



**CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN**

Minutes of the 1st meeting (2023-24) of the Centre for Internal Quality Assurance (CIQA) held on 10th November 2023 at 4:00 p.m. in the CDOE building, The University of Burdwan.

The following members of the committee attended the meeting:

1. Prof. Sunil Karforma, Dean , Faculty of Science , The University of Burdwan. (Chairman , CIQA)
2. Prof. Pradip Chattopadhyay, Dean , Faculty of Arts , The University of Burdwan.
3. Dr. Khagendra Nath Chattopadhyay , Member , CIQA
4. Prof. Arijit Ghosal , Member , CIQA
5. Dr. Partha Sarkar , Member , CIQA
6. Prof. Swapan Bhattacharyya , Director , CDOE , & Convenor , CIQA

Item No. 1

To consider and approve the list of Staff / Teacher required / appointed for CDOE , B.U.

Resolution: As per the programs approved, the requirement of staff was considered and recommended.

Item No. 2

To consider the programs to be applied to UGC-DEB to run under ODL/OL w.e.f. Academic Year 2024-25.

Resolution: The committee considered and approved the following programs which are going to be applied to UGC DEB to run under ODL/OL w.e.f. Academic Year 2024-25.

1. MBA

2. B. Ed.

Item No.3

To consider the syllabus of all the PG programs applied to run under ODL/OL mode.

Resolution: The syllabus for all the PG programs applied to run under ODL/ OL mode were considered and recommended to Academic Council for approval.

Item No. 4

To consider and recommend the Examination Regulations and Assessment Criteria for ODL / OL 2023-24.

Resolution: The Examination Regulations and Assessment Criteria for ODL / OL 2023-24 were considered.

Item No. 5 To consider and approve the Academic Calendar of ODL/OL 2023-24.

Resolution: The Committee unanimously considered and approved the Academic Calendar of ODL/OL 2023-24.

Item No. 6

Any other item with permission of the chair.

No other item was discussed in this agenda.

The meeting ended with vote of thanks to members present.



Prof. Sunil Karforma
Chairman of CIQA and
Dean of Science, B.U.

10.11.2023



Dr. Swapan Bhattacharyya
Director
CDOE, B.U.