of one year be insisted at the part-II stage to comply with the provisions of existing rules.

(iii) **Students who are to appear in the examination of offering M.A. / M.Sc. in Mathematics in D.D.E.**

OFFICE OF THE VICE-CHANCELLOR
UNIVERSITY OF BURDWAN
BURDWAN

05.12.2006
Director
The University of Burdwan
Burdwan - 713101

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(15) The Council considered the recommendation dated 26.05.2006 of the Selection Committee constituted for appointment to the post of Reader in Commerce for the Department of Commerce against Advertisement No. 1/2005-2006 dated 12.07.2005 and approved the same.

It was resolved that offer of appointment be issued in favour of Dr. Chittaranjan Sarkar (Sl. No. 4 in the Bio-data Sheet).

(16) The Council considered the proposal of Mr Abdul Sofique, Lecturer in Tourism, Department of Business Administration for participation in the International Education Fair organised by Global Consultancy Services, Patna in Kathmandu, Nepal on June 18 - 20, 2006, duly recommended by the Head of the Department of Business Administration, to highlight the academic excellence of our University to attract foreign students from the neighbouring countries in different professional courses and decided, in principle, to participate in the aforesaid Education Fair and to authorize the Vice-Chancellor to take appropriate steps in this regard.

The meeting ended with a vote of thanks to the Chair.


(S. Dan) 6.6.06
Registrar & Secretary


(A.K. Mallik) 6.6.06
Vice-Chancellor & Chairman


23.12.2004
Director
Office to the Director
The University of Burdwan

AGENDA

127

Minutes of the 20th Meeting (2007-2008) of the Executive Council held on Wednesday, the 23rd April, 2008 at 2 PM in the Office of the Vice-Chancellor, Rajball, Bardwan

MEMBERS PRESENT

1. Sri Anil Kumar Mallik
Vice-Chancellor
2. Prof. Padmalakshmi Chakrabarti
3. Prof. Anup Kumar Chatterjee
4. Prof. Pankaj Chakrabarti
5. Dr. Ashish Kumar Hazra
6. Prof. Pradip Kumar Mandal
7. Dr. Gayatri Devi Dasgupta
8. Dr. Sambhu Prasad
9. Sri Anil Kumar Kundu
10. Sri Dilip Kumar Chatterjee
11. Sri Swapan Kumar Chatterjee
12. Dr. Anurag Bhattacharya
13. Dr. Gopal Chakrabarti
14. Sri Sayan Kumar

In the Chair

Invited

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10.12.201

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05.11.2007
Vice-Chancellor
The University of Bardwan
Bardwan - 713002

Item No. 312

To consider the letter of 03.01.2008 of Sri Gurusri Harjan, Son of Sweeper, Bardwan University requesting to change his title from Harjan to Chowdhury in his service record.

Resolution

The Council considered the letter dated 03.01.2008 of Sri Gurusri Harjan, Son of Sweeper of this University requesting to record the change in the surname from Harjan to Chowdhury formalized by affidavit made by him in this regard and decided to record the change in his surname as per affidavit on the understanding that such change of surname would not have any implication of changing his caste.

Item No. 313

Head, USIC has submitted a proposal of purchase details of which is given below. The total expenditure involved in this proposal is of 2,000,000 FDB Singapore plus freight, forwarding and customs clearing charges etc. will be booked from U.S.G. Central Maintenance Grant to the University for the financial year 2007-2008.

Sr No.	Part No.	Description	Qty.	Price in JPY
1	PC 1017 (replaced PC 1017 ENPC).	PCI SLOWSCAN SYSTEM (PCI BUS) For existing Hitachi SEM Model S-530 with PC and Monitor	1	Y 2,000,000

Item No. 307 (167)
 To consider the recommendation of the Inspection Team regarding the opening of a PG Course in Computer Science
 and Information Systems (CIS) in Law College, Orissa.

Resolution

The Council considered the minutes of the Advisory Committee (AC) held on 12.04.2008 regarding the recommendation of the Inspection Team for the opening of a PG Course in Computer Science and Information Systems (CIS) in Law College, Orissa. The Council also considered the recommendation of the AC held on 22.04.2008 regarding the opening of a PG Course in Computer Science and Information Systems (CIS) in Law College, Orissa. The Council decided to implement the recommendation of the AC held on 22.04.2008 regarding the opening of a PG Course in Computer Science and Information Systems (CIS) in Law College, Orissa from the academic session 2008-2009.

Item No. 311

To consider and approve the recommendation made by the Inspection Team for opening one year Diploma/Certificate course in Cyber Laws at the Law College, Santiniketan and at the Law College, Durgapur, Raipur.

Resolution

The Council considered the recommendation of the Inspection Team for opening up of one year Diploma/Certificate Course on Cyber Laws at the Law College, Santiniketan and the Law College, Durgapur, Raipur. While approving the same, the Council resolved that provisional affiliation be granted to the above colleges for starting one year Diploma/Certificate Course on Cyber Laws subject to the terms and condition as laid down by the Inspection Team in regard. In this connection, the Council also decided that BSc in Law (with related experts, if necessary) be given the responsibility for framing the syllabus of the course.

Item No. 312

To consider and approve the recommendation made by the Inspection Team for opening PG Course of Studies in Social Work (MSW) in Law College, Orissa.

Resolution

The Council considered the recommendation of the Inspection Team for opening up of Post-Graduate Course of Studies in Social Work (MSW) at the Law College, Orissa. While approving the same, the Council decided that provisional affiliation be granted to the above college for starting Post-Graduate Course of Studies in Social Work (MSW) from the session 2008-2009 subject to the terms and condition as laid down by the Inspection Team in

03/12/09
 Director
 Open School and Continuing Education
 The University of Burdwan
 Burdwan - 713146

10-12-2009
 Director
 Open School and Continuing Education
 The University of Burdwan
 Burdwan - 713146

- (b) A candidate who fails to appear in the Internal Assessment part of any paper(s) he/she may re-appear in the written part of the relevant paper(s) along with the Internal Assessment part of the paper(s) in the immediate next relevant semester examination provided chance remains.
- (c) A candidate who appears in the written part of the paper(s) only and obtains 35% marks and above of the full marks of the said paper(s) may not reappear in the written part of the said paper(s) but he/she must have to appear in the Internal Assessment part of the paper(s) and in that case higher marks in the written part of the paper(s) will be retained in credit. However, if a candidate reappears in the written part (along with higher internal assessment part) of a paper even after obtaining 35% marks and above of the full marks of the said paper, his/her reappearance in the said paper shall be treated as Repeat Examination (Improvement) under the provisions as laid down in U.Reg. (S.E.) 14.

U.Reg. (S.E.) 14 -

The Committee for a University Department of studies in the subject concerned shall recommend the names of the examiners (Internal) for the purpose of conducting Internal Assessment examination.

In case of constituent college(s) / Institution(s) full time teachers of the Department concerned shall recommend the names of examiners under the supervision of the Principal.

Paper-wise final marks of Internal Assessment part shall have to be submitted to the Controller of Examinations by the Head of the Department of the University / Principal of the college/institution under sealed cover.

The meeting ended with a vote of thanks to the Chair.

(S.Dan)

23.4.08

Registrar & Secretary

(A.K. Malik)

23.4.08

Vice-Chancellor & Chairman

07.12.2007
 Director
 Centre for Distance and Open Education
 The University of Burdwan
 Burdwan - 713103

Government of West Bengal

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Education Department
University Education Branch

BIKASH BHAVAN
BIDHANNAGAR
CALCUTTA-91.

No. 96(2)-Edn(U)
10(C)-14/92

Handwritten: 2297

From : Shri D. Bhattacharyya, IAS,
Secretary to the Government of West Bengal.

To : Prof. Mohit Bhattacharyya,
Vice-Chancellor,
Burdwan University,
Rajbati, P.O. & Dist. Burdwan.

Dated Calcutta, the 22nd February, 1994.

Handwritten: 2297

Sub : Starting of a correspondence course
in West Bengal.

Handwritten: M/S
Sir,

I am directed to refer to this Department
endorsement No. 512(12)-Edn(U) dated 16-11-1993
forwarding the proceedings of the meeting of the
Advisory Committee of the Vice-Chancellors held
on 27-10-1993 and to state that in the said
meeting it was decided that your University will
introduce correspondence courses. I am now to
request you kindly to inform us of the steps being
taken for implementation of the above decision.

Yours faithfully,

Handwritten signature
21/2/94
Secretary.

Debashis.

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09.12.2004
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

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Handwritten: 21/2/94

Proposal for Correspondence Courses
Dr. B. S.

University of Burdwan, Burdwan.

The primary objective of the opening of Correspondence Courses (CC) is to provide opportunities of higher education to all those who are unable for various reasons to undergo regular courses of studies inside the University Campus. These courses will also help people to acquire/improve upon their professional skill and competence.

The University of Burdwan, therefore, proposes to offer several courses under the Distance Education Programme of the University Grants Commission with the approval of the Govt. of West Bengal, in accordance with the Act, Statutes, Ordinances of the University.

Location : The Directorate of Correspondence Courses will be located at the Rajbati Campus of the University. In course of time, study centres and offices may be opened at different places.

Jurisdiction : Subject to the approval of the UGC and the State Government, the CC will be open to all persons residing in any part of the country who will satisfy the minimum qualifications and other requirements of the courses as may be laid down from time to time by the appropriate authority.

Courses to be offered : At the initial stage Post-graduate courses leading to M.A./M.Com. degrees will be offered in the following subjects :

Bengali; English; History; Philosophy; Political Science and Commerce. Subsequently, however, under-graduate courses in non-laboratory based subjects leading to Honours degrees will be offered. With the introduction of correspondence courses in the above subjects, permission to appear at the M.A./M.Com Examination as external students in the relevant subjects will be discontinued.

Duration and Syllabi : The duration of the CCs shall be two years as in the regular courses of studies and the syllabi of the courses shall also be the same as prescribed for the corresponding regular courses.

27/12/74
Director
Distance Education
The University of Burdwan
Burdwan - 713 104



Medium of instruction and Medium of Examination : The medium of instruction in all subjects other than Bengali will be English. The students will be required to give their answer in English for the Courses in Commerce, English and for the courses in History, Philosophy and Political Science, they may write their courses either in English or in Bengali.

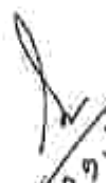
Academic Session : The academic session will be from June to May.

Admission : In order to be eligible for admission into the C.Co in a subject, the candidate should be a graduate from a recognised University with the corresponding subject at the graduation stage either in the two-year or three-year course. Graduates from two-year pass courses will have to wait for one year before being eligible for admission into the C.Co.

Admission to the first year shall start after the declaration of results of B.A./B.Com. Pass and Honours examinations. The dates of admission will be notified in leading newspapers. Prospectus containing the Admission Form and other information will be obtainable on payment of Rs.20/- at the counter or by Registered Post on remittance of a fee of Rs.30/- by IPO or D.D. For the convenience of the candidates, spot admission at different centres (initially at Calcutta Camp Office) may be arranged after due notification. All fees at such centres will have to be paid in IPO or D.D. On admission into a class, the student shall be given an Enrolment Number for the entire course of study which should be quoted in all correspondences with the Directorate.

After the Part I Examination, the Directorate will send a Renewal Form to each student who will submit the form duly filled in along with requisite fees for admission into the second year class.

Admission of a student may be cancelled by the Directorate for misconduct, unfair means at the Exam. suppression of information, supply of false information and other grounds of indiscipline.


09.12.2011
Director
Centre for Distance Education
The University of Burdwan
Burdwan - 713104



Assignments :

The students will be required to send answers in respect of the assignments sent to them along with the Lessons as per the time schedule indicated in the assignments. Those who are fail to submit at least 75% of the assignments within the stipulated date and those who will fail to secure at least 33% of the total marks against their response sheets relating to assignments shall not be eligible to sit for the terminal examination.

Response sheets against assignments will be evaluated by expert examiners and suitable honorarium will be paid for the job. It will be advisable for the students to send the response sheets per Registered post.

Personal Contact Programmes

Personal Contact Programmes (PCP) which involve class-room teaching and face to face interaction constitute an essential part of C.Cs. The lessons and assignments are meaningfully supplemented through properly conceived and carefully planned PCPs. The duration of PCP will be as follows :

M.A. 10 days per year

M.Com. 12 days per year

In order to be eligible to appear at the terminal examinations, a student will be required to attend at least 50% of PCPs. These programmes will be initially arranged at Burdwan and Calcutta depending on the number of students other centres of PCPs will be opened subsequently.

[Signature]
02.12.24
Director
Centre for Distance and Online Ed.
The University of Burdwan - 71

Examination

After completing assignments or personal contact programmes, students will sit for the B.A./B.Com. Part I/Part II Examinations. Initially examinations will be held in Burdwan and Calcutta only. Other examination centres will be opened depending on the availability of examinees in and around other important towns/cities of the country.

From academic point of view and also for emphasising the fact that degrees offered under C.Cs are essentially equivalent with those obtainable after regular courses of study, students under both the streams should face the same examinations at the same time and with the same set of question papers. But the problem of finding suitable exam. centres and also the problem of getting adequate number of examiners may require that the examinations be staggered.

The rules relating to examination and the body of paper-setters, moderators and examiners remaining the same for the regular and C.Cs, the examination dates may be different only for ensuring smooth conduct of examination and timely publication of results.

Organisation of the Directorate


To cope with the task of running the programme for around 5000 students per year, the requirement of personnel will be as follows :

(i) Core Staff

Directorate : One full-time Director. There should be one Assistant Director (Registration & Examinations). One P.A. to Director, two typists, one Gestetner Operator, two Daily Wager, One peon.

(ii) Teaching : Initially the courses may be run with the help of part-time teachers but some whole-time teachers have to be appointed later on. At least one Reader & one Lecturer are to be appointed for each subject.

(iii) (a) Office Staff : There should be at least three sections consisting of one Sr. Supdt., two Junior Asstt., One Peon & one Daily Wager. Each section will deal with two subjects;

(b) There should be one Despatch section and one  section :

02.12.1971
Director
Examination
Burdwan

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Dispatch Section : One Superintendent, one Junior Asstt.,
Four Daily Wager.

Examination Section : One Superintendent, 3 Junior Asstt.,
3 Daily Wager.

(iv) One Editorial sections : Two editorial staff.

(v) One Account Section : One Accountant, two Junior Asstt.,
3 one Daily Wager.

(vi) One Sweeper.

Expected Income :

5000 students per year @ Rs.1500/- = Rs.75,00,000/-

Expected Expenditure :

Recurring (Salary/Wages)

	<u>Rs. (lacs)</u>	
(1) Directorate :		
Director	1.20	
(ii) Asstt. Director	.85	
(iii) P.A.	.60	
(iv) Typists (2)	.75	
(v) Gestetner Operator (1)	.40	
(vi) Peon (1)	.30	
(vii) Daily Wagers (2)	<u>.30</u>	4.40 lacs
(2) Teaching (1 Reader + 1 Lecturer) (for each subject)		12.00 lacs
(3) Three sections for running the courses		
(i) Supdt. (3)	1.80	
(ii) Junior Asstt. (6)	2.00	
(iii) Peon (3)	.85	
(iv) Daily Wager (3)	<u>.50</u>	5.15 lacs
(4) <u>Dispatch Section :</u>		
(i) Supdt. (1)	.60	
(ii) Junior Asstt. (1)	.35	
(iii) Daily Wager (4)	<u>.70</u>	1.65 lacs
(5) <u>Examination Section :</u>		
(i) Supdt. (1)	.60	
(ii) Junior Asstt. (3)	1.00	
(iii) Daily Wager (3)	<u>.50</u>	2.10 lacs

[Signature]

Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

(6) <u>Accounts Section :</u>	<u>Rs. (lacs)</u>	
(i) Supt. (1)	.60	
(ii) Junior Asstt. (2)	.70	
(iii) Daily Wager (1)	.20	1.50 lacs
(7) Editorial Staff (2)	2.00	
(8) Sweeper (2)	.25	29.00 lacs
Postage		5.00 lacs
Telephone		1.00 lacs
Pages		18.00 lacs
Confidential & Printing		2.50 lacs
<u>Remuneration for Preparing/Updating Lessons</u>		22.00 lacs
Remuneration for assignments		.20 lacs
Remuneration for Final evaluation		1.50 lacs
Tabulation & other Misc.		1.00 lacs
<u>Non-recurring Expenses :</u>		
Typewriter (3)		.30 lacs
Duplicating Machine (2)		.60 lacs
Xerox Machine (1)		2.00 lacs
Despatch Machine		.20 lacs
<u>Furniture :</u>		
Chairs (50)		.30 lacs
Table (20)		.30 lacs
Almirahs (10)		.35 lacs
Others (Racks, Fans etc.)		.25 lacs
		<hr/>
	Total	63.30 lacs
		<hr/>


 09.12.2024
 Director
 Centre for Distance and Online Education
 The University of Burdwan
 Burdwan - 713104

Subject: Additional maintenance grant for the year 1993-94.

Calcutta, W. 29th Feb. 1994.

To: Mr. S. Bhattacharya,
Joint Secretary to the Govt. of West Bengal.

The Registrar,
Burdwan University,
Nagbati,
P.O. & Post, Burdwan.

Re: Sanction of additional maintenance grant for the year 1993 - 94.

It has been decided in the meeting of the Advisory Committee of Vice-Chancellors held on 08-03-1994 in the Chamber of Chief Minister that the State-aided Universities will be provided additional maintenance grant for smooth running of their normal maintenance and other academic activities during the current financial year. In the circumstances, I am directed by order of the Governor to say that the Governor has been pleased to accord sanction to the payment during the current financial year of an one-time ad-hoc grant of Rs. 63,80,000/- (Rupees six-three lakh and eighty thousand) only to the Burdwan University for purposes as mentioned in the margin.

Additional requirement for salary (including retirement benefits, remuneration of Research (Scholars, etc.)	Rs. 13.00 Lakh	2. The above grant is sanctioned subject to adjustment on examination of particulars in this respect submitted to be submitted by the University.
Additional requirement for other essential non-salary expenditure including -	Rs. 39.00 Lakh	
Examination cost and remuneration to the examiners.		3. The charge will be met from the provision under the head, "2202-General Education-0300/University and Other Higher Education-102-Assistance to Universities-Non-plan-Grant-in-aid, contributions" in the current year's State Budget, provision of which will be augmented, if necessary, by re-appropriation or otherwise. This will be reflected in the Net Grant Statement.
Chemicals & other teaching aids.		
Electricity & energy and telephone bills.		
Printing & stationeries.		
Expenditure on repair/maintenance of capital assets like buildings, equipments etc.	Rs. 10.00 lakh	
One time recurring cost for introduction of correspondence course.	Rs. 1.00 lakh	
	<u>Rs. 63.80 Lakh</u>	

A utilization certificate for the grant thus sanctioned may be submitted as early as possible.

The Planned Officer, Burdwan University is authorized to draw grant from the Treasury Officer, Burdwan Treasury.

[Signature]
09.12.94
Director
Centre for Distance and Open Education
The University of Burdwan
Burdwan - 713 104



THE UNIVERSITY OF BURDWAN

Extract from the minutes of the meeting of the Executive Council held on
25.07.2006.

Item No. 54
(Any other matters)
Resolution

The Council considered the Minutes of the 3rd Meeting (2005-2006) of the
Advisory Committee of the Directorate of Distance Education held on 22.03.2006 and
approved the same.

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Sanjiv
2/8/06

Approved
2/8/06

DDE
Sanjiv
2/8/06

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13.12.06
Director
Centre for Distance Education
The University of Burdwan
Burdwan - 713146

Item No.18

To consider and approve the Budget Estimate of the Directorate of Distance Education for the year 2006-2007 and the Revised Estimate for the year 2005-2006

Resolution :

The Committee considered the Budget Estimate for the year 2006-2007 and the Revised Estimate for the year 2005-2006 and approve the same with some minor modification.

Item No.19

To note the progress relating to preparation of study materials under Self Instructional Materials in different subjects.

Resolution :

The members expressed concern on seeing the progress relating to preparation of study materials under Self-Instructional Materials in different subjects and requested the Director and Dean, Faculty of Arts & Com Etc to look into the matter.

Item No.20

To fix the price of booklets (Block-wise) under Self instructional Materials

Resolution :

The Committee resolved to fix the price of booklet (Block-wise) under Self-Instructional Materials @ Rs.50/- per booklet.

Item No.21

To note the changed name of the Directorate.

The Committee noted with pleasure that the name of the Directorate of Correspondence Courses has been changed as Directorate of Distance Education

In this connection, the members requested the Director to install one glow-sign board mentioning the name of Directorate of Distance Education present

Item No. 21 (Any other matter)

- (a) The Committee felt the necessity of extending the tenure of contractual appointment of the employees of the Directorate of Distance Education from the existing three years to five years and resolved that the tenure of contract be made for a period of five years with effect from 1st April, 2006 on the existing terms and conditions and all employees be requested to execute fresh bond of contract in this regard

Contd 3


Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713019

THE UNIVERSITY OF BURDWAN

Extracts from the minutes of the meeting of the Executive Council held on 19.01.2021

Item No. 258

To consider the issues regarding compliance of the points as raised by the UGC/DEB in its communication (received by the Registrar via email on Fri, Jan 15, 2021, 15:38) relating to the 'Application of University of Burdwan, WEST BENGAL for recognition of ODL Programmes for 2020-21-Communication of deficiencies/defects in the application for offering ODL programmes'.

Resolution

The Council considered the issues regarding compliance of the points as raised by the UGC/DEB in its communication (received by the Registrar via email on Fri, Jan 15, 2021, 15:38) relating to the 'Application of University of Burdwan, WEST BENGAL for recognition of ODL Programmes for 2020-21-Communication of deficiencies/defects in the application for offering ODL programmes' and reports of various committees related to the issues and made the following resolutions.

1. As per Govt. Notification (d^o September, 2020) The Directorate of Distance Education be renamed as 'Centre for Distance and Online Education (CDOE)'. The matter be placed before the Council for approval.
2. The Council considered the variance in the resolutions adopted in its meeting under Item Nos. 101 dt. 04-08-2020 and 102 dt. 14-08-2020, and also considered the resolution under Item No. 230 dt. 13.11.2020 relating to the enhancement of pays of Core Faculties and recruitment of Assistant Professor in Directorate of Distance Education, The University of Burdwan and approved the followings:
 - i) The monthly remuneration of each existing Core Faculty working the Directorate of Distance Education, The University of Burdwan be enhanced by an amount of Rs.3000.00 (rupees five thousand only) with effect from 01.01.2021 or the date of their joining, whichever is later.
 - ii) Existing Core Faculties possessing requisite qualifications in their respective subjects as stipulated by the UGC/NCTE/AICTE, in the case may be, be appointed to the post of Assistant Professor (Temporary & Contractual) with same terms & conditions as they are currently abide by as Core Faculty related to renewal of their respective contract with fixed pay (30,000.00 per month). Core Faculties with requisite qualifications have to apply in phisio paper (in triplicate) giving all supporting documents against requisite qualifications for Assistant Professor in their respective subjects as stipulated by the UGC/NCTE/AICTE to the Director, Directorate of Distance Education, The University of Burdwan. After being verified the merit of the application by the KCAC of the University and selection committee as constituted by the Hon'ble Vice-Chancellor, and getting approval of the Executive Council, offer letter will be issued to the respective Core Faculty. All other Core Faculties be given alike opportunity when they will fulfill requisite qualifications in their respective subjects as stipulated by the UGC/NCTE/AICTE.
 - iii) Two Assistant Professors (purely Temporary & Contractual basis) in each subject for which Post Graduate programmes are going on under DDE and seven Assistant Professors (purely Temporary & Contractual basis) - one Associate Professor (purely Temporary & Contractual basis) for B.Ed programme under DDE be recruited on urgent basis. The remuneration of the Assistant Professor (Contractual) would be Rs.40,000.00 per month and the contract would be renewed yearly on the basis of satisfactory performance (performance report to be given by the Director, DDE) on the basis of performance report from the Head of the respective Post Graduate Departments of the University). The numbers "two" and "seven" as mentioned above should count the number of existing Core Faculty in the respective subject. That means if currently there scope Core Faculty in a particular subject, only one Assistant Professor (purely Temporary & Contractual basis) would be recruited in that particular subject. The recruitment and other related formalities including service conditions would be carried out by the DDE. The whole matter would be endorsed by the University on the basis of the recommendation of the Advisory Committee of the DDE.
 - iv) Remaining part of the above-stated resolutions related to other matters be left unchanged.
 - v) The matter be moved to the Department of Higher Education, Government of West Bengal for creation of the posts without financial liability purely on temporary and contractual basis on the part of the Government. All financial liabilities would be borne by the DDE. (U)
3. Full-time Director (at the Professor level) be recruited on contract basis with the monthly salary Rs.75,000.00 (Consolidated). The essential qualifications for the post of Director (Contractual) would be same as stipulated by the UGC/AICTE/NCTE for the post of professor. The Council further resolved that advertisement be issued on urgent basis.
4. The Council considered and approved the Programme Project Reports (PPR) of 2018-2019 & 2019-20 of the following programmes under the Directorate of Distance Education, The University of Burdwan:
 - i) M.A./M.Sc. in Mathematics
 - ii) M.Sc. in Computer Science


13/01/2021
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713199
24/01/2021

Annexure – III

UGC-DEB Recognition



F.No. 9-1/2018 (DEB-III)

Date: August 2018

The Registrar,
University of Burdwan,
Directorate of Distance Education,
Vidyasagar Bhawan,
Golaobag, Purba
Burdwan-713 104
(West Bengal)

16 AUG 2018

Subject: Commission Order on the application, submitted Online by the Higher Educational Institution, for recognition of the programmes to be offered in Open and Distance Learning (ODL) mode from academic year 2018-19 onwards - regarding.

Sir/Madam,

In exercise of the powers conferred by sub-section (1) of Section 26 read with clause (j) of Section 12 of the University Grants Commission Act, 1956 (3 of 1956), the University Grants Commission (Open and Distance Learning) Regulations, 2017, had been notified in the Gazette of India on 23.06.2017. The first and the second amendment in the principal regulations were notified in the Gazette of India on 11.10.2017 and 06.02.2018 respectively.

2. Part-II; sub-regulations (3) to (5); of the University Grants Commission (Open and Distance Learning) Regulations, 2017 describes the Recognition process of Higher Educational Institutions for offering Open and Distance Learning programmes. The sub-regulations (3) describes the process of recognition of Higher Educational Institutions offering programmes in Open and Distance Learning Mode, whereas sub-regulations (4) describes the process for withdrawal of recognition and sub-regulations (5) provides right to appeal to Higher Educational Institutions aggrieved with the decision of the Commission.

3. The Commission had invited online applications from the eligible Higher Educational Institutions for offering Open and Distance Learning programmes from the academic session 2018-19 vide public notice F.No. 74-1/2018 (DEB-IV) dated 28.03.2018, mentioning therein that the online portal for submitting applications shall be open from 2nd April, 2018 to 1st May, 2018. It was also mentioned that the duly certified hard copies of the application submitted online mode along with annexures shall reach UGC (DEB) office at 35 Feroze Shah Road, New Delhi-110001 within 10 working days of submission of online application. In response to the public notice dated 28.03.2018, **University of Burdwan**, had submitted application online for programme wise recognition by the Commission.

4. Application received from **University of Burdwan** had been scrutinized by the expert committee and deficiency(s) or defect(s) in application were communicated and time period as prescribed in University Grants Commission (Open and Distance Learning) Regulations, 2017 was given to remove or rectify such deficiency(s) or defect(s) with relevant documentary evidence.

5. **University of Burdwan** was invited for an Interface Meeting with the Expert Committee; constituted by the Chairman of the Commission; on 06, July, 2018 in the UGC office, Bahadurshah Zafar Marg, New Delhi. The Expert Committee based on the application submitted, clarification given for deficiency(s) or defect(s) communicated earlier, the presentation made by the Higher Educational Institution in the Interface Meeting and in terms of provisions of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments; made recommendations for consideration of the Commission.

6. The Commission in its 534th meeting held on 2nd August, 2018 considered the recommendations of the interface expert committee. Based on the decision of the Commission, I am directed to issue this Order, thereby communicating the programme wise recognition status of the programmes to be offered in Open and Distance Learning mode from academic year 2018-19 onwards by the **University of Burdwan** as detailed in point no. 7 below.

7. Programme wise recognition status

7(A) **Programmes Recognized**

S. No.	Name of the Programme	Period of Recognition *
1.	MASTER OF ARTS (BENGALI)	2018-19 to 2019-20
2.	MASTER OF ARTS (ENGLISH)	
3.	MASTER OF ARTS (HISTORY)	
4.	MASTER OF ARTS (PHILOSOPHY)	
5.	MASTER OF ARTS (POLITICAL SCIENCE)	
6.	MASTER OF ARTS (SANSKRIT)	
7.	MASTER OF SCIENCE (COMPUTER SCIENCE)	
8.	MASTER OF COMMERCE	
9.	MASTER OF ARTS (MATHEMATICS)	

*As HEI NAAC score is below 3.26, the recognition given is only up to the academic year 2018-19 to 2019-20, based on the UGC (ODL) second Amendment regulation 2018 The list of recognized Learner Support Centre/ Study Centres is available on UGC website at https://www.ugc.ac.in/pdfnews/9969719_UGC-RECOGNITION-FOR-ODL-PROGRAMMES-2018-19-ONWARDS.pdf

7(B) Programmes found deficient

S. No.	Name of the Programme	Deficiency
1	B.ED (METHOD SUBJECT BENGALI, ENGLISH, SANSKRIT, GEOGRAPHY, HISTORY, MUSIC, EDUCATION, LIFE SCIENCE, PHYSICAL SCIENCE, MATHEMATICS, COMMERCE AND POLITICAL SCIENCE	Non submission of prior approval of respective Regulatory Authority for the academic session 2018-19 and onwards as per sub regulation 2(p) of part-I of UGC (ODL) Regulations, 2017.
2	MASTER OF BUSINESS ADMINISTRATION	

8. For the programmes recognized in 7(A) above, the Higher Educational Institution shall scrupulously abide in letter and spirit by all the terms and conditions, while offering the programmes in Open and Distance Learning mode, as per the provisions detailed in Part-III, Part-IV, Part-V, Part-VI and Annexure-I to Annexure-XI of the University Grants Commission (Open & Distance Learning) Regulations, 2017 and its amendments. Some specific conditions given in UGC(ODL) Regulations, 2017 & its amendments are given in **Annexure-1**.

9. For the programmes found deficient in 7(B) above, the Higher Educational Institution shall submit representation along with documentary evidence, if any, within 30 days from the date of this order as per the provision at clause 4(i) of sub-regulation (3) of Part- II of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments.

10. If the HEI fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, or if any information, documentary evidence submitted/produced by the HEI is found to be false or fake at a later date, UGC shall take action as per Regulation (4), Part -II of UGC (ODL) Regulations, 2017.

Yours faithfully,

(Smita Bidani)
Education Officer

Copy to:

1. The Secretary, Higher Education, Govt of West Bengal, " NABANNA" HRBC Building, 325, Sarat Chatterjee Road, Howrah- 711 105, with a request to ensure that HEI adheres to all the provisions of the UGC(ODL) Regulations, 2017 and its amendments.
2. The Joint Secretary (Distance Learning), MHRD, Govt of India, Shastri Bhawan, New Delhi - 110 001.
3. The Member Secretary, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi - 110070

4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi
5. The Vice-Chancellor, University of Burdwan, Directorate of Distance Education, Vidyasagar Bhawan, Golaobag, Purba, Burdwan-713 104 (West Bengal)
6. The Joint Secretary, State University, UGC for information (as applicable).
7. The Publication Officer (Web), UGC for uploading on the website.
8. Guard file.



(Smita Bidani)
Education Officer

Conditions

1. The total intake capacity (Number of learners) in Open and Distance Learning mode in Higher Educational Institution and/or Learner Support Centre/Study Centre shall be as mentioned in clause 6 of Annexure-X of the University Grants Commission (Open and Distance Learning) Regulations, 2017.
2. The Higher Educational Institution shall offer only those programmes through Open and Distance Learning mode, which are approved by the statutory bodies of the University and by UGC and by the Regulatory Authority, as applicable.
3. The Higher Educational Institution shall not offer any programme in engineering, Medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any other regulatory body.
4. The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit dated 26th April, 2018, duly notarized and signed by Dr. Ramen Kumar Sar, Registrar (officiating) submitted to the Commission vide letter dated 26th April, 2018.
5. The Higher Educational Institution shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 11 of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degrees) Regulations, 2016.
6. The HEI shall establish Examination Centre within the territorial jurisdiction of the HEI subject to condition laid down in clause 7(i) to (v) of section 13 in Part-IV.
7. In case, Higher Educational Institution fails to comply with the conditions of recognition, appropriate punitive action(s), as per provisions of the UGC(ODL) Regulations, 2017 and its amendments, shall be taken by the Commission.


(Smita Bidani)
Education Officer





Speed Post

F.No.9-1/2018 (DEB-III)

Date: October, 2018

**The Registrar,
University of Burdwan,
Directorate of Distance Education,
Vidyasagar Bhawan,
Golaobag, Purba
Burdwan-713 104
(West Bengal)**

18 OCT 2018

Sub: Commission decision on the HEI's representation submitted for review of programmes found deficient, for recognition for 2018-19 onwards to be offered in Open and Distance Learning (ODL) mode - regarding.

Sir/Madam,

This is in continuation to the UGC letter No.9-1/2018(DEB-III) dated 16.08.2018, wherein the details of programmes recognised for 2018-19 onwards and programmes found deficient along with deficiencies and other relevant information/conditions were communicated to **University of Burdwan,**

2. As per the provision at clause 4 (i) of sub-regulation (3) of Part- II of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and the decision of the Commission in its 534th meeting held on 2nd August, 2018, for the programmes found deficient as per the UGC letter cited in above para, the Higher Educational Institution had been provided an opportunity to submit representation along with documentary evidence, if any, within 30 days from the date of the said UGC letter.

3. The representation for review along with documentary evidence submitted by the **University of Burdwan,** on 17.09.2018 for review and the justifications given by the HEI representatives during the hearing, were considered by the duly constituted Expert Review Committee in the meeting held on 19.09.2018 at UGC, 35 Feroze Shah Road, New Delhi. The Expert Review Committee based on the provisions of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments; made recommendations for consideration of the Commission.

4. Based on the decision of the Commission in its 535th Meeting dated 27.09.2018, I am directed to issue this Order, thereby communicating the Commission decision, on the representation received, for programme wise recognition status of the programmes to be offered in Open and Distance Learning mode from academic year 2018-19 onwards by the **University of Burdwan, in addition to programmes already recognized vide letter mentioned in Para 1 above,** as detailed in point no. 5 below.

5. Programme wise recognition status based on representation:

5(A) Programmes Recognised

S. No.	Name of the Programme	Period of Recognition
1	B.ED (METHOD SUBJECT BENGALI, ENGLISH, SANSKRIT, GEOGRAPHY, HISTORY, MUSIC, EDUCATION, LIFE SCIENCE, PHYSICAL SCIENCE, MATHEMATICS, COMMERCE AND POLITICAL SCIENCE)	2018-2019 to 2019-2020

As HEI NAAC score is (below) 3.26, the recognition given is only up to the academic year 2018-19 to 2019-20, based on the UGC (ODL) Second Amendment Regulations, 2018. The list of recognised Learner Support Centres/Study Centres will be available on UGC website shortly.

5(B) Programmes Not Recognised


S. No.	Name of the Programme	Reasons
1	Master of Business Administration	Inadequate faculty as per Part-II of Annexure VI of UGC (ODL) Regulations, 2017

6. For the programmes recognised in 5(A) above, the Higher Educational Institution shall scrupulously abide in letter and spirit by all the terms and conditions, while offering the programmes in Open and Distance Learning mode, as per the provisions detailed in Part-III, Part-IV, Part-V, Part-VI and Annexure-I to Annexure-XI of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its amendments. Some specific conditions as per UGC (ODL) Regulations, 2017 & its amendments are given in **Annexure-1**.

7. For the programmes not recognised in 5(B) above, the Higher Educational Institution may prefer an appeal to the Commission, if any, along with fee of Rupees ten thousand per programme in the form of demand draft drawn in favour of Secretary, UGC, within 30 days from the date of this order, as per the provision of sub-regulation (5) of Part- II of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and decision of the Commission in its 534th Meeting dated 02.08.2018.

8. If the HEI fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, or if any information, documentary evidence submitted/produced by the HEI is found to be false or fake at a later date, UGC shall take action as per Regulation (4) Part - II of UGC (ODL) Regulations, 2017.

Yours faithfully,


(Smita Bidani)
Education Officer

Copy to: based on programme type

1. The Secretary, Higher Education, Govt of West Bengal, " NABANNA" HRBC Building, 325, Sarat Chatterjee Road, Howrah- 711 105, with a request to ensure that HEI adheres to all the provisions of the UGC (ODL) Regulations 2017 and its amendments.
2. The Joint Secretary (Distance Learning), MHRD, Govt of India, Shastri Bhawan, New Delhi - 110 001.
3. The Member Secretary, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi- 110070 with a copy of the affidavit submitted by the HEI as per AICTE letter No.AICTE/P&AP/ODL/2018 dated 28.08.2018.
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi-110002
5. The Vice-Chancellor, University of Burdwan, Directorate of Distance Education, Vidyasagar Bhawan, Golaobag, Purba, Burdwan-713 104(WB)
6. The Joint Secretary, State University Bureau, UGC.
7. Guard file.


(Smita Bidani)
Education Officer

Conditions

1. The total intake capacity (Number of learners) in Open and Distance Learning mode in Higher Educational Institution and/or Learner Support Centre/Study Centre shall be as mentioned in clause 6 of Annexure-X of the University Grants Commission (Open and Distance Learning) Regulations, 2017 and its subsequent amendments.
2. The Higher Educational Institution shall offer only those programmes through Open and Distance Learning mode, which are approved by the statutory bodies of the University and by UGC and by the Regulatory Authority, as applicable.
3. The Higher Educational Institution shall not offer any programme in engineering, Medicine, dental, pharmacy, nursing, architecture, physiotherapy and programmes not permitted to be offered in distance mode by any other regulatory body.
4. The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit dated 26th April, 2018, duly notarized and signed by Dr. Ramen Kumar Sar, Registrar (officiating) submitted to the Commission vide letter dated 26th April, 2018, and (2) Affidavit dated 14th September, 2018 pertaining to adherence of terms of conditions laid down by AICTE for programmes of MBA/MCA/Travel and Tourism, duly notarized and signed by Prof. Tafajol Hosssain, Registrar submitted to the Commission vide letter dated 19th September 2018 (if applicable).
5. The Higher Educational Institution shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 11 of the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. /Ph.D. Degrees) Regulations, 2016.
6. The HEI shall establish Examination Centre within the territorial jurisdiction of the HEI subject to condition laid down in clause 7 (i) to (v) of section 13 in Part-IV.
7. In case, Higher Educational Institution fails to comply with the conditions of recognition, appropriate punitive action(s), as per provisions of the UGC (ODL) Regulations, 2017 and its amendments, shall be taken by the Commission.
8. The University of Burdwan shall adhere to the policy of territorial jurisdiction as specified in Annexure- IV of the University Grants Commission (Open and Distance Learning) Regulation, 2017.


(Smita Bidani)
Education Officer



By E-mail/ Speed Post

F.No. 22-17/2022 (DEB-III)

11 November, 2022

11 NOV 2022

The Registrar
University of Burdwan,
Directorate of Distance Education,
Vidya sagar Bhawan, Golaobag, purba
Burdwan-713104.
West Bengal.

Sub:- Commission decision on the appeal submitted by the Higher Educational Institution under Regulation 6 of Part II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 for offering programmes in Open and Distance Learning mode from academic year 2022-23, academic session beginning September, 2022 (revised from July-August, 2022)- regarding

Sir/Madam,

This is in continuation to the Commission Order of even number dated 19.10.2022, wherein the recommendations of the Interface Expert Committee duly approved by the Competent Authority were communicated to **University of Burdwan, Burdwan, West Bengal.**

2. As per the provisions under Regulation 6 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, the Higher Educational Institution (HEI) had been provided an opportunity to submit an appeal along with requisite fee and documentary evidence for the programmes not recognized as per the UGC letter cited in above para, if any, within 30 days from the date of the communication of assessment sheet as mentioned in the said UGC letter.
3. The appeal along with documents submitted by the **University of Burdwan, Burdwan, West Bengal** have been placed before duly constituted Standing Appellate Committee in the virtual meeting held on **29.09.2022**. The Standing Appellate Committee based on the appeal submitted by the HEI along with documentary evidences, interaction with HEI's representatives and the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020; made recommendations for consideration of the Competent Authority/ Commission.
4. Based on the recommendations of Standing Appellate Committee and its approval by Competent Authority/Commission, I am directed to issue this Order, thereby communicating the decision, on the appeal submitted by HEI for offering programmes in **Open and Distance Learning** mode from academic year **2022-23, academic session beginning September, 2022 (revised from July-August, 2022)** and onwards, by the **University of Burdwan, Burdwan, West Bengal** as detailed at point no. 5 below. **The assessment sheet duly approved by Competent Authority have already been communicated to the Higher Educational Institution through UGC-DEB portal on 12.10.2022.**

5. **Programme-wise recognition status based on appeal (communicated to the HEI through UGC-DEB web portal on 12.10.2022):**

(i) **Reversal of earlier decision (Programme Recognized) : 06**

S. No	Programme Name	Period of Recognition
1.	MASTERS OF ARTS (BENGALI)	2022-23, academic session beginning September, 2022 (revised from July-August, 2022) to 2026-27 (upto January, 2027 only)
2.	MASTERS OF ARTS (ENGLISH)	
3.	MASTERS OF ARTS (SANSKRIT)	
4.	MASTERS OF ARTS (HISTORY)	
5.	MASTERS OF ARTS (PHILOSOPHY)	
6.	MASTER OF SCIENCE (COMPUTER SCIENCE)	

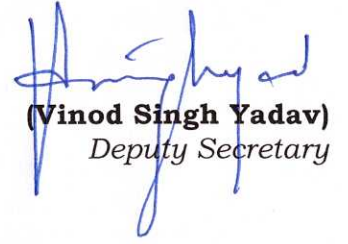
(ii) **Appeal disposed off for the following programme(s): 03**

S. No	Programme Name	Reason(s): if not recommended
1.	BACHELOR OF EDUCATION	Regulatory authority approval not submitted
2.	MASTERS OF ARTS (POLITICAL SCIENCE)	Inadequate faculty as per UGC Regulations.
3.	MASTER OF SCIENCE (MATHEMATICS)	

6. For the programmes recognized in 5(i) above, the Higher Educational Institution shall comply with all the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 while offering the programmes in Open and Distance Learning mode. Some specific provisions for compliance have been mentioned in **Annexure-1**.
7. As stipulated under Sub-Regulation 7 of Regulations 5 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020
“No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition”.
8. In the event of any Higher Educational Institution found offering programmes in Open and Distance Learning mode without recognition of the Commission or in violation to any of the provisions of these regulations and guidelines or orders made there under, the Commission shall take actions as per Regulations 7 of Part-II of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, and its amendment(s).
9. The application of the HEI for the academic year 2022-23, academic session beginning September 2022 (revised from July –August 2022) **stands closed** and the HEI needs to apply afresh as and when UGC invites application for recognition of ODL programmes.

10. The decision of the Commission shall be final and binding on the Higher Educational Institution.

Yours faithfully,


(Vinod Singh Yadav)
Deputy Secretary

Encl: - As above

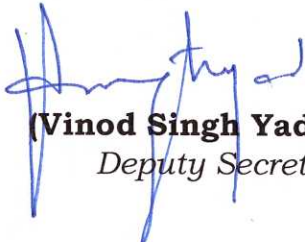
Copy to: -

1. The Secretary, Higher Education, Govt of West Bengal, Kolkata " NABANNA" HRBC Building, 325, Sarat Chatterjee Road, Howrah- 711 105, West Bengal with a request to ensure that HEI adheres to all the provisions of the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.
2. The Joint Secretary (Open & Distance/Online Learning), Ministry of Education, Govt. of India, Shastri Bhawan, New Delhi – 110 001.
3. The Vice Chancellor, University of Burdwan, Directorate of Distance Education, Vidyasagar Bhawan, Golaobag, purba Burdwan, West Bengal -713104.
4. The Joint Secretary, State University Bureau, UGC, Bahadur Shah Zafar Marg, New Delhi -110002.
5. The Member Secretary, National Council for Teacher Education, Hans Bhawan, Wing II, Bahadur Shah Zafar Marg, New Delhi 110002.
6. Guard file


(M.S Joshi)
Under Secretary

Specific Provisions for Compliance

- 1) The Higher Educational Institution shall comply to all the terms and conditions mentioned in the Affidavit dated 26th May 2022 duly notarized and signed by Dr. Sujit Kumar Chowdhury, Registrar and Dr. Swapan Bhattacharyya, Director, Centre for Distance & Online Education, submitted to the Commission vide letter dated 1st June, 2022.
- 2) Intake capacity under Open and Distance Learning mode for a programme under science discipline.
 - For Dual Mode University: Intake shall not be more than three times of the approved intake in conventional mode.
 - For Open University: Learning enrolment will commensurate with the capacity of the Learner Support Centers to provide lab facilities to the admitted learners.
- 3) The Higher Educational Institution shall scrupulously abide by all the terms and conditions of faculty and staff requirements for offering ODL programmes as mentioned in University Grants Commission Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.
- 4) The total deployment of work force and other support at study or Learner Support Centres in Open and Distance Learning mode shall be as mentioned in Regulations.
- 5) Higher Educational Institution shall conduct proctored examination as under:
 - For ODL Programmes: Examination through pen-paper or online or computer-based testing within Territorial Jurisdiction, in the examination centre as condition laid down in Regulations.
 - For Online Programmes: Examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission.
- 6) Higher Educational Institution offering programmes in Open and Distance Learning mode shall ensure that a Learner Support Centre is established as per Regulations and it also fulfill following conditions, as applicable, as under:
 - Learner Support Centre defined under these regulations shall not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in ODL mode.
 - Learner Support Centre will not be set up under a franchisee agreement in any case
- 7) Private University established under the State Act shall be eligible to offer programmes under Open and Distance Learning mode through its Head Quarter; not through any Learner Support Centre.
- 8) Higher Educational Institution offering programme in ODL mode shall prepare Self Learning Material as per **Annexure-VI** and **Annexure-VII** taking into consideration of the following:
 - At least 60 percent of Self Learning Materials shall be developed by the in-house faculty of the HEI
 - Remaining percent of the materials can be sourced from available resources such as other HEIs, Open Educational Resources (OER) and SWAYAM.
- 9) Higher Educational Institution shall adhere to the weightage for different components of assessments for Open and Distance Learning mode and Online mode as under:
 - Continuous or formative assessment (in semester): Maximum 30 per cent.
 - Summative assessment (end semester examination or term end examination): Minimum 70 per cent.
- 10) Based on the Regulatory Authority recommendations/approval, the maximum intake and other conditions will be as per the Regulatory Authority recommendation/approval.


(Vinod Singh Yadav)
 Deputy Secretary

Annexure – V

NAAC Certificate



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : University of Burdwan
Place : Rajbati, Burdwan, West Bengal

Criteria	Weightage (W _i)	Criterion-wise Weighted Grade Point (C _i × WCP _i)	Criterion-wise Grade Point Averages (C _i × WCP _i / W _i)
I. Curricular Aspects	150	500	3.33
II. Teaching-Learning and Evaluation	200	610	3.05
III. Research, Consultancy and Extension	250	710	2.84
IV. Infrastructure and Learning Resources	100	350	3.50
V. Student Support and Progression	100	280	2.80
VI. Governance, Leadership & Management	100	290	2.90
VII. Innovations and Best Practices	100	370	3.70
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (C_i \times WCP_i) = 3110$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (C_i \times WCP_i)}{\sum_{i=1}^7 W_i} = \frac{3110}{1000} = 3.11$$

Grade = **A**

Date : November 05, 2016



[Signature]
Director

- This certification is valid for a period of five years with effect from November 05, 2016
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes 'A' grade
- 3.51 - 3.75 denotes 'A' grade, 3.01 - 3.50 denotes 'A' grade, 2.76 - 3.00 denotes 'B' grade
- 2.51 - 2.75 denotes 'B' grade, 2.01 - 2.50 denotes 'B' grade, 1.51 - 2.00 denotes 'C' grade
- Scores rounded off to the nearest integer

[Signature]
Director (Addl. Charge)
Directorate of Distance Education
The University of Burdwan
Bardhaman-713104

REGISTRAR (Officiating)
THE UNIVERSITY OF BURDWAN
BURDWAN-713104



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
University of Burdwan
Rajbati, Burdwan, West Bengal as
Accredited
with CGPA of 3.11 on seven point scale
at A grade
valid up to November 04, 2021

Date : November 05, 2016



[Signature]
Director

[Signature]
Director (Addl. Charge)
Directorate of Distance Education
The University of Burdwan
Bardhaman-713104

REGISTRAR (Officiating)
THE UNIVERSITY OF BURDWAN
BURDWAN-713104



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

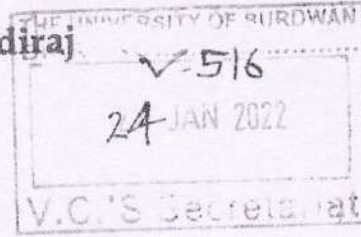
डॉ. बी. एस. पोन्मुडिराज / Dr. B.S. Ponmudiraj

सलाहकार / Adviser

NAAC/Covid-Ext/BSP/2021/

Prof. Nimai Chandra Saha,
Vice-Chancellor
University of Burdwan
Rajbati, Burdwan-713104
West Bengal

Respected Sir,
Greetings from NAAC.



19th January 2022

Director, Registrar
Please take up a
on an urgent
basis
24.01

Sub: Extension of Accreditation validity period due to COVID19:-reg.

This is to inform that **University of Burdwan, Rajbati, Burdwan-713104, West Bengal** has been accredited with 'A' Grade (3rd Cycle) by NAAC with CGPA of 3.11 from 05/11/2016 to 04/11/2021.

In the wake of COVID-19 pandemic and with reference to the Notification dated 09.07.2020, this is to inform that the validity period of accreditation of **University of Burdwan, Rajbati, Burdwan-713104, West Bengal** stands extended with the existing 'A' Grade and with 3.11 CGPA till the completion of the 4th Cycle Assessment and Accreditation process subject to NAAC notification dated 09.07.2020, **provided the University submits the online IIQA within three months from the resuming the normal academic activities as per the Government / University notification.**

Also, please find enclosed NAAC notifications, available on the NAAC website regarding Data collection Year for Assessment 2019-2020 and 2020-2021:

1. <http://www.naac.gov.in/images/docs/notification/Notification-to-HEIs-Academic-Year-2019-2020-Considering-COVID-19-pandemic.pdf>
2. <http://www.naac.gov.in/images/docs/notification/Consideration-of-2019-2020-Academic-Data-for-AA-Covid-19.pdf>
3. <http://www.naac.gov.in/images/docs/notification/2020-2021academicyear-notification-31 dec 2021n.pdf>
4. <http://www.naac.gov.in/images/docs/notification/Corrigendum Notification 18-06-2021 1.pdf>

which are self-explanatory.

Thanking you,
With regards, Namasthe,
Yours sincerely,

B. S. Ponmudiraj

पो. ओ. बॉक्स नं. 1075, नागरभावी, बेंगलूरु - 560 072, भारत. P.O. Box No.1075, Nagarbhavi, Bengaluru - 560 072, INDIA

दूरभाष Phone : +91-80-23005133 (D), 23210261, 62, 63, 64, 65, फेक्स Fax : +91-80-23210270

ई-मेल : e-mail : bs.ponmudiraj@naac.gov.in वेबसाइट Website : www.naac.gov.in

Annexure – VI

NIRF Ranking – 2021; 2022; 2023



Ministry of Education
Government of India



Certificate

NATIONAL INSTITUTIONAL RANKING FRAMEWORK

INDIA RANKINGS 2021

**The University of Burdwan, Bardhaman
Ranked 85 in University Category**

CHAIRMAN, NBA

MEMBER SECRETARY, NBA



National Institutional Ranking Framework

Ministry of Education

Government of India

Data Submitted by Institution for India Rankings '2021'

Institute Name: The University of Burdwan [IR-O-U-0569]

Sanctioned (Approved) Intake

Academic Year	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
UG [3 Years Program(s)]	110	110	104	-	-	-
PG [1 Year Program(s)]	50	-	-	-	-	-
PG [2 Year Program(s)]	2441	2372	-	-	-	-

Total Actual Student Strength (Program(s) Offered by your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	158	143	301	299	2	0	161	107	108	62	0	98
PG [1 Year Program(s)]	21	29	50	50	0	0	2	30	14	2	0	16
PG [2 Year Program(s)]	1669	2237	3906	3895	9	2	1686	1824	2827	182	25	476

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students admitted through Lateral entry	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2015-16	104	103	2016-17	0	2017-18	96	35	110000(ONE LAKH TEN THOUSANDS ONLY)	7
2016-17	104	101	2017-18	0	2018-19	101	15	110000(ONE LAKH TEN THOUSANDS ONLY)	9
2017-18	104	99	2018-19	0	2019-20	85	36	145000(ONE LAKH FORTY FIVE THOUSAND)	16

PG [1 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
---------------	---	---	---------------	---	------------------------	--	---

2017-18	40	40	2017-18	35	11	182500(ONE LAKH EIGHTY TWO THOUSAND FIVE HUNDRED)	7
2018-19	25	23	2018-19	15	3	184750(ONE LAKH EIGHTY FOUR THOUSAND SEVEN HUNDRED FIFTY)	5
2019-20	50	50	2019-20	48	13	190000(ONE LAKH NINETY THOUSAND)	8

PG [2 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2016-17	2115	2115	2017-18	2109	792	90000(NINETY THOUSANDS)	681
2017-18	2403	1935	2018-19	1930	800	130000(ONE LAKH THIRTY THOUSANDS)	705
2018-19	2372	1931	2019-20	1913	1161	228000(TWO LAKH TWENTY EIGHT THOUSAND)	741

Ph.D Student Details

Ph.D (Student pursuing doctoral program till 2019-20)			
			Total Students
Full Time			296
Part Time			278
No. of Ph.D students graduated (including Integrated Ph.D)			
	2019-20	2018-19	2017-18
Full Time	132	40	31
Part Time	0	116	121

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Financial Year	2019-20	2018-19	2017-18
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	2797983 (TWENTY SEVEN LAKHS NINETY SEVEN THOUSAND NINE HUNDRED EIGHTY THREE)	1159463 (ELEVEN LAKHS FIFTY NINE THOUSANDS FOUR HUNDRED SIXTY THREE)	4453200 (FORTY FOUR LAKHS FIFTY THREE THOUSANDS TWO HUNDRED)
New Equipment for Laboratories	20520502 (TWO CRORES FIVE LAKHS TWENTY THOUSANDS FIVE HUNDREDS TWO)	30117770 (THREE CRORES ONE LAKHS SEVENTEEN THOUSAND SEVEN HUNDRED SEVENTY)	30575206 (THREE CRORES FIVE LAKHS SEVENTY FIVE THOUSANDS TWO HUNDRED SIX)
Engineering Workshops	9968771 (NINETY NINE LAKHS SIXTY EIGHT THOUSAND SEVEN HUNDRED SEVENTY ONE)	6276500 (SIXTY TWO LAKHS SEVENTY SIX THOUSAND FIVE HUNDRED)	34567985 (THREE CRORES FORTY FIVE LAKHS SIXTY SEVEN THOUSANDS NINE HUNDRED EIGHTY FIVE ONLY)

Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	136183079 (THIRTEEN CRORES SIXTY ONE LAKHS EIGHTY THREE THOUSANDS SEVENTY NINE)	82582210 (EIGHT CRORES TWENTY FIVE LAKHS EIGHTY TWO THOUSAND TWO HUNDRED TEN)	144872611 (FOURTEEN CRORES FORT EIGHT LAKHS SEVENTY TWO THOUSANDS SIX HUNDRED ELEVEN)
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Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Financial Year	2019-20	2018-19	2017-18
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	1116265328 (ONE HUNDRED ELEVEN CRORES SIXTY TWO LAKHS SIXTY FIVE THOUSANDS THREE HUNDRED TWENTY EIGHT)	1010544469 (ONE HUNDRED ONE CRORES FIVE LAKHS FORTY FOUR THOUSAND FOUR HUNDRED SIXTY NINE)	968660188 (NINETY SIX CRORES EIGHTY SIX LAKHS SIXTY THOUSANDS ONE HUNDRED EIGHTY EIGHT)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	239818461 (TWENTY THREE CRORES NINETY EIGHT LAKHS EIGHTEEN THOUSAND FOUR HUNDRED SIXTY ONE)	254511821 (TWENTY FIVE CRORES FORTY FIVE LAKHS ELEVEN THOUSAND EIGHT HUNDRED TWENTY ONE)	171952853 (SEVENTEEN CRORES NINETEEN LAKHS FIFTY TWO THOUSANDS EIGHT HUNDRED FIFTY THREE)
Seminars/Conferences/Workshops	4346278 (FORTY THREE LAKHS FORTY SIX THOUSANDS TWO HUNDRED SEVENTY EIGHT)	3442986 (THIRTY FOUR LAKHS FORTY TWO THOUSANDS NINE HUNDRED EIGHTY SIX)	1539508 (FIFTEEN LAKHS THIRTY NINE THOUSANDS FIVE HUNDRED EIGHT)

Sponsored Research Details

Financial Year	2019-20	2018-19	2017-18
Total no. of Sponsored Projects	83	100	69
Total no. of Funding Agencies	16	16	16
Total Amount Received (Amount in Rupees)	100478758	74583649	44915716
Amount Received in Words	TEN CRORES FOUR LAKHS SEVENTY EIGHT THOUSAND SEVEN HUNDRED FIFTY EIGHT	SEVEN CRORES FORTY FIVE LAKHS EIGHTY THREE THOUSAND SIX HUNDRED FORTY NINE	FOUR CRORES FORTY NINE LAKHS FIFTEEN THOUSAND SEVEN HUNDRED SIXTEEN

Consultancy Project Details

Financial Year	2019-20	2018-19	2017-18
Total no. of Consultancy Projects	8	6	2
Total no. of Client Organizations	113	72	75
Total Amount Received (Amount in Rupees)	4850359	4263000	4032846
Amount Received in Words	FORTY EIGHT LAKHS FIFTY THOUSAND THREE HUNDRED FIFTY NINE	FORTY TWO LAKHS SIXTY THREE THOUSANDS ONLY	FORTY LAKHS THIRTY TWO THOUSANDS EIGHT HUNDRED FORTY SIX ONLY

Executive Development Program/Management Development Programs

Financial Year	2019-20	2018-19	2017-18
Total no. of Executive Development Programs/ Management Development Programs	2	1	2
Total no. of Participants	65	30	58
Total Annual Earnings (Amount in Rupees)(Excluding Lodging & Boarding Charges)	473500	344025	665565
Total Annual Earnings in Words	RUPEES FOUR LAKH SEVENTY THREE THOUSAND FIVE HUNDRED	RUPEES THREE LAKHS FORTY FOUR THOUSAND AND TWENTY FIVE ONLY	RUPEES SIX LAKHS SIXTY FIVE THOUSANDS FIVE HUNDRED SIXTY FIVE

PCS Facilities: Facilities of Physically Challenged Students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 80% of the buildings
2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, more than 80% of the buildings

Accreditation

NAAC Accreditation

1. Does your institute have a valid NAAC Accreditation?		YES
Valid from	Valid upto	CGPA
04-11-2016	03-11-2021	3.11

Faculty Details

Number of faculty members entered	232
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Ministry of Education
Government of India

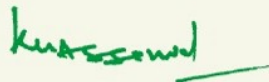


Certificate

NATIONAL INSTITUTIONAL RANKING FRAMEWORK

INDIA RANKINGS 2022

The University of Burdwan, Bardhaman
Ranked 87 in University Category



CHAIRMAN, NBA



MEMBER SECRETARY, NBA



National Institutional Ranking Framework

Ministry of Education

Government of India

Welcome to Data Capturing System: OVERALL

Submitted Institute Data for NIRF'2022'

Institute Name: The University of Burdwan [IR-O-U-0569]

Sanctioned (Approved) Intake

Academic Year	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
UG [3 Years Program(s)]	110	110	110	-	-	-
PG [1 Year Program(s)]	25	-	-	-	-	-
PG [2 Year Program(s)]	2673	2441	-	-	-	-

Total Actual Student Strength (Program(s) Offered by Your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	153	142	295	293	2	0	157	105	109	62	0	91
PG [1 Year Program(s)]	9	12	21	20	1	0	2	13	14	1	0	0
PG [2 Year Program(s)]	1826	2521	4347	4330	17	0	2029	1981	3562	434	7	7

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students admitted through Lateral entry	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2016-17	104	101	2017-18	0	2018-19	101	15	110000(One lakh ten thousands only)	9
2017-18	104	99	2018-19	0	2019-20	85	36	145000(One lakh forty five thousands only)	16
2018-19	110	101	2019-20	0	2020-21	87	37	150000(One lakh fifty thousands only)	21

PG [1 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
---------------	---	---	---------------	---	------------------------	--	---

2018-19	25	23	2018-19	15	3	184750(One lakh eighty four thousand seven hundred fifty only)	5
2019-20	50	50	2019-20	48	13	190000(One lakh ninety thousands only)	8
2020-21	25	21	2020-21	21	11	192000(One lakh ninety two thousands only)	6

PG [2 Years Program(s)]: Placement & higher studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates(Amount in Rs.)	No. of students selected for Higher Studies
2017-18	2403	1935	2018-19	1930	800	130000(One lakh thirty thousand only)	705
2018-19	2372	1931	2019-20	1913	1161	228000(Two lakh twenty eight thousand only)	741
2019-20	2441	1979	2020-21	1911	1142	237000(Two lakh thirty seven thousand only)	757

Ph.D Student Details

Ph.D (Student pursuing doctoral program till 2020-21 Students admitted in the academic year 2020-21 should not be entered here.)			
			Total Students
Full Time			533
Part Time			182
No. of Ph.D students graduated (including Integrated Ph.D)			
	2020-21	2019-20	2018-19
Full Time	125	132	40
Part Time	0	0	116
PG (Student pursuing MD/MS/DNB program till 2020-21 Students admitted in the academic year 2021 - 22 should not be entered here)			
Number of students pursuing PG (MD/MS/DNB) program			0
No. of students Graduating in PG (MD/MS/DNB) program			
2020-21	2019-20	2018-19	
0	0	0	

Online Education

1. Does all programs/courses were completed on time.	Yes
--	-----

2. Measures taken to complete the syllabus of courses and programs.		<p>Since the onset of COVID-19 pandemic, The University of Burdwan took proactive steps in ensuring that the teaching-learning process remains uninterrupted and the students can be provided with continuous psychological and academic support. Since the onset of lockdown, it was decided to continue the teaching-learning process uninterrupted through online mode using the available platforms like Zoom, G-Suite and other established online/social media platforms etc. Several administrative meetings (Like Executive Council, Departmental Committee, PG Board of Studies, Board of Research Studies, etc.) were conducted online wherein issues concerning students and teaching-learning were continuously discussed and problems were addressed. Need-based meetings of important bodies concerning the problems of students have been convened in order to come up with feasible solutions. The ICT infrastructure has been developed on a continued basis in the light of the needs-assessment carried out by the university authority. 600 numbers Google Workspace for Education with provision for 250 participants have been procured for conducting online classes, webinars, meetings etc. Wherever feasible, the MHRD developed Virtual lab portal for laboratory classes has been utilised for the benefit of students.</p> <p>Online classes were conducted smoothly on the basis of class routines for each department so that a specific schedule could be maintained while conducting classes online. Day-to-day communication is being carried out through WhatsApp groups comprising students and faculty members to facilitate smooth and speedy communication and redressal of the problems faced by the students. Connectivity problems were reviewed and the student-centric solutions were identified and implemented. Students facing connectivity problems were provided with data by some faculty and in other cases recorded videos of the classes held online were uploaded on the university website along with the softcopies of the study materials.</p> <p>In order to facilitate the process, the Digital Learning Monitoring Cell of the university sensitized the department and identified the areas where the need-based support could be provided to the students. Furthermore, the cell took a leading initiative in providing the need-based support to the departments in organising Webinars on various themes of academic and emerging areas of interest. Students have also been motivated to participate in the webinars. The examination system has been streamlined in line with the requirements of online/blended mode and it is being centrally monitored through a dedicated team that coordinates the online examination system in an effective manner covering 291 colleges and 33 post graduate departments. These initiatives taken by the university have been effective in ensuring the achievement of academic goals like completion of syllabus on time, smooth conduct of examinations as per schedule and strict deadlines through blended mode resulting in positive outcomes for the stakeholders in general, while strictly adhering to the guidelines issued by the regulatory bodies from time to time. The approach has been aimed at strengthening the ICT infrastructure including Internet connectivity for online education from long term perspective. Importantly, in order to facilitate ICT-embedded teaching learning with features and functionalities like student dashboard, digital learning, etc. the university is reengineering teaching-learning automation by officially engaging a renowned IT service company.</p>	
3. The period of delay in completion of syllabus (in months).		0	
4. The period of delay in conducting exams (in months).		0	
Portal Name	No. of students offered online courses which have credit transferred to transcript	Total no. of online courses which have credit transferred to the transcript	Total no. of credits transferred to transcript
Swayam	0	0	0
5. No. of courses developed and available online on Swayam platform by your institution faculty		6	

Financial Resources: Utilised Amount for the Capital expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	3216475 (THIRTY TWO LAKHS SIXTEEN THOUSANDS FOUR HUNDRED SEVENTY FIVE)	2797983 (TWENTY SEVEN LAKHS NINETY SEVEN THOUSAND NINE HUNDRED EIGHTY THREE)	1159463 (ELEVEN LAKHS FIFTY NINE THOUSANDS FOUR HUNDRED SIXTY THREE)
New Equipment for Laboratories	58165805 (FIVE CRORES EIGHTY ONE LAKHS SIXTY FIVE THOUSANDS EIGHT HUNDRED FIVE)	20520502 (TWO CRORES FIVE LAKHS TWENTY THOUSANDS FIVE HUNDREDS TWO)	30117770 (THREE CRORES ONE LAKHS SEVENTEEN THOUSAND SEVEN HUNDRED SEVENTY)
Engineering Workshops	1137601 (ELEVEN LAKHS THIRTY SEVEN THOUSANDS SIX HUNDRED ONE)	9968771 (NINETY NINE LAKHS SIXTY EIGHT THOUSAND SEVEN HUNDRED SEVENTY ONE)	6276500 (SIXTY TWO LAKHS SEVENTY SIX THOUSAND FIVE HUNDRED)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	76632054 (SEVEN CRORES SIXTY SIX LAKHS THIRTY TWO THOUSANDS FIFTY FOUR)	136183079 (THIRTEEN CRORES SIXTY ONE LAKHS EIGHTY THREE THOUSANDS SEVENTY NINE)	82582210 (EIGHT CRORES TWENTY FIVE LAKHS EIGHTY TWO THOUSAND TWO HUNDRED TEN)

Financial Resources: Utilised Amount for the Operational expenditure for previous 3 years

Academic Year	2020-21	2019-20	2018-19
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			

Salaries (Teaching and Non Teaching staff)	1503976937 (ONE HUNDRED FIFTY CRORES THIRTY NINE LAKHS SEVENTY SIX THOUSANDS NINE HUNDRED THIRTY SEVEN)	1116265328 (ONE HUNDRED ELEVEN CRORES SIXTY TWO LAKHS SIXTY FIVE THOUSANDS THREE HUNDRED TWENTY EIGHT)	1010544469 (ONE HUNDRED ONE CRORES FIVE LAKHS FORTY FOUR THOUSAND FOUR HUNDRED SIXTY NINE)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services,rent of the building, depreciation cost, etc)	196717874 (NINETEEN CRORES SIXTY SEVEN LAKHS SEVENTEEN THOUSANDS EIGHT HUNDRED SEVENTY FOUR)	239818461 (TWENTY THREE CRORES NINETY EIGHT LAKHS EIGHTEEN THOUSAND FOUR HUNDRED SIXTY ONE)	254511821 (TWENTY FIVE CRORES FORTY FIVE LAKHS ELEVEN THOUSAND EIGHT HUNDRED TWENTY ONE)
Seminars/Conferences/Workshops	1270921 (TWELVE LAKHS SEVENTY THOUSANDS NINE HUNDRED TWENTY ONE)	4346278 (FORTY THREE LAKHS FORTY SIX THOUSANDS TWO HUNDRED SEVENTY EIGHT)	3442986 (THIRTY FOUR LAKHS FORTY TWO THOUSANDS NINE HUNDRED EIGHTY SIX)

IPR

Calendar year	2020	2019	2018
No. of Patents Published	1	4	0
No. of Patents Granted	0	0	0

Sponsored Research Details

Financial Year	2020-21	2019-20	2018-19
Total no. of Sponsored Projects	81	83	100
Total no. of Funding Agencies	17	16	16
Total Amount Received (Amount in Rupees)	47198439	100478758	74583649
Amount Received in Words	FOUR CRORES SEVENTY ONE LAKHS NINETY EIGHT THOUSANDS FOUR HUNDRED THIRTY NINE	TEN CRORES FOUR LAKHS SEVENTY EIGHT THOUSAND SEVEN HUNDRED FIFTY EIGHT	SEVEN CRORES FORTY FIVE LAKHS EIGHTY THREE THOUSAND SIX HUNDRED FORTY NINE

Consultancy Project Details

Financial Year	2020-21	2019-20	2018-19
Total no. of Consultancy Projects	8	8	6
Total no. of Client Organizations	113	113	72
Total Amount Received (Amount in Rupees)	5508653	4850359	4263000
Amount Received in Words	FIFTY FIVE LAKHS EIGHT THOUSAND SIX HUNDRED FIFTY THREE	FORTY EIGHT LAKHS FIFTY THOUSAND THREE HUNDRED FIFTY NINE	FORTY TWO LAKHS SIXTY THREE THOUSANDS

Executive Development Program/Management Development Programs

Financial Year	2020-21	2019-20	2018-19
Total no. of Executive Development Programs/ Management Development Programs	2	2	1
Total no. of Participants	167	65	30
Total Annual Earnings (Amount in Rupees)(Excluding Lodging & Boarding Charges)	136780	473500	344025
Total Annual Earnings in Words	ONE LAKH THIRTY SIX THOUSAND SEVEN HUNDRED EIGHTY	FOUR LAKHS SEVENTY THREE THOUSAND FIVE HUNDRED	THREE LAKHS FORTY FOUR THOUSAND AND TWENTY FIVE

PCS Facilities: Facilities of physically challenged students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 80% of the buildings
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2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, more than 80% of the buildings

Accreditation

NBA Accreditation

1.Does your institute have a valid NBA Accreditation?	NO
---	----

NAAC Accreditation

1. Does your institute have a valid NAAC Accreditation?	YES	
Valid from	Valid upto	CGPA
04-11-2016	31-07-2022	3.11

Faculty Details

Srno	Name	Age	Designation	Gender	Qualification	Experience (In Months)	Currently working with institution?	Joining Date	Leaving Date	Association type
1	Dr Manik Lal Adhikary	62	Professor	Male	Ph.D	462	Yes	01-07-1986	--	Regular
2	Dr Amitava Das	51	Professor	Male	Ph.D	297	Yes	20-02-2009	--	Regular
3	Dr Gopa Samanta	52	Professor	Female	Ph.D	270	Yes	30-11-2006	--	Regular
4	Dr Ramen Kr Sar	51	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	264	Yes	07-08-2009	--	Regular
5	Dr Pradipta Saha	46	Associate Professor	Male	Ph.D	176	Yes	01-11-2006	--	Regular
6	Dr Arindam Chotopadhyay	58	Professor	Male	Ph.D	378	Yes	29-01-1990	--	Regular
7	Dr Sibabrata Chattopadhyay	61	Professor	Male	Ph.D	458	Yes	11-07-1997	--	Regular
8	Dr Uday Chand Das	58	Professor	Male	Ph.D	384	Yes	12-02-2002	--	Regular
9	Dr Anindita Bandyopadhyay	59	Professor	Female	Ph.D	333	Yes	20-09-2002	--	Regular
10	Dr Alok Kumar Chakravorty	53	Professor	Male	Ph.D	307	Yes	26-09-2002	--	Regular
11	Dr Bhaskar Goswami	46	Associate Professor	Male	Ph.D	230	Yes	04-09-2008	--	Regular
12	Dr Suchismita Mondal	50	Associate Professor	Female	Ph.D	204	Yes	01-07-2004	--	Regular
13	Dr Sunil Roy	60	Professor	Male	Ph.D	372	Yes	30-04-1998	--	Regular
14	Dr Rajat Bhattacharya	61	Professor	Male	Ph.D	432	Yes	06-05-1998	--	Regular
15	Dr Mridula Bhattacharya	55	Professor	Female	Ph.D	300	Yes	08-11-2000	--	Regular

16	Dr Tofajol Hossain	54	Professor	Male	Ph.D	288	Yes	15-11-2007	--	Regular
17	Dr Santosh Kumar Pal	57	Professor	Male	Ph.D	312	Yes	20-12-2000	--	Regular
18	Dr Dhruba Acharya	54	Professor	Male	Ph.D	252	Yes	09-11-2005	--	Regular
19	Dr Prasanta Sarkar	42	Assistant Professor	Male	Ph.D	180	Yes	23-03-2010	--	Regular
20	Dr Sangita Sanyal	51	Associate Professor	Female	Ph.D	245	Yes	19-07-2016	--	Regular
21	Dr Moloy Rakshit	44	Associate Professor	Male	Ph.D	194	Yes	23-11-2016	--	Regular
22	Dr Srabani Basu	42	Associate Professor	Female	Ph.D	195	Yes	11-04-2005	--	Regular
23	Dr Shyamal Chandra Das	48	Associate Professor	Male	Ph.D	194	Yes	31-07-2015	--	Regular
24	Dr Nandini Bhattacharya	61	Professor	Female	Ph.D	436	Yes	02-01-2013	--	Regular
25	Dr Arpita Chattaraj Mukhopadhyay	46	Associate Professor	Female	Ph.D	227	Yes	28-09-2012	--	Regular
26	Dr Subhajit Sen Gupta	48	Associate Professor	Male	Ph.D	272	Yes	11-09-2014	--	Regular
27	Dr Angshuman Kar	46	Professor	Male	Ph.D	239	Yes	12-12-2002	--	Regular
28	Dr Arnab Kumar Sinha	40	Assistant Professor	Male	Ph.D	167	Yes	01-04-2010	--	Regular
29	Dr Sanjoy Malik	39	Assistant Professor	Male	Ph.D	139	Yes	19-03-2010	--	Regular
30	Dr Soumyendra Kishor Datta	60	Professor	Male	Ph.D	432	Yes	01-12-1989	--	Regular
31	Dr Pravat Kumar Kuri	58	Professor	Male	Ph.D	360	Yes	29-10-2003	--	Regular
32	Dr Rajarshi Majumdar	49	Professor	Male	Ph.D	264	Yes	23-04-2002	--	Regular
33	Dr Jhiliam Ray	49	Associate Professor	Male	Ph.D	234	Yes	15-02-2008	--	Regular
34	Dr Atanu Sengupta	53	Professor	Male	Ph.D	296	Yes	24-08-2004	--	Regular
35	Dr Soumyanda Dinda	51	Professor	Male	Ph.D	264	Yes	26-09-2014	--	Regular
36	Dr Aditi Sarkar Mukhopadhyay	61	Professor	Female	Ph.D	434	Yes	30-05-1985	--	Regular
37	Dr Partha Pratim Das	57	Professor	Male	Ph.D	363	Yes	30-04-1991	--	Regular
38	Dr Satyabati Banerjee	53	Professor	Female	Ph.D	293	Yes	02-12-2002	--	Regular
39	Dr Sumita Batabyal	60	Professor	Female	Ph.D	293	Yes	03-01-2006	--	Regular
40	Dr Bhaskariyoti Ghosal	61	Professor	Male	Ph.D	375	Yes	03-01-2007	--	Regular
41	Dr Devalina Saikia	34	Assistant Professor	Female	Ph.D	90	Yes	27-01-2014	--	Regular
42	Dr Sougata Mukherjee	35	Assistant Professor	Male	Ph.D	90	Yes	17-01-2014	--	Regular

43	Sri Laitu Ruidas	40	Assistant Professor	Male	M.A	90	Yes	16-01-2014	--	Regular
44	Dr Sudit Krishna Kumar	60	Associate Professor	Male	Ph.D	408	Yes	01-12-1993	--	Regular
45	Dr Achintya Kumar Dutta	60	Professor	Male	Ph.D	408	Yes	01-02-1997	--	Regular
46	Dr Syed Tanveer Nasreen	48	Professor	Female	Ph.D	270	Yes	12-01-1999	--	Regular
47	Dr Binata Sarkar	49	Assistant Professor	Female	Ph.D	235	Yes	01-02-2008	--	Regular
48	Dr Malabika Ray	59	Associate Professor	Female	Ph.D	375	Yes	16-01-2001	--	Regular
49	Dr Sunil Kr Das	46	Assistant Professor	Male	Ph.D	180	Yes	16-09-2014	--	Regular
50	Dr Rabindranath Bhattacharyya	60	Professor	Male	Ph.D	434	Yes	04-05-1988	--	Regular
51	Dr Harihar Bhattacharya	61	Professor	Male	Ph.D	374	Yes	05-05-1990	--	Regular
52	Dr Arijit Bhattacharyya	45	Associate Professor	Male	Ph.D	218	Yes	28-09-2007	--	Regular
53	Dr Arindam Roy	46	Associate Professor	Male	Ph.D	217	Yes	18-02-2005	--	Regular
54	Dr Anil Kumar Biswas	50	Associate Professor	Male	Ph.D	191	Yes	21-10-2014	--	Regular
55	Dr Debasish Sur	54	Professor	Male	Ph.D	303	Yes	21-01-1999	--	Regular
56	Dr Santanu Kumar Ghosh	64	Professor	Male	Ph.D	434	Yes	07-02-2000	--	Regular
57	Dr Debdas Rakshit	52	Professor	Male	Ph.D	316	Yes	08-05-2002	--	Regular
58	Dr Arindam Laha	42	Professor	Male	Ph.D	195	Yes	17-09-2009	--	Regular
59	Dr Manidipa Das Gupta	41	Assistant Professor	Female	Ph.D	108	Yes	16-09-2013	--	Regular
60	Dr Namita Chakma	45	Professor	Female	Ph.D	235	Yes	15-02-2008	--	Regular
61	Dr Narayan Chandra Jana	55	Professor	Male	Ph.D	228	Yes	20-06-2007	--	Regular
62	Dr Sanat Kr Guchhait	52	Professor	Male	Ph.D	269	Yes	07-12-2001	--	Regular
63	Dr Biplab Biswas	48	Professor	Male	Ph.D	259	Yes	03-01-2002	--	Regular
64	Dr Biswaranjan Mistri	43	Professor	Male	Ph.D	214	Yes	03-07-2007	--	Regular
65	Dr Sumana Sarkar	37	Assistant Professor	Female	Ph.D	85	Yes	15-09-2014	--	Regular
66	Dr Subodh Chandra Pal	36	Assistant Professor	Male	Ph.D	82	Yes	15-09-2014	--	Regular
67	Dr Somasis Sengupta	36	Assistant Professor	Male	Ph.D	136	Yes	04-10-2016	--	Regular
68	Dr Tapas Mistri	45	Assistant Professor	Male	Ph.D	135	Yes	28-09-2016	--	Regular
69	Dr Chitralekha Mehera	55	Associate Professor	Female	Ph.D	202	Yes	24-09-2004	--	Regular

70	Dr Khagendranath Chattopadhyay	54	Professor	Male	Ph.D	193	Yes	01-07-2005	--	Regular
71	Dr Tuhin Kr Samanta	59	Professor	Male	Ph.D	280	Yes	21-02-2006	--	Regular
72	Dr Rajiba Lochan Mohapatra	41	Assistant Professor	Male	Ph.D	84	Yes	01-08-2014	--	Regular
73	Dr Shweta Smriti Soy	38	Assistant Professor	Female	Ph.D	79	Yes	25-11-2016	--	Regular
74	Dr Puja Sarkar Bal	37	Assistant Professor	Female	Ph.D	57	Yes	01-01-2016	--	Regular
75	Dr Abhay Chand Mondal	57	Professor	Male	Ph.D	300	Yes	19-09-1996	--	Regular
76	Dr Parthajit Roy	45	Assistant Professor	Male	Ph.D	168	Yes	06-02-2007	--	Regular
77	Dr Sunil Karforma	49	Professor	Male	Ph.D	258	Yes	05-01-2000	--	Regular
78	Sri Rahul Karmakar	37	Assistant Professor	Male	M.Tech	92	Yes	02-01-2014	--	Regular
79	Dr Sujit Roy	47	Assistant Professor	Male	Ph.D	82	Yes	08-09-2014	--	Regular
80	Dr Asok Ghosh	45	Associate Professor	Male	Ph.D	179	Yes	25-02-2016	--	Regular
81	Dr Amal Kumar Bandyopadhyay	55	Assistant Professor	Male	Ph.D	187	Yes	01-01-2006	--	Regular
82	Dr Indrani Chandra	59	Assistant Professor	Female	Ph.D	204	Yes	02-01-2014	--	Regular
83	Ms Tithi Soren	32	Assistant Professor	Female	M.Sc.	40	Yes	07-03-2018	--	Regular
84	Dr Padip Kr Mallik	62	Professor	Male	Ph.D	384	Yes	17-07-1989	--	Regular
85	Dr Debmalya Dutta	62	Professor	Male	Ph.D	408	Yes	01-09-1995	--	Regular
86	Dr Tanmoy Dasgupta	54	Professor	Male	Ph.D	304	Yes	02-03-1996	--	Regular
87	Dr Pradyumna Kr Tripathy	49	Professor	Male	Ph.D	271	Yes	20-09-2002	--	Regular
88	Dr Goutam Mitra	61	Professor	Male	Ph.D	439	Yes	10-09-2002	--	Regular
89	Dr Abhijit Pakira	37	Assistant Professor	Male	Ph.D	158	Yes	04-09-2014	--	Regular
90	Dr Susmita Bandyopadhyay	46	Assistant Professor	Female	Ph.D	234	Yes	18-09-2014	--	Regular
91	Dr Abhik Kumar Mukherjee	42	Assistant Professor	Male	Ph.D	178	Yes	26-09-2014	--	Regular
92	Dr Jai Prakash Keshri	62	Professor	Male	Ph.D	290	Yes	16-05-1997	--	Regular
93	Dr Abhijit Bandyopadhyay	57	Associate Professor	Male	Ph.D	336	Yes	18-11-1997	--	Regular
94	Dr Sikha Dutta	57	Professor	Female	Ph.D	200	Yes	08-12-2004	--	Regular
95	Dr Tushar Kanta Maiti	58	Professor	Male	Ph.D	233	Yes	04-01-2005	--	Regular
96	Dr Soumen Bhattacharyya	55	Professor	Male	Ph.D	313	Yes	04-11-2013	--	Regular

97	Dr Rajib Bandyopadhyay	45	Professor	Male	Ph.D	189	Yes	28-10-2014	--	Regular
98	Dr Saikat Naskar	43	Assistant Professor	Male	Ph.D	216	Yes	09-03-2018	--	Regular
99	Dr Partha Sarkar	48	Professor	Male	Ph.D	236	Yes	27-12-2001	--	Regular
100	Dr Bimalendu Ray	63	Professor	Male	Ph.D	418	Yes	08-09-1986	--	Regular
101	Dr Bholanath Mandal	52	Professor	Male	Ph.D	277	Yes	01-10-1999	--	Regular
102	Dr Pabitra Chattopadhyay	54	Professor	Male	Ph.D	303	Yes	19-11-1996	--	Regular
103	Dr Alak Kr Ghosh	57	Professor	Male	Ph.D	312	Yes	01-09-2005	--	Regular
104	Dr Rajarshi Ghosh	42	Associate Professor	Male	Ph.D	159	Yes	17-04-2008	--	Regular
105	Dr Tanmoy Das	57	Assistant Professor	Male	Ph.D	240	Yes	07-11-2005	--	Regular
106	Dr Bidyut Kr Saha	46	Professor	Male	Ph.D	240	Yes	01-12-2005	--	Regular
107	Dr Debasis Das	50	Professor	Male	Ph.D	264	Yes	14-08-2007	--	Regular
108	Dr Sumanta Bhattacharyya	46	Professor	Male	Ph.D	168	Yes	05-09-2007	--	Regular
109	Dr Inul Ansary	38	Assistant Professor	Male	Ph.D	108	Yes	26-11-2012	--	Regular
110	Dr Moni Baskey Sen	36	Assistant Professor	Female	Ph.D	104	Yes	23-11-2012	--	Regular
111	Dr Ujjwal Mandal	38	Assistant Professor	Male	Ph.D	134	Yes	12-08-2016	--	Regular
112	Dr Sayani Ray	33	Assistant Professor	Female	Ph.D	58	Yes	06-10-2016	--	Regular
113	Dr Abhishek Mishra	38	Assistant Professor	Male	Ph.D	102	Yes	12-09-2018	--	Regular
114	Dr Nirmal Chandra Roy	33	Assistant Professor	Male	Ph.D	34	Yes	17-09-2018	--	Regular
115	Dr Sumit Kumar Maji	34	Assistant Professor	Male	Ph.D	115	Yes	01-02-2013	--	Regular
116	Dr Arindam Das	45	Professor	Male	Ph.D	218	Yes	12-12-2003	--	Regular
117	Dr Som Sankar Sen	44	Associate Professor	Male	Ph.D	179	Yes	15-10-2014	--	Regular
118	Dr Sabyasachi Patra	38	Assistant Professor	Male	Ph.D	87	Yes	17-11-2014	--	Regular
119	Dr Giyasuddin Siddique	61	Professor	Male	Ph.D	400	Yes	16-09-1999	--	Regular
120	Dr Apurba Ratan Ghosh	61	Professor	Male	Ph.D	336	Yes	02-08-1993	--	Regular
121	Dr Naba Kumar Mondal	47	Professor	Male	Ph.D	240	Yes	06-11-2001	--	Regular
122	Dr Srimanta Gupta	52	Associate Professor	Male	Ph.D	218	Yes	05-06-2006	--	Regular
123	Dr Sudipto Mondal	41	Assistant Professor	Male	Ph.D	135	Yes	01-08-2014	--	Regular
124	Dr Goutam Kumar Nag	62	Associate Professor	Male	Ph.D	372	Yes	02-07-1990	--	Regular
125	Dr Pradip Chattopadhyay	53	Professor	Male	Ph.D	292	Yes	18-04-2002	--	Regular

126	Dr Brototi Bhattacharyya	47	Assistant Professor	Female	Ph.D	130	Yes	24-12-2012	--	Regular
127	Dr Rupa Gupta	55	Professor	Female	Ph.D	294	Yes	05-12-2006	--	Regular
128	Dr Shashi Kumar Sharma	36	Assistant Professor	Male	Ph.D	84	Yes	22-07-2014	--	Regular
129	Dr Rajarshi Chakraborty	46	Assistant Professor	Male	M.A	66	Yes	29-01-2016	--	Regular
130	Dr Reeta Sinha	55	Assistant Professor	Female	Ph.D	146	Yes	06-09-2016	--	Regular
131	Dr Anjan Chakraborty	47	Associate Professor	Male	Ph.D	192	Yes	17-08-2016	--	Regular
132	Dr Neeraj Sharma	44	Associate Professor	Male	Ph.D	155	Yes	23-07-2014	--	Regular
133	Dr Aparajita Dhar	46	Associate Professor	Female	Ph.D	226	Yes	21-09-2002	--	Regular
134	Dr Sanjeev Kumar Tiwari	49	Professor	Male	Ph.D	240	Yes	09-03-2006	--	Regular
135	Dr Brojeswar Pal	35	Assistant Professor	Male	Ph.D	71	Yes	12-08-2015	--	Regular
136	Dr Rajesh Das	44	Assistant Professor	Male	Ph.D	60	Yes	01-12-2016	--	Regular
137	Sri Mugdha Sengupta	53	Assistant Professor	Male	M.A	188	Yes	07-11-2005	--	Regular
138	Dr Sukumar Mondal	42	Assistant Professor	Male	Ph.D	103	Yes	19-12-2012	--	Regular
139	Dr Saswati Gangopadhyay	49	Professor	Female	Ph.D	252	Yes	10-07-2000	--	Regular
140	Ms Monalisa Saha	31	Assistant Professor	Female	LLM	60	Yes	09-09-2016	--	Regular
141	Dr Samten Tamang	38	Assistant Professor	Male	Ph.D	112	Yes	05-01-2017	--	Regular
142	Dr Prasanta Malik	39	Assistant Professor	Male	Ph.D	155	Yes	17-09-2013	--	Regular
143	Dr Bijan Kumar Roy	44	Assistant Professor	Male	Ph.D	89	Yes	18-02-2014	--	Regular
144	Dr Rajesh Das	47	Assistant Professor	Male	Ph.D	192	Yes	01-07-2005	--	Regular
145	Dr Debdutta Das	36	Assistant Professor	Female	Ph.D	120	Yes	05-09-2016	--	Regular
146	Dr Ritabrata Biswas	35	Assistant Professor	Male	Ph.D	83	Yes	18-10-2016	--	Regular
147	Dr Biswajit Mitra	44	Assistant Professor	Male	Ph.D	176	Yes	08-09-2015	--	Regular
148	Dr Ali Akbar Shaikh	39	Assistant Professor	Male	Ph.D	44	Yes	13-02-2018	--	Regular
149	Dr Gora Chand Layek	56	Professor	Male	Ph.D	253	Yes	02-08-2000	--	Regular
150	Dr Asoke Kumar Bhunia	61	Professor	Male	Ph.D	352	Yes	30-05-2002	--	Regular
151	Dr Absos Ali Shaikh	50	Professor	Male	Ph.D	266	Yes	15-03-2005	--	Regular
152	Dr Mantu Saha	55	Professor	Male	Ph.D	285	Yes	06-06-2006	--	Regular
153	Dr Amar Kumar Banerjee	50	Professor	Male	Ph.D	265	Yes	01-07-2008	--	Regular
154	Dr Swati Mukhopadhyay	46	Professor	Female	Ph.D	178	Yes	01-02-2010	--	Regular

155	Dr Shyamal Kr Hui	46	Professor	Male	Ph.D	178	Yes	18-10-2016	--	Regular
156	Dr Buddhadeb Ghosh	63	Professor	Male	Ph.D	334	Yes	20-08-1993	--	Regular
157	Dr Subhasis Das	61	Professor	Male	Ph.D	310	Yes	16-09-1995	--	Regular
158	Dr Swapan Kumar Pradhan	62	Professor	Male	Ph.D	292	Yes	18-03-1996	--	Regular
159	Dr Udit Chatterjee	58	Professor	Male	Ph.D	300	Yes	30-07-1996	--	Regular
160	Dr Abhijit Chakraborty	51	Associate Professor	Male	Ph.D	291	Yes	16-09-2009	--	Regular
161	Dr Atis Chandra Mandal	47	Professor	Male	Ph.D	262	Yes	19-10-2000	--	Regular
162	Dr Saurangshu Mukhopadhyay	60	Professor	Male	Ph.D	384	Yes	11-11-2005	--	Regular
163	Dr Pabitra Kr Chakrabarti	55	Dean / Principal / Director / Vice Chancellor	Male	Ph.D	291	Yes	01-08-2006	--	Regular
164	Dr Tanmoy Banerjee	43	Associate Professor	Male	Ph.D	181	Yes	18-07-2006	--	Regular
165	Dr Abhigyan Dutta	45	Associate Professor	Male	Ph.D	180	Yes	10-08-2006	--	Regular
166	Dr Sanjoy Mukherjee	53	Professor	Male	Ph.D	248	Yes	01-09-2006	--	Regular
167	Dr Amitava Choudhuri	42	Assistant Professor	Male	Ph.D	107	Yes	04-12-2014	--	Regular
168	Dr Chaitali Hansda	34	Assistant Professor	Female	Ph.D	79	Yes	06-01-2015	--	Regular
169	Dr Ritesh Kshetri	42	Assistant Professor	Male	Ph.D	101	Yes	02-12-2016	--	Regular
170	Dr Analabha Roy	43	Assistant Professor	Male	Ph.D	56	Yes	05-12-2016	--	Regular
171	Dr Rahul Das	39	Assistant Professor	Male	Ph.D	76	Yes	21-12-2016	--	Regular
172	Dr Subhrakanti Mukhopadhyay	56	Professor	Male	Ph.D	286	Yes	16-06-2006	--	Regular
173	Dr Somasri Dam	40	Assistant Professor	Female	Ph.D	104	Yes	28-02-2014	--	Regular
174	Dr Arijit Ghosal	46	Professor	Male	Ph.D	231	Yes	19-06-2006	--	Regular
175	Dr Partha Mitra	51	Professor	Male	Ph.D	270	Yes	01-11-1999	--	Regular
176	Dr Arundhati Bhattacharya	43	Associate Professor	Female	Ph.D	199	Yes	01-08-2018	--	Regular
177	Dr Mir Abdul Sofique	48	Associate Professor	Male	Ph.D	252	Yes	04-02-2000	--	Regular
178	Dr Bivraj Bhusan Parida	51	Professor	Male	Ph.D	240	Yes	19-11-2001	--	Regular
179	Sri Sourav Chowdhury	44	Assistant Professor	Male	MBA	192	Yes	02-05-2005	--	Regular
180	Dr Dilip Kumar Das	47	Associate Professor	Male	Ph.D	192	Yes	13-06-2005	--	Regular
181	Dr Rabindranath Das	57	Professor	Male	Ph.D	268	Yes	19-06-2001	--	Regular
182	Dr Arindam Gupta	43	Associate Professor	Male	Ph.D	172	Yes	30-03-2009	--	Regular

183	Dr Goutam Chandra	57	Professor	Male	Ph.D	359	Yes	12-07-1991	--	Regular
184	Dr Abhijit Majumdar	57	Professor	Male	Ph.D	288	Yes	04-09-2002	--	Regular
185	Dr Koushik Ghosh	45	Professor	Male	Ph.D	201	Yes	18-11-2004	--	Regular
186	Dr Niladri Hazra	51	Professor	Male	Ph.D	244	Yes	16-11-2007	--	Regular
187	Dr Anandamoy Barik	44	Professor	Male	Ph.D	218	Yes	04-12-2007	--	Regular
188	Dr Anupam Basu	49	Professor	Male	Ph.D	164	Yes	26-12-2007	--	Regular
189	Dr Sanjib Ray	47	Professor	Male	Ph.D	231	Yes	10-02-2010	--	Regular
190	Dr Soumendranath Chatterjee	51	Professor	Male	Ph.D	216	Yes	05-06-2006	--	Regular
191	Dr Anirban Ash	40	Assistant Professor	Male	Ph.D	59	Yes	09-08-2016	--	Regular
192	Dr Paramita Mandal	36	Assistant Professor	Female	Ph.D	59	Yes	16-08-2016	--	Regular
193	Dr Sumit Kr Hira	37	Assistant Professor	Male	Ph.D	81	Yes	29-07-2015	--	Regular
194	Dr Anirban Banerjee	59	Professor	Male	Ph.D	384	Yes	19-07-1989	--	Regular
195	Dr Biswajit Ghosh	63	Professor	Male	Ph.D	407	Yes	14-09-1993	--	Regular
196	Sri Bibhas Bagchi	55	Assistant Professor	Male	M.Sc.	269	Yes	20-12-1999	--	Regular
197	Dr Ananta Kr Biswas	56	Associate Professor	Male	Ph.D	176	Yes	28-11-2007	--	Regular
198	Dr Sourav Madhur Dey	43	Assistant Professor	Male	Ph.D	166	Yes	13-09-2007	--	Regular
199	Dr Ananda Mohan Kar	45	Associate Professor	Male	Ph.D	185	Yes	02-03-2006	--	Regular
200	Sri Jogendranath Murmu	31	Assistant Professor	Male	M.A	72	Yes	22-07-2015	--	Regular
201	Ms Tanushree Shingh Murmu	28	Assistant Professor	Female	M.A	57	Yes	19-10-2016	--	Regular
202	Dr Gopa Saha Roy	54	Associate Professor	Female	Ph.D	265	Yes	23-06-2015	--	Adhoc / Contractual
203	Dr Sunil Kanti Mondal	38	Other	Male	Ph.D	160	Yes	24-07-2008	--	Adhoc / Contractual
204	Dr Debdoot Gupta	43	Other	Male	Ph.D	203	Yes	24-11-2004	--	Adhoc / Contractual
205	Sri Sanjib Mondal	45	Other	Male	MCA	141	Yes	14-10-2009	--	Adhoc / Contractual
206	Sri Atanu Koner	39	Other	Male	M.Sc.	164	Yes	03-03-2008	--	Adhoc / Contractual
207	Dr Urmimala Sen	37	Other	Female	Ph.D	164	Yes	28-11-2007	--	Adhoc / Contractual
208	Dr Payel Choudhuri	35	Other	Female	Ph.D	132	Yes	29-06-2010	--	Adhoc / Contractual
209	Dr Md Shamim Nizami	30	Assistant Professor	Male	Ph.D	60	Yes	13-09-2018	--	Regular
210	Dr Arup Kumar Chattopadhyay	64	Professor	Male	Ph.D	458	Yes	28-03-2000	--	Regular
211	Dr Anindya Bose	51	Other	Male	Ph.D	297	Yes	16-10-1996	--	Regular
212	Dr Deb Prakash Pahari	48	Other	Male	Ph.D	288	Yes	28-01-2002	--	Regular

213	Dr Joydeep Chakravorty	45	Other	Male	Ph.D	238	Yes	01-09-2005	--	Regular
214	Mr Tanmoy Sarkar	40	Other	Male	M.Tech	158	Yes	15-03-2011	--	Regular
215	Ms Moutushi Mandi	28	Assistant Professor	Female	M.Sc.	55	Yes	01-11-2018	--	Regular
216	Ms Pooja Chauhan	31	Assistant Professor	Female	M. Phil	70	Yes	10-10-2018	--	Regular
217	Md Alamgir	30	Assistant Professor	Male	Ph.D	72	Yes	07-01-2020	--	Regular
218	Dr Arup Mistri	32	Assistant Professor	Male	Ph.D	17	Yes	24-02-2020	--	Regular
219	Dr Suvankar Ghosh	35	Assistant Professor	Male	Ph.D	17	Yes	25-02-2020	--	Regular
220	Mr Shuvankar Madhu	27	Assistant Professor	Male	M.A	37	Yes	26-02-2020	--	Regular
221	Dr Pritam Sarkar	29	Assistant Professor	Male	Ph.D	23	Yes	02-03-2020	--	Regular
222	Ms Ambalika Karmakar	38	Assistant Professor	Female	LLM	112	Yes	04-03-2020	--	Regular
223	Dr Rakesh Mondal	32	Assistant Professor	Male	Ph.D	16	Yes	05-03-2020	--	Regular
224	Dr Jayabrata Biswas	32	Assistant Professor	Male	Ph.D	22	Yes	20-03-2020	--	Regular
225	Dr Ayan Pal	29	Assistant Professor	Male	Ph.D	16	Yes	23-03-2020	--	Regular
226	Dr Asif Hossain	36	Assistant Professor	Male	Ph.D	76	Yes	03-07-2020	--	Regular
227	Dr Sanjoy Podder	42	Associate Professor	Male	Ph.D	174	Yes	21-07-2020	--	Regular
228	Dr Chandan Adhikary	42	Associate Professor	Male	Ph.D	74	Yes	31-07-2020	--	Regular
229	Dr Soubhatra Bandopadhyay	58	Other	Male	Ph.D	292	Yes	01-03-1990	--	Regular
230	Dr Arijit Chatterjee	48	Other	Male	Ph.D	312	Yes	19-01-2009	--	Regular
231	Dr Subhajit Karmakar	43	Other	Male	Ph.D	105	Yes	21-05-2013	--	Regular
232	Dr Santanu Pailan	35	Assistant Professor	Male	Ph.D	33	Yes	04-01-2019	--	Regular
233	Dr Suvro Chatterjee	53	Associate Professor	Male	Ph.D	205	Yes	18-05-2021	--	Other
234	Dr Anindya Biswas	34	Other	Male	Ph.D	25	Yes	04-08-2020	--	Other



Ministry of Education
Government of India



Certificate

NATIONAL INSTITUTIONAL RANKING FRAMEWORK

INDIA RANKINGS 2023

**The University of Burdwan Bardhaman
Ranked 86 in University Category**

CHAIRMAN, NBA

MEMBER SECRETARY, NBA



National Institutional Ranking Framework
Ministry of Education
Government of India

Data Submitted by Institution for India Rankings '2023'
Institute Name: The University of Burdwan [IR-O-U-0569]

Sanctioned (Approved) Intake

Academic Year	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
UG [3 Years Program(s)]	110	110	110	-	-	-
PG [1 Year Program(s)]	25	-	-	-	-	-
PG [2 Year Program(s)]	2784	2673	-	-	-	-

Total Actual Student Strength (Program(s) Offered by your Institution)

(All programs of all years)	No. of Male Students	No. of Female Students	Total Students	Within State (Including male & female)	Outside State (Including male & female)	Outside Country (Including male & female)	Economically Backward (Including male & female)	Socially Challenged (SC+ST+OBC Including male & female)	No. of students receiving full tuition fee reimbursement from the State and Central Government	No. of students receiving full tuition fee reimbursement from Institution Funds	No. of students receiving full tuition fee reimbursement from the Private Bodies	No. of students who are not receiving full tuition fee reimbursement
UG [3 Years Program(s)]	154	159	313	297	16	0	137	140	115	64	0	98
PG [1 Year Program(s)]	10	11	21	19	2	0	3	10	0	3	0	10
PG [2 Year Program(s)]	2012	3054	5066	5049	17	0	2035	2527	3969	478	9	106

Placement & Higher Studies

UG [3 Years Program(s)]: Placement & Higher Studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students admitted through Lateral entry	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates per annum(Amount in Rs.)	No. of students selected for Higher Studies
2017-18	104	99	2018-19	0	2019-20	85	36	145000(One lakh forty five thousand only)	16
2018-19	110	101	2019-20	0	2020-21	87	37	150000(One lakh fifty thousand only)	21
2019-20	110	99	2020-21	0	2021-22	83	36	152000(One lakh fifty two thousands only)	19

PG [1 Years Program(s)]: Placement & Higher Studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates per annum(Amount in Rs.)	No. of students selected for Higher Studies
2019-20	50	50	2019-20	48	13	190000(One lakh ninety thousands only)	8

2020-21	25	21	2020-21	21	11	192000(One lakh ninety two thousands only)	6
2021-22	25	21	2021-22	21	12	197000(One lakh ninety seven thousands only)	5

PG [2 Years Program(s)]: Placement & Higher Studies for previous 3 years

Academic Year	No. of first year students intake in the year	No. of first year students admitted in the year	Academic Year	No. of students graduating in minimum stipulated time	No. of students placed	Median salary of placed graduates per annum(Amount in Rs.)	No. of students selected for Higher Studies
2018-19	2372	1931	2019-20	1913	1161	228000(Two lakh twenty eight thousands only)	741
2019-20	2441	1979	2020-21	1911	1142	237000(Two lakh thirty seven thousands only)	757
2020-21	2673	2251	2021-22	2146	1233	239000(Two lakh thirty nine thousand only)	786

Ph.D Student Details

Ph.D (Student pursuing doctoral program till 2021-22)		Total Students	
Full Time	650		
Part Time	82		
No. of Ph.D students graduated (Including Integrated Ph.D)			
	2021-22	2020-21	2019-20
Full Time	147	125	132
Part Time	0	0	0

Financial Resources: Utilised Amount for the Capital Expenditure for previous 3 years

Financial Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Capital Expenditure on Academic Activities and Resources (excluding expenditure on buildings)			
Library	4553823 (FORTY FIVE LAKHS FIFTY THREE THOUSAND EIGHT HUNDRED TWENTY THREE)	3216475 (THIRTY TWO LAKHS SIXTEEN THOUSANDS FOUR HUNDRED SEVENTY FIVE)	2797983 (TWENTY SEVEN LAKHS NINETY SEVEN THOUSAND NINE HUNDRED EIGHTY THREE)
New Equipment for Laboratories	30990075 (THREE CRORES NINE LAKHS NINETY THOUSANDS SEVENTY FIVE)	58165805 (FIVE CRORES EIGHTY ONE LAKHS SIXTY FIVE THOUSANDS EIGHT HUNDRED FIVE)	20520502 (TWO CRORES FIVE LAKHS TWENTY THOUSANDS FIVE HUNDREDS TWO)
Engineering Workshops	4639239 (FORTY SIX LAKHS THIRTY NINE THOUSANDS TWO HUNDRED THIRTY NINE)	1137601 (ELEVEN LAKHS THIRTY SEVEN THOUSANDS SIX HUNDRED ONE)	9968771 (NINETY NINE LAKHS SIXTY EIGHT THOUSAND SEVEN HUNDRED SEVENTY ONE)
Studios	1442698 (FOURTEEN LAKHS FORTY TWO THOUSANDS SIX HUNDRED NINETY EIGHT)	0 (ZERO)	0 (ZERO)
Other expenditure on creation of Capital Assets (excluding expenditure on Land and Building)	21255857 (TWO CRORE TWELVE LAKHS FIFTY FIVE THOUSAND EIGHT HUNDRED FIFTY SEVEN)	76632054 (SEVEN CRORES SIXTY SIX LAKHS THIRTY TWO THOUSANDS FIFTY FOUR)	136183079 (THIRTEEN CRORES SIXTY ONE LAKHS EIGHTY THREE THOUSANDS SEVENTY NINE)

Financial Resources: Utilised Amount for the Operational Expenditure for previous 3 years

Financial Year	2021-22	2020-21	2019-20
	Utilised Amount	Utilised Amount	Utilised Amount
Annual Operational Expenditure			
Salaries (Teaching and Non Teaching staff)	867808649 (EIGHTY SIX CRORES SEVENTY EIGHT LAKH EIGHT THOUSAND SIX HUNDRED FORTY NINE)	1503976937 (ONE HUNDRED FIFTY CRORES THIRTY NINE LAKHS SEVENTY SIX THOUSANDS NINE HUNDRED THIRTY SEVEN)	1116265328 (ONE HUNDRED ELEVEN CRORES SIXTY TWO LAKHS SIXTY FIVE THOUSANDS THREE HUNDRED TWENTY EIGHT)
Maintenance of Academic Infrastructure or consumables and other running expenditures(excluding maintenance of hostels and allied services;rent of the building; depreciation cost, etc)	178699183 (SEVENTEEN CRORES EIGHTY SIX LAKHS NINETY NINE THOUSAND ONE HUNDRED EIGHTY THREE)	196717874 (NINETEEN CRORES SIXTY SEVEN LAKHS SEVENTEEN THOUSANDS EIGHT HUNDRED SEVENTY FOUR)	239818461 (TWENTY THREE CRORES NINETY EIGHT LAKHS EIGHTEEN THOUSAND FOUR HUNDRED SIXTY ONE)
Seminars/Conferences/Workshops	837051 (EIGHT LAKH THIRTY SEVEN THOUSAND FIFTY ONE)	1270924 (TWELVE LAKHS SEVENTY THOUSANDS NINE HUNDRED TWENTY ONE)	4346278 (FORTY THREE LAKHS FORTY SIX THOUSANDS TWO HUNDRED SEVENTY EIGHT)

Sponsored Research Details

Financial Year	2021-22	2020-21	2019-20
Total no. of Sponsored Projects	80	81	83
Total no. of Funding Agencies	13	17	16
Total Amount Received (Amount in Rupees)	35389645	47198439	100478758
Amount Received in Words	THREE CRORES FIFTY THREE LAKHS EIGHTY NINE THOUSANDS SIX HUNDRED FORTY FIVE	FOUR CRORES SEVENTY ONE LAKHS NINETY EIGHT THOUSANDS FOUR HUNDRED THIRTY NINE	TEN CRORES FOUR LAKHS SEVENTY EIGHT THOUSAND SEVEN HUNDRED FIFTY EIGHT

Consultancy Project Details

Financial Year	2021-22	2020-21	2019-20
Total no. of Consultancy Projects	7	8	8
Total no. of Client Organizations	109	113	113
Total Amount Received (Amount in Rupees)	5131302	5508653	4850359
Amount Received in Words	FIFTY ONE LAKH THIRTY ONE THOUSAND THREE HUNDRED TWO	FIFTY FIVE LAKHS EIGHT THOUSAND SIX HUNDRED FIFTY THREE	FORTY EIGHT LAKHS FIFTY THOUSAND THREE HUNDRED FIFTY NINE

Executive Development Program/Management Development Programs

Financial Year	2021-22	2020-21	2019-20
Total no. of Executive Development Programs/ Management Development Programs	6	2	2
Total no. of Participants	133	167	65
Total Annual Earnings (Amount in Rupees)(Excluding Lodging & Boarding Charges)	49380	136780	473500
Total Annual Earnings in Words	FORTY NINE THOUSAND THREE HUNDRED EIGHTY	ONE LAKH THIRTY SIX THOUSAND SEVEN HUNDRED EIGHTY	FOUR LAKHS SEVENTY THREE THOUSAND FIVE HUNDRED

PCS Facilities: Facilities of Physically Challenged Students

1. Do your institution buildings have Lifts/Ramps?	Yes, more than 80% of the buildings
--	-------------------------------------

2. Do your institution have provision for walking aids, including wheelchairs and transportation from one building to another for handicapped students?	Yes
3. Do your institution buildings have specially designed toilets for handicapped students?	Yes, more than 80% of the buildings

Accreditation

NAAC Accreditation

1. Does your institute have a valid NAAC Accreditation?		YES
Valid from	Valid upto	CGPA
05-11-2016	31-12-2022	3.11
31-03-2007	30-03-2012	80.5
22-03-2001	21-03-2006	72.5

Faculty Details

Number of faculty members entered	233
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Annexure – VII

Territorial Jurisdiction

(32) generally to do all such acts and things as may be necessary or desirable for, or incidental to, the advancement of the objects or purposes of the University.

5. (1) Save as otherwise provided in this Act, the powers of the University conferred by or under this Act shall extend to the whole of each of the districts referred to in clause (5) of section 2.

(2) Notwithstanding anything contained in sub-section (1), the territorial limits of the University shall not include any area which, for the time being, is included within the local limits of jurisdiction of any other University established by law within West Bengal.

(3) Nothing in this Act shall affect the powers exercised by the Visva Bharati at Santiniketan in the district of Birbhum under the Visva Bharati Act, 1951.

(4) The University shall not exercise any power conferred by or under this Act in respect of any college situated in any area included within the limits of the Serampore sub-division of the district of Hooghly.

(5) Notwithstanding anything contained in sub-section (1) any college or institution situated beyond the limits of any district referred to in clause (5), of section 2 may, with the sanction of the State Government, apply to the University for affiliation and the University may, subject to such conditions and restrictions as it may with the approval of the State Government think fit to impose, affiliate to itself such college or institution and admit the same to all the privileges of the University.

6. The University may delegate such of its powers as it may deem expedient to any of the authorities constituted under section 16 or to any of its officers, and may, at any time, withdraw at its discretion any power so delegated.

7. The following shall be the officers of the University :—

- (i) the Vice-Chancellor,
- (ii) the Registrar,
- (iii) the Finance Officer, and

(iv) persons holding such other posts as may be declared by Statutes to be posts of officers of the University.

8. (1) The Governor shall, by virtue of his office, be the Chancellor of the University. He shall be the Head of the University and the President of the Court and shall, when present, preside over the meetings of the Court.

(2) The Chancellor shall exercise such powers as may be conferred on him by or under the provisions of this Act.

(3) Where power is conferred upon the Chancellor to make nominations to any authority or body of the University, the Chancellor shall, to the extent necessary, nominate persons to represent interests not otherwise adequately represented.

(4) Every proposals to confer any honorary degree shall be subject to confirmation by the Chancellor.

9. (1) The Vice Chancellor shall be appointed by the Chancellor on the unanimous recommendation of the Court. If the Court fails to make any such recommendation, the Vice-Chancellor shall be appointed by the Chancellor in consultation with the Minister from a panel of three persons to be elected by the Court in accordance with the system of proportional representation by means of the single transferable vote.

(2) (a) The Vice-Chancellor shall hold office for a term of four years or till he attains the age of 65 years, whichever is earlier, and shall be eligible for re-appointment for only another term of four years or till he attains the age of 65 years, whichever is earlier.

(b) The Chancellor may, notwithstanding the expiration of the term of the office of the Vice-Chancellor or his attaining the age of 65 years, allow him to continue in office till a successor assumes office, provided that he shall not continue as such for any period exceeding six months.

Note : Provisions under sections 6 and 7 came into force on the 22nd July, 1983 [vide West Bengal Act XVII of 1983] Provisions of Section 8 came into force on the 1st May, 1983 [Vide Notification No. 1078-Edn.(U) dated 26.4.83 issued by the State Govt.]

Sd/-
25/05/2022
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

Prof. Swapan Bhattacharyya
Director
CDOE , B.U



THE UNIVERSITY OF BURDWAN
Centre for Distance and Online Education
Golapbag, Purba Bardhaman-713104
West Bengal, India

NO: CDOE/Sectt./DE/24/2021-22/218

Dated : 25.05.2022

To
Joint Secretary
Distance Education Bureau (DEB) Main Office
University Grants Commission (UGC)
35-Feroz Shah Road, New Delhi
Pin:110 001
India

Subject: Regarding Territorial Jurisdiction of Centre for Distance and Online Education of The University of Burdwan

Sir/Madam,

This for general information that, as per the Burdwan University Act the territorial jurisdiction of Centre for Distance and Online Education of The University of Burdwan for offering any programme shall be West Bengal , Centre for Distance and Online Education of The University of Burdwan shall not offer any programme through any kind of franchise.



Swapan
Director 25/05/2022

Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

E-mail ID: director@dde.buruniv.ac.in

Website:<http://www.dde.buruniv.ac.in>

☎ (0342) 2656033, 2657804, 2657912 Fax: (0342) 2656033

Annexure—IX

(Additional Information)

A) Statutory Body Approval:-

- A) B.Ed.
- B) MBA

B) Regulatory body Approval:

- A) B.Ed.
- B) MBA



No. DDE/Sectt/B.Ed./178/2013-14/33

Date: 31.07.2013

To
The Director
Distance Education
The University of Burdwan
Burdwan - 713104
West Bengal

Sub: No objection letter to use DDE Complex for B.Ed. programme under distance mode

This is to inform you that the DDE Complex of BU may be used for starting B.Ed. programme under distance mode. The university authority has no objection in this regard.

Thanking you,


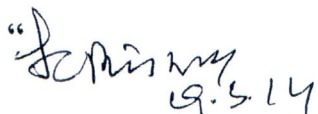

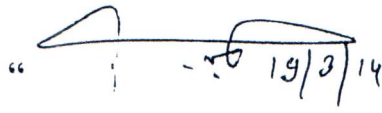


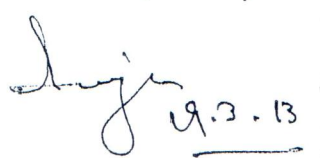
Sincerely,

(Sripati Mukhopadhyay)

THE UNIVERSITY OF BURDWAN
DIRECTORATE OF DISTANCE EDUCATION
GOLAPBAG : BURDWAN

1ST meeting of the Preparatory Committee for B.Ed course of study under distance mode of the Directorate of Distance Education, The University of Burdwan held on 19-03-2014 at 12 noon in the office of the Director Distance Education B.U, Golapbag.

Members' Present :

1. Prof. Dulal Mikherjee (Member)
 19/3/14
2. Prof. Paresh Chandra Biswas
 19.3.14
3. Dr Joyanta Mete
 19.3.14
4. Prof. Tarak Pan
 19/3/14
5. Dr. Sanat Ghosh
 19.3.14
6. Sri Rhitabrata Chatterjee
 19/3
7. Dr Deb Kumar Panja (Convener)
 19.3.14

List of Members

1. Prof. Dulal Mukherjee, F.P. K.U.
2. Prof. Paresh Ch. Biswas
3. Prof. Jayanta Mete
4. Prof. Tarak Pan, Visva-Bharati University.
- ~~5. Dr. C. Mehera, HOD, Dept. of Education of Sc., B.U.~~
5. Dr. Sanat Ghosh
6. Sri Ritabrata Chatterjee
7. Director (convenor)

06.3.14

THE UNIVERSITY OF BURDWAN

DIRECTORATE OF DISTANCE EDUCATION

GOLAPBAG : BURDWAN

Sir, placed below a note in connection with the preparation of Study materials for B.Ed course of studies through ODL Mode under D.D.E. B.U. For the said course the formal recognition of NCTE and no objection from DEC (DEB) have already been received by us. For this purpose a board of Editors & writers is to be formed to prepare Study materials. It is to be mentioned here that the said course will be introduced from the coming academic session i.e, July 2014.

Now Hon'ble Vice-Chancellor is requested to form the Board of Editors & Writers for the said purpose.

constituted
16.06.3.14

[Signature]
Director

THE UNIVERSITY OF BURDWANExtract from the minutes of the meeting of the Executive Council held on 02.01.2020ITEM NO-341

To consider the procedure of holding Internal Examination for Sem.-I exam, 2019 i.r.o. five programmes under the D.D.E. viz. M.Com, MBA, M.A in Pol.Sc, M.Sc in Comp. Sc. and M.A./M. Sc in Mathematics.

Resolution

The Council considered the procedure of holding Internal Examination for Sem.-I exam, 2019 i.r.o. five programmes under the D.D.E. viz. M.Com, MBA, M.A in Pol.Sc, M.Sc in Comp. Sc. and M.A./M. Sc in Mathematics and approved the same.

Draft for approval

Approved

JH
02.01.2020

Registrar(officiating) & Secretary
Executive Council

AD 02.01.2020

Vice-Chancellor & Chairman
Executive Council

Director, DDE

JH
03.01.2020

D.No - 360 /

2020 03/1/2020

JH
03/01/2020

THE UNIVERSITY OF BURDWAN
DIRECTORATE OF DISTANCE EDUCATION

Item for EC meeting to be held on 02.01.2020

Item : i) Introduction of CBCS system in five programmes under the DDE and ii) nomination of Course coordinators for M.B.A. and Mathematics programmes in the D.D.E

Note : Common Examination System (same question papers) as suggested by the UGC-DEB has been introduced in five programmes under the D.D.E. viz. M.Com, MBA, M.A in Pol.Sc, M.Sc in Comp. Sc. and M.A/M.Sc. in Mathematics with effect from July 2019-2021 academic session vide E.C's resolution dt. 27.5.19 (Item no. 603).

The CIQA in its 3rd meeting held on 12.12.19 vide its resolution on item no. 5, made the following suggestions for the sake of smooth functioning of the system on which a verbal discussion was also made with the Dean(Sc), Dean(Arts etc.) and Asst. Controller of Exams.:

1. That the five programmes noted above would run under CBCS as follows :

- Students of M.A. in Pol. Sc may choose Bengali/History as minor subject.
- Students of M.Com may choose Business administration as minor subject.
- Students of M.B.A may choose Commerce as minor subject.
- Students of M.Sc in Comp. Sc may choose Mathematics as minor subject.
- Students of M.A./M.Sc in Mathematics may choose Comp. Sc as minor subject.

2. That for the five programmes, the H.O.Ds should act as Course Coordinators of the DDE as well as chairman of the Common PGBS for both regular and distance mode for smooth functioning of the Common Examination system and the Hon'ble V.C. be requested to nominate the H.O.D. of M.B.A to act as Course Coordinator of M.B.A. (in place of the existing course coordinator) and the H.O.D. of Mathematics to act as Course Coordinator of Mathematics (in the vacant position now) in the respective programmes under DDE.

The above-noted proposals i.e. i) That the five programmes noted above may run under CBCS and ii) that the Hon'ble V.C. be requested to nominate the H.O.D. of M.B.A to act as Course Coordinator of M.B.A. (in place of the existing course coordinator) and the H.O.D. of Mathematics to act as Course Coordinator of Mathematics (in the vacant position now) in the respective programmes under DDE are submitted herewith for consideration and necessary approval.

Submitted for consideration and necessary approval.

Registrar

Hon'ble V.C.

Director, DDE

D.F.A.
27.12.19

Place before E.C.
27.12.19

27.12.19
Director, DDE



Online RTI Request Form Details

RTI Request Details :-

RTI Request Registration number	NCTED/R/E/23/01020
Public Authority	National Council for Teacher Education


Personal Details of RTI Applicant:-

Name	Dr. Sujit Kumar Chowdhury (Registrar, B.U)
Gender	Male
Address	The University of Burdwan , Rajbati, Bardhaman
Country	India
State	West Bengal
Status	Rural
Educational Status	Literate
	Above Graduate
Phone Number	+91-9434546443
Mobile Number	+91-9434546443
Email-ID	registrar[at]buruniv[dot]ac[dot]in

Request Details :-

Citizenship	Indian
Is the Requester Below Poverty Line ?	No

(Description of Information sought (upto 500 characters))

Description of Information Sought	
<p>I pleased to inform you, The University of Burdwan, Directorate of Distance Education , Presently the name has been changed Centre for Distance and Online Education (West Bengal). Can we do admission in B.Ed. (ODL mode) in academic session 2023-2024 ?</p> <p>UGC-DEB (academic Session 2023-2024) was repeatedly asking us for veiled documents. So please send us some current documents . Please send the valid documents. This is very urgent issue. We will ready for admission for the session of 2023-2024 in our institute. Please help us .Please send us some current documents so that we can get admission in B.Ed. (ODL mode) academic session2023-2024.</p>	
Concerned CPIO	PIO ERC - Priyank Jain, SO
Supporting document <i>(only pdf upto 1 MB)</i>	

Print

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Online RTI Status Form

Note: Fields marked with * are Mandatory.

Enter Registration Number	NCTED/R/E/23/01020
Name	Dr. Sujit Kumar Chowdhury (Registrar, B.U)
Received Date	11/06/2023
Public Authority	National Council for Teacher Education
Status	REQUEST DISPOSED OF
Date of action	14/06/2023
Reply :- The Institution namely Directorate of Distance Education, University of Burdwan, was granted recognition for B.Ed. Course with an annual intake of 500 students from the academic session 2014-2015 vide ERC order F. ERC/7-170.6.42/NCTE/B.Ed.(open and distance learning system)./2014/24431 dated 03.03.2014, followed by revised recognition Order No.F. ERC/NCTE/APP2090/B.Ed. (open and distance system)/(revised order)/2015/32653 dated 31.05.2015. The recognition of the institution is valid till it is withdrawn by ERC.	
View Document	
CPIO Details :-	PIO ERC - Priyank Jain, SO Phone: 01143152358 erc[at]ncte-india[dot]org
First Appellate Authority Details :-	Ms[dot] Pooja Sharma Phone: 011-20893262 neelam[dot]sharma25[at]nic[dot]in
Nodal Officer Details :-	
Telephone Number	011-20892154
Email Id	rti[at]ncte-india[dot]org

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TO BE PUBLISHED IN GAZETTE OF INDIA PART – III, SECTION 4

National Council for Teacher Education
 Eastern Regional Committee
 (A Statutory Body of the Govt. of India)
 15, Neelakantha Nagar, Nayapalli, Bhubaneswar-751012
 Phone-(0674) 2562793, 2563252, 2563156, Fax: (0674) 2564873

ERC/7-170.6.42/NCTE/B.Ed.(Open and Distance Learning System)/2014/ 24431

Date: 03/03/2014

Order

WHEREAS in terms of Section 14(1) of the NCTE Act, 1993, Directorate of Distance Education, University of Burdwan, Plot No.-2928, Street No.-Golapbag, Vill.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104 has submitted an application **(Code No.ERCAPP2090)** to the Eastern Regional Committee of NCTE for grant of recognition for conducting **B.Ed.(Open and Distance Learning System) Course** with an annual intake of 500 by online on (mm/dd/yyyy) 7/31/2013 and hard copy of application submitted on (mm/dd/yyyy)8/12/2013.

2. AND WHEREAS on scrutiny/perusal of the application submitted by the institution, the documents attached therewith, the affidavit and the input received from the visiting team in the form of report and videography, recommendation of the State Government, the Committee is satisfied that the institution/society fulfills the requirements under the provisions of NCTE Act, Rules and relevant Regulations including the Norms and Standards for the Secondary Teacher Education (B.Ed.(Open and Distance Learning System)) programme such as instructional facilities, infrastructural facilities, library, accommodation, financial resources, laboratory etc. for running the programme and has selected/appointed duly qualified teaching staff as per NCTE norms.

3. NOW, THEREFORE, in exercise of the powers vested under Section 14(3)(a) of the NCTE Act, 1993, the Eastern Regional Committee hereby grants recognition to **Directorate of Distance Education, University of Burdwan, Plot No.-2928, Street No.-Golapbag, Vill.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104** for conducting **B.Ed.(Open and Distance Learning System) Course of Secondary (level) of two year duration** with an annual intake of **500** from the academic session **2014-2015** under clause 7(11) of NCTE (Recognition Norms & Procedure) Regulations, 2009.

4. The recognition is subject to fulfillment of the following:

- (i) The institution shall comply with the various other norms and standards prescribed in the NCTE regulations, as amended from time to time.
- (ii) The institution shall make admission only after it obtains affiliation from the examining body in terms of clause 8(12) of the NCTE (Recognition Norms & Procedure) Regulations, 2009.
- (iii) The institution shall ensure that the required number of academic staff for conducting the course is always in position.
- (iv) All such other requirements as may be prescribed by other regulatory bodies like UGC, affiliating University/ Body, the State Government etc, as applicable.



P.T.O.

//2//

- (v) The institution shall submit the Regional Committee a Self-Appraisal Report at the end of each academic year along the statement of annual accounts duly audited by a Chartered Accountant.
- (vi) The institution shall maintain & update its Web-site as per provisions of NCTE Regulations and always display following as mandatory disclosure:-
- Copy of the Application Form
 - Land and Building Particulars
 - Staff Profile
 - Recognition letter
 - Information for having fulfilled the norms & standard and other required conditions.

5. If the institution contravenes any of the above conditions or the provisions of the NCTE Act, Rules, Regulations and Orders made or issued there under, the Regional Committee shall withdraw the recognition as under the provisions of Section 17(1) of the NCTE Act.

6. Further, if the institution is not satisfied with the order, they may prefer an appeal under Section 18 of the NCTE Act in the "Online mode" available on NCTE's website www.ncte-india.org within 60 days of the issue of the order.



Regional Director

The Manager to Govt. of India
Department of Publications, (Gazette Section)
Civil Lines, Delhi – 110 054

C.C.

- The Registrar/Head/ Principal/ Correspondent, Directorate of Distance Education, University of Burdwan, Plot No.-2928, Street No.- Golapbag, VIII.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104.**
- The Secretary to Govt. of West Bengal, Department of Higher Education, 6th Floor, Bikash Bhawan, Salt Lake, Kolkata, West Bengal – 700 091
- The Registrar, The University of Burdwan, Rajbati, Burdwan, West Bengal- 713 104
- The Director of Public Instruction, Govt. of West Bengal, 6th Floor, Bikash Bhawan, Salt Lake, Kolkata, West Bengal-700 091.
- The Secretary, Dept. of School Education and Literacy, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi - 110001.
- The US (Computer), National Council for Teacher Education, Hans Bhawan Wing-II, 1, Bahadur Shah Zafar Marg, New Delhi-110 002.
- Office Order file / Institution file.



Regional Director

TO BE PUBLISHED IN GAZETTE OF INDIA PART – III, SECTION 4

National Council for Teacher Education

Eastern Regional Committee

(A Statutory Body of the Govt. of India)

15, Neelakantha Nagar, Nayapalli, Bhubaneswar – 751012

Phone-(0674) 2562793, 2563252, 2563156, Fax: (0674) 2564873

F. ERC/NCTE/APP2090 /B.Ed. (Open and Distance Learning System)/(Revised Order)/2015/32653 Date: 31/05/2015

ORDER

WHEREAS, in exercise of the powers conferred by sub-section (2) of Section 32 of the National Council for Teacher Education Act, 1993 (73 of 1993), and in supersession of the National Council for Teacher Education [Recognition Norms and Procedure] Regulations, 2009, the National Council for teacher Education has notified the Regulations, 2014 on 01.12.2014.

2. **AND WHEREAS** the institution viz. **Directorate of Distance Education, University of Burdwan, Plot NO.-2928, St. No.-Golapbag, Vill.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104** was granted recognition for conduct of **B.Ed. (Open and Distance Learning System)** course of **two year** duration with an annual intake of **500** from the academic session **2014-2015** vide ERC order no. **ERC/7-170.6.42/NCTE/B.Ed(Open and Distance Learning System)/2014/24431, Dt. 03.03.2014.**

3. **AND WHEREAS**, the institution viz. Directorate of Distance Education, University of Burdwan, Plot NO.-2928, St. No.-Golapbag, Vill.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104 has consented to come under New Regulations 2014 and sought for **Ten Basic Units** in **B.Ed. (Open and Distance Learning System)** course which require additional facilities.

4. **AND WHEREAS**, it has been decided to permit the institution to have **Ten Basic Units** of 50 students each subject to fulfilling following conditions namely,

- (i) The institution shall create additional facilities that include (a) additional built-up area, (b) additional infrastructure, (c) additional fund, (d) adhere to staff norms as per Regulations, 2014 and inform Regional Committee with required documents by October 31, 2015.
- (ii) The applicant-institution for additional unit will be required to submit the required documents such as land documents, Encumbrance Certificate (EC), Land Use Certificate (LUC) and the Building Plan (BP) in the specified proforma available on the website to the Regional Committee in proof of having provided additional facilities before October 31, 2015. Building Completion Certificate (BCC) may be given along with other documents if available, otherwise it can also be given to the Visiting Team at the time of inspection.

Contd...2

[Handwritten Signature]

- (iii) The Regional Committee shall arrange for verification of documents, inspection of these premises and check adherence to these conditions by 20 Feb, 2016. If it is found by the Regional Committee that the institution fails to comply with these requirements, the institutions shall not be permitted to admit students for the academic year 2016-2017.
5. **Now therefore**, in the light of the above and in terms of Section 14(3) (a) of NCTE Act and in accordance with the Regulations, 2014, the Eastern Regional Committee, NCTE hereby grants recognition to **Directorate of Distance Education, University of Burdwan, Plot NO.-2928, St. No.-Golapbag, Vill.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104** for conducting **B.Ed. (Open and Distance Learning System)** Programme of **two** years duration with an annual intake of **500** for **Ten Basic Units** of 50 students each from the academic session **2015-2016** subject to fulfilment of the conditions mentioned herein before 31.10.2015.
6. Further, the recognition is subject to fulfilment of other requirements as may be prescribed by other regulatory bodies like UGC, affiliating University/ Body, the State Government etc. as applicable.
7. The institution shall submit to the Regional Committee a Self-Appraisal Report at the end of each academic year along with the statement of annual accounts duly audited by a Chartered Accountant.
8. The institutions shall maintain & update its web-site as per provisions of NCTE Regulations and always display following as mandatory disclosure:-
- Sanctioned programmes along with annual intake in the institution;
 - Name of faculty and staff in full as mentioned in school certificate along with their qualifications, scale of pay and photograph.
 - Name of faculty members who left or joined during the last, quarter;
 - Names of Students admitted during the current session along with qualification, Percentage of marks in the qualifying examination and in the entrance test, if any, date of admission, etc.:
 - Fee charged from students;
 - Available infrastructural facilities;
 - Facilities added during the last quarter;
 - Number of books in the library, journals subscribed to and additions, if any, in the last quarter;
 - The affidavit with enclosure submitted along with application.
 - The institution shall be free to post additional relevant information. If it so desires.



//3//

- k) Any false or incomplete information on website shall render the institution liable for withdrawal of recognition.

If the institution Contravenes any of the above conditions of the provision of the NCTE Act, Rules, Regulations and Orders made and issued there under, the institution will render itself liable to adverse action including withdrawal of recognition by the Regional Committee under the provisions of Section 17 (1) of the NCTE Act.

By Order,


Regional Director

The Manager
Government of India Press
Department of Publications (Gazette Section)
Civil Lines, New Delhi – 110054

To

The Registrar/Head/Principal
Directorate of Distance Education, University of Burdwan,
Plot NO.-2928, St. No.-Golapbag,
Vill.-Burdwan, PO.-Rajbati,
Tehsil/Taluka-Goda, Town/City-Burdwan,
Dist.-Bardhaman, West Bengal-713104

Copy to:

1. The Secretary to the Govt. of West Bengal, Department of Higher Education, 6th floor, Bikash Bhawan Salt Lake, Kolkata, West Bengal - 700091.
2. The Registrar, University of Burdwan, Rajbati, Burdwan, West Bengal - 713104.
3. The Director of Public Instruction, Govt. of West Bengal, 6th floor, Bikash Bhawan, Salt Lake, Kolkata, West Bengal - 700091
4. The Secretary, Dept. of School Education and Literacy, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi – 110001.
5. The Under Secretary (CS) National Council for Teacher Education, Hans Bhawan, Wing-II, 1, Bahadurshah Zafar, New Delhi – 110002.
6. Office Order file/ Institution file.


Regional Director

M-2683
19/9/18

SPERD Post- E037705688 FN

पूर्व क्षेत्रीय समिति
राष्ट्रीय अध्यापक शिक्षा परिषद्
(भारत सरकार का एक विधिक संस्थान)



Eastern Regional Committee
National Council for Teacher Education
(A Statutory Body of the Government of India)

No. F. NCTE/ERC/ERCAPP2029/B.Ed./2018/ 57918

Dt. 17.09.2018

To

✓ Prof. Tafajol Hossain,
Registrar (Officiating),
Directorate of Distance Education,
University of Burdwan,
Plot No.-2928, Street No.- Golapbag,
Vill.- Burdwan, PO.- Rajbati,
Tehsil/Taluka- Goda, Town/City- Burdwan,
Dist.- Burdwan,
West Bengal-713104.

Subject: Recognition status of B.Ed. Course under Distance Mode of the University of Burdwan from West Bengal from 2018-2019 onward, as per UGC (ODL) Regulation 2017-reg.

Reference: Your letter No. DDE/Sectt/B.Ed./178/2018-19/44 dated 31.08.2018; together with a copy of the letter F. No.9-1/2018 (DEB-III) dated 06.08.2018 received from Sh. Smita Bidani, Education Officer, University Grants Commission, Distance Education Bureau, 35-Feroze Shah Road, New Delhi-110001.

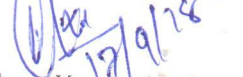
Sir/Madam,

I am to refer to your letter mentioned under reference on the above subject and say that the institution viz. "Directorate of Distance Education, University of Burdwan, Plot No.-2928, Street No.-Golapbag, Vill.-Burdwan, PO.-Rajbati, Tehsil/Taluka-Goda, Town/City-Burdwan, Dist.-Bardhaman, West Bengal-713104 granted recognition for B.Ed. (ODL Mode) course vide order No. 24431 dated 03.03.2014 with an intake 500 form the academic session 2014-2015 and subsequently a revised order vide No. 32653 dated 31.05.2015 from the academic session 2015-2016 as per laid down NCTE Regulation, 2014. As per this order of ERC, the recognition shall be continued till any further order to be issued from this office. Therefore, the aforesaid course is recognized continuously from 2014-2015 onward until further orders.

Directors, DDE
Please take n.a.
Jh
20.09.18

Director, DDE
Please draft
a suitable
reply
Jh
05.09.18

Yours faithfully,


Pradeep Kumar Yadav
Regional Director

Copy to:-

Sh. Smita Bidani, Education Officer, University Grants Commission, Distance Education Bureau, 35-Feroze Shah Road, New Delhi-110001 for information vide your letter mentioned under reference.


Regional Director

15, Neelakantha Nagar, Nayapalli, Bhubaneswar (ODISHA) - 751 012
Phone: (0674) 2563156, 2563252, 2562793 Fax : (0674) 2564873
E-Mail: erc@ncte-india.org, Website: www.ncte-india.org, www.ercncte.org

Recd on
22.09.18
Registrar is requested
to send a letter to
Jh
24.09.18



Online RTI Request Form Details

RTI Request Details :-

RTI Request Registration number	NCTED/R/E/23/00946
Public Authority	National Council for Teacher Education


Personal Details of RTI Applicant:-

Name	Kunal Dutta
Gender	Male
Address	Kanchannagar, Burdwan , Burdwan
Country	India
State	West Bengal
Status	Rural
Educational Status	Literate
Phone Number	+91-7001127401
Mobile Number	+91-7001127401
Email-ID	kunaldutta002[at]gmail[dot]com

Request Details :-

Citizenship	Indian
Is the Requester Below Poverty Line ?	No

(Description of Information sought (upto 500 characters))

Description of Information Sought	
<p>1. Please let me know whether the B.Ed. course under the ODL mode institution named Centre for Distance and online Education , The University of Burdwan (Previously known Directorate of Distance Education) for the session 2023-24 is approved or not approved by NCTE.</p> <p>2. If approved please send me the approval documents (Soft copy).</p>	
Concerned CPIO	PIO ERC - Priyank Jain, SO
Supporting document <i>(only pdf upto 1 MB)</i>	

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Select Language: English

Public Authorities Available

RTI Online

Version 2.0

An Initiative of Department of Personnel & Training, Government of India

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Online RTI Status Form

Note: Fields marked with * are Mandatory.

Enter Registration Number	NCTED/R/E/23/00946
Name	Kunal Dutta
Received Date	31/05/2023
Public Authority	National Council for Teacher Education
Status	REQUEST DISPOSED OF
Date of action	01/06/2023
Reply :- The Institution namely Directorate of Distance Education, University of Burdwan, was granted recognition for B.Ed.(ODL) Course with an annual intake of 500 students from the academic session 2014-15 vide ERC order F. No. ERC/7-170.6.42/NCTE/B.Ed.(ODL).2014/24431 dated 03.03.2014, followed by revised recognition Order No. ERC/NCTE/APP2090/B.Ed. (ODL)/Revised Order/2015/32653 dated 31.05.2015 The recognition of the institution is valid till it is withdrawn by ERC.	
View Document	
CPIO Details :-	PIO ERC - Priyank Jain, SO Phone: 01143152358 erc[at]ncte-india[dot]org
First Appellate Authority Details :-	Ms[dot] Pooja Sharma Phone: 011-20893262 neelam[dot]sharma25[at]nic[dot]in
Nodal Officer Details :-	
Telephone Number	011-20892154
Email Id	rti[at]ncte-india[dot]org

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Online RTI Request Form Details

RTI Request Details :-

RTI Request Registration number	NCTED/R/E/24/00967
Public Authority	National Council for Teacher Education


Personal Details of RTI Applicant:-

Name	paritosh pal
Gender	Male
Address	BIRSINGH,BONBIRSINGHA,PATRASAYER
Country	India
State	West Bengal
Status	Rural
Educational Status	Literate
	Above Graduate
Phone Number	+91-9609678541
Mobile Number	+91-9609678541
Email-ID	paritoshpal294[at]gmail[dot]com

Request Details :-

Citizenship	Indian
Is the Requester Below Poverty Line ?	No

(Description of Information sought (upto 500 characters))

Description of Information Sought	
<p>I am Paritosh Pal currently a primary teacher. I have completed d.el.ed from govt college and also passed MA from BU. I want to know regarding B.Ed through Burdwan University Distance Education.I have some questions regarding this...</p> <p>1) Does Burdwan University have NCTE affiliation to run B.Ed course in Distance Mode?</p> <p>2) Is the University has the Affiliation to run B.Ed Course in 2024-25 academic session?</p> <p>3) Can the university start the admission process in June-July session of academic year 2024-2025 ?</p>	
Concerned CPIO	PIO ERC - Pawan Kumar Bairagi
Supporting document (only pdf upto 1 MB)	

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Online RTI Status Form

Note: Fields marked with * are Mandatory.

Enter Registration Number	NCTED/R/E/24/00967
Name	paritosh pal
Received Date	07/05/2024
Public Authority	National Council for Teacher Education
Status	REQUEST DISPOSED OF
Date of action	09/05/2024
Reply :- Repty OF Point No.1 Yes	
Reply of Point No.2 For admission process, Please approach to the concerned university.	
CPIO Details :-	PIO ERC - Pawan Kumar Bairagi Phone: 01143152358 erc[at]ncte-india[dot]org
First Appellate Authority Details :-	Ms[dot] Pooja Sharma Phone: 011-20893262 neelam[dot]sharma25[at]nic[dot]in
Nodal Officer Details :-	
Telephone Number	011-20892154
Email Id	rti[at]ncte-india[dot]org

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Online RTI Request Form Details

RTI Request Details :-

RTI Request Registration number	NCTED/R/E/24/00971
Public Authority	National Council for Teacher Education

Personal Details of RTI Applicant:-

Name	Biswajit Kuiry
Gender	Male
Address	S/o Dhaniram Kuiry , VII & P.O.- Gagi, P.S.- Baghmundi, Dist.- Purulia
Country	India
State	West Bengal
Status	Rural
Educational Status	Literate
	Above Graduate
Phone Number	+91-8768825764
Mobile Number	+91-8768825764
Email-ID	biswajitkuiry1997[at]gmail[dot]com

Request Details :-

Citizenship	Indian
Is the Requester Below Poverty Line ?	No

(Description of Information sought (upto 500 characters))

Description of Information Sought	
1. Burdwan University has given approval from which session of NCTE to conduct B.Ed ODL? 2. Does Burdwan University have NCTE approval to run B.Ed (ODL) for the session of 2024-2025?	
Concerned CPIO	PIO ERC - Pawan Kumar Bairagi
Supporting document <i>(only pdf upto 1 MB)</i>	Supporting document not provided

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Online RTI Status Form

Note: Fields marked with * are Mandatory.

Enter Registration Number	NCTED/R/E/24/00971
Name	Biswajit Kuiry
Received Date	08/05/2024
Public Authority	National Council for Teacher Education
Status	REQUEST DISPOSED OF
Date of action	09/05/2024
Reply :- As per record available, the institution Directorate of Education, university of Burdwan, Plot No- Golapbag, Vill-Burdwan, P.O.-Rajbati, Tehsil/Taluka-Goda, Town/City- Burdwan, Dist- Burdwan, West Bengal- 713104 was granted recognition for B.Ed. (ODL) by ERC vide order no. ERC/7-170.6.42/NCTE/B.Ed.(Open and Distance Learning System)./2014/24431 dated 03.03.2014.	
The institution is recognized including session 2024-2025.(Copy Enclosed)	
View Document	
CPIO Details :-	PIO ERC - Pawan Kumar Bairagi Phone: 01143152358 erc[at]ncte-india[dot]org
First Appellate Authority Details :-	Ms[dot] Pooja Sharma Phone: 011-20893262 neelam[dot]sharma25[at]nic[dot]in
Nodal Officer Details :-	
Telephone Number	011-20892154
Email Id	rti[at]ncte-india[dot]org

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Online RTI Request Form Details

RTI Request Details :-

RTI Request Registration number	NCTED/R/E/24/00989
Public Authority	National Council for Teacher Education

Personal Details of RTI Applicant:-

Name	kalyan mandal
Gender	Male
Address	golapbag,burdwan,west bengal
Country	India
State	West Bengal
Status	Urban
Educational Status	Literate
	Above Graduate
Phone Number	+91-7478720277
Mobile Number	+91-7478720277
Email-ID	kalyanmandal2015[dot]km[at]gmail[dot]com

Request Details :-

Citizenship	Indian
Is the Requester Below Poverty Line ?	No

(Description of Information sought (upto 500 characters))

Description of Information Sought	
1) Does burdwan university have NCTE approval to run B.ed (ODL MODE) the session of 2024-2025 ? 2) Can the Burdwan University start admission process in June-July session of academic year 2024-25?	
Concerned CPIO	PIO ERC - Pawan Kumar Bairagi
Supporting document <i>(only pdf upto 1 MB)</i>	Supporting document not provided

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Online RTI Status Form

Note: Fields marked with * are Mandatory.

Enter Registration Number	NCTED/R/E/24/00989
Name	kalyan mandal
Received Date	10/05/2024
Public Authority	National Council for Teacher Education
Status	REQUEST DISPOSED OF
Date of action	13/05/2024
Reply :- Point No. 1 Yes Point No. 2 For admission process, Please approach the concerned university.	
CPIO Details :-	PIO ERC - Pawan Kumar Bairagi Phone: 01143152358 erc[at]ncte-india[dot]org
First Appellate Authority Details :-	Ms[dot] Pooja Sharma Phone: 011-20893262 neelam[dot]sharma25[at]nic[dot]in
Nodal Officer Details :-	
Telephone Number	011-20892154
Email Id	rti[at]ncte-india[dot]org

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All India Council for Technical Education

(A Statutory body under Ministry of Education, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



APPROVAL PROCESS 2023-24

No Objection Certificate (NOC)

F.No. Eastern/2023-24/1-43453302453

Date: 10-Jun-2023

To,
The Vice Chancellor/Director,
CENTRE FOR DISTANCE AND ONLINE EDUCATION THE UNIVERSITY OF BURDWAN
GOLAPBAG, BARDHAMAN,
BURDWAN, BARDHAMAN,
West Bengal, 713104

Sub: No Objection Certificate for Open and Distance Learning (ODL) / Online Learning (OL) 2023-24 to 2027-28

Madam / Sir,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education) Regulations, 2020 notified on 4th February 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the no objection to :

Permanent Id	1-43453302453	Application Id	1-43453302453
Name of the Institution/University	CENTRE FOR DISTANCE AND ONLINE EDUCATION THE UNIVERSITY OF BURDWAN	Name of the Society/Trust	CENTRE FOR DISTANCE AND ONLINE EDUCATION THE UNIVERSITY OF BURDWAN
Institution/University Address	GOLAPBAG, BARDHAMAN, BURDWAN, BARDHAMAN, West Bengal, 713104	Society/Trust Address	GOLAPBAG, BARDHAMAN, Burdwan, Bardhaman, West Bengal, 713104
Institution/University Type	State Government University	Region	Eastern

For conduct of following Courses in ODL mode for the Academic Year 2023-24 to 2027-28*

Sr. No.	Program	Level	Course (Specialization)	Center	Number of Seats
1	Management	POST GRADUATE	Management	Center 1	120

The University/Institute shall obtain necessary approval from University Grants Commission (UGC) as per the prescribed schedule and procedure.

The Administration/ Management of the University shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the No Objection Certificate (NOC), in case it observes any violation of said ODL/OL regulations, mis-representation of facts and submitting factually incorrect information.

Prof. Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **Secretary, University Grants Commission**
2. **Guard File(AICTE)**

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

Annexure – X

Statutory Body Approval for PPR
(B.Ed. & MBA)

THE UNIVERSITY OF BURDWAN
RAJBATI, BURDWAN 713 104
WEST BENGAL, INDIA

Dr. Sujit Kumar Chowdhury
Registrar



No. CDOE/Sectt/DE/24/2023-24/152

Dated: 20.05.2024

APPROVAL OF THE STATUTORY AUTHORITY FOR THE PPRs (ACADEMIC SEASON - 2022-2023 AND ONWARDS)

The Programme Project Reports (PPR) prepared for the Post Graduate Programmes and Under Graduate Programme in the following Subject in ODL mode in terms of UGC (ODL) regulations, 2020 were submitted for consideration and approval of the Statutory Authority, The University of Burdwan.

Statutory Authority, The University of Burdwan duly approved the PPRs. (EC Item No. 577(AOM) dated 23.05.2022.)

The Subjects are:

Post Graduate Programmes

1. M.B.A

Under Graduate Programmes

1. B.Ed.

Director

Centre for Distance and Online Education
The University of Burdwan

Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

Registrar,

The University of Burdwan

REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN - 713104

Phone: 0342 2634975, EPBX 296
TELEFAX: 042 2634200, Email: registrar@buruniv.ac.in, Website: www.buruniv.ac.in

V-3
25 MAY 2022

V.C.'S Secretariat

THE UNIVERSITY OF BURDWAN


Extracts from the minutes of the meeting of the Executive Council held on 23.05.2022Item No.-577
(Any Other Matter)
Resolution

The Council considered the draft minutes of the meeting of the Advisory Committee, Centre for Distance and Online Education (CDOE) under B.U. held on 19.05.2022 at 7 p.m. through online mode [Item No. 1 of Advisory Committee read with Item No. 4 of Academic Committee] to consider the recommendation of the Academic Committee, CDOE under B.U. held on 18.05.2022 at 2:30 p.m. in the Chamber of Director, CDOE under B.U. wherein the Academic Committee approved the matter relating to submission of Programme Project Report (PPR) in ten different subjects viz. Bengali, English, Sanskrit, History, Philosophy, B.Ed. under Part system and Political Science, Mathematics, Computer Science and MBA under CBCS semester system, in connection with the matter of online application to UGC-DEB for affiliation and approved the same.

Draft for Approval


23.05.2022
Registrar & Secretary
Executive Council

Approved


23-05-22
Vice Chancellor & Chairman
Executive CouncilDirector, CDOE

23/5/22

Annexure – XI

PPRs FOR ALL SUBJECTS

- A) B.Ed.
- B) MBA

CENTRE FOR DISTANCE AND ONLINE EDUCATION
(CDOE)
THE UNIVERSITY OF BURDWAN



PROGRAMME PROJECT REPORT
FOR

DEPARTMENT OF EDUCATION (B.Ed.)

2024-2025

US
22/05/24
ASSISTANT PROFESSOR
DEPT. OF EDUCATION (B.ED)
CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN
ASSISTANT PROFESSOR
DEPT. OF EDUCATION (B.Ed.)
CDOE, B.U.

Chh...
29.05.2024
HOD & COURSE COORDINATOR
DEPT. OF EDUCATION (B.Ed.)
CDOE, B.U.
Department of Education
Burdwan University
Burdwan

S...
22/05/2024
DIRECTOR
CDOE, B.U.
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

Programme Project Report (PPR) for B.Ed. Under Distance Mode

The University of Burdwan, a public university located in PurbaBardhaman, West Bengal, was established by the west Bengal Government as A teaching and affiliating University on 15th June, 1960. way back in 1994 when, the Higher Education Department Govt. West Bengal was searching for a State-aided University who would like to introduce Distance/ Correspondence Education in the State and the University of Burdwan was the first to shoulder the responsibility. In a meeting of the Advisory Committee of the Vice-Chancellors of all state aided universities of West Bengal held on 27.10.1993, it was decided that the University of Burdwan will introduce Correspondence Courses (Vide letter no. 96(2)-Edn (U)/ 1U(C)-14/92,dated: 22.02.1994). Accordingly, the University of Burdwan readily accepted the proposal to introduce the P.G courses through correspondence mode. In the 21st meeting of the Executive Council (1993-1994)of Burdwan University[held on 30th may 1994 vide Item no. 333 A.O.M (8)],it was resolved that The university of Burdwan in accordance with its Act, Statutes, Ordinances, Rules and Regulations and with the approval of the State Govt. offered through Distance mode P.G. Courses leading to M.A./M.Com. Degrees with six programmes, viz.,Bengali, English, History, Political Science, Philosophy and Commerce. Later,B.Ed. Programme under distance mode was introduced from the academic session 2014-2016 with the NOC of DEB (Vide no. DEC/WB/BU/2008/20027 dated: 19.02.2013) and recognized by the competent authority (NCTE) vide no. ERC/7-170.6.42/NCTE/B.ED. (Open and Distance Learning System)/2014/24431 dated. 03.03.2014. Further, on the basis of the online application NCTE Recognized our Programme vide no. ERC/NCTE/APP2090/B.ED. (Open and Distance Learning System)/2015/32653 dated. 31.05.2015.

OVERVIEW OF THE PROGRAMME PROJECT REPORT (PPR) FOR B.Ed.

This Programme Project Report of the Centre for Distance and Online Education (CDOE), The University of Burdwan, is a document prepared for the approval of the B.ED. Programme (Distance Mode). It includes the details of:

- a) Programme's mission & objectives
- b) Relevance of the program with HEI's Mission and Goals
- c) Nature of prospective target group of learners
- d) Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence
- e) Instructional Design
- f) Procedure for admissions, curriculum transaction and evaluation
- g) Requirement of the laboratory support and Library Resources
- h) Cost estimate of the programme and the provisions

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i) Quality assurance mechanism and expected programme outcomes This document defines specific aims and objectives for the B.Ed. Programme. These aims and objectives demonstrate what has been planned and achieved so far and its future development.

1) Programme Mission and Objectives:

B. Ed programme plays a vital role for strengthening skills and capabilities for the teachers. A large number of educational institutes of India exclusively dealing with teacher education development. But considering the vastness of demand more options are to be tried and so that each and every child get the benefit of education through qualified teachers. This programme of DDE, B.U aims at developing the understanding the competencies required by a teacher for effective teaching learning process at the secondary stage. It enables the teachers to select and organize learning experiences according to the requirements of the learner.

- To develop skills required in selecting organized instructional design and strategies for effective teaching.
- To develop skills required in selecting and organizing learning experiences.
- To develop skills involved in selecting developing and using evaluation tools.
- To acquire knowledge and develop an understanding of various aspects of school management.
- To develop competencies for organizing various instructional and student support activities.

2) Relevance of the Programme with HEI's Mission & Goals:

The role of the teacher is very important and crucial among all of the functionaries of teaching and learning in the domain of inclusiveness of classroom and the millennium goal stated by UNESCO "Education for All". Teacher has to fulfill the diverse and special needs of the learner as they come from heterogeneous social background. Therefore, without comprehensive continuous quality training of teachers it is just a dream to reach this target of "Education for All" with quality. A vast chunk of teachers need quality training to fulfill the dream of mass education. But in our country it is quite impossible in the conventional way of teacher education. Therefore, with the help of ICT in the form of open and distance will be the appropriate way to reach the unreached for proper training.

3) Nature of Prospective Target Group of Learners:

As per Regulations of NCTE before 2015, any graduate at least two years teaching experience may be apply for B.Ed. Education under distance mode. As per merit list the candidates are admitted the programme. After the revised Regulations of NCTE the following candidates are eligible if they have (for both Freshers & In-service):

a) Diploma in Pre-School Education (DPSE) or b) Diploma in Elementary Education (PTT) or

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- c) Bachelor of Elementary Education (B.El.Ed.) or
- d) Diploma in Physical Education (D.P.Ed.) or
- e) Bachelor of Physical Education (B.P.Ed.) or
- f) Diploma in Elementary Education (D.El.Ed.) or
- g) Diploma in Arts Education (Visual Arts/Performing Arts)
- h) Candidates with at least 45% marks at Under Graduate Level.
- i) Reservation and relaxation in marks as per norms.
- j) Candidates who have complete D.EL.ED. in (2 years) under ODL mode and Montessori are not eligible for this programme.

4. APPROPRIATENESS OF PROGRAMME TO BE CONDUCTED IN OPEN AND DISTANCE LEARNING MODE TO ACQUIRE SPECIFIC SKILLS AND COMPETENCE:

This programme intends to build a greater connectivity and network of knowledge among institutions of higher education with a view of making higher education accessible to a larger mass of learners of the country. Besides bridging up the education gap it also intends to increase employability of its target group.

B.Ed. Academic Calendar:

Under Distance Mode B.Ed. Programme(1st Year)

SL. No	Date / months	Duration	Activities / Programme
1.	March	1 Months	Preparation of Text for Adv. (Admission)
2.	April	Do	Adv. for Admission
3.	June	Do	Preparation of Merit list for Admission
4.	July - Aug	2 Months	Admission to the course
5.	1 st Sept-31 st Oct	Do	Preparation of List of Candidates
6.	Do	Do	Grouping of Candidates

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7.	Do	Do	Distribution of Study Materials & Time table
8.	Oct – Nov	Do	Selection of Faculty for P.C.P
9.	Do	Do	Appointment for P.C.P
10.	Do	Do	Intimation to the Candidates for P.C.P
11.	Dec – Mar (Next year)	4 Months	Conducting Programme for P.C.P (As per schedule.)
12.	April	1 Month	Preparation of workshop (W.S) planning.
13.	Do	Do	Selection of Topic for W.S. (Schedule of W.S.)
14.	Do	Do	Selection of resource person (W.S.)
15.	May-June	2 Months	Conducting workshop
16.	June	1 Month	Assessment on Workshop
17.	Do	Do	Collection of Marks on Workshop.
18.	April	Do	Preparation of Final exam.
19.	Do	Do	Selection of Examiners and paper setters
20.	May	Do	Collection of Papers from paper setters.
21.	May	Do	Moderation of Papers.
22.	May/June	Do	Preparation of exam schedule
23.	Do	Do	Selection of Exam center
24.	July	Do	Conducting Final Examination.
25.	August	Do	Assessments of Scripts.
26.	September	Do	Announcement of results.

(2nd Year)

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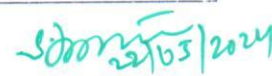
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SL. No	Date / months	Duration	Activities / Programme
1.	July - Aug	2 Months	Registration to the course
2.	1 st Sept-31 st Oct	Do	Preparation of List of Candidates
3.	Do	Do	Grouping of Candidates
4.	Do	Do	Distribution of study Materials & Time table.
5.	Oct – Nov	Do	Selection of Faculty/ Resource person for P.C.P
6.	Do	Do	Appointment for P.C.P
7.	Do	Do	Intimation to the Candidates for P.C.P
8.	Dec – Jan (Next year)	2 Months	Conducting Programme for P.C.P
9.	February	1 Month	Preparation of practice Teaching Programme.
10.	Do	Do	Selection of Schools.
11.	Do	Do	Preparation of list for student-teachers.
12.	March	1 Month	School Contact.
13.	Do	Do	Selection of Mentors.
14.	March-April	2 Months	Practice Teaching Observation Programme in Schools.
15.	April	1 Month	Final Teaching.
16.	Do	Do	Preparation of Final Teaching Schedule.
17.	Do	Do	Selection of Experts for Final Teaching.
18.	Do	DO	Sending Appointment to the Experts.
19.	Do	DO	Conducting Final Teaching and collection of Marks.
20.	April	1 Month	Preparation of workshop planning.
21.	Do	Do	Selection of Topic for W.S.
22.	Do	Do	Selection of resource person


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23.	May-June	2 Months	Conducting workshop
24.	June	1 Month	Assessment on Workshop
25.	Do	Do	Collection of Marks on Workshop.
26.	April	Do	Preparation of Final exam.
27.	Do	Do	Selection of Examiners and paper setters
28.	May	Do	Collection of Papers from paper setters.
29.	May	Do	Moderation of Papers.
30.	May/June	Do	Preparation of exam schedule
31.	Do	Do	Selection of Exam center
32.	July	Do	Conducting Final Examination.
33.	August	Do	Assessments of Scripts.
34.	September	Do	Announcement of results.

❖ List of Holidays to be followed according to the University list.

5. INSTRUCTIONAL DESIGN (B.Ed.):

Some courses at CDOE, B.U are being run in accordance with the advice of the UGC (DEB) that at least 50% of the disciplines taught in the distance learning must be with the same syllabus and same examination system of the regular course of the university. However B.Ed is not one of them. B.Ed is being conducted following the Term End Examination method whereby the total curriculum consists of 1400 marks (taking into account both Part-I & PartII).

1) CURRICULUM DESIGN :

Curriculum design is the initial step in distant learning instructional design. The curriculum is created by a committee of professionals who are familiar with the needs of various groups of students.

As far as possible, efforts have been made to adopt the syllabus of the Burdwan University's parent department in collaboration with external experts, keeping in mind that it should be comparable to the university's regular courses. The Subject Committee's syllabus is submitted to the Curriculum and syllabi to the statutory bodies of the University i.e. PG Board of Studies (PGBS) (Enclosed in Hard Copy) approval and authenticated by Directorate of Distance Education's (Presently known as CDOE) Advisory Committee. The syllabus is then posted on the university's website.

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II) DETAILED SYLLABI :

PART – I : 7 Papers: 700 Marks

A. General papers.

(70-written + 30 assignment for each paper) = 100 marks

Paper I: Philosophical Foundation of Education

Paper II: Sociological Foundation of Education

Paper III: Contemporary Issues and Development in Education

Paper IV: Psychology of Learning

B. Pedagogical knowledge and Methodology of Teaching School Subjects (100 Marks each written paper)

Paper IX. School Subject 1

Paper X. School Subject 2

C. Practical Papers 100 marks

Paper XIII (a) Micro Teaching (1st method = 25 marks + 2nd method = 25 marks)
= 50 marks

(b) Workshop Assessment – 50 marks

PART – II: 7 Papers: 700 Marks

A. General paper – 400 marks

(70 written + 30 assignment for each paper) = 100 marks

Paper V. Psychology of Instruction

Paper VI. Guidance & Counselling - Approaches & Strategies

Paper VII. School Organization and Management

Paper VIII. Educational Technology and Evaluation

B. Practical Papers 300 marks

Paper XI. Teaching practical (Method 1) 100 marks

Paper XII Teaching practical (Method 2) 100 marks

(50 marks for Internal Assessment &

50 marks for External Assessment for each paper).

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Paper XIV. Practicum 100 marks

(i) Text book review (Any Text book from class VIII/IX/X/ XI/XII as applicable) for non-laboratory subjects Or Laboratory Practical – 50 marks

(ii) Workshop Assessment – 50 marks

- **Duration of the Programme:** The programme is of 2 years duration. However, if a candidate fails to complete the programme within the stipulated time he/she can complete it within 4 years.

- **Faculty and Staff Requirement:**

At present there are two Assistant Professors in the Department of Education and adequate number of non-teaching staff for academic and administrative purpose. The regular faculty of the Department of B.Ed., The University of Burdwan as well as the wider academic community of other universities and colleges provides support for running the programme.

Faculty:

Sl. No.	Faculty	Work at (HQ/RC)	Number
1.	Assistant Professor	HQ	2

Support Staff:

SL. NO.	Office Staff (Designation)	Work at (HQ/RC)	Number
1	Sr. Office Assistant	HQ	1
2	Fixed Pay Employees	HQ	2

7. Instructional Delivery Mechanism for Bengali/ English:

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Mode of Delivery	Delivery mechanism	Provided (Yes/No)	Detailed Information
Face to face mode	PCP/ Counselling	Yes	12 hrs per 100 Marks Paper. Total contract hour = 12hrsx10 12x10 = 120hrs(Theoretical). 20hrs Practical classes & 60hrs Workshop and 15 days Practice Teaching.
	Tutorials/Spl. Classes	Yes	Sometimes Core Faculty organize Special Classes/Tutorials.
Self-Learning	SLMs	Yes	24hrs per SLM. Total 240hrs of self study prescribed.
Library	Reference Books	Yes	Available at the Directorate Library.

8. Preparation of SLMs: As per direction of Vice-Chancellor Directorate prepared the list of Writers, Editors and appointed them. After receiving the materials, it was edited by the respective Editor and sent to the press for printing. Then after Publication of the SLMs we sent two sets of materials to DEB for approval. The printed materials delivered to the students.

9. Programme Duration: 2-yrs duration; (minimum 2-yrs and maximum 4-yrs). Need to complete within 4 Calendar years.

10. Medium of Delivery: Bengali/ English.

11. Intake: Approved intake by NCTE is 500 per year.

13. Procedure for admissions, curriculum transaction and evaluation:

Admission Procedure: Through Admission Notification published in leading newspapers and through Directorate Website as well University Website. Whole Admission Procedure is going on through online.

Eligibility:

I. After the revised Regulations of NCTE the following candidates are eligible if they have (for both Fresher & In-service):

- a) Diploma in Pre-School Education (DPSE) or
- b) Diploma in Elementary Education (PTT) or
- c) Bachelor of Elementary Education (B.El.Ed.) or

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- d) Diploma in Physical Education (D.P.Ed.) or
- e) Bachelor of Physical Education (B.P.Ed.) or
- f) Diploma in Elementary Education (D.El.Ed.) or
- g) Diploma in Arts Education (Visual Arts/Performing Arts)

II. Candidates with at least 50% marks at Under Graduate Level.

III. Reservation and relaxation in marks as per norms.

IV. Candidates who have complete D.EL.ED. (2 years face to face mode) under ODL mode and Montessori are not eligible for this programme.

Total Course fee: Rs. 50,000/- (Excluding Examination and Re-appearing fees).

Financial Assistance: Financial assistance is not provided to the students for this programme.

Curriculum transaction:


SLMs (Bengali version) in print are provided as approved by B.O.S of the Directorate. PCP/Counselling schedules for the programme are prepared by Course Co-ordinator with the assistance of the core faculty. PCP/Counselling schedules circulated among the study centres as well as notified in the official website of the Directorate. During this session, teachers will help the students with their course work. PCP/Counselling are conducted in B.Ed.


Medium of Examination: Bengali/ English.

Evaluation: Term-end Examinations (written) 30% of the total marks of the paper are Assignment (For General Papers).70% of the total marks of the paper would be reserved for written examination (For General Papers), 100% marks for Method Papers, Micro-Teaching, Workshop and Practical/ Book Review to be held at the end of the 1st year (Part – I) & at the end of 2nd year (Part - II).

A few notable features of the rules governing the examination of B.Ed. programme under distance mode:

- a) A B.Ed. (Two-year) programme shall be equally divided into two parts as per the approved syllabus in the subject concerned: Part – I and Part – II, each spanning one academic year. The Part –I Examination under these Regulations shall be held at the end of the first academic year after the commencement of the session and the Part – II Examination shall be held at the end of the second academic year.


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- b) A Candidate shall have to complete Part – I & Part – II examination within four consecutive years including his/ her enrolment in Part – I Examination subject to the conditions that not more than three consecutive chances shall be allowed in each part. Credit will be allowed paper-wise as well as part-wise and will be retained for four consecutive years
If any of the chances mentioned above is not availed by a candidate within the stipulated period, the chance shall be deemed to have lapsed.
- c) To pass the B.Ed. examination a candidate shall have to secure a minimum 40% marks in aggregate (Part – I & Part – II examination taken together) and have secure paper-wise as well as part-wise minimum qualifying marks.

15. Requirement of the laboratory support and Library Resources :

The students may avail the library facilities at the Directorate. Directorate has a well-equipped Library in HQ at Burdwan.

16. Cost estimate of the Programme and the provisions :

Upon receipt of approval from the UGC/DEB , the Finance Committee may set aside budgetary provisions towards Programme Development, Programme Delivery, Programme Maintenance. Once the Programmes are operational, fee receipts from the Programme may be used to cover the same, as per the guidance of the Syndicate and Finance Committee.

Estimated cost the programme is Rs. 45000/ (Approx) per students, per year. The cost estimate of the UG course in B.Ed under DODL mode of Education should be restricted under the following head of expenditure:

- Assistance for Human Resource
- Conducting PCP
- Development of Course material and Quality assurance
- Students Support Service
- Staff Training and Development
- Technology Support
- Library
- E-Content/ e-Learning

Provisions: As it is a continued programme the infrastructure is already in existence. The other expenses will be fulfilled from the fees collected from the students

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17. Quality Assurance Mechanism and Expected Programme Outcomes:

Quality Assurance has now reached a critical juncture, influencing the management strategies and cultures of Distance Education institutions. Learners are clamouring for greater educational services and resources. To meet these demands, our CENTRE FOR DISTANCE AND ONLINE EDUCATION must focus on quality in terms of study materials, PCP counsellor quality, delivery systems, and administrative support for learners. The following major steps would be taken for quality assurance:

- Establishment of Centre for Internal Quality Assurance (CIQA)
- Quality improvement of SLM
- Emphasize for online learning system
- Centralize on line admission
- Providing SLM in electronic media

University of Burdwan has also an IQAC with the following objectives:

- To build and ensure a quality culture, appropriate structure and processes with enough flexibility to meet the diverse needs of the stakeholders at the University.
- Meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the University.

To channelize and systematize the efforts and measures of the University towards academic excellence. The IQAC submits the Annual Quality Assurance Report of the University duly approved by the statutory bodies of the University to NAAC regularly.

However in The University of Burdwan, there is a separate IQAC body comprising several members where Hon'ble Vice -Chancellor is the chairman and Prof Sourangshu Mukhopadhyay is functioning as Director. This cell assesses and monitors all quality and promotion related matters of the University of Burdwan as a whole.

We have already been established a Centre for Internal Quality Assurance (CIQA) in accordance with the DODL Regulations 2017 with the following expected outcomes:

- New programmes
- Flexible platforms
- Wide reach - transcends the boundaries of geography & tradition

The program's intended objective is to improve the knowledge and skills of learners in the relevant field. After completing the distance learning programme, the learner can prepare for various job-oriented entrance examinations, such as School Service Commission (SSC), and so on. They can then work in government and non-government institutions in areas such as comparative, translation studies, Indian folklore, and journalism.

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CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)

THE UNIVERSITY OF BURDWAN



PROGRAMME PROJECT REPORT
FOR
MASTERS IN BUSINESS ADMINISTRATION

(TO BE SUBMITTED FOR APPROVAL OF UGC –DEB FOR ACADEMIC YEAR 2024 –
2025, ACADEMIC SESSION BEGINNING SEPTEMBER 2024)

[Signature]
Chairperson

PGBS in MBA of CDOE, B.U
&
H.O.D

Dept. of Business Administration
The University of Burdwan

Head
Department of Business Administration
The University of Burdwan

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Programme Project Report (PPR) for MBA (CBCS Mode)

Way back in 1994 when the Higher Education Department, Govt. West Bengal was searching for a State-aided University that would like to introduce Distance/ Correspondence Education in the State, the University of Burdwan was the first to shoulder the responsibility. In a **meeting of the Advisory Committee of the Vice-Chancellors of all state aided universities of West Bengal held on 27.10.1993**, it was decided that the University of Burdwan will introduce Correspondence Courses (Vide letter no. 96(2)-Edn (U)/ 1U(C)-14/92, dated: 22.02.1994). Accordingly, the University of Burdwan readily accepted the proposal to introduce the P.G courses through correspondence mode. In the 21st meeting of the Executive Council (1993-1994) of Burdwan University (held on 30th may 1994 vide Item no. 8), it was resolved that The University of Burdwan in accordance with its Act, Statutes, Ordinances, Rules and Regulations and with the approval of the State Govt. would offer P.G Courses through Distance mode leading to M.A/M.Com Degrees with six programmes, viz., Bengali, English, History, Political Science, Philosophy and Commerce. Later, P.G programme in 3-year M.B.A was introduced from the academic session 2010-2013 with the institutional approval from Distance Education Council (DEC). Subsequently with the introduction of the subject-wise approval, the 2-year MBA programme was approved by Distance Education Bureau (DEB) vide Letter No. UGC/DEB/WB/BU/2013/Vol-II/67 dated 2nd September, 2015. The Executive Council of The University of Burdwan in its meeting on 19.01.2021 passed the resolution to rename ' The Directorate of Distance Education' as per UGC Notification (4th September 2020) as ' Centre for Distance and Online Education(CDOE)'. Accordingly, the matter has been placed before the University Court for approval.

A. Programme Mission and Objectives:

- To provide, subject to fulfillment of minimum eligibility criteria and other requirements as may be prescribed by the university from time to time, wider access to higher education to persons of all age and sex residing in any part of the country – particularly to working persons – who, for different reasons, cannot pursue the higher study as regular full-time students of any university.

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- To provide a system of student-centric learning atmosphere, which will neither be entirely separate from nor wholly independent of the formal, full-time campus system of education as is traditionally followed in post graduate department of studies in any university.
- The Post Graduate Programme in Business Administration at the Centre for Distance and Online Education, The University of Burdwan is consistent with the spirit of MBA curriculum in regular mode. The objectives are in line with this mission i.e., to invoke the interest of the learners in Management education and to impart in them a holistic and comprehensive understanding of the subject.

B. Relevance of the Programme with HEI's Mission & Goals:

The P.G Programme in Business Administration needs little justification when it comes to ascertaining its relevance to the Programmes offered by any HEI. The post graduate programme of MBA at the Centre for Distance and Online Education had been developed in consistency with the curriculum of the regular mode. Subsequently with the introduction of the Choice – Based Credit System (CBCS), the curriculum for the MBA programme under ODL mode, offered by the CDOE , The University of Burdwan has been changed and made exactly the same as that of regular mode. Hence, the goal of introduction of such programme is to equip the distance learners with the best of existing knowledge as well as making them ready for the job market.

In accordance with the advice of the UGC Distance Education Bureau – that at least 50% of the disciplines taught in the Distance Learning must be with the same syllabus and same examination system of the regular course of the University, – MBA has been selected as one such course among all M.A/ M.Sc./M.Com/ MBA courses that had been running under the aegis of the University of Burdwan. Directorate of Distance Education. So, the new CBCS syllabus that had been introduced in regular MBA programme from 2014 – 2016 session was given effect at par in the Distance Mode. So, from the session (July 2019 – June 2021), the syllabus in accordance with latest UGC Guidelines is currently in force in the MBA (CBCS Distance Mode) as well. Also

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, the same examination system (same examination question papers, same dates of end semester examination, same Post Graduate Board of Studies) is in force in the distance mode of MBA discipline since (July 2019 – June 2021) session. However, since curriculum modification takes place after every five years in the regular mode programmes, there has been a modification in the CBCS curriculum from the session (2020 – 2022). We have already received No Objection Certificate (NOC) from AICTE to run MBA in the Open and Distance Learning (ODL) mode from 2023 -24 to 2027 – 28 session. So once the affiliation from UGC – DEB is obtained, the new batch of MBA students under distance mode will undertake their studies under the revised CBCS curriculum.

C. Nature of Prospective Target Group of Learners:

Learners who are unable to avail of the opportunity for MBA in regular mode for any reasons or working professionals who intend to upgrade their qualifications while retaining their jobs are the ideal candidates for this MBA program in Distance mode.

- (i) A Graduate of 10+2+3 pattern from any recognized university.
- (ii) Candidate should have valid MAT/CMAT/CAT/XAT/Other recognized management Aptitude Test Score and they are also required to appear before personal interview and group discussion. Candidates secure their positions in the merit list in order of the composite scores of written test GD and PI.

D. Appropriateness of programme to be conducted in Open and Distance Learning and / or Online mode to acquire specific skills and competence.

This programme has been developed keeping in mind the norms and standards specified for management education by appropriate authority. This course is intended to provide the necessary conceptual knowledge of business administration along with the necessary managerial skills and to develop in the minds of the learners an orientation towards research in management domain. It will also make the learners aware of the ever changing needs of the business markets, with relevance to contemporary global trends. The unique design of this programme will equip the learners with tools and skills to maneuver successfully to cope up with the unstable needs of the corporate sector operating in a VUCA world. The course is geared towards providing a comprehensive knowledge of the curriculum, developing a holistic idea about current business problems – related to marketing, finance, human

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resource and, systems, operations and decision science, developing problem solving and decision making insights. The appropriateness of the programme to be conducted in Open and Distance Learning and /or Online mode has been ensured in terms of design, eligibility criteria, admission procedure, duration, evaluation, project work etc. This programme under Centre for Distance and Online Education is suitable for the early and mid career professionals working in West Bengal, that is the territorial jurisdiction of the University.

E. Instructional Design.

- i. **Curriculum design and detailed syllabus :** The detailed syllabus and curriculum design is described as under.

MBA – Distance (1st SEMESTER)

Sl No.	Course Code	Course Name	Credit Particulars
CORE COURSES			
1	MBA-1101	Management Process and Organizational Theory (MPOT)	7 Nos. core courses at serial nos,(1 - 7)@3 credits per course, i.e a total of 21 credits will be offered
2	MBA-1102	Managerial Economics (ME)	
3	MBA-1203	Organizational Behaviour (OB)	
4	MBA-1405	Fundamentals of Marketing Management (FMM)	
5	MBA-1504	Accounting for Managers (AFM)	
6	MBA-1606	Fundamentals of Human Resource Management (FHRM)	
7	MBA 1707	Fundamentals of Production & Operations Management (FPOM)	
Non – Specialization Elective Courses			

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8	MBAE 1108	Indian Ethos and Business Ethics (IEBE)	1 no. elective course to be selected from the list at serial nos.(8 – 10) @3 credit per course, i.e 3 credits will be offered.
9	MBAE 1210	Corporate Success Behaviour (CSB)	
10	MBAE 1311	Corporate Governance (CG)	
Credits to be offered in Semester -1 – From Core Courses			21 credits
Credits to be offered in Semester 1- From Non – Specialization Elective Courses			03 credits
Total credits to be offered in Semester 1 from Core and Elective Courses			24 credits

MBA – Distance (2nd SEMESTER)

Sl No	Course Code	Course Name	CREDIT PARTICULARS
Core Courses			
1	MBA 2101	Research Methodology (RM)	5 nos core courses at serial nos (1-5)@ 3 credits per course, i.e a total of 15 credits will be offered.
2	MBA 2102	Business Environment and Legislation (BEL)	
3	MBA 2103	Managerial Communication and Skill Development (MCSD)	
4	MBA 2704	Fundamentals of Computer Applications and Management Information System (FCAMIS)	
5	MBA 2705	Quantitative Techniques in Management (QTM)	
NON – SPECIALIZATION ELECTIVE COURSES			
6	MBAE 2206	Organizational Change and Development (OCD)	1 No elective course to be selected from

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7	MBAE 2207	Leadership (LDP)	non- specialization areas; the list at serial nos (6 -8)@ 3 credits per course, i.e 3 credits will be offered.
8	MBAE 2308	Corporate Social Responsibility And Sustainability (CSRS)	

SPECIALIZATION ELECTIVE COURSES

Marketing Management		Financial management		Human Resource Management		Systems, Operations And Decision Sciences		
MBAE 2409	Consumer Behaviour(CB)	MBAE 2509	Corporate Financial Reporting And Analysis (CFRA)	MBAE 2609	Human Resource Planning and Development (HRPD)	MBAE 2709	Logistics And Supply Chain Management (LSCM)	
MBAE 2410	Sales and Distribution Management (SDM)	MBAE 2510	Security Analysis and Portolio Management (SAPM)	MBAE 2610	Compensation and Benefits Management (CBM)	MBAE 2710	Purchasing And Materials Management (PMM)	
MBAE 2411	Rural Marketing Management (RMM)	MBAE 2511	Project Finance and Management (PFM)	MBAE 2611	Training and Development (T&D)	MBAE 2711	Production Planning and Control (PPC)	
MBAE 2412	Industrial Marketing (INDP)	MBAE 2512	Strategic Cost Management (SCM)	MBAE 2612	Counselling Skills for Managers (CSM)	MBAE 2712	Business Process Reengineering (BPR)	
MBAE 2413	Public Relations and	MBAE 2513	Working Capital	MBAE 2613	Understanding Self :	MBAE 2713	Managing E – business	

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	Marketing (PRM)		Management (WCM)		Indian Perspective (USIP)		(MEB)	
Credits to be Offered in Semester II from Core Courses								15 Credits
Credits to be offered in Semester II from elective Courses under Non – Specialization Areas								03 Credits
Credits to be offered in Semester II from elective Courses under Specialization Areas								09 Credits
Total credits to be Offered in Semester II {from Core & Elective Courses}								27 credits

MBA – Distance (3rd SEMESTER)

Sl No	Course Code	Course Name	CREDIT PARTICULARS
Core Courses			
1	MBA 3301	Introductory Strategic Management(ISM)	5 nos core courses at serial nos (1-5)@ 3 credits per course, i.e a total of 15 credits will be offered.
2	MBA 3502	Corporate finance (CF)	
3	MBA 3703	Operations Research (OR)	
4	MBA 3704	Business Analytics (BA)	
5	MBA 3105	Summer Project and Viva (SPV)	
NON – SPECIALIZATION ELECTIVE COURSES			
6	MBAE 3206	Team Dynamics at Work (TDW)	1 No non- specialization elective course serial nos (6 or 7)@ 3 credits will be offered.
7	MBAE	Knowledge Management and Business	

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	3307	Excellence (KMBE)	
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MINOR ELECTIVE COURSES

8	MBAME 3108	Management Principles and Practise (MPP)	1 no minor elective Course (sl 8 or 9)@4 credits will be offered
9	MBAME 3209	Group and Team Effectiveness (GTE)	

SPECIALIZATION ELECTIVE COURSES

Marketing Management		Financial management		Human Resource Management		Systems, Operations And Decision Science		For each of the four Specialization areas , 3 nos elective courses to be selected from the list of five courses @ 3 credits per course, i.e a total of 9
MBAE 3410	Integrated Marketing Communication (IMC)	MBAE 3510	Corporate Taxation (CT)	MBAE 3610	Performance Management (PM)	MBAE 3710	Decision Support System (DSS)	
MBAE 3411	Voluntary Sector Marketing (VSM)	MBAE 3511	Behavioural Finance (BF)	MBAE 3611	Labour Legislations (LL)	MBAE 3711	Internet of Things (IoT)	
MBAE 3412	Service Marketing (SVM)	MBAE 3512	Financial Econometrics (FE)	MBAE 3612	Employee Relations (ER)	MBAE 3712	Systems Analysis And Design (SAD)	
MBAE 3413	Strategic Marketing Management (SMM)	MBAE 3513	Financial Derivatives (FD)	MBAE 3613	HRD : Strategies and Systems (HRDSS)	MBAE 3713	Project Management (PROM)	

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MBAE 3414	Global Marketing Management (GMM)	MBAE 3514	Financial Markets (FM)	MBAE 3614	Human Resource Information System (HRIS)			credits will be offered.
Credits to be Offered in Semester III from Core Courses								15 Credits

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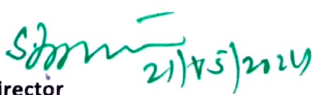
Credits to be offered in Semester III from Elective Courses under Non – Specialization Areas	03 Credits
Credits to be offered in Semester III from Elective Courses under Specialization Areas	09 Credits
Credits to be offered in Semester III from Minor Elective Courses	04 Credits
Total credits to be Offered in Semester III {from Core & Elective Courses}	31 credits

MBA – Distance (4th SEMESTER)

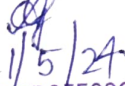
Sl No	Course Code	Course Name	CREDIT PARTICULARS
Core Courses			
1	MBA 4301	Entrepreneurship Development (ED)	3 nos core courses at serial nos (1-3)@ 3 credits per course, i.e a total of 9 credits will be offered.
2	MBA 4302	International Business (IB)	
3	MBA 4103	Comprehensive Report (CR)	
4	MBA 4104	Community Engagement Course	1 no core course at serial no.4 @ 2 credits will be offered
SPECIALIZATION ELECTIVE COURSES			
Marketing Management	Financial management	Human Resource Management	Systems, Operations And Decision Science


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MBAE 4409	Retail Marketing (RTM)	MBAE 4509	Management Of Financial Services (MFS)	MBAE 4609	Strategic Human Resource Management (SHRM)	MBAE 4709	Advanced Operations Research (AOR)	For each of the four Specializat ion areas , 3 nos elective courses to be selected from the list of five courses @ 3 credits per course, i.e a total of 9 credits will be offered.
MBAE 4410	Brand Management (BM)	MBAE 4510	Management Accounting For Business Decisions (MABD)	MBAE 4610	Human Capital Management (HCM)	MBAE 4710	Total Quality Management (TQM)	
MBAE 4411	Tourism Marketing (TM)	MBAE 4511	Merger , Acquisition and Corporate Restructuring (MACR)	MBAE 4611	Contemporary Interventions in Human Resource Management (CIHRM)	MBAE 4711	Database Management System (DBMS)	
MBAE 4412	Advertising And Sales Promotion Management (ASPM)	MBAE 4512	Entrepreneuri al Finance and Valuation (EFV)	MBAE 4612	Global Human Resource Management (GHRM)	MBAE 4712	Decision Model s And Optimization (DMO)	
MBAE 4413	Small Business Marketing (SBM)	MBAE 4513	Multinational Finance (MF)	MBAE 4613	Employer Branding (EB)	MBAE 4713	Smart Manufacturin g (SMFG)	

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Credits to be offered in Semester IV from Core Courses	09 Credits
Credits to be offered in Semester IV from Elective Courses under Specialization Areas	09 Credits
Credits to be offered in Semester IV from Community Engagement Course (Core)	02Credits
Total credits to be Offered in Semester IV {from Core & ElectiveCourses}	20 credits

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ii. **Duration of Programme :** Minimum 2 years is required to complete this programme. However the students have the liberty to complete this course within 4 years from registration.

iii. **Faculty and support requirement :**

3 Fulltime Contractual Faculties (2 Assistant Professors and 1 Core Faculty) have been appointed by the University to run this course according to the New Regulations 2017, adopted by the UGC for ODL mode. Besides that, the University has many experienced faculties in the Department of Business Administration offering MBA programme in regular mode. Students who will be admitted in this course will also gather knowledge from the learned professors of the University. Personal Contact Program on a regular basis are conducted by these experienced faculties to maintain the quality of education.

Faculty

Sl No	Faculty	Work at headquarter	Number
1.	Assistant Professor	Yes	2
2	Core Faculty	Yes	1

Support Staff

SL. NO.	Office Staff (Designation)	Work at (HQ/RC)	Number
1	Sr. Office Assistant	HQ	1
2	Office Assistant	HQ	1
3	Grade – IV	HQ	1

iv. **Instructional delivery mechanism :**

The approach followed will be a modern ICT enabled instruction mode. This is a learner oriented system of education for professionals. Here the learners play an active role. Many of the instructions will be given

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through distance mode, and not by face – to – face communication. The following is the combination of delivery mechanism for this course:

- **Self Learning Material (SLM)** : The printed material of the courses in the form of Self Learning Material (SLM) are supplied to the students during their enrollment to this course. SLMs are approved by the Post Graduate Board of Studies in Management.
- **Audio – Visual Aids:** The Centre for Distance and Online Education has already implemented audio – visual aids to conduct classes.
- **Audio – Visual Material Aids :** Learners are sometimes provided with Video lectures of the course . A video programme is normally of 1 hour duration. Learners may also be provided with various industrial videos of educational nature.
- **Counseling sessions :** A learner will get at least 24 hours per course of 3 credits in the form of online counselling / webinars/ tutorials. Face to face counseling or Personal Contact Program (PCP) generally are organized either on Saturday or Sunday and sometimes on weekdays also, if necessary.
- **Real world Contexts/ Cases :** Learners will be enriched by the knowledge of real world problems facing the corporate world and also by the best possible solutions in such scenarios. Hypothetical case studies will also be evaluated and discussed both during PCP and through online videos.
- **Project work :** The learners will have to compulsorily undergo summer training internship in either private or public sector organizations in order to get a thorough understanding of managerial issues of different genres affecting the real world.
 - **Community Engagement Course** - Community engagement activities are based on components like visits to villages and identification of socio economic issues on rural livelihood, and other types of activities as specified and approved by the department.

Mode of Delivery	Delivery mechanism	Provided (Yes/No)	Detailed Information
Face to face mode	PCP/ Counselling	Yes	Total no. of counseling centres for the Programme: 1 12hrs per 100 Marks Paper.

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			Total contact hour = 12hrs x 31 theory courses = 372 hrs
	Tutorials/Spl. Classes	Yes	Assistant Professors organize Special Classes/Tutorials as per requirement by the learners.
Self-Learning	SLMs	Yes	e – content hours (SLM) = 15 hours Self Study hours including Assessment = 33 hours Total hours of self learning Per course = 48 hours Total hours of self learning for 31 courses = 1488 hours
	Reference Books	Yes	Available at the Directorate Library.

F. Procedure for admissions, curriculum transaction and evaluation :

Admission :

Target group : Learners who are unable to avail of the opportunity for MBA in regular mode for any reasons or working professionals who intend to upgrade their qualifications while retaining their jobs are the ideal candidates for this MBA program in Distance mode.

Eligibility : A Graduate of 10+2+3 pattern from any recognized university.

Candidate should qualify MAT/CMAT/CAT/XAT/Other recognized management Aptitude Test Score.


Course fee: Rs 25,000 per semester , per student **Examination Fee :** Rs 2000

Total Course Fee : Rs. 1,00,000 /- (Excluding Examination and Re-appearing fees).

Financial Assistance : Financial assistance is provided to some financially backward students for this programme.

Duration of Programme : Minimum 2 years is required to complete this programme. However the students have the liberty to complete this course within 4 calendar years from registration.

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No of seats : Centre for Distance and Online Education (CDOE) , The University of Burdwan has received “ No Objection Certificate” from All India Council of Technical Education (AICTE) to run Management programme at the post graduate level for a total number of 120 seats starting from the academic year 2023 – 2024 upto the academic year 2027 – 28.

Curriculum Transaction

- MBA consists of 34 courses in all. Of these 31 are theory courses, each carrying 100 marks. The student is required to obtain 102 credits from the different areas along with two compulsory special courses, viz (i) Summer Internship Project (SIP) and (ii) Comprehensive Report (CR). Each of the courses in the identified areas carries 3 credits. Summer Internship Project (SIP) and Comprehensive Report (CR) carry 3 credits each. The credit distribution for the programme is as follows :
 - 54 credits from 18 core courses @ 3 credits per course (excluding Summer Internship Project) and Comprehensive Report (CR).
 - 40 credits from different elective courses as follows :
 - 27 credits from 9 elective courses, exclusively from one of the four specialization areas viz. (A) Marketing Management (B) Financial Management (C) Human Resource Management (D) Systems, Operations and Decision Science
 - 9 credits from 3 elective courses from:
 - Areas excluding specialization areas , and
 - Emerging areas.
 - 4 credits from inter- disciplinary elective course offered by other departments/ course through SWAYAM platform following the stipulations and provisions of University regulations
 - 6 credits from **Summer Internship Project** (3 credits) and **Comprehensive Report** (3 credits).
 - 2 credits shall have to be earned from **Community Engagement Course**.
- The Elective courses to be offered to the students will be decided every semester by the Departmental Committee.

[Signature]
Chairperson

PGBS in MBA of CDOE, B.U
&
H.O.D

Dept. of Business Administration
The University of Burdwan

Head

Department of Business Administration
The University of Burdwan

[Signature]
Director

Centre for Distance and Online Education
The University of Burdwan

[Signature]
Director

Centre for Distance and Online Education
The University of Burdwan

Burdwan - 713104

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R.P
21.5.24

[Signature]
21/5/24

ASSISTANT PROFESSOR
MBA


CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN

Medium of Examination: English.

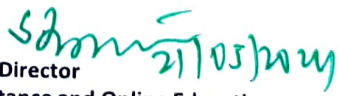
Evaluation

- Under the Semester System Examinations (written) , 20% of the total marks of the 100 marks paper are Internal Assessment. The Internal Assessment mark is given on the basis of attendance(25%) and assignment/class test/Viva/ Term Paper/ Presentation etc (75%). 80% of the total marks of the 100 marks paper are reserved for written examination to be held per semester.
- **Summer Internship Project (SIP)** of 4 to 6 weeks duration with an industrial/ business/ service / social organization is compulsory. The SIP report will carry 80 marks and the viva voce to be conducted on the SIP will carry 20 marks.
- **Course MBA 4103 (Comprehensive Report)** will be segregated into 3 components :
 - A. Final Project Study – 100 marks (Project Report 80 Marks, Project Viva – 20 marks)
 - B. Grand Viva – 50 marks
 - C. Industry Visit – 50 marks (Industry Visit Report – 40 marks, Viva Voce – 10 marks)
- **Community Engagement Course (MBA 4104)** – Community engagement activities are based on components like visits to villages and identification of socio economic issues on rural livelihood, serving interests of informal workers, career counseling for the students of the excluded group, participation in literacy camps and other types of activities as specified and approved by the department.

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Burdwan - 713104

A few notable features of the rules governing the examination of Semester System P.G Course under distance mode:

- a) The examination of MBA is equally divided into 4-semester examinations. After completion of the relevant course work, the examinations are held as per schedule notified by Controller of Examinations from time to time.
- b) A candidate shall get three consecutive chances including the original one to appear in a semester, within a total period of four years calculated from the year of admission to the course during which he/she has to complete the course. The chance not availed of by a candidate shall be deemed to have lapsed. The result of the 4th semester (Final) examination shall be kept withheld (RW) unless the candidate has cleared all the previous semesters.

N.B. Due to Covid-Pandemic (in 2020 and 2021), total process of term –end examinations of M.B.A were conducted through ONLINE MODE

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Burdwan - 713104

G. Requirement of the Laboratory support and Library Resources

CDOE has a fully a fully functional and well equipped Computer Laboratory with internet connectivity which can be availed of by the students.

In order to run MBA course, under ODL mode of education, a well equipped library having sufficient number of books and resource materials to supplement the learners and to cater to faculty requirements are very much essential, with focus on the following points :

- List of further readings and additional references should be updated and included in the course materials.
- CDOE has been strengthened by including more Management journals with special emphasis being given on Marketing, Finance, Systems, Operations and Decision Science , and Human Resource Management disciplines.
- Study materials are also provided in soft copies and through e mail to learners.
- Facility to download study materials from the website by the learners are also provided.

H. Cost Estimate of the Programme and the Provisions

The cost estimate of MBA program under ODL mode should be restricted under the following heads of expenditure:

- Development of In – house SLM
- Payment to Course writers
- Payment to editors
- Quality assurance
- Remuneration to Assistant Professors, Core Faculty, Regular Faculties from mainstream, and office staff.
- Student support service
- Technology support
- Library
- Research and Development

Estimated Cost of the Programme is Rs 95,000/ (Approx) per student

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Burdwan - 713104

I. Quality assurance mechanism and expected programme outcomes:


Quality assurance in educational institutions has assumed prominence in today's scenario. It substantially influences a distance education institution's management strategies and cultures. The learners demand for better quality of educational services and provisions must be catered to. To fulfill these demands, our Centre for Online and Distance Education pays close attention to quality in terms of study material, quality of PCP counselors, delivery systems and administrative facilities provided to learners. The following major steps are being taken for quality assurance :

- Establishment of Centre for Internal Quality Assurance (CIQA).
- Introduction of CBCS pattern in four programmes as per DEB regulations.
- Revision of curriculum at regular yearly intervals.
- Quality improvement of SLM
- Emphasis on online learning system,
- Centralization of online admission.
- Provision for SLM in website portals.

The University of Burdwan has constituted the "Centre for Internal Quality Assurance (CIQA) as per UGC(Open and Distance Learning) Regulations, 2017 to ensure the delivery of high quality programmes to its learners. The expected outcomes are :

- Systemic review and monitoring of the programmes
- Upgradation of syllabus
- Introduction of new programmes
- Innovation for problem solving
- Creates a new paradigm in knowledge systems.

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www.cdoe.univofburdwan.ac.in

In its last two meetings, held on 19/01/2023 and 03/05/2023, under the Chairmanship of Dean, Faculty of Science, CIQA had resolved to complete the course approval process on the UGC – DEB portal . It has also resolved to write study materials according to latest UGC guidelines for the upcoming academic session and onwards. It has also advised to prepare the Programme Project Report (PPR) and Self Learning Materials (SLM) as per the regulations of (Open and Distance Learning Programmes and Online Programmes) Regulations 2020. CIQA had also considered the proposal of installation of vending machines and water purifiers inside the campus.

The expected outcome of the programme is to build up the knowledge and skill of the learners in the management field. It hopes to develop and enhance managerial acumen of the students and to hone up the problem solving and decision making abilities of this generation managers. The programme is aimed at providing the learners with a cutting edge in managerial field that is so vital to succeed in the corporate field. The academically inclined learners, at the end of the program, may also go for further research in their respective fields and pursue doctoral degrees. They may also prepare themselves for various job oriented entrance exam like UGC NET, College Service Commission, etc. The provisions for employment as academia in various government and non – government educational institutes will also remain open for such distinguished learners.

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Director
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Burdwan - 713104

Annexure – XII

Statutory Body Approval for SLM
(B.Ed. & MBA)

THE UNIVERSITY OF BURDWAN
RAJBATI, BURDWAN 713 104
WEST BENGAL, INDIA



Dr. Sujit Kumar Chowdhury
Registrar

No. CDOE/Sectt/DE/24/2023-24/153

Dated:20.05.2024

APPROVAL OF THE STATUTORY AUTHORITY FOR THE SLMs

The Self Learning Materials (SLM) prepared for the Post Graduate Programmes and Under Graduate Programme in the following Subject in ODL mode in terms of UGC (ODL) regulations 2020 were submitted for consideration and approval of the Statutory Authority, The University of Burdwan.

Statutory Authority, The University of Burdwan duly approved the SLMs. (EC Item No. 291 (AOM) dated 07.12.2021)

The Subjects are:

Post Graduate Programmes

1. M.B.A

Under Graduate Programmes

1. B.Ed.

Director
Centre for Distance and Online Education
The University of Burdwan

Director
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Registrar,
The University of Burdwan
REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN - 713104

Phone: 0342 2634975, EPBX 296
TELEFAX: 042 2634200, Email: registrar@buruniv.ac.in, Website: www.buruniv.ac.in

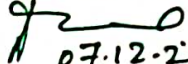
THE UNIVERSITY OF BURDWAN

Extracts from the minutes of the meeting of the Executive Council held on 07.12.2021

Item No.-291
(Any Other Matter)
Resolution

The Council noted the decision taken in the meeting of the Advisory Committee, Centre for Distance and Online Education (CDOE) under the University of Burdwan held on 06.12.2021 at 3 p.m. through online mode related to the syllabi, SLMs, PPRs of ten different subjects (Bengali, English, Sanskrit, History, Political Science, Philosophy, Mathematics, Computer Science, MBA and B.Ed.) for the upcoming session as per recommendation of the Academic Committee, CDOE under the University of Burdwan held on 02.12.2021 and approved the same.

Draft for Approval


07.12.21

Registrar (Officiating) & Secretary
Executive Council

Approved


07.12.21

Vice Chancellor & Chairman
Executive Council

*Siv, CDOE-
T
09.12.21*

Annexure – XIII

SLMs (content page) FOR ALL SUBJECTS

A) B.Ed.

B) MBA

CENTRE FOR DISTANCE AND ONLINE EDUCATION
(CDOE)
THE UNIVERSITY OF BURDWAN



STRUCTURAL DESIGN OF SLM AS PER THE SYLLABUS

FOR

DEPARTMENT OF EDUCATION (B.Ed.)

2024-2025

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COURSE COORDINATOR,
DEPT.OF EDUCATION(B.Ed)

CDOE B.U
Department of Education
Burdwan University
Burdwan

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22/05/24
DIRECTOR
CDOE ,B.U

Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

2 – year B. Ed Programme
Part – I

General Paper : I
Philosophical Foundation of Education



UNIVERSITY OF BURDWAN
DIRECTORATE OF DISTANCE EDUCATION
Golapbag, P.O – Rajbati,
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22/05/2024
Department of Education
Burdwan University
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22/05/2024
Director
Centre for Distance and Online Education
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পাঠ-প্রণেতা

শ্রী অর্পণ দাস

(একক- ১,৪,৫,৬)

কোর-ফ্যাকাল্টি (বি.এড.)

দূরশিক্ষা অধিকরণ, বর্ধমান বিশ্ববিদ্যালয়

অধ্যাপক তারাপদ চ্যাটার্জী

(একক- ২,৩,৭,৮)

অ্যাসিস্ট্যান্ট প্রফেসর

গলসী বি.এড. কলেজ, বর্ধমান।

যুগ্ম সম্পাদক

অধ্যাপক তুহিন কুমার সামন্ত

শিক্ষা বিভাগ

বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

বিভাগীয় প্রধান (বি.এড)

ডিরেক্টরেট অফ ডিসট্যান্স এডুকেশন,

বর্ধমান বিশ্ববিদ্যালয়।

গ্রন্থসত্ত্ব © ২০১৬

বর্ধমান বিশ্ববিদ্যালয়

বর্ধমান—৭১৩ ১০৪

পশ্চিমবঙ্গ, ভারত।

প্রকাশনা

ডিরেক্টর, দূরশিক্ষা অধিকরণ

বর্ধমান বিশ্ববিদ্যালয়।

প্রচ্ছদ ও মুদ্রণ

সরস্বতী প্রেস লিমিটেড

(পশ্চিমবঙ্গ সরকারের উদ্যোগ)

কলকাতা - ৭০০ ০৫৬

WS
22/05/2024
ASSISTANT PROFESSOR
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THE UNIVERSITY OF BURDWAN

WS
22/05/2024
Head
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Burdwan University
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WS
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The University of Burdwan
Burdwan - 713104

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S
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Director
Centre for Distance and Online Education
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2 – year B. Ed Programme
Part – I

Paper II : Sociological Foundation of
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UNIVERSITY OF BURDWAN
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পাঠ-প্রণেতা

ডঃ শাঁওলী চক্রবর্তী
(একক- ৩,৪,৫)

বিভাগীয় প্রধান (বি.এড)
ডিরেক্টরেট অফ ডিসট্যান্স এডুকেশন,
বর্ধমান বিশ্ববিদ্যালয়।

অধ্যাপক তারাপদ চ্যাটার্জী
(একক- ১,২,৬,৭,৮)

অ্যাসিস্ট্যান্ট প্রফেসর
গলসী বি.এড. কলেজ, বর্ধমান।

যুগ্ম সম্পাদক

অধ্যাপক তুহিন কুমার সামন্ত

শিক্ষা বিভাগ
বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

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বর্ধমান বিশ্ববিদ্যালয়।

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বর্ধমান বিশ্ববিদ্যালয়
বর্ধমান-৭১৩ ১০৪
পশ্চিমবঙ্গ, ভারত।

প্রকাশনা

ডিরেক্টর, দূরশিক্ষা অধিকরণ
বর্ধমান বিশ্ববিদ্যালয়।

প্রচ্ছদ ও মুদ্রণ

সরস্বতী প্রেস লিমিটেড
(পশ্চিমবঙ্গ সরকারের উদ্যোগ)

কলকাতা - ৭০০ ০৫৬

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Sitron
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Director
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Burdwan - 713104

2 – year B. Ed Programme
Part – I

Paper IV : Psychology of Learning



THE UNIVERSITY OF BURDWAN
DIRECTORATE OF DISTANCE EDUCATION

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Burdwan

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Burdwan - 713104

পাঠ-প্রণেতা

অধ্যাপক তুহিন কুমার সামন্ত

(একক- ১,২,৭,৮)

শিক্ষা বিভাগ

বর্ধমান বিশ্ববিদ্যালয়।

ডঃ সোমনাথ দাস

(একক- ৩,৪,৫,৬)

কোর-ফ্যাকাল্টি (বি.এড.)

দূরশিক্ষা অধিকরণ, বর্ধমান বিশ্ববিদ্যালয়।

যুগ্ম সম্পাদক

অধ্যাপক তুহিন কুমার সামন্ত

শিক্ষা বিভাগ

বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

বিভাগীয় প্রধান (বি.এড.)

ডিরেক্টরেট অফ ডিসট্যান্স এডুকেশন,

বর্ধমান বিশ্ববিদ্যালয়।

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বর্ধমান বিশ্ববিদ্যালয়

বর্ধমান—৭১৩ ১০৪

পশ্চিমবঙ্গ, ভারত।

প্রকাশনা

ডিরেক্টর, দূরশিক্ষা অধিকরণ

বর্ধমান বিশ্ববিদ্যালয়।

প্রচ্ছদ ও মুদ্রণ

সরস্বতী প্রেস লিমিটেড

(পশ্চিমবঙ্গ সরকারের উদ্যোগ)

কলকাতা-৭০০ ০৫৬

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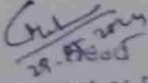
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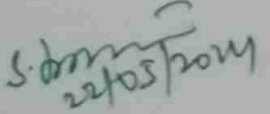
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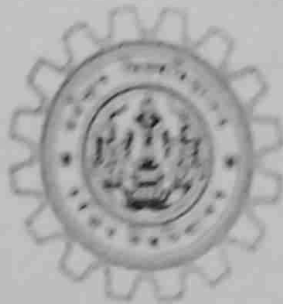

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2 – year B. Ed Programme
Part – I

Paper III : Contemporary Issues and Development in
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পাঠ-প্রণেতা

ডঃ মহরা বন্ধু (চ্যাটার্জী)
(একক- ১,২,৩)

অ্যাসিস্ট্যান্ট প্রফেসর
কালনা কলেজ (বি.এড. বিভাগ)
কালনা, বর্ধমান।

অধ্যাপক তারাপদ চ্যাটার্জী
(একক- ৪,৫,৬,৭,৮)

অ্যাসিস্ট্যান্ট প্রফেসর
গলসী বি.এড. কলেজ, বর্ধমান।

যুগ্ম সম্পাদক

অধ্যাপক তুহিন কুমার সামন্ত

শিক্ষা বিভাগ
বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

বিভাগীয় প্রধান (বি.এড)
ডিরেক্টরেট অফ ডিসট্যান্স এডুকেশন,
বর্ধমান বিশ্ববিদ্যালয়।

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বর্ধমান—৭১৩ ১০৪
পশ্চিমবঙ্গ, ভারত।

প্রকাশনা

ডিরেক্টর, দূরশিক্ষা অধিকরণ
বর্ধমান বিশ্ববিদ্যালয়।

প্রচ্ছদ ও মুদ্রণ

সরস্বতী প্রেস লিমিটেড
(পশ্চিমবঙ্গ সরকারের উদ্যোগ)

কলকাতা - ৭০০ ০৫৬

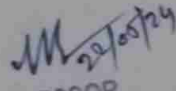
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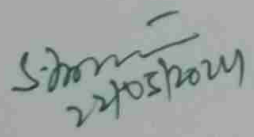
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General Paper : V
Psychology of Instruction



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পাঠ-প্রাণেতা

ডঃ সনৎ কুমার ঘোষ
(একক- ১,২)

অ্যাসিস্ট্যান্ট প্রফেসর
কাটোয়া কলেজ (বি.এড. বিভাগ), কাটোয়া, বর্ধমান

ডঃ মিন্টু হালদার
(একক- ৫,৬,৭,৮)

অ্যাসিস্ট্যান্ট প্রফেসর
মহীকল মহাসুন্দর মোমোবিদ্যালয় কলেজ (বি.এড. বিভাগ),
দুর্গাপুর, বর্ধমান

ডঃ সোমনাথ দাস
(একক- ৩,৪)

কোর ফ্যাকাল্টি,
দূরশিক্ষা অধিকরণ, বর্ধমান বিশ্ববিদ্যালয়

যুগ্ম সম্পাদক

অধ্যাপক তুহিন কুমার সামন্ত

শিক্ষা বিভাগ বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

বিভাগীয় প্রধান (বি.এড)

ডিরেক্টরেট অফ ডিসট্যান্স এডুকেশন, বর্ধমান বিশ্ববিদ্যালয়।

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বর্ধমান বিশ্ববিদ্যালয় বর্ধমান—৭১৩ ১০৪, পশ্চিমবঙ্গ, ভারত।

প্রকাশনা

ডিরেক্টর, দূরশিক্ষা অধিকরণ
বর্ধমান বিশ্ববিদ্যালয়।

প্রচ্ছদ ও মুদ্রণ

সরস্বতী প্রেস লিমিটেড
(পশ্চিমবঙ্গ সরকারের উদ্যোগ)

কলকাতা - ৭০০ ০৫৬

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General Paper : VI

Guidance & Counselling -
Approaches & Strategies



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পাঠ-প্রণেতা

ডঃ সোমনাথ দাস
(একক- ১,২,৩,৪)

কোর ফ্যাকাল্টি,
দূরশিক্ষা অধিকরণ, বর্ধমান বিশ্ববিদ্যালয়

অধ্যাপক তারাপদ চ্যাটার্জী
(একক- ৫,৬,৭,৮)

গলসী বি.এড. কলেজ, বর্ধমান

যুগ্ম সম্পাদক

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বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

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পশ্চিমবঙ্গ, ভারত।

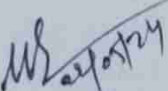
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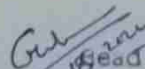
ডিরেক্টর, দূরশিক্ষা অধিকরণ
বর্ধমান বিশ্ববিদ্যালয়।

প্রচ্ছদ ও মুদ্রণ

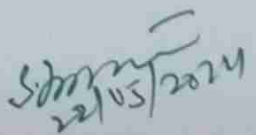
সরস্বতী প্রেস লিমিটেড

(পশ্চিমবঙ্গ সরকারের উদ্যোগ)


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General Paper : VII

School Organisation and Management



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পাঠ-প্রণেতা

শ্রী অর্পণ দাস

(একক- ৬,৭,৮)

কোর-ফ্যাকাল্টি (বি.এড.)

দূরশিক্ষা অধিকরণ, বর্ধমান বিশ্ববিদ্যালয়

ডঃ মিন্টু হালদার

(একক- ১,২,৩,৪,৫)

অ্যাসিস্ট্যান্ট প্রফেসর

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(বিভাগ-ক, একক- ১,২/ বিভাগ-খ, একক- ১,২,৪,৬,৭)

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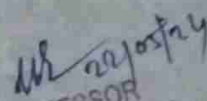
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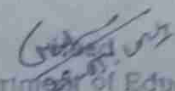
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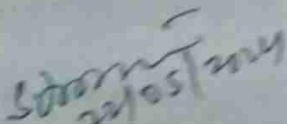
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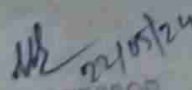
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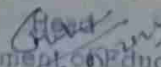
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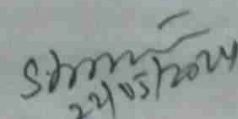
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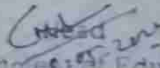
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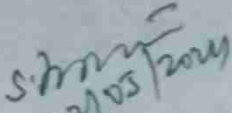
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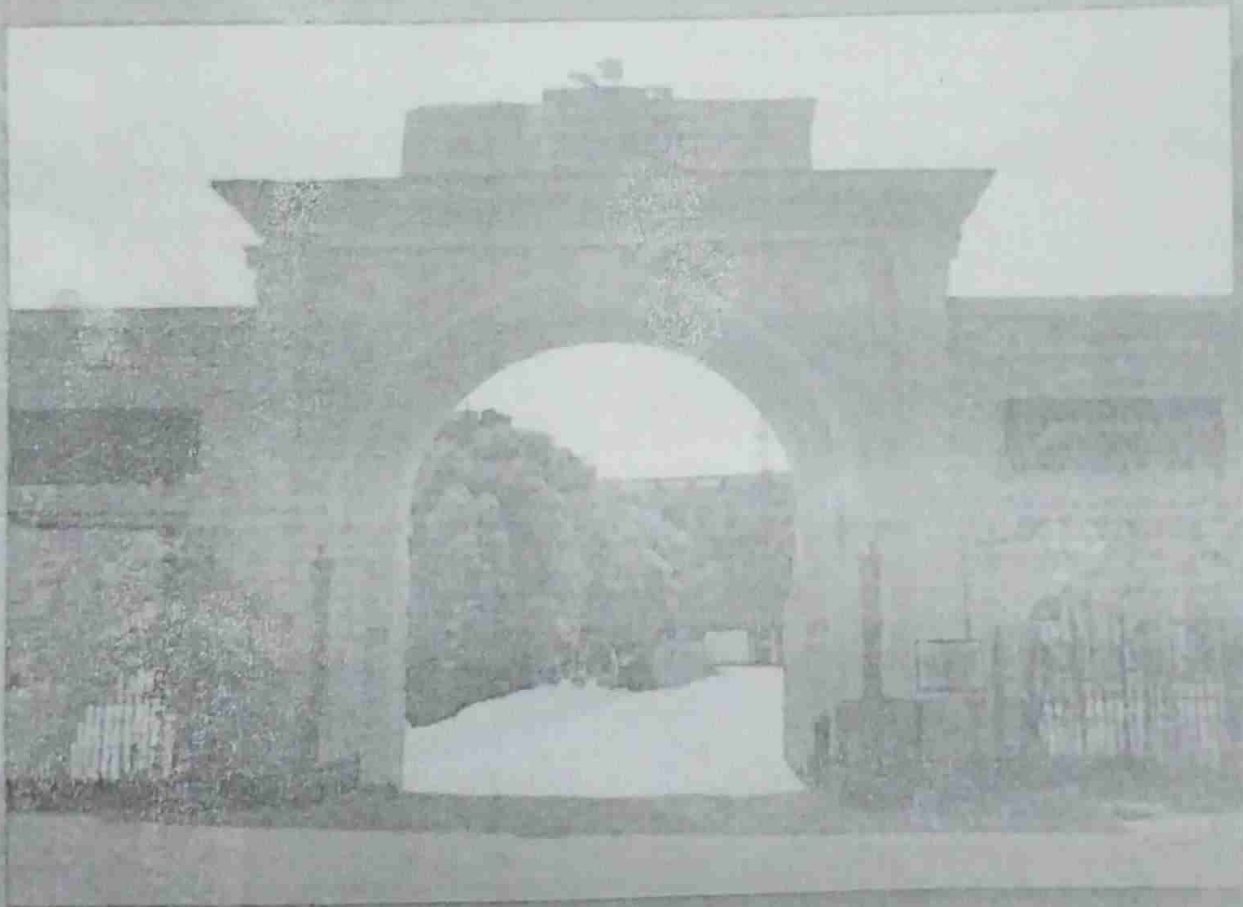
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ডঃ সনৎ নুমার ঘোষ

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যুগ্ম সম্পাদক

অধ্যাপক তুহিন কুমার সামন্ত

শিক্ষা বিভাগ
বর্ধমান বিশ্ববিদ্যালয়।

ডঃ শাঁওলী চক্রবর্তী

বিভাগীয় প্রধান (বি.এড)
ডিরেক্টরেট অফ ডিসট্যান্স এডুকেশন,
বর্ধমান বিশ্ববিদ্যালয়।

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বর্ধমান বিশ্ববিদ্যালয়
বর্ধমান—৭১৩ ১০৪
পশ্চিমবঙ্গ, ভারত।

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সরস্বতী প্রেস লিমিটেড
(পশ্চিমবঙ্গ সরকারের উদ্যোগ)

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2 – year B. Ed Programme
Part – I

Method Paper : History



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বর্ধমান-৭১৩ ১০৪

পশ্চিমবঙ্গ, ভারত।

প্রকাশনা

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পৃষ্ঠা নং

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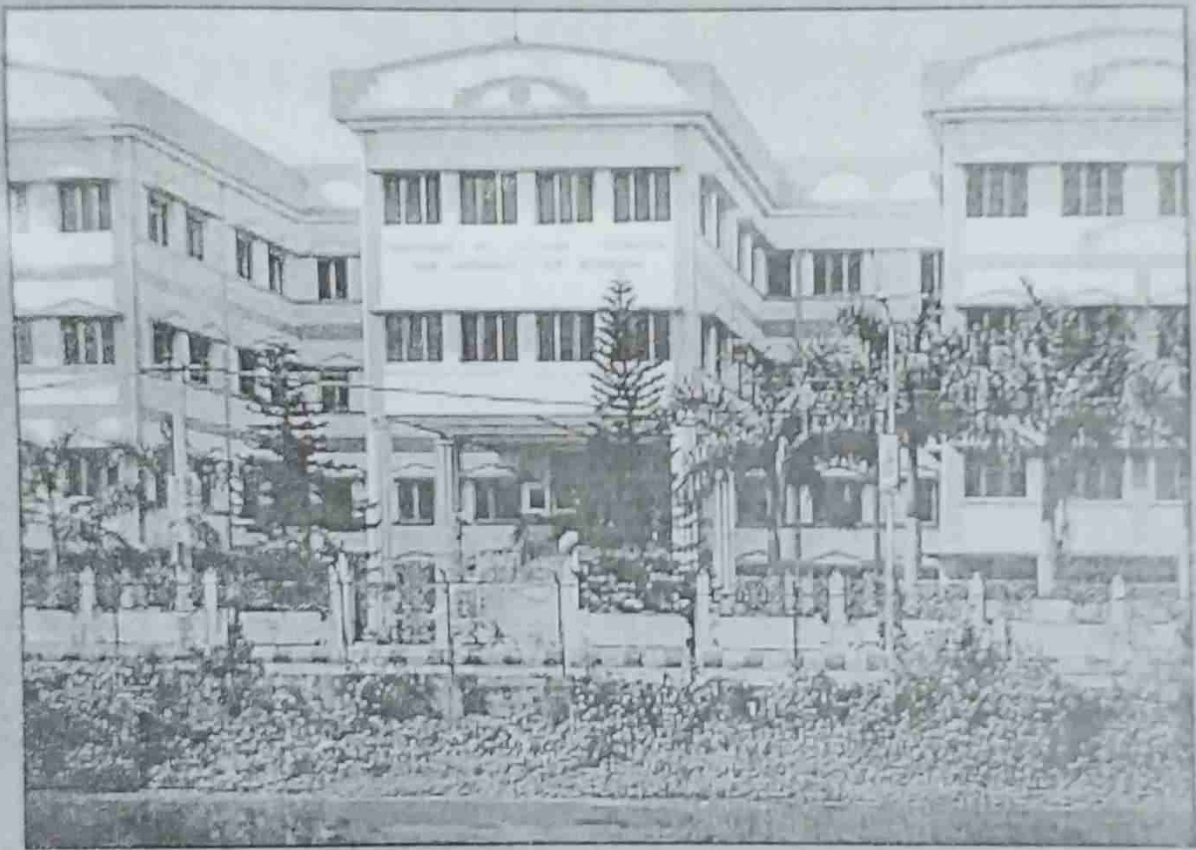
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MBA

(Semester – I)

MBA 1101

Management Process and Organisation Theory(MPOT)



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MBA - 1101

Unit I :

Understanding an Organization

Understanding an Organization – Organizational Adaptation, Survival and Growth – Nature, Purpose and Importance of Management in Organizations – The Management Process – Kinds of Managers – Basic Managerial Skills and Roles, Changing Nature of Managerial Work – Management : Science or Art – Management as a Profession.

Unit II :

Evolution of Management Thought

Classical Management Approaches - Behavioural Management Approaches - Quantitative Management Approaches – Modern Management Approaches – Contemporary Management Issues and Challenges – Global Dimensions of Management.

Unit III :

Planning

Planning : Concept- Importance – types or Elements of Plan – Levels of Planning – Steps in Planning – Benefits and Limitations of Planning – Making Planning Effective.

Unit IV :

Decision Making

Management by Objective – Decision Making – Types of Decisions – Nature of Decision making – Rational Perspectives and Behaviours – Aspects of decision making

Unit V

Organising

Organising – Concept – Nature – Importance and Process of Organising- Organisation Structure and Design- Departmentation – Span of Management – Concepts of Authority, Responsibility, and Accountability

Unit VI

Delegation

Delegation of Authority – Steps – Centralisation and Decentralisation of Authority – Factors determining the degree of Decentralisation of Authority, Concept of Line , Staff and Functional Authority – Conflict between Line and Staff – Overcoming the Line and Staff Conflict

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Unit VII

Controlling

Controlling : Concept – Nature – Importance of Controlling – Critical Control Points and Standards – Types of Controls.

Unit VIII

Effective Control

Requirements of an Effective Control System – Behavioural Implications of Control- Some Techniques of Managerial Control

Unit IX

Organization Theory

Organization Theory: Organizations as systems – Strategic Systems Approach – Brief History of OT – Contemporary Perspective – Organization Goals and Effectiveness

Unit X

Structure and Design

Organization Structure and Design – Nature of structure and Design- Differentiation and Integration – Patterns of Strategic Organizational design – Evolving Designs

Unit XI

Organizational Culture

Organizational size and life cycle – Organizational Decline and Downsizing – organizational Size and Control strategies

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MBA 1102

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Unit 01

Choice as an Economic Problem– Understanding the Economics of Business– Concepts of Economic activities–Decision—making under different conditions– Decision—making under risk–Decision—making under uncertainty—

Unit 02

Understanding the Concept of Demand– Basic framework of Demand and Supply– Demand Elasticities–Cardinal Utility Theory, Indifference Curve Theory– The Consumer's Surplus–Supply, Demand and Price.

Unit 03

Managerial Challenge–Some applications—Derivation of Market Demand–Determinants of Demand–Overview of Demand Forecasting.

Unit-04

Production and Firm–Production Function and its importance in Managerial Decision-making–Factor Productivities–Laws of Production–Choice of Best Combination of Inputs–Derivation of Cost functions from production functions

Unit 05

The Production function of a Multiproduct firm–The case of multiple inputs— Importance of Cost in Managerial—decisions–Different cost concepts and classifications– Short run and long–run cost– Different cost relationships

Unit 06

Learning Curve–Economies of Scale and Scope– Different methods of estimating cost functions.

Unit-07

Industry and Markets– Structure-Conduct-Performance Hypothesis– Competition and Competitiveness—Equilibrium of the firm– Perfect Competition: Characteristics, Short–run and long run equilibrium–Monopoly: Equilibrium of a monopoly firm, Monopoly power,

Unit 08

Price discrimination– The Implications of Perfect Competition and Monopoly for Managerial DecisionMaking— Monopolistic competition: Assumptions, Selling costs, Advertisement cost and non–price competition– Equilibrium of the firm– Oligopoly: Characteristics and Models–Pricing in an Oligopolistic Market.

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Unit- 9

Overview of special pricing practices like Cartel, Price Leadership, Nonmarginal pricing, multi-product pricing, etc.—Economic Goals of the firm other than profit .

Unit – 10

Managerial Theories of Firm: Baumol’s Sales Maximisation Model, Marris’s Model of Managerial Enterprise, Williamson’s Model of Managerial Discretion–Behavioural Model of Cyert and March—

Unit -11

Transactions Cost Theory: Characteristics of a Transaction, Transaction Cost and Transaction cost minimization–Information Economics: Hidden Information, Hidden Action and Asymmetric Information–Agency Theory: Analytic Models and Solutions to Agency Problem—Economic aspects of Negotiation.

Unit -12

Understanding Macroeconomics and its relationship vis-à-vis business perspective–Concept of Aggregation and Measurements of important macroeconomic variables –Relationship among macroeconomic variables— Understanding Inflation and costs of Inflation–Overview of the dynamics of inflation–Inflation containment moves

Unit -13

Business Cycle: Concept, phases and characteristics of each phase and relationship vis-à-vis business decisions– Inflation and Business Cycle—Fiscal and Monetary Polic

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MBA
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MBA 1203

Organisational Behaviour (OB)



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MBA - 1203

Unit I :

Human Behaviour

Defining Human Behaviour – Nature & Process of Human Behaviour – Need to study human behaviour from organizational perspective.

Unit II :

Organizational Behaviour

Concept of Organizational Behaviour – Foundational perspective – Models of Organizational Behaviour – Challenges and opportunities.

Unit III :

Emotions

Concept and Functions – Emotional Labour – Emotional Intelligence .

Unit IV :

Perception

Meaning and Concept – Process of Perception – Role of Perception in making judgements about others – Perception in Management – Perceptual Organization – Information Processing and individual Decision making.

Unit V

Personality

Concept and Determinants – Personality Frameworks – the Meyers – Briggs Type Indicator – The Big Five Personality Model – Type A and Type B Personality – other Personality Attributes – Personality Traits of Managers .

Unit VI

Learning

Learning Principles- Theories of Learning – Intelligence and Psychological Testing.

Unit VII

Attitude

Behaviour and Attitude – Components of Attitude – Major Job – Related Attitudes in Organizations.

R.P Unit VIII

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Job Satisfaction

Concept – Causes and Measurement – Impacts at Workplace.

Unit IX

Motivation

Conceptual Overview- Morale and Motivation – The Process of Motivation – Types of Motivation : Intrinsic and Extrinsic – Content and Process Theory of Motivation

Unit X

Motivation at Workplace

Job characteristic model & MPS – Motivation vis – a – vis Redesigning of the job – Socio-technical design and Alternative work arrangements – Implications for Managers.

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MBA
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MBA 1405

Fundamentals of Marketing Management(FMM)



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MBA-1405 : Fundamentals of Marketing Management (FMM)

Unit-I:

Understanding Marketing and Marketing Process: Marketing Concepts, Nature and Scope of Marketing, Marketing Mix, Marketing Environment, Strategic Planning and Marketing Process,

Unit – 2 :

Organizing and Implementing Marketing in the Organization. Issues in Marketing: Global Marketing, Direct Marketing, Marketing on the Web, Green Marketing.

Unit – 3 :

Developing Marketing Opportunities and Strategies: Marketing Information Systems and Marketing Research, Consumer Markets and Consumer Behaviour,

Unit – 4 :

Business Markets and Buyer Behaviour, Market Segmentation – Targeting and Positioning for competitive Advantage.

Unit – 5 :

Developing the Marketing Mix: Managing the Product / Service, Product Decisions-Product Line, Product Mix,

Unit – 6 :

Product Life Cycle, New Product Development, Branding and Packaging Decisions.

Unit – 7 :

Pricing Products – Pricing Considerations and Approaches, Pricing Strategies and Methods. Distribution Channel and Logistics Management-Channel Selection,

Unit – 8 :

Cooperation and conflict Management, Vertical Marketing System, Promotion Decision* – Promotion Mix : Advertising, Sales Promotion, Personal Selling, and Publicity.

Unit – 9 :

Services Marketing Concepts, Definition, Characteristics with Special Emphasis on Tourism Management Services, 3 Additional P's of Services Marketing Mix: Process, Physical Evidence and People,

Unit – 10 :

Service Quality and Service Gap Analysis Model, Social Responsibility and marketing Ethics, Consumerism and Legal Issues, Role of marketing in voluntary and social sectors.

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Unit – 11 :

Global Marketing, Global Marketing Mix, Global Market Entry Strategies, Direct Marketing, Benefits and Limitations of Direct Marketing,

Unit – 12 :

On Line Marketing, E-Commerce and Marketing, Activities of E-Commerce, Relationship Marketing.

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MBA
(Semester – I)

MBA 1504

Accounting For Managers (AFM)



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MBA – 1504 : Accounting for Managers

A. Financial Accounting

Unit-1

Meaning and Scope of accounting; Branches of accounting; Objectives of accounting; Accounting information – Users, Characteristics.

Unit - 2

Basic terminologies – Events, Transactions, Account, Revenue, Income, Expenditure, Expense, Gain, Loss, Reserve, Provision, Debit, Credit.

Unit – 3

Bases of accounting; Rules of Debit and Credit – Accounting Equation and Golden Rule;

Unit – 04

Accounting principles – Concepts and Conventions; Accounting Standards (IFRS and Ind AS) – Basic concepts.

Unit - 05

Transaction processing – Accounting cycle; Books of accounts; Assets; Liabilities & Equity – Concept, Classification;

Unit – 06

Depreciation – Concept, Causes, Methods of calculating depreciation, Methods of accounting; Inventory – Concept, Classification, Methods of inventory valuation;

Unit – 07

Reserves & Provisions – Concept, Classification; Issue, Redemption, Buyback of securities;

Unit – 08

Financial Statements – Concept, Purpose, Preparation; Standalone & Consolidated Financial statements.

B. Cost & Management Accounting

Unit - 09

Meaning of Cost; Cost Centre; Cost Unit; Cost classification; Important costing terminologies.

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Unit - 10

Methods of Costing; Accounting for Overheads – Traditional and Modern (ABC) Approaches.

Unit - 11

Management Accounting: Techniques of costing; Marginal costing;

Unit - 12

Budget & Budgetary control; Standard costing; Strategic cost management techniques.

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MBA
(Semester – I)

MBA - 1606

Fundamentals of Human Resource Management
(FHRM)



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MBA-1606: Fundamentals of Human Resource Management (FHRM)

- Unit I: Introduction to HRM: Concept, Importance, History of HRM—Trends Shaping HRM, Important Trends in HRM—Theories of HRM – Models of HRM – Hard and Soft HRM—Functions of HRM
- Unit 2 : Significance and Importance of HRM— HR Manager's Role, Skills, and challenges – HR Policies, HRIS, IHRM, HCM, Knowledge Management, CSR, IHRM Toolkits—Use of Artificial Intelligence in HR functions.
- Unit 3 : Procurement: Human Resource Planning— Objectives, Process, Job Analysis— Methods, Recruitment—Goals, Sources, Steps.
- Unit 4 : Selection—Process— Employment Tests— Interviews, Placement, Induction –Digital onboarding and Induction.
- Unit 5 : Development: Performance Appraisal – Objectives, Techniques, Employee Training—Methods, Identify Training Needs, Employee Development— Methods.
- Unit 6 : Evaluating Training Programmes — Career Planning – Succession Planning — Talent Management—Contemporary issues in Employee Engagement.
- Unit 7 : Compensation: Wage and Salary Administration— Factors Influencing Wage and Salary Structure and Administration, Job Evaluation—Concept, Methods.
- Unit 8 : Job Evaluation and the Pay Structure— Incentives and Fringe Benefits, HR budgeting: Concept, elements and process.
- Unit 9 : Integration — Industrial Relations, Industrial Disputes, Collective Bargaining, Workers Participation in Management.
- Unit 10 : Maintenance - Grievance , Trade Union, Maintenance— Labour Welfare, Social Security, Quality of Work Life.

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MBA
(Semester – I)

MBA 1707

Fundamentals of Production & Operation Management
(FPOM)



The University of Burdwan

Centre for Distance and Online Education

Golapbag, Burdwan, 713104

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MBA-1707: Fundamentals of Production and Operations Management (FPOM)

Unit-I:

Nature and Scope of Production and Operations Management; Types of Manufacturing systems; Operation Decisions.

Unit – 2 :

Mass Production, Batch / Job Order Manufacturing. Facility Location problem. Layout Planning Analysis

Unit – 3 :

Capacity Planning – Models; Process Planning;

Unit – 4 :

Aggregate Planning, Scheduling.

Unit – 05

Work Study; Method Study; Work Management; Work Sampling; Work Environment.

Unit-06

Material Management- An overview of Material Management; Material Planning; and Inventory Control; JIT;

Unit – 07 :

Materials Planning Budgeting; Material Handling; Master Production Scheduling; Material Requirement Planning.

Unit – 08

Quality Assurance- Acceptance Sampling; Statistical Process Control;

Unit – 09 :

Total Quality Management; Maintenance Management.

Unit - 10

Smart Manufacturing – Basic Concept; Components; Other Production Management Methods – Cellular Manufacturing; Agent-Based Manufacturing

Unit – 11

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Holonic Manufacturing; Lean Manufacturing; Agile Manufacturing; E-Manufacturing;
Virtual Manufacturing

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MBA

(Semester – I)

MBAE- 1311

Corporate Governance (CG)



The University of Burdwan

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MBAE-1311: Corporate Governance (CG)

Unit-I:

Understanding a Corporation and its facets– Corporation as a Complex Adaptive System–
Governance types– Governance and Management–

Unit 2 :

Governance theories–Separation of Ownership and Control–Instances of good and bad
governance practices.

Unit-3:

Directors vis-à-vis monitoring a corporation– Directors in historical perspective– Types of
Directors–

Unit 4 :

Board Duties: The Legal Framework–Board: Structure, Size–Director Effectiveness–Board
Committee Types.

Unit 5:

Management—Performance Relationship–Issues relating to Executive compensation–Stock
Options– Recent Shareholder Concerns

Unit 6 :

Best Governance practices–Corporate Fraud: significant cases.

Unit-7:

Important Corporate Governance codes and Principles in India–

Unit 8 :

International Corporate Governance: Corporate governance practices in USA, UK and other
countries.

Unit-9 :

HR perspective of Corporate Governance: Personal and Interpersonal
governance–Integration of Employees, Employees: Compensation and Ownership

Unit 10 :

Owners and directors—Future directions of Corporate Governance.

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MBA
(Semester- II)
MBA - 2101
RESEARCH METHODOLOGY(RM)



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MBA-2101: Research Methodology (RM)

Unit-1:

Introduction to Organizational Research Methods, Concepts and Characteristics of Qualitative Research

Unit – 2 :

Differences between qualitative and quantitative Research Methods, Advantages and limitations of Research Methods.

Unit-3:

Qualitative Research approaches, case Study, Ethnography, Phenomenology, Grounded Theory, field Research.

Unit-4 :

Types of Collecting Qualitative Data, Literature Search, The Pilot Study, Projective Techniques,

Unit – 5 :

Interview Techniques, survey Techniques, Observation, Focus group, Panel study,

Unit – 6 :

Measuring validity through triangulation, Ethical Issues in research.

Unit-7 :

Research Design: Features of a good research design, Exploratory Research Design, Descriptive Research Designs,

Unit – 8 :

Experimental Designs: Concepts and Types, Extraneous variables confounding Experimental Designs.

Unit – 9 :

Data Collection, Measurement and Scaling Techniques: Questionnaire construction, designing a questionnaire, Measurement Scales,

Unit – 10 :

Scaling Techniques for measurement of attitudes, Reliability and Validity of measurement scales, Limitations of Attitude Measurement.

Unit – 11 :

Sampling Theory, Data Analysis and Statistical Techniques: Sampling: Concepts of Statistical Population, Sample, Sampling Frame, Sampling Error, Sample Size, Characteristics of a good sample, Probability and Non-Probability Sampling,


Unit – 12 :

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Statistical tools for Data Analysis, Hypothesis Testing, Analysis of Variance, Multivariate Analysis, Non-Parametric Tests, Report writing.


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MBA
(Semester- II)
MBA - 2102
BUSINESS ENVIRONMENT AND
LEGISLATION (BEL)



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MBA-2102: Business Environment and Legislation (BEL)

Unit – 1 :

Overview and Framework of Business Environment-Economic Environment: Economic Development and Human Development; Different elements of economic environment;

Unit – 2 :

Role of Govt. of India; Industrial Policy; Fiscal Policy; Monetary policy; Economic reforms; Liberalization; Privatization and Globalization; Structural Adjustment Programme; Current trends in economic environment affecting business.

Unit – 3 :

Social Environment: Changing objects of business; change in organizational culture; Consumers rights & protection;

Unit – 4 :

Ecological issues; Adoption of cross- cultural issues by multinational and transnational Companies: International experience NGOs and their operation.

Unit – 5 :

International environment: Foreign Collaboration and cross border M& As; Multinational corporations and Globalisation;

Unit – 6 :

Foreign Capital and Foreign Investment; WTO & GATT.

Unit – 7 :

Business Legislations: Elements of Contract Act, Sale of Goods Act, Company law, Cyber law,

Unit – 8 :

Business Legislations : Competition Laws, Right to Information Act, Legal issues relating to consumer protection, environment protection and reporting etc.

Unit – 9 :

Techno-legal Environment of Business: Technology policy in India; Policy on R&D; Intellectual Property Rights; Patent,

Unit – 10 :

Trade mark and copy rights. Infringement of IPR; Technology Transfer & related issues.

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MBA
(Semester- II)
MBA - 2103
MANAGERIAL COMMUNICATION
AND
SKILL DEVELOPMENT(MCSD)



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MBA-2103: Managerial Communication and Skill Development (MCSD)

Unit - 1 :

Managerial communication—nature and scope of communication, functions of communication; roles of a manager, communication process;

Unit - 2 :

communication network; Informal Communication—Corporate Communication and the role of HR—Managing People, Relationship and Politics.

Unit - 3 :

Road blocks to managerial communication; Removing roadblocks; Gateways to communication, strategies for improving organizational communication; cross cultural communication and communication between genders;

Unit - 4 :

Effective Listening—Poor listening habits, types of listening; strategies for effective listening; Persuasive communication and Role of Mentoring—Interviewing Skills.

Unit - 5 :

Business presentations & public speaking—Introduction to a presentation, main body and conclusion, controlling nervousness & stage fright; business presentation; sample outlines;

Unit - 6 :

Conversations— Essentials. Non— verbal communication—introduction; Elements of non-verbal communication— Kinesics, Proxemics, Chronemics, Paralinguistic, Haptics etc; Interpreting non— verbal messages.

Unit - 7 :

Business Writing—Introduction, written business communication; Business letters, Common components of Business Letters; writing effective memos;

Unit - 8 :


Business reports & Proposals; format for proposals; proposal layout and design; Secretarial Practices in Business Organizations.

Unit - 9 :

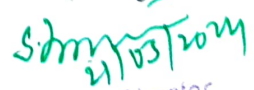
HR Manager as Coach, Mentor and Negotiator – Background to Counselling– Development of Counselling Skill— Phases of Counselling and Role of HR Managers – Skills and Requirements of Negotiation and Counselling: Assertiveness and Interpersonal Skills, Active Listening, Respect, Genuineness–

Unit - 10 :

Social Skills at Workplace—Role Conflict in Counselling—Counselling services—Current trends, issues and practices in Negotiation and Counselling in Indian Industries—Skills in Public speaking.



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The University of Burdwan
Burdwan - 713104

MBA
(Semester- II)
MBA - 2704
FUNDAMENTALS OF COMPUTER
APPLICATIONS AND
MANAGERIAL INFORMATION SYSTEM
(FCAMIS)



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MBA-2704 : Fundamentals of Computer Applications and Management Information System (FCAMIS)

Unit - 1 :

Computer Fundamentals: Generations of Computers, Types of Computers, Basic Structure of Computers, Data Representation; Concepts of Software: Types of Software,

Unit - 2 :

Generations of Computer Languages, Elements of Programming Language, Representation of Programming Logic; Introduction to C Language.

Unit - 3 :

System: Concepts, Characteristics and Classification – Open & Closed, Deterministic & probabilistic etc. Concept of data,

Unit - 4 :

Information & information system; Information System: Role, Functions & Types- Organizations and Information Systems- Characteristics of quality information; Role of information system at different levels of organization.

Unit - 5 :

System Development - Different methodologies of system development - SDLC, prototyping, and object oriented approach of system development.

Unit - 6 :

Managerial Decision Making - Information Systems and Business Strategy – Basic Concepts of TPS and Office Automation System –

Unit - 7 :

Decision support system: Definition, classical managerial decision making process; Component of DSS, GDSS and application of GDSS.

Unit - 8 :

Database Management System: Definition, problems with traditional file system;

Unit - 9 :

Advantages and disadvantages of DBMS, Concept and classification of data model.

Unit - 10 :

Knowledge Based Systems - Business Intelligence, Expert System,

Unit - 11 :

Artificial intelligence (AI) - Data Warehousing - Data Mining.

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MBA
(Semester- II)
MBA - 2705
QUANTITATIVE TECHNIQUES
IN
MANAGEMENT (QTM)



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MBA-2705 : Quantitative Techniques in Management (QTM)

Unit - 1 :

Different measures of Central Tendency: Arithmetic Mean, Geometric Mean, Harmonic Mean, Median and Mode. Measures of Dispersion: Range, Quartile Deviation, Mean Absolute Deviation,

Unit - 2 :

Standard Deviation, Measures of Relative Dispersion. Moments: Raw Moments & Central Moments, Measures of Skewness and Kurtosis.

Unit - 3 :

Correlation and Regression: Simple correlation analysis, properties of product moment correlation coefficient;

Unit - 4 :

Simple regression analysis -Derivation of regression lines by the OLS method -properties of regression lines;

Unit - 5 :

Time Series: Preliminary adjustments of time series data, component of time series, Measurements of secular trend: Moving average, Mathematical curve fitting - linear trend, parabolic trend, exponential trend.

Unit - 6 :

Probability: Definition, Conditional probability and statistical independence, Addition and Multiplication probability rules, Bayes theorem. Random Variable: Probability mass function/ probability density function and Distribution function– properties and their relations,

Unit - 7 :

Expectation, Variance – their properties, Joint probability distribution – Covariance of two random variables. Theoretical Distribution: Binomial, Poisson, Exponential and Normal distributions – Probability model, Mean, Variance, Application of these distributions.

Unit - 8 :

Sampling Distributions: Parameter, Statistics and Sampling distribution, Expectation and Standard error of sample mean and sample proportion in the cases of SRSWR and SRSWOR, Central limit theorem (only statement), Sampling distributions: χ^2 , t and F – their properties (without Proof) and uses.

Unit - 9 :

Statistical Inference: Types of inference, Point estimation – methods of point estimation – criteria of a good estimator; Interval estimation of population mean, proportion and variance;

Unit - 10 :

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Hypothesis testing – hypotheses, errors and level of significance, Small and Large sample tests for location and dispersion for single population and two population cases.

Unit - 11 :

Other Tests and Analysis of Variance; Goodness of Fit; The One-Way Analysis of Variance.

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MBA
(Semester- II)
MBAE - 2308
CORPORATE SOCIAL RESPONSIBILITY
AND SUSTAINABILITY (CSRS)



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MBAE-2308: Corporate Social Responsibility and Sustainability (CSRS)

Unit - 1 :

Corporate social responsibility(CSR): Fundamentals, Evolution, Why and when to apply CSR, strategic rationale—Corporate Social Responsibility Theories, Carroll's Model of CSR –

Unit - 2 :

CSR and Corporate citizenship, drivers of corporate citizenship, business's interest in corporate citizenship, Relevance of CSR in 21st century— Social Accounts Matrix—Important Social Indicators vis-à-vis CSR.

Unit - 3 :

Strategic CSR—Competing Strategy Perspectives, The Resource perspective, The Industry perspective, The Stakeholder perspective—The strategic context of CSR—The integration of CSR into strategy and culture

Unit - 4 :

The CSR Filter— Obligations under Law, Environmental Protection, Fair Trade Practices, Health and Well-being of underprivileged People,

Unit - 5 :

Social Welfare and Community Development Activities, CSR Threshold— Designing CSR programmes: Obligations, Innovativeness and Effectiveness.

Unit - 6 :

CSR and Corporate Sustainability: Conceptual Dimensions - Sustainability as Business Imperative— Corporate Sustainability Reporting: Frameworks, Trend and Imperatives—CSR, Corporate Reputation and Vulnerability.

Unit - 7 :

UN global compact—global corporate citizenship, national and international guidelines— Global Practices of CSR,

Unit - 8 :

Emerging issues and challenges in CSR— Legislations and CSR in India— CSR and the relevant provisions in Companies Act, 2013.

Unit - 9 :

Implementation of Effective CSR and Sustainability programmes: Imperatives and Actions— Sentising the CSR Department and Networking—CSR, Business strategy and corporate culture: Integrative perspective—

Unit - 10 :

Implementing CSR in MNCs, MSMEs, Family Businesses and non-profit organization—CSR Best Practices in India— CSR in the emerging perspective of 'New Normal'.

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MBA
(Semester- II)
MBAE - 2409
CONSUMER BEHAVIOUR(CB)



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MBAE-2409: Consumer Behavior (CB)

Unit - 1 :

Consumer Behaviour and Marketing Strategies, concept, definition, types of consumer, difference between consumer and customer,

Unit - 2 :

Purchase pattern and role, Consumer decision making process and factors responsible for consumer decision making.

Unit - 3 :

External factors influencing consumer behavior; Social stratification, Culture and its impact of consumer, reference group and opinion leaders, family, and roll of family members.

Unit - 4 :

Psychological and self-concept factors, personality, Goffman's life as theater theory,

Unit - 5 :

Psychographics and life style - AIO inventory and VAL's segmentation and motivation; concept and theories,

Unit - 6 :

Perception, attitude, learning etc.

Unit - 7 :

Diffusion and innovation, Rogers's model, and product adoption process.

Unit - 8 :

Models of Consumer Behaviour

Unit - 09 :

Consumer Research Process and Methods.

Unit - 10 :

Industrial and B2B buying behavior.

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MBA

(Semester- II)

MBAE - 2410

**SALES AND DISTRIBUTION MANAGEMENT
(SDM)**



The University of Burdwan

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MBAE- 2410: Sales & Distribution Management (SDM)

Unit – 1 :

Introduction to Personal Selling and Sales Management: Nature and Scope of Personal Selling and Sales Management, Setting and Formulating Persons Selling Objectives,

Unit – 2 :

Traditional and Modern Selling approaches, Ethics in selling, Career in Professional Selling and Sales Management.

Unit – 3 :

Personal Selling process: Prospecting, Pre-approach, Approach, Presentation and Demonstration, Handling Objections, Closing the Sale, Follow ups.

Unit – 4 :

Dimensions of Sales Management – Tasks of Sales Managers – Planning, Organizing, Recruiting and Selecting the Sales Personnel,

Unit – 5 :

Motivating Sales force, controlling the Sales Force Designing and Administering the Compensation Plans, Developing and Managing Sales Evaluation Programs.

Unit – 6 :

Sales Territory Development and Time Management : The Scope and Nature of Territory Management, Sales Territory Design, Procedures for Developing Territories,

Unit – 7 :

Role of Time Management in Sales, Assessing Time Utilization, Allocating Sales Efforts, Objectives and Quotas for Sales Personnel.

Unit – 8 :

Sales and Cost Analysis. The Cost Effective Sales Force, Sales Forecasting and Budgeting, Sales Analysis, Cost Analysis, Sales Audit.

Unit – 9:

Sales Force Performance Appraisal: Concepts, Definitions and Objectives. Criteria and Benefits of performance Appraisal, Steps in Sales force performance Appraisal, Sales force Performance Appraisal Methods.

Unit – 10 :

An Overview of Marketing Channels: Channel Structures and Designs, Functions, Relationships, Channel Intermediaries,

Unit – 11 :

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Management of Distribution Channels, Logistics Management, Supply Chain Management,

Unit - 12 :

Organizational patterns in Marketing Channels, Marketing Channel Policies and Legal Issues, Information Systems and Channel Management.

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CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN

MBA
(Semester- II)
MBAE - 2411
RURAL MARKETING MANAGEMENT
(RMM)



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THE UNIVERSITY OF BURDWAN

Head
21/05/24
Department of Business Administration
The University of Burdwan

Director
21/05/24
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

MBAE-2411: Rural Marketing Management (RMM)

Unit - 1 :

Concept of rural marketing, its opportunities and challenges in India,

Unit - 2 :

Rural Marketing Environment.

Unit - 3 :

Marketing research in rural settings in India.

Unit - 4 :

Importance of both quantitative and qualitative tools.

Unit - 5 :

Developing a competitive strategy for Indian rural markets: Segmentation, targeting,

Unit - 6 :

Positioning and entry strategies.

Unit - 7 :

Studying rural marketing mixes: product and prices and

Unit - 8 :

Rural Marketing mix : place (distribution) and Promotion.

Unit - 9 :

Innovation in Indian Rural Markets

Unit - 10 :

The future of Marketing in Rural India.

S. Sharma
21/05/2024

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R.P.
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Head
21/05/24
Head
Department of Business Administration
The University of Burdwan

MBA
(Semester- II)
MBAE - 2509
CORPORATE FINANCIAL REPORTING
AND ANALYSIS (CFRA)



The University of Burdwan
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West Bengal

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The University of Burdwan

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21/05/2024
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

MBAE-2509 : Corporate Financial Reporting and Analysis (CFRA)

Unit – 1 :

Corporate Financial Statements: Concept, Stakeholders, Components, Purposes, Limitations;

Unit – 2 :

Consolidated Financial Statements: Concept; Audit & Financial statements.

Unit – 3 :

Preparation and Interpretation of Financial statements: Statement of Profit & Loss, Balance Sheet,

Unit – 4 :

Cash Flow Statement, Statement of Changes in Equity and Notes to Accounts.

Unit – 5 :

Specific issues in financial statements – Revenue recognition; Expense recognition; Non-recurring & Non-operating items; Shareholders equity, Property, Plant and Equipment,

Unit – 6 :

Investments & Liabilities; Earnings per share; Segment reporting; Ethical issues in financial reporting – Accounting manipulation and Quality of financial statements.

Unit – 7 :

Financial Statement Analysis – Concept, Parties, Need, Objectives, Approaches;

Unit – 8 :

Types of analysis – Intra-firm, Inter-firm, Inter-period, Inter-regional, Cross-sectional; Tools and techniques of analysis – Traditional & Modern.

Unit – 9 :

Analysis of Income Statement: Objectives, Analysis of revenue and expenses, Profitability analysis; Analysis of Balance Sheet: Objectives,

Unit – 10 :

Fixed assets analysis, Capital structure analysis, Long-term solvency analysis, Short-term solvency analysis; Analysis of cash flows.

Unit – 11 :

Application of financial statement analysis: Evaluating past financial performance, Projecting future financial performance,

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S. D. Roy
21/05/2024
Director
Centre for Distance and Online Education
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Burdwan - 713104

Unit - 12 :

Distress analysis, Credit analysis, Screening potential equity investments; Analyst adjustments to reported financials.

S. Kumar
21/08/2024

R.P.
21.5.24 *21/5/24*

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21/05/24

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Head
Department of Business Administration
The University of Burdwan

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MBA
(Semester- II)

MBAE - 2510

SECURITY ANALYSIS AND
PORTFOLIO MANAGEMENT (SAPM)



The University of Burdwan
Centre for Distance and Online Education
Golapbag, Burdwan, 713104

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21.5.24
ASSISTANT PROFESSOR
MBA
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THE UNIVERSITY OF BURDWAN

Head
Department of Business Administration
The University of Burdwan

Siddhanta
21/05/2024
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

MBAE-2510: Security Analysis and Portfolio Management (SAPM)

Part A: Security Analysis

Unit – 1 :

Introduction to investment theory; Investible instruments – Classification, Attributes; Investment, Speculation and Gambling; Factors influencing investment; Phases of portfolio management;

Unit – 2 :

Security analysis – Meaning, Objectives; Fundamental Analysis- Economic Analysis, Industry Analysis, Company Analysis; Share Valuation; Bond Valuation.

Unit – 3 :

Technical Analysis – Concept, Principles; Charts and chart patterns;

Unit – 4 :

Mathematical indicators; Market indicators; Dow Theory; Elliot Theory.

Unit – 5 :

Random Walk Theory; Efficient Market Hypothesis; Forms of market efficiency;

Unit – 6 :

Market inefficiencies; Relation between EMH, Fundamental and Technical analysis.

Part B: Portfolio Management

Unit – 7 :

Return and Risk: Concept, Classification, Measurement; Portfolio analysis –Risk & Return of portfolio.

Unit – 8 :

Portfolio Selection – Markowitz model; Single Index model; Multi Index model;

Unit – 9 :

Capital Assets Pricing model; Arbitrage Pricing Theory.

Unit – 10 :

Portfolio Revision; Portfolio Evaluation; Risk adjusted returns – Sharpe's ratio, Treynor's ratio; Differential return – Jensen's Measure.

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MBA
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S. Prasad
21/05/24
Head
Department of Business Administration
The University of Burdwan

S. Prasad
21/05/2024
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

MBA

(Semester- II)

MBAE - 2513

WORKING CAPITAL MANAGEMENT
(WCM)



The University of Burdwan

Centre for Distance and Online Education

Golapbag, Burdwan, 713104

West Bengal

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21/05/2024

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Centre for Distance and Online Education
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Department of Business Administration
The University of Burdwan

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21.5.24
ASSISTANT PROFESSOR
MBA
CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN

MBAE-2513: Working Capital Management (WCM)

Unit - 1 :

Basic Concept - Working capital cycle; Computation of working capital; Risk return trade off involved in managing a firms' working capital.

Unit - 2 :

Factors influencing Working Capital Requirements. Appraisal parameters by bank for determining working capital; Working capital Leverage.

Unit - 3 :

Inventory Management - Types of Inventory. Economic Order Quantity. Assumptions. Safety Stock. One Period Model.

Unit - 4 :

Economic Production Quantity. Relaxing Assumptions. ABC analysis. Ageing schedule of inventory.

Unit - 5 :

Debtors Management - Credit Policy Variables. Credit Evaluation; Credit granting decisions. Control of Accounts Receivable.

Unit - 6 :

Discriminant Analysis. Multiple Discriminant Analysis and Customer Classification.

Unit - 7 : :

Cash Management - Management of cash: objectives of cash holding, cash planning. Cash Budget.

Unit - 8:

Forecasting cash flows. Uncertainty of cash flow forecasting. Hedging cash flow uncertainties.

Unit - 9 :

Management of surplus cash. Modeling optimum amount of cash.

Unit - 10 :

Credit Management - Different types of credit. Impact of credit duration on turnover & net profit. Optimum credit policy.

S. J. Saha
21/05/2024

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Burdwan - 713104

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21/05/24

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21.5.24
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MBA
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THE UNIVERSITY OF BURDWAN

MBA
(Semester- II)

MBAE - 2609

**HUMAN RESOURCE PLANNING
AND DEVELOPMENT (HRPD)**



The University of Burdwan

Centre for Distance and Online Education

Golapbag, Burdwan, 713104

West Bengal

S. D. Roy
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Director
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H. Ghosh
21/05/24
Head
Department of Business Administration
The University of Burdwan

MBAE-2609 : Human Resource Planning and Development (HRPD)

Unit - 1 :

Evolution of Human Resource Planning (HRP) – Contemporary approach to HRP – Process of HRP – Relation between HRP and other HR Functions–

Unit - 2 :

Productivity and Cost Considerations—Impact of Technology and Artificial Intelligence on HRP— Methods of Job Analysis, Job Description, Job Specification– Skills Analysis/Skill Inventory.

Unit - 3 :

Human Resource Planning: Tools, Methods and Techniques—Application of Quantitative Techniques in Forecasting Requirement and Availability of Human Resource— Quantitative determination of human resource requirements: Work Study— The Human Factors and Issues in the Application of Work Study and Work Measurement

Unit - 4 :

Labour Turnover –Succession Planning—Replacement Charts— Human Resource Planning in times of uncertainty like pandemic etc.

Unit - 5 :

Action Planning: Matching Requirement and Availability: Retention, Resourcing, Flexibility and Downsizing— Managing Redundancy and Alternatives to Redundancy—

Unit - 6 :

Recruitment planning and operations—Current practices in Recruitment: Outsourcing, e-recruitment etc.

Unit - 7 :

Employee Selection: Determining the utility of a selection instrument and statistical rationale for selection—

Unit - 8 :

Personal history data—Testing in Industry; Interviews and other selection devices—Decision-making for selection—Issues relating to managerial selection.

Unit - 9 :

Approaches to Human Resource Development– Integrated HRD Systems— HRD Climate in Organisations—

Unit - 10 :

Impact of Technology on HRD– Implication of Technological change on HRD—Issues in Marketing HRD.

21/5/24
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Head
Department of Business Administration
The University of Burdwan

S. Ghosh
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Director
Centre for Distance and Online Education.
The University of Burdwan.
Burdwan - 713104.

MBA

(Semester- II)

MBAE - 2610

**COMPENSATION AND BENEFITS
MANAGEMENT (CBM)**



The University of Burdwan

Centre for Distance and Online Education

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21/05/24

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ASSISTANT PROFESSOR
MBA
CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN

MBAE-2610 : Compensation and Benefits Management (CBM)

Unit - 1 :

Concept of Wages & Salary, Minimum Wage, Fair Wage and Living Wage- Theories of Wages & Salary-Pay and Social Class-Machineries for Wage Fixation-

Unit - 2 :

Statutory provisions governing different components of reward systems-. Wage criteria and wage machinery— Wage Components—Salary Benchmarking, designing KRA & KPI.

Unit - 3 :

Reward Management: Concept, Aims, Components of Reward system- Role of Reward in organisation- Strategic perspectives of Reward-Reward as a motivational tool- Psychological contract-Reward policies

Unit - 4 :

Factors determining the rates of Pay-Strategic and Tactical pay related issues-Establishing Job Values and Relativities:

Unit - 5 :

Internal & External Equities-Job evaluation schemes, Internal Pay Structure, Reward survey- Designing Pay Level, Pay Mix and Pay Structures-

Unit - 6 :

Grade and Pay structures: Types, Design and Implementation— Group/Individual Incentive, Designing Incentive Scheme.

Unit - 7 :

Rewarding and Reviewing Contribution and Performance: Individual Contingent Pay-Team Pay - Paying for Organisational performance- Recognition Process-

Unit - 8 :

Performance Management and Reward. Reward for Special groups-Directors, Chief executives, Senior Managers, professionals and knowledge workers, Scientists and Engineers, Sales Staff, contingent workers - Components of Executive Compensation package.

Unit 9 :

Managing Reward Processes: Reward Management Roles-Reward Procedures- Controlling reward-Pay reviews-Communicating to employees-Managing the development of reward systems-

Unit - 10 :

Future Trends in Reward Management— Strategic Reward: Concept, Aims-Strategic Reward and Reward Management- Purpose and Contents of Reward Strategy.

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Siddhanta
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Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

MBA
(Semester- II)
MBAE – 2611
TRAINING AND DEVELOPMENT
(T & D)



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Head
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The University of Burdwan

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ASSISTANT PROFESSOR
MBA
CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN

MBAE-2611: Training & Development (T&D)

Unit - 1 :

Training Needs Analysis— Why, When and Where to look for Performance Discrepancies – Framework for conducting TNA, Outcomes of TNA, Approaches to TNA, Needs Assessment Techniques.

Unit - 2 :

Training Design— Organisational/Environmental constraints—Training Objectives—Facilitation of Learning—Facilitation of Transfer—Training Design Process—Key Factors in Designing—Training Design Theories.

Unit - 3 :

Training Methods: Matching training methods with outcomes—Lectures & Demonstrations, Computer—based Training, Games & Simulations,

Unit - 4

On-the-Job Training—Audiovisual Enhancements to Training—Training facilities—Key Areas of Organisational Training: Orientation Training,

Unit - 5 :

Diversity Training, Sexual Harassment Training, Team Training, and other training programmes & Issues— Impact of Technology on Training—Choosing a training method—Group-based training methods—Training of special groups like sales and retail staff.

Unit - 6 :

Management Development—Importance and Contemporary perspective of Management Development – Methods—Management Development Implications—

Unit - 7:

Approaches for Management Development—Strategies for Development of Technical Managers, Executives and Future Executives— Strategic skill for Line Managers.

Unit - 8 :

Training & Development Evaluation: Rationale for Evaluation—Training & development outcomes

Unit - 9 :

Types of Evaluation Techniques & Instruments – Training Evaluation Design Issues—Costing Training & Development Programmes—

Unit - 10 :

Measuring ROI of training & development programmes—Total Quality Training and HRD.

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The University of Burdwan
Burdwan - 713104

Unit - 11 :

Employee Benefits & Services—Rationale for employee benefits—Types of benefits, Choice of benefits, administering employee benefits, Tax considerations—

Unit - 12 :

Flexible benefits/Cafeteria Plans—Pension Schemes—ESOP— Computations of taxable income, overtime, etc.—Current trends and practices in Employee Benefit: Indian and Global perspectives.

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MBA
(Semester- II)
MBAE - 2709
LOGISTICS AND SUPPLY CHAIN
MANAGEMENT (LSCM)



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S. Sharma
21/05/2024
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

MBAE-2709: Logistics and Supply Chain Management (LSCM)

Unit – 1 :

Introduction to logistics and its Interface with Production and Marketing;

Unit – 2 :

Measures of Logistics; Physical Distribution and Logistics.

Unit – 3 :

Logistics System Analysis and Design; Warehousing and Distributing Centres;

Unit – 4 :

Location; Logistics Network Configuration – Various Problems and Solution Techniques.

Unit – 5 :

Distribution Strategies – Direct Shipment; Cross-Docking, Push & Pull Based Supply Chain;

Unit – 6 :

Transshipment; Transportation Systems: Facilities and Services; Dispatch and Routing Decisions and Models.

Unit – 7 :

Inventory Management Decisions and Risk Pooling; Logistics Audit and Control; Packaging and Materials Handling.

Unit – 8 :

Supply Chain Performance Measures – Qualitative and Quantitative; Supply Chain Coordination – Various Types of Contracts; 3PL.

Unit – 9 :

International Logistics Management – Various Issues, Risks and Advantages;

Unit – 10 :

Regional Differences in Logistics; Logistics Future Directions.

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THE UNIVERSITY OF BURDWAN

MBA

(Semester- II)

MBAE - 2710

**PURCHASING AND MATERIALS
MANAGEMENT (PMM)**



The University of Burdwan

Centre for Distance and Online Education

Golapbag, Burdwan, 713104

21/5/24 R.P.
21.5.24
ASSISTANT PROFESSOR
MBA
CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN

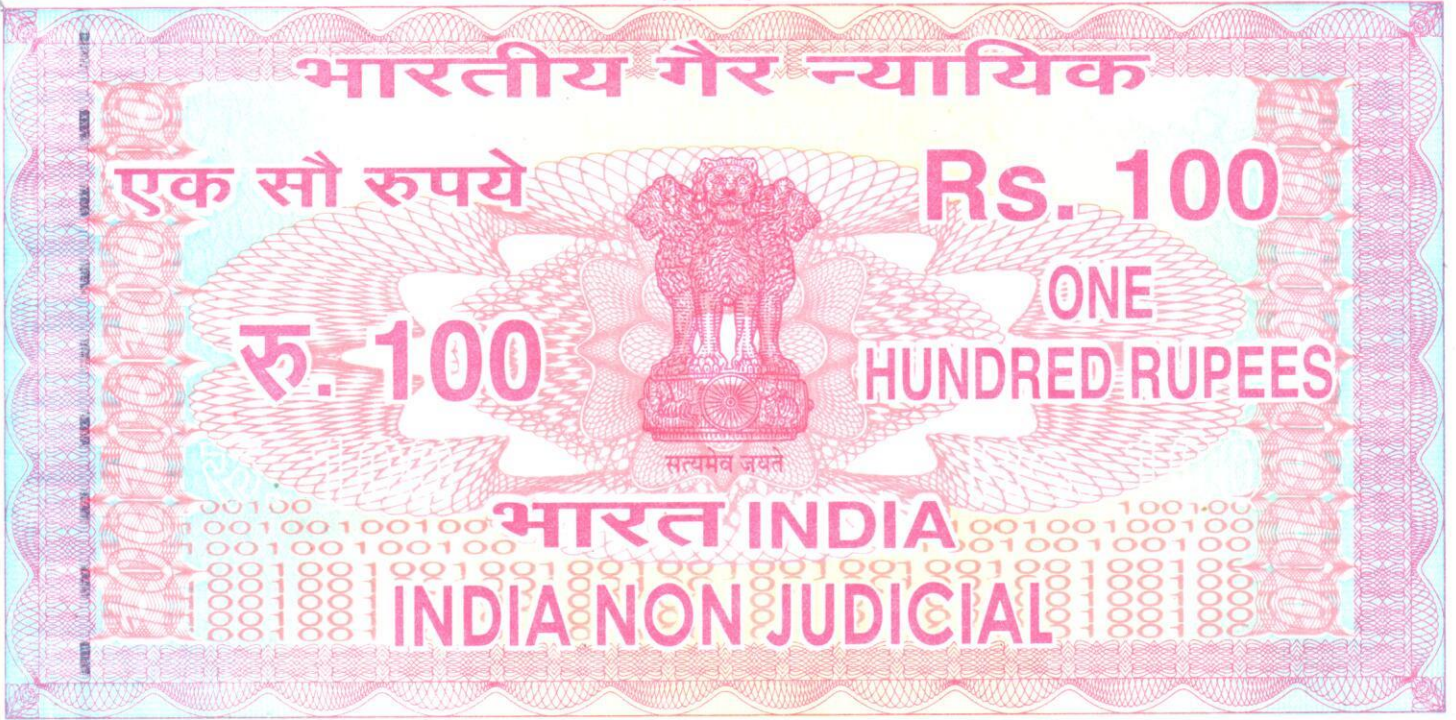
West Bengal
21/05/24
Head
Department of Business Administration
The University of Burdwan

S. J. ...
21/05/2024
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

Annexure – XIV
Affidavit

Sl. No. 566

22 MAY 2024



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

AR 936010



BEFORE THE NOTARY
PUBLIC BURDWAN

1. Sujit Kumar Chowdhury

2. Swapan Bhattacharyya

Signed in my Presence
& Identified by me
Advocate

AFFIDAVIT

THE UNIVERSITY OF BURDWAN, Rajbati, Bardhaman, Dist. Purba Bardhaman, West Bengal, PIN-713104 undertakes to abide by the following terms and conditions duly approved by the statutory bodies of the university;

And accordingly

We, Dr. SUJIT KUMAR CHOWDHURY, Registrar and DR. SWAPAN BHATTACHARYYA Director, Centre for Distance and Online Education, of The University of Burdwan, Rajbati, Bardhaman, Dist. Purba Bardhaman, West Bengal, PIN-713104 do hereby solemnly

Mano, K. Bhattacharyya
NOTARY
I, KHALUBILL MATH
BURDWAN DISTRICT
REG. NO. 28/1996

22 MAY 2024

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নাম Register B.U

ঠিকানা Bardwan

মূল্য ০০০

বর্তমান প্রাপ্তি তারিখ 25 APR 2024

উপস্থাপন কর্তৃক - বিনয় হাজরা

স্বাক্ষর পরিচালক অফিস

স্মারক নং-3/2024-22

Signature

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1. Sujit Kumar Choudhury

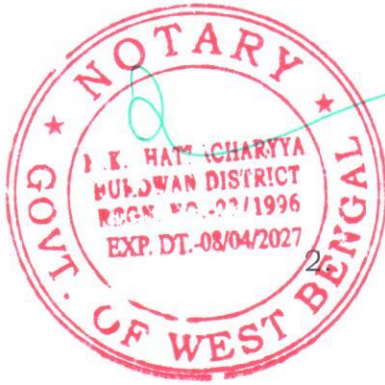
2. S. Bhattacharya

Signed in my presence
& Identified by me
Advocate

Page No. : 2

affirm and declare as under :

1. That this Higher Educational Institution namely The University of Burdwan wishes to apply for the recognition of Open and Distance Learning Programmes and to be offered under University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments from the **academic year 2024-25, academic session beginning September, 2024 (revised from July-August, 2024) and onwards.**



That the deponents have fully understood all clauses, all terms and conditions as stipulated in the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 (including its amendments from time to time).

3. That the Higher Educational Institution is eligible in all respect to apply for offering programmes through; a) Open and Distance Learning (ODL) mode, OR b) Online Learning mode , OR c) Open and Distance Learning (ODL) and Online Learning mode (**as applicable**), as per University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.
4. That the Higher Educational Institution after getting programme wise recognition shall scrupulously abide by all the terms and conditions as stipulated under University Grants Commission (Open and Distance Learning Programmes and

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2
Mamo, K. Bhattacharyya
NOTARY
1, KHALUIBILL MATH
BURDWAN DISTRICT
REGD. NO. 28/1996

22 MAY 2024

Sujit Kumar Chowdhury

1. Swapan Deb Nath

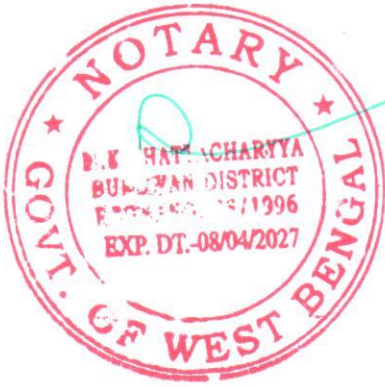
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& Identified by me
Advocate

Page No. : 3

Online Programmes) Regulations, 2020 and its amendments along with compliance to all the provisions regarding;

- a) Centre for Internal Quality Assurance (CIQA) : Annexure-I
- b) Conduct of Examination and Minimum Standards for Examination Centres : Annexure-II
- c) Territorial Jurisdiction and Regulating Provisions for different types Of Higher Educational Institutions : Annexure-III
- d) Human Resource and Infrastructural Requirements : Annexure-IV
- e) Guidelines on Programme Project Report (PPR) : Annexure-V
- f) Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy : Annexure-VI
- g) Guidelines on Self-Learning Material and E-Learning Material : Annexure-VII
- h) Learner Support Centres: Annexure-VIII
- i) Assessment Criteria for offering Online Programmes through Non-Swayam Learning Platform : Annexure IX
- j) Grievance Redress Mechanism : Annexure X

5. That the Higher Educational Institution shall adhere to various directives issued by the Commission from time to time.
6. That the Higher Educational Institution shall not offer any of



Mamo, K. Bhattacharyya
NOTARY
1, KHALUIBILL MATH
BURLWAN DISTRICT
REGD NO. 28/1996

22 MAY 2024

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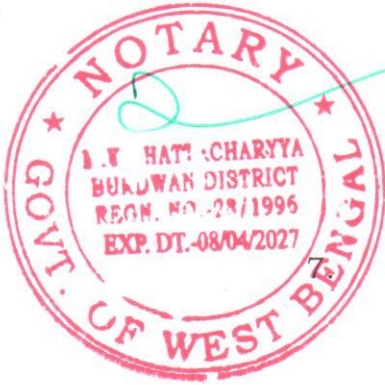
1. Sujit Kumar Chowdhury

2. Suspan Dasgupta

Signed in my presence
& identified by me
[Signature]
Advocate

Page No. : 4

the prohibited programmes i.e., programmes not permitted under clause (z) of Regulation 2 of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, (including its amendments from time to time). In the event, the applicable statutory or regulatory authority or regulatory council permits such programme(s), the HEI shall submit the approval or recommendation of the said authority or council, for consideration of the Commission.



That the Higher Education Institution shall ensure compliance to other relevant UGC Regulations and norms issued by the relevant statutory/regulatory bodies from time to time.

8. That for the programmes falling under the ambit of a statutory or regulatory authority or regulatory council, the Higher Educational Institution has the approval or recommendations of the respective statutory or regulatory authority or regulatory council for offering the programmes in Open and Distance Learning mode or Online mode, as applicable; and has also submitted the same to UGC along with the application.
9. That the Higher Educational Institution shall ensure to provide all such information asked by UGC and display the same information as per mandatory disclosure of information as stipulated under regulation 9 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

[Signature]
Mamun, K. Bhattacharyya
NOTARY
1, KHAGUJIBILL MATH
BURDWAN DISTRICT
REGD NO. 28/1996

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22 MAY 2024

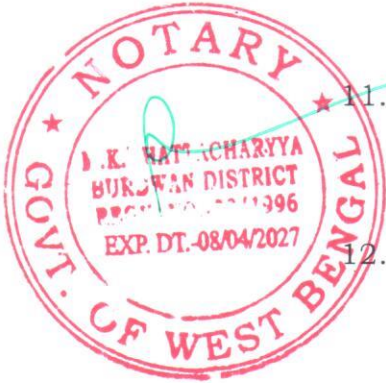
1. Sujit Kumar Choudhury

2. Srisyam Banerjee

Signed in my Presence
& Identified by me
[Signature]
Advocate

Page No. : 5

10. That the Higher Educational Institution shall not offer any Open and Distance Learning (ODL) Programmes and Online Programmes and admit students thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition.
11. That the Higher Educational Institution undertakes to upload admission details on the portal within the stipulated time as decided by the Commission from time to time.
12. That the Higher Educational Institution is an Open University and shall obtain NAAC accreditation within one year of becoming eligible, failing which the Commission shall not accord further recognition to Open and Distance Learning (ODL) Programmes and/or Online Programmes (**Applicable only for New Open Universities**).
13. That the Higher Educational Institution shall ensure the readiness/availability of Self Learning Material/E- Learning Material for all years/semesters of proposed ODL/Online programmes, as applicable. HEI shall ensure delivery of Self Learning Material to learner within a fortnight from the date of admission (for ODL programmes) and HEI shall ensure its uploading on the learning platform before the start of academic session (for Online Programmes) as per Annexure-VII of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. Information about the same shall be intimated to UGC in a timely manner



[Signature]
I. K. KHATTACHARYA
NOTARY
BURLWAN DISTRICT
REGD NO. 28/1998

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22 MAY 2024

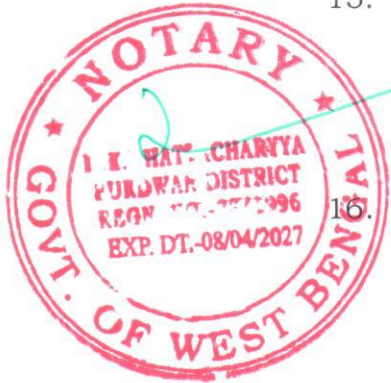
1. Sujit Kumar Choudhury

2. Swapan Kumar Choudhury

Signed in my Presence
& Identified by me
[Signature]
Advocate

Page No. : 6

14. That the Higher Educational Institution shall conduct proctored examinations with all the security arrangements ensuring transparency and credibility of the examinations.
15. That the Higher Educational Institution shall not offer its programmes or other related activities through franchising arrangement for the purpose of offering programmes through Open and Distance Learning mode/Online mode.
16. That all the information given by the Higher Education Institution in the proposal submitted to UGC is complete, true and correct and the deponents are fully aware of the consequences mentioned in relevant clauses, if the Higher Education Institution fails to abide by University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
17. That the deponents are fully aware that in case any information, documentary evidence submitted/produced by the Higher Educational Institution is found to be false or fake at a later stage or in case of any violation, UGC shall take punitive measures as mentioned in Regulation 7 of University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including withdrawal of the recognition of Open and Distance Learning (ODL) Programmes and Online Programmes and may also refer the matter to the Central or State Government as applicable for withdrawal of Higher Educational Institution status. It shall

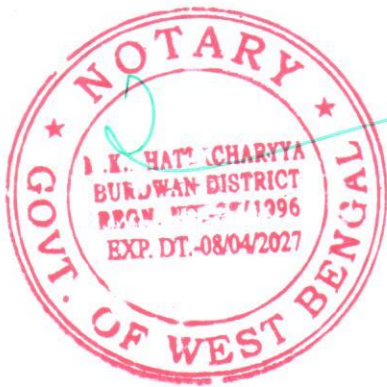


[Signature]
Mantu, K. Bhattacharya
NOTARY
I. KHALIBILL MATH
BURDWAN DISTRICT
REGD NO. 28/1996

Contd. next page

22 MAY 2024

be the sole responsibility of the Higher Educational Institution for the career consequences of students, if any, arising out of the same.



Deponent(s)

1. *Sujeet Kumar Chowdhury* 22/05/24
REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN - 713104
2. *Swapan Dasgupta* 22/05/24
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104
Signed in my Presence
& Identified by me
Ramkrishna Palit
Advocate

VERIFICATION

We, the above-named deponents, do hereby verify on 22.05.2024 at The University of Burdwan, Rajbati, Bardhaman, Dist. Purba Bardhaman, West Bengal, PIN-713104 that the contents mentioned above are correct and true statements.

Deponent(s)

1. *Sujeet Kumar Chowdhury* 22/05/24
REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN - 713104
2. *Swapan Dasgupta* 22/05/24
Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104
Signed in my Presence
& Identified by me
Ramkrishna Palit
Advocate

SOLEMNLY AFFIRMED & DECLARED
BEFORE ME & IDENTIFICATION

[Signature]
Manoj K. Bhattacharyya
NOTARY
BURDWAN DISTRICT
Reg. No. 28/1996

[Signature]
RAMKRISHNA PALIT
ADVOCATE
JUDGE'S COURT
PURBA BARDHAMAN
Enrl. No.-WL-750/1982

22 MAY 2024

Annexure – XV
FACULTY DETAILS FOR ODL



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION
Golapbag : Purba Bardhaman, West Bengal - 713104

Dated: 17.05.2024

Declaration

The following persons have already joined in the post of Asst. Professor(s) (Full time contractual) in different subjects but they are performing their duties as **full-time dedicated Asst. Professors in CDOE, B.U.** This is further undertaken that they are not attached with any other institute and not working as Assistant Professors/faculty/in any other role in any organization or HEI other than CDOE, B.U. They use to perform their duties from 10am to 5pm every weekday and even on holidays, if required by the authority in addition to their normal services. The list of full-time dedicated Assistant Professors is furnished below for favour of your ready reference and active consideration.

Sl. No.	Subject(s)	Name of the Asst. Professor	Date of Joining
1.	M.B.A.	Dr. Ananya Ghosh	01.10.2021
2.	M.B.A.	Dr. Rubina Parvin	01.10.2021
3.	B.Ed.	Mr. Utpal Santra	01.10.2021
4.	B.Ed.	Dr. Somnath Das	08.11.2021


(Dr. Swapan Bhattacharyya)
Director

Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/115

Date: 08.11.2021

To
Dr.Somnath Das
Nalpukurpara,Memari
Ward No. 13, Purba Bardhaman
Pin - 713146

Sir/ Madam,

With reference to your application for the post of Assistant Professor (Full time contractual) in **Education** under Centre for Distance and Online Education (CDOE), The University of Burdwan and subsequently interview held on **03.10.2021**, I am to inform you that you have been selected for appointment to the post on the following terms and conditions:-

1. Your appointment is purely on full time Contractual basis.
2. You will be paid an honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month.
3. You will have to attend CDOE on full time basis and you will have to be present in the CDOE even on Saturdays, Sundays and Holidays as and when necessary for which no extra remuneration will be paid.
4. You will have to stay at Burdwan.
5. You will have to make extend your effort for preparation of study materials, conducting Personal Contact Programme (PCP) / Counseling sessions.
6. You will have to make liaison with the Teachers of our University Department, Teachers of other Universities, Guest Faculties in connection with preparation of study materials, holding PCP etc.
7. If necessary, you will have to write study materials and to take part in the counseling session.
8. Your services will be guided by the Rules, Regulations and Orders of the CDOE.
9. The respective order of appointment will be issued on production of original certificates relating to your academic attainment as well as date of birth.
11. You will have to obtain your release from your present position / employer, if any, in order to join the CDOE within one month, from the date of receipt of the appointment letter.

I am to request you to intimate the undersigned within three days from the date of issue of the letter whether the offer is acceptable to you on the above terms and conditions. On receipt of your letter of acceptance and on verification of the documents referred to in Cl.(9) above, formal order copy of appointment will be issued.

Yours faithfully,

Sd/-

Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/115 (10)

Date: 08.11.2021

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts. Commerce etc./Science B.U.
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, **Education**, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.

Sd/-
08-11-2021

Director



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION(CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/116

Date: 08.11 .2021

ORDER

Dr. Somnath Das is appointed as Asst. Professor (full time contractual) in **Education** under the Centre for Distance and Online Education, The University of Burdwan on Full time contractual basis on the following terms and conditions:

- i) He will be entitled to receive honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month w.e.f the date he joins takes up the assignment.
- iii) Apart from his normal duties, his services may be requisitioned for other academic and administrative functions as and when required.

His services under the CDOE will be governed by the, Rules, Regulations and Orders of the CDOE as are in force and as may be prescribed and amended from time to time.

By order of the Advisory Committee, CDOE, B.U.


Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/116 (10)

Date: 05.10 .2021

Copy forwarded to **Dr. Somnath Das**, Nalpukurpara, Memari, Ward No. 13, Purba Bardhaman Pin – 713146. He is requested to submit joining report (form enclosed) in triplicate.

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts, Commerce etc./Science, B.U.
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, **Education**, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.


Director

University of Kalyani



Kalyani-741235, West Bengal, India.


To Whom It May Concern

July 09, 2019

This is to certify that Dr. Somnath Das obtained his/her Doctoral Degree on 20.02.2004 in Botany under the Faculty of Science of this University under the Ph.D. Regulations of UGC before 11th July 2009 and also got registered for the Degree before the said date.

The above mentioned Degree of Doctor of Philosophy of Dr. Somnath Das complies with the following criteria as per UGC (*Minimum standard and procedure for award of M.Phil. /Ph.D. degree*) Regulations 2009 as per recommendation of commission vide Notification No. F.1-2/2016(PS/ Amendment) dated 4th May, 2016.

Sl. No.	Criteria	Criteria satisfied by Candidate
1.	Ph.D. degree of the candidate awarded in regular mode only	Yes
2.	Evaluation of the Ph.D. thesis by at least two external examiners	Yes
3.	Candidate had published two research papers out of which at least one in a refereed journal from out of his/her Ph.D. work.	Yes
4.	The Candidate had presented two papers in seminars/conferences from out of his/her Ph.D. work	Yes
5.	Open Ph.D. viva voce of the candidate had been conducted	Open Ph.D. Final Lecture had been conducted


Registrar
REGISTRAR
University of Kalyani
Kalyani, Nadia-741235
West Bengal
15/7/19

University Of Kalyani



This is to Certify that

Somnath Das

obtained the Degree of Doctor of Philosophy (Science)
in *Botany* in this University
in the year 2004 .

Kalyani

27 DEC 2004

Saha
Vice-Chancellor



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/97(2)

Date: 05.10.2021

To
Utpal Santra
Vill+P.O- Sunia, P.S- Goghat,
Dt- Hooghly, PIN-712614

Sir,

With reference to your application for the post of Assistant Professor (Full time contractual) in **Education** under Centre for Distance and Online Education (CDOE), The University of Burdwan and subsequently interview held on **03.10.2021**, I am to inform you that you have been selected for appointment to the post on the following terms and conditions:-

1. Your appointment is purely on full time Contractual basis.
2. You will be paid an honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month.
3. You will have to attend CDOE on full time basis and you will have to be present in the CDOE even on Saturdays, Sundays and Holidays as and when necessary for which no extra remuneration will be paid.
4. You will have to stay at Burdwan.
5. You will have to make extend your effort for preparation of study materials, conducting Personal Contact Programme (PCP) / Counselling sessions.
6. You will have to make liaison with the Teachers of our University Department, Teachers of other Universities, Guest Faculties in connection with preparation of study materials, holding PCP etc.
7. If necessary, you will have to write study materials and to take part in the counselling session.
8. Your services will be guided by the Rules, Regulations and Orders of the CDOE.
9. The respective order of appointment will be issued on production of original certificates relating to your academic attainment as well as date of birth.
10. You will have to obtain your release from your present position / employer, if any, in order to join the CDOE within one month, from the date of receipt of the appointment letter.

I am to request you to intimate the undersigned within three days from the date of issue of the letter whether the offer is acceptable to you on the above terms and conditions. On receipt of your letter of acceptance and on verification of the documents referred to in Cl.(9) above, formal order copy of appointment will be issued.

Yours faithfully,


Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/97(2)

Date: 05.10.2021

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts, Commerce etc./Science B.U
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, **Education**, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.

Director



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION(CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/99(2)

Date: 05.10 .2021

ORDER

Mr. Utpal Santra is appointed as Asst. Professor (full time contractual) in **Education** under the Centre for Distance and Online Education, The University of Burdwan on Full time contractual basis on the following terms and conditions:

- i) He will be entitled to receive honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month w.e.f the date he joins takes up the assignment.
- ii) Apart from his normal duties, his services may be requisitioned for other academic and administrative functions as and when required.

His services under the CDOE will be governed by the, Rules, Regulations and Orders of the CDOE as are in force and as may be prescribed and amended from time to time.

By order of the Advisory Committee, CDOE, B.U.



Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/99(2)

Date: 05.10 .2021

Copy forwarded to **Mr. Utpal Santra**, Vill+P.O- Sunia, P.S- Goghat, Dt- Hooghly, PIN-712614. He is requested to submit joining report (form enclosed) in triplicate.

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts, Commerce etc./Science, B.U.
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, **Education**, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.

Director

Certificate No. : WBCSC20200187



THE WEST BENGAL COLLEGE SERVICE COMMISSION

STATE ELIGIBILITY TEST FOR ASSISTANT PROFESSOR

(Accredited by the UNIVERSITY GRANTS COMMISSION, New Delhi)

(Valid in the State of West Bengal only)

WBCSC Ref. No. WBSET/22-0187

Roll No. 16011070



Certified that UTPAL SANTRA

Son/Daughter of MANTU SANTRA

and NAMITA SANTRA

has qualified the West Bengal SET for eligibility for Assistant Professor held on 19.01.2020 in
the Subject SANSKRIT

The date of eligibility for Assistant Professor is the date of declaration of 22nd SET result, i.e., 10.07.2020 or the date of completion of Master's degree/equivalent examination with required percentage of marks within two years from the date of declaration of 22nd SET result, i.e., by 10.07.2022, whichever is later.

The authenticity of the certificate should be verified from WBCSC by the Institution/Appointing authority. This certificate can also be verified by scanning QR Code printed on the certificate.

Validity of this certificate is forever.

Professor (Dr.) Subha Sankar Sarkar
CHAIRMAN

WEST BENGAL SET AGENCY (WBCSC)

Dr. Dipak Kumar Kar
MEMBER SECRETARY

WEST BENGAL SET AGENCY (WBCSC)

Date of Issue : 31.07.2020

Note : The West Bengal College Service Commission has issued the certificate on the basis of information provided by the candidate in his/her Application Form. The appointing authority should verify the original records/certificates of the candidate while considering him/her for appointment, as the WBCSC is not responsible for the same. The candidate must fulfil the minimum eligibility conditions for SET as laid down in the notification for WBSET.



etc

THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/86(1)

Date: 01.10.2021

To
Ananya Ghosh
Rose Garten School building,
G.T. Road, Mehendibagan,
Burdwan-713101


Sir/Madam,

With reference to your application for the post of Assistant Professor (Full time contractual) in MBA under Centre for Distance and Online Education (CDOE), The University of Burdwan and subsequently interview held on 26.09.2021, I am to inform you that you have been selected for appointment to the post on the following terms and conditions:-

1. Your appointment is purely on full time Contractual basis.
2. You will be paid an honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month.
3. You will have to attend CDOE on full time basis and you will have to be present in the CDOE even on Saturdays, Sundays and Holidays as and when necessary for which no extra remuneration will be paid.
4. You will have to stay at Burdwan.
5. You will have to make extend your effort for preparation of study materials, conducting Personal Contact Programme (PCP) / Counselling sessions.
6. You will have to make liaison with the Teachers of our University Department, Teachers of other Universities, Guest Faculties in connection with preparation of study materials, holding PCP etc.
7. If necessary, you will have to write study materials and to take part in the counselling session.
8. Your services will be guided by the Rules, Regulations and Orders of the CDOE.
9. The respective order of appointment will be issued on production of original certificates relating to your academic attainment as well as date of birth.
10. You will have to obtain your release from your present position / employer, if any, in order to join the CDOE within one month, from the date of receipt of the appointment letter.

I am to request you to intimate the undersigned within three days from the date of issue of the letter whether the offer is acceptable to you on the above terms and conditions. On receipt of your letter of acceptance and on verification of the documents referred to in Cl.(9) above, formal order copy of appointment will be issued.

Yours faithfully,


Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/86(1)

Date: 01.10.2021

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts. Commerce etc./Science B.U
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, MBA, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.

Director



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION(CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/93(1)

Date: 01.10 .2021

ORDER

Ms. Ananya Ghosh is appointed as Asst. Professor (full time contractual) in **MBA** under the Centre for Distance and Online Education, The University of Burdwan on Full time contractual basis on the following terms and conditions:

- i) She will be entitled to receive honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month w.e.f the date she joins takes up the assignment.
- ii) Apart from her normal duties, her services may be requisitioned for other academic and administrative functions as and when required.

Her services under the CDOE will be governed by the, Rules, Regulations and Orders of the CDOE as are in force and as may be prescribed and amended from time to time.

By order of the Advisory Committee, CDOE, B.U.

Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/93(1)

Date: 01.10 .2021

Copy forwarded to **Ms. Ananya Ghosh**, Rose Garten School building, G.T. Road, Mehendibagan, Burdwan-713101. She is requested to submit joining report (form enclosed) in triplicate.

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts, Commerce etc./Science, B.U.
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, **MBA**, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.

Director

Electronic Certificate No.: 151016493



University Grants Commission
NATIONAL EDUCATIONAL TESTING BUREAU



NATIONAL ELIGIBILITY TEST FOR ASSISTANT PROFESSOR

UGC Ref. No.: 16493/(NET-JUNE 2015)

Roll No.: 87006519



Certified that ANANYA GHOSH

Son/Daughter of DR AJIT KR GHOSH

and DR BHABANI GHOSH

had applied for the UGC-NET for

eligibility for Assistant Professor held on 28-06-2015 in the General category and

qualified by securing marks at par with the qualifying cut-off for General category

in the Subject LABOUR WELFARE/ PERSONNEL MANAGEMENT/ INDUSTRIAL

RELATIONS/ LABOUR AND SOCIAL WELFARE/ HUMAN RESOURCE MANAGEMENT

The date of qualifying NET is 29th Sep., 2015, which is also the date of declaration of the result.

This is an electronic certificate only and its authenticity should be verified from the UGC by the employer. This electronic certificate can also be verified by scanning QR Bar Code printed on the electronic certificate.

Validity of this electronic certificate is forever.

Surender Singh

Head
NET Bureau

Date of Issue: 27-04-2016

Note: a) UGC has issued the electronic certificate on the basis of information provided by the candidate in his/her Application Form. The appointing authority should verify the original records/certificates of the candidate while considering him/her for appointment, as the Commission is not responsible for the same. The candidate must fulfil the minimum eligibility conditions for NET within two years from the date of declaration of UGC-NET result.

b) Wherever SC/ST/OBC/PWD is shown in the UGC Ref. No., the institution/recruitment body should check the relevant documents of that category.



VIDYASAGAR UNIVERSITY


P.O. : Vidyasagar University, Midnapore - 721 102, Dist.: Paschim Medinipur.

Date : 02.09.2021

PROVISIONAL CERTIFICATE

This is to certify that *Ananya Ghosh* has been awarded Ph. D. Degree provisionally on 02.09.2021 in *Management* under the faculty of *Arts & Commerce in accordance with the provisions of the Ph.D. Regulations, 2009 of the UGC* for the thesis entitled "**EMPLOYEE EMPOWERMENT AND EMPLOYEE SATISFACTION : AN EMPIRICAL STUDY ON BANKING SECTOR IN WEST BENGAL**". The candidate will be formally awarded the degree in the next Convocation of the University.




02/09/21
(Dr. J. K. Nandi)

Registrar

Registrar

VIDYASAGAR UNIVERSITY
Midnapore-721102, W.B.



o/c

THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/86(2)

Date: 01.10.2021

To
Dr. Rubina Parvin
708, Thakurpukur Road (Najrul Sarani),
Kolkata-700063


Sir/Madam.

With reference to your application for the post of Assistant Professor (Full time contractual) in MBA under Centre for Distance and Online Education (CDOE), The University of Burdwan and subsequently interview held on 26.09.2021, I am to inform you that you have been selected for appointment to the post on the following terms and conditions:-

1. Your appointment is purely on full time Contractual basis.
2. You will be paid an honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month.
3. You will have to attend CDOE on full time basis and you will have to be present in the CDOE even on Saturdays, Sundays and Holidays as and when necessary for which no extra remuneration will be paid.
4. You will have to stay at Burdwan.
5. You will have to make extend your effort for preparation of study materials, conducting Personal Contact Programme (PCP) / Counselling sessions.
6. You will have to make liaison with the Teachers of our University Department, Teachers of other Universities, Guest Faculties in connection with preparation of study materials, holding PCP etc.
7. If necessary, you will have to write study materials and to take part in the counselling session.
8. Your services will be guided by the Rules, Regulations and Orders of the CDOE.
9. The respective order of appointment will be issued on production of original certificates relating to your academic attainment as well as date of birth.
10. You will have to obtain your release from your present position / employer, if any, in order to join the CDOE within one month, from the date of receipt of the appointment letter.

I am to request you to intimate the undersigned within three days from the date of issue of the letter whether the offer is acceptable to you on the above terms and conditions. On receipt of your letter of acceptance and on verification of the documents referred to in Cl.(9) above, formal order copy of appointment will be issued.

Yours faithfully,


Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/86(2)

Date: 01.10.2021

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts. Commerce etc./Science B.U
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, MBA, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.

Director



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION(CDOE)
Golapbag : Burdwan – 713104

No.CDOE/Sectt/Asst.Prof./229/2021-22/93(2)

Date: 01.10 .2021

ORDER

Dr. Rubina Parvin is appointed as Asst. Professor (full time contractual) in **MBA** under the Centre for Distance and Online Education, The University of Burdwan on Full time contractual basis on the following terms and conditions:

- i) She will be entitled to receive honorarium of Rs.40,000/- (Rupees Forty Thousand) only per month w.e.f the date she joins takes up the assignment.
- ii) Apart from her normal duties, her services may be requisitioned for other academic and administrative functions as and when required.

Her services under the CDOE will be governed by the, Rules, Regulations and Orders of the CDOE as are in force and as may be prescribed and amended from time to time.

By order of the Advisory Committee, CDOE, B.U.


Director

No.CDOE/Sectt/Asst.Prof./229/2021-22/93(2)

Date: 01.10 .2021

Copy forwarded to **Dr. Rubina Parvin**, 708, Thakurpukur Road (Najrul Sarani), Kolkata-700063. She is requested to submit joining report (form enclosed) in triplicate.

Copy forwarded for information and necessary action to:

1. P.S. to Vice-Chancellor, B.U.
2. P.S. to Pro-Vice-Chancellor, B.U.
3. Dean of Arts, Commerce etc./Science, B.U.
4. P.A. to Registrar, B.U.
5. Finance Officer, B.U.
6. Controller of Examinations, B.U.
7. HOD, **MBA**, B.U.
8. Asst. Director (A&E), CDOE, B.U.
9. Asst. Director (A&A), CDOE, B.U.
10. Bill Section, CDOE, B.U.


Director



9DCE82CB102F



SR. No. : 13167673

SRI SATYA SAI UNIVERSITY OF TECHNOLOGY AND MEDICAL SCIENCES SEHORE (M.P) INDIA

[Established Under Section 2 [F] of UGC Act. 1956]

STATEMENT OF MARKS

PH.D. COURSE WORK EXAMINATION MARCH - 2018

NAME OF CANDIDATE : RUBINA PARVIN ROLL NO./ENROLLMENT NO. : SSSMG16107W
 S/D/W/O : FAZLE RABBI SEMESTER : II
 MOTHER'S NAME : SAHINA PARVIN STATUS : REGULAR EXAM
 COURSE/PROGRAM : DOCTOR OF PHILOSOPHY LEVEL : DOCTORAL
 BRANCH/SPECIALIZATION : MANAGEMENT NAME OF SCHOOL/FACULTY : SCHOOL OF MANAGEMENT STUDIES
 RESEARCH CENTRE : SCHOOL OF MANAGEMENT STUDIES



Subject Code	Name of Subject	Marks Scheme				
		Maximum Marks	Minimum Marks	Obtain Marks	Total	Result
201	REVIEW OF LITERATURE	100	65	65	65	P
202	SUBJECT SPECIALIZATION - II	100	65	66	66	P

Semester	First	Second	Grand Total	Result
Maximum Marks	200	200	400	Pass
Total Marks Obtained	131	131	262	
Total Marks in Words	Two Hundred and Sixty Two Out of Four Hundred			

25/07/2018

Date of Issue

Prepared by



Checked by

Controller of Examination

P-15



Sri Satya Sai University of Technology & Medical Sciences, Sehore (MP)

SSSUTMS/Management/Ph.D./2021/912

Sehore, Date-12/02/2021

NOTIFICATION

As per University ordinance no. 11 of 2013, sub para no. 20.0 and after the completion of all the formalities to award Ph.D. degree. It is notified that the following candidate have been found eligible for the award of the Ph.D. degree in the respective faculty from the date of this notification.



Name (Ms. /Mrs. /Mr.)	:	Rubina Parvin
Enrollment No.	:	SSSMGT16107W
Research Center	:	School of Management Studies, SSSUTMS, Sehore
Viva voce Date	:	12/02/2021
Subject and Faculty	:	Management
Title	:	<u>"Comparative Analysis on Practices of Human Resource Development between Public and Private Sector Banks in Indian Banking System"</u>

By Order

Registrar

Registrar

Sri Satya Sai University of
Technology & Medical Sciences.

SSSUTMS/Management/Ph.D./2021/912

Sehore, Date-12/02/2021

Copy to-

- 1- The Candidate Concerned.
- 2- Supervisor(s) of the Candidate.
- 3- The Examiners Concerned.
- 4- The Hon'ble VC, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 5- The Registrar, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 6- The Dean Academics, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 7- The Controller Examination, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 8- The University Librarian, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 9- The IQ, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 10- All Deans, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 11- The Secretary, Madhya Pradesh Private University Regulatory Commission, Bhopal (MP)
- 12- The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi.
- 13- The Principal Secretary, Association of Indian Universities, New Delhi.
- 14- The Secretary Govt. of M.P. Higher Education, Mantralaya, Vallabh Bhawan, Bhopal.
- 15- Portal In-charge, Sri Satya Sai University of Technology and Medical Sciences, Sehore (M.P.)
- 16- Personal File.

Dy. Registrar

Dy. Registrar
Sri Satya Sai University of
Technology & Medical Sciences.

Annexure – XVI

ADMINISTRATIVE STAFF FOR ODL

THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE
EDUCATION
Administrative Staff

Name of the Employee	Qualifications	Designation	Also perform the duties of		Appointment order	works at (Headquarter/Regional)
Nani Gopal Sen	MBA	Asst. Director (A & A)	Deputy Registrar	9 Years as Office Asst. of DDE, BU 5 Years as Senior. Office Asst. of DDE, BU 5 Years as Asst. Director of DDE, BU	RE/NT/II/DDE/100 RE/NT/II/DDE/820 (18) RE/O/II/DDE/250	Headquarter
Angshuman Goswami	MBA	Asst. Director (A & E)	Assistant Registrar	14 Years as Office Asst. of DDE, BU 5 Years as Asst. Director of DDE, BU	RE/NT/II/DDE/116 RE/O/II/DDE/249	Headquarter
Arindam Maulik	M.A	Senior Office Assistant	Section Officer	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/107 RE/NT/II/DDE/820 (18)	Headquarter
Dipen Choudhury	MSW	Senior Office Assistant	Section Officer	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/107 RE/NT/II/DDE/820 (18)	Headquarter

ASSISTANT

Doulot Uddin Mollick	B.A	Senior Office Assistant	Assistant B.Ed. Section	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/84 RE/NT/II/DDE/820 (18)	Headquarter
Chowdhury Mostak Morsed	B.Sc	Office Assistant	Assistant Certificate/Diploma Section	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/101	Headquarter
Baleswar Mondal	VIII Passed	Group D	Assistant Certificate/Diploma Section	19 years as Group D of DDE, BU	RE/NT/II/DDE/130	Headquarter

Director
 Centre for Distance and Online Education
 The University of Burdwan
 Burdwan
 713101

Name of the Employee	Qualifications	Designation	Department / Section		Appointment order	works at (Headquarter/Regional)
Kshudiram Karmakar	M.A	Senior Office Assistant	Assistant Finance Section	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/112 RE/NT/II/DDE/820 (18)	Headquarter
Arijit Konar	M.Sc	Senior Office Assistant	Assistant Finance Section	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/90 RE/NT/II/DDE/820 (18)	Headquarter
Dipanjan Bhattacharya	B.Com	Senior Office Assistant	Assistant Finance Section	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/89 RE/NT/II/DDE/820 (18)	Headquarter
Supratim Maitra	B.Com	Office Assistant	Assistant Finance Section	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/106	Headquarter
Shyamalendu Bhabai	B.Com	Office Assistant	Assistant Finance Section	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/113	Headquarter
Naba Kumar Das	VIII Passed	Group D	Assistant Finance Section	19 years as Group D of DDE, BU	RE/NT/II/DDE/120	Headquarter
Nirmalya Chattopadhyay	VIII Passed	Group D	Assistant Finance Section	19 years as Group D of DDE, BU	RE/NT/II/DDE/127	Headquarter
Kamrul Islam Mallick	B.Com	Fixed Pay Employee	Assistant Finance Section	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Mantu Karmakar	B.Com	Senior Office Assistant	Bengali, Sanskrit & Com. Desk	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/114 RE/NT/II/DDE/820 (18)	Headquarter
Achintya Kumar Sai	M.A, B.Ed	Senior Office Assistant	Bengali, Sanskrit & Com. Desk	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/118 RE/NT/II/DDE/820 (18)	Headquarter
Anup Acharyya	Madhyamik	Fixed Pay Employee	Bengali, Sanskrit & Com. Desk	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter

Name of the Employee	Qualifications	Designation	Department / Section		Appointment order	works at (Headquarter/Regional)
Chaitali Goon	B.A	Office Assistant	English & Pol.Sc. Desk	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/109	Headquarter
Sumana Goswami	B.A	Office Assistant	English & Pol.Sc. Desk	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/103	Headquarter
Mili Banerjee	M.A	Office Assistant	MBA, Math., Comp.sc. Desk	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/94	Headquarter
Prosenjit Basak	Madhyamik	Sr. Group D	MBA, Math., Comp.sc Desk	9 Years as Group D of DDE, BU 10 years as Sr. Group D of DDE, BU	RE/NT/II/DDE/122 RE/NT/II/DDE/189(5)/1(11)	Headquarter
Kaushik Ghatak	B.A	Office Assistant	English & Pol. Sc. Desk	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/111	Headquarter
Ananta Singha Roy	VIII Passed	Group D	History & Philosophy Desk	19 years as Group D of DDE, BU	RE/NT/II/DDE/126	Headquarter
Dipak Basak	B.Com	Senior Office Assistant	Director's Secretariate	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/87 RE/NT/II/DDE/820 (18)	Headquarter
Dipen Choudhury	M.S.W	Senior Office Assistant	Director's Secretariate	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/102 RE/NT/II/DDE/820 (18)	Headquarter
Suhas Ray Choudhury	B.Sc	Office Assistant	Director's Secretariate	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/115	Headquarter
Parthaswar Dutta	Madhyamik	Sr. Group D	Director's Secretariate	9 Years as Group D of DDE, BU 10 years as Sr. Group D of DDE, BU	RE/NT/II/DDE/118 RE/NT/II/DDE/189(5)/1(11)	Headquarter
Baidyanath Kundu	VIII Passed	Sr. Group D	Director's Secretariate	9 Years as Group D of DDE, BU 10 years as Sr. Group D of DDE, BU	RE/NT/II/DDE/121 RE/NT/II/DDE/189(5)/1(11)	Headquarter

Name of the Employee	Qualifications	Designation	Department / Section		Appointment order	works at (Headquarter/Regional)
Kamalranjan Bhattacharyya	B.Com	Senior Office Assistant	Library Assistant	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/95 RE/NT/II/DDE/820 (18)	Headquarter
Ashok Karfa	VIII Passed	Group D	Library Assistant	19 years as Group D of DDE, BU	RE/NT/II/DDE/129	Headquarter
Raja Ghosh	B.A	Fixed Pay Employee	Library Assistant	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Kamaluddin Mondal	VIII Passed	Cyclostyle operator	Enquiry & Information	19 years as Cyclostyle Operator of DDE, B.U	RE/NT/DCC/1(6)	Headquarter
Sabir Khan	M.A	Fixed Pay Employee	Enquiry & Information	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Bapan Ruidas	Higher Secondary	Fixed Pay Employee	Enquiry & Information	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Ghanashyam Sarkar	M.S.W	Office Assistant	Storekeeper	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/105	Headquarter
Kajal Kumar Roy	Higher Secondary	Sr. Group D	Registration & Migration Section	9 Years as Group D of DDE, BU 10 years as Sr. Group D of DDE, BU	RE/NT/II/DDE/117 RE/NT/II/DDE/189(5)/1(11)	Headquarter
Debi Prasad Dutta	B.A	Fixed Pay Employee	Registration & Migration Section	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Debesh Acharya	M.A	Sr. Group D	Receiving & Despatch Section	9 Years as Group D of DDE, BU 10 years as Sr. Group D of DDE, BU	RE/NT/II/DDE/119 RE/NT/II/DDE/189(5)/1(11)	Headquarter
Manabendra Mukhopadhyay	M.Com, B.Ed	Group D	Receiving & Despatch Section	19 years as Group D of DDE, BU	RE/NT/II/DDE/123	Headquarter

Name of the Employee	Qualifications	Designation	Department / Section		Appointment order	works at (Headquarter/Regional)
Bhim Durlov	VIII Passed	Group D	Receiving & Despatch Section	19 years as Group D of DDE, BU	RE/NT/II/DDE/132	Headquarter
Sk. Malloo	VIII Passed	Group D	Photocopy Section	19 years as Group D of DDE, BU	RE/NT/II/DDE/125	Headquarter
Jibon Malik	M.A	Fixed Pay Employee	S.L.M Distribution Section	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/105	Headquarter
Tridip Aich	VIII Passed	Fixed Pay Employee	Electrical	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Shovan Bhattacharyya	B.Com	Senior Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/98 RE/NT/II/DDE/820 (18)	Headquarter
Debasish Pal	B.Sc	Senior Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/108 RE/NT/II/DDE/820 (18)	Headquarter
Gita Mukhopadhyay	M.A	Senior Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/91 RE/NT/II/DDE/820 (18)	Headquarter
Arnab Sengupta	B.A	Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/110	Headquarter
Subrata Kundu	B.Sc	Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/104	Headquarter
Chandranath Maitra	B.Com	Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/99	Headquarter
Soubhagya Koner	M.A	Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Office Assistant DDE, BU	RE/NT/II/DDE/97	Headquarter

Name of the Employee	Qualifications	Designation	Department / Section		Appointment order	works at (Headquarter/Regional)
Hirak Subhra Rakshit	Madhyamik	Group D	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Group D of DDE, BU	RE/NT/II/DDE/131	Headquarter
Alok Kumar Nandi	Madhyamik	Group D	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Group D of DDE, BU	RE/NT/II/DDE/128	Headquarter
Rabiul Zilani	H.S	Office Assistant	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	19 years as Office Assistant of DDE, B.U	RE/NT/DCC/1(6)	Headquarter
Sk. Enauetulla	B.A	Fixed Pay Employee	C.D.O.E., Exam. Cell Dept. of Controller of Examinations	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
COMPUTER OPERATORS						
Abu Basar Kamruzzaman	M.Sc. PGDC A	Senior Office Assistant	Computer System	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/119 RE/NT/II/DDE/820 (18)	Headquarter
Somnath Ghosh	B.Com	Senior Office Assistant	Computer System	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/86 RE/NT/II/DDE/820 (18)	Headquarter
Multi Tasking Staff						
Sibotosh Bose	B.Com	Senior Office Assistant	Desk & Other works	9 Years as Office Asst. of DDE, BU 10 years as Senior Office Assistant DDE, BU	RE/NT/II/DDE/93 RE/NT/II/DDE/820 (18)	Headquarter
Kunal Dutta	B.A	Fixed Pay Employee	B.Ed. Section & Other works	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/106	Headquarter
Sweeping Staff						

Name of the Employee	Qualifications	Designation	Department / Section		Appointment order	works at (Headquarter/Regional)
Tutu Mayna Routh	VIII Passed	Fixed Pay Employee	Sweeping Staff	11 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Sk. Jiku	Madhyamik	Fixed Pay Employee	Sweeping Staff	11 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Md. Alamgir	V Passeed	Fixed Pay Employee	Sweeping Staff	11 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Mangala Roy	V Passeed	Fixed Pay Employee	Sweeping Staff	9 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Santosh Kumar Roy	VIII Passed	Fixed Pay Employee	Sweeping Staff	11 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Harindar Routh	VIII Passed	Fixed Pay Employee	Sweeping Staff	11 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Tarak Oraon	VIII Passed	Fixed Pay Employee	Sweeping Staff	11 years as Fixed Pay Employee at DDE, BU	R/Estab/570(8)	Headquarter
Malay Kumar Ruidas	VIII Passed	Fixed Pay Employee	Sweeping Staff	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/105	Headquarter
Shambhu Paswan	VIII Passed	Fixed Pay Employee	Sweeping Staff	9 years as Fixed Pay Employee at DDE, BU	DDE/Sectt/Staff/4/2015-16/105	Headquarter



THE UNIVERSITY OF BURDWAN

Rajbati, Bardhaman – 713104

West Bengal, India

UNDERTAKING CUM DECLARATION

We, Dr. Sujit Kumar Chowdhury, Registrar and Dr. Swapan Bhattacharyya, Director, Centre for Distance and Online Education, The University of Burdwan, Rajbati, Bardhaman, Dist. Purba Bardhaman, West Bengal, 713104, do hereby solemnly affirm and declare as under:

1. Our Higher Educational Institution namely The University of Burdwan applied for the recognition of Open and Distance Learning Programmes to be offered under University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 from academic year 2024-25, academic session beginning from July-August, 2024 and onwards.
2. We hereby undertake that the contents of the duly notarized affidavit submitted by us with the application, are same as per the prescribed format of affidavit notified by the DEB, UGC and nothing has been changed thereof.
3. In case any violation is noticed in the format of affidavit at any stage and/or any information, documentary evidence submitted/produced by the Higher Educational Institution is found to be false or fake at a later stage or in case of any violation, UGC shall be entitled to take punitive measures as mentioned in University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. It is the sole responsibility of the Higher Educational Institution for the consequences to the careers of students, if any, arising out of the same.

Signature with seal

1.



REGISTRAR
THE UNIVERSITY OF BURDWAN
BURDWAN - 713104

2.

 22/15/2024

Director
Centre for Distance and Online Education
The University of Burdwan
Burdwan - 713104

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