



**CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE UNIVERSITY OF BURDWAN**

Minutes of the 2nd meeting (2023-24) of the Centre for Internal Quality Assurance (CIQA) held on 7th March 2024 at 4:00 p.m. in the CDOE building, The University of Burdwan.

Members present:

1. Prof. Sunil Karforma, Dean , Faculty of Science , The University of Burdwan. (Chairman, CIQA)
2. Prof. Pradip Chattopadhyay, Dean , Faculty of Arts , The University of Burdwan.
3. Dr. Khagendra Nath Chattopadhyay , Member , CIQA
4. Prof. Arijit Ghosal , Member , CIQA
5. Dr. Partha Sarkar , Member , CIQA
6. Prof. Swapan Bhattacharyya , Director , CDOE , & Convenor , CIQA

Item No. 1

To review and recommend the approval of PPRs of B. Ed and MBA programme.

Resolution: The Committee approved the PPRs of B. Ed and MBA programme.

Item No. 2

To recommend for approval of SLM and E-Learning resources.

Resolution: The SLM and E-Learning material were reviewed and recommended for approval.

Item No. 3

To propose the appointment of adequate staff as per the requirement of PG programmes (Mathematics, Computer Science & Political Science)

Resolution: The committee unanimously listed the requirement of the staff as per the ODL / OL Regulations 2020 and recommended recruitment accordingly to UGC guideline.

Item No. 4

To discuss the preparedness of ODL and OL Programs for the academic session 2023-24.

Resolution: The Committee discussed the preparedness of following items to run the programs in ODL/OL mode.

1. Integrated of technology in teaching learning.

2. e-Learning Materials

3. Audio-video Material

It was suggested to start implementation on the above with immediate effect.

Item No. 5

To consider and approved the name of website of ODL/OL Programs.

Resolution:


The Committee unanimously considered and approved the name of website as <http://dde.buruniv.ac.in/> Further it was decided to create a portal for effective teaching learning Materials -

1. e-Learning Materials

2. Audio-video Material


It was suggested to start implementation on the above with immediate effect.

The meeting ended with vote of thanks to members present.



7.3.2024

Prof. Sunil Karforma
Chairman of CIQA and
Dean of Science, B.U.



7/3/2024

Dr. Swapan Bhattacharyya
Director
CDOE, B.U.