



THE UNIVERSITY OF BURDWAN
CENTRE FOR DISTANCE AND ONLINE EDUCATION

**Notification regarding original documents verification for provisional admission
(Only for Bardhaman centre)**

No. CDOE/Sectt/Admission/172/2025-26/41

Dated: 01.09.2025

Schedule for Original documents verification & submission of admission forms (**1st Phase**) along with supporting document of M.A in Bengali, English, History, Philosophy, Sanskrit and M.Sc. in Computer Science for the Academic Session: 2025-2027.

Subject(s)	Date	Application ID	Reporting Time
Bengali	08.09.2025	1025083735 to 1025085262	11.30 am
English	09.09.2025	1025083732 to 1025085437	11.30 am
Philosophy	10.09.2025	1025083812 to 1025085432	11.30 am
History	11.09.2025	1025083740 to 1025085438	11.30 am
Computer Science	11.09.2025	1125070811 to 1125070908	11.30 am
Sanskrit	12.09.2025	1025083856 to 1025085246	11.30 am

During verification the candidate must produce the following documents in **original and photocopies** (Xerox):

- a. Online Application Form (except M.Sc. in Computer Science)
- b. Receipt of online payment (University copy).
- c. Admit Card of S.F. or equivalent examination
- d. Marksheet of S.F. or equivalent examination
- e. Marksheet of H.S. or equivalent examination
- f. Marksheet of UG examination
- g. Marksheet of PG examination (as the case may be)
- h. B.U. Registration Certificate (applicable for BU students)
- i. Caste certificate /PWD certificate
- j. Aadhaar card
- k. ABC /APAAR ID card.

N.B.

Candidates are directed to follow the above mentioned schedule positively. In case of any failure of verification, admission will be treated as cancelled and refund of course fee will be entertained as per UGC/University rules.

Cancellation of admission on other grounds

- A. Candidates themselves may, however, choose to discontinue their studies at any point of time for any reason and may apply for withdrawal or cancellation of their admission / enrolment. While the University may not object to granting any such prayer, claim for refund of course fee will be entertained as per UGC/University rules.
- B. **All admissions are provisional** and admission of a student may be cancelled by the University (**without refund of the course fee deposited**) at any stage after verification, on any of the grounds mentioned below:
- i) Non-fulfilment of basic eligibility criteria for admission.
 - ii) If there is any suppression of information or detection of false information supplied at any stage after admission ;
 - iii) For gross misconduct / indiscipline ; and
 - iv) For adoption of unfair means at the examination hall.

Migration and Registration of Students from other universities

Students of other universities seeking admission in M.A. & M.Sc. courses must get themselves registered under this University **by 31.03.2026 for M.A and 30.01.2026 for M.Sc.** at the latest, failing which their admission is liable to be cancelled. After obtaining the Enrolment Number from the CDOE they will also be required to submit application, through prescribed form (one for Inward Migration and the other for regular Registration) , to be downloaded from the CDOE Website (under Download Tab) for registration along with self-signed documents like –

- A. Original Migration Certificate.
 - B. Photocopy of the Mark sheet of the last examination passed i.e., B.A./B.Sc./Bridge course/M.A. etc. (as the case may be),
 - C. Photocopy of the Admit Card of Madhyamik /Secondary Examination,
 - D. Photocopy of the Enrolment Card of the CDOE, B.U.
 - E. A self-signed passport size photograph to be affixed on the space provided in the form.
- F. Photo copy of the online admission Payment Receipt (Student copy) of course fee as proof of deposit of the requisite fee of Rs.200 Candidates will be required to furnish migration certificate in original from the university last attended. Candidates must submit the forms completed in all respects personally at the CDOE, B.U./respective study centre. Submission of forms by post to the CDOE, B.U. is not allowed.

Restoration of Registration number of former B.U. students

Student of Burdwan University, who meanwhile migrated to any other University for academic reasons, must get their original B.U Registration Number **restored by 31.03.2026 for M.A and 30.01.2026 for M.Sc.** Courses in the manner as stipulated in the relevant University rules. However, they will be required to submit the Restoration form to be downloaded from the CDOE, B.U. website for Restoration furnishing Migration Certificate in original from the University last attended along with original B.U. Registration Certificate. They must submit the attested Photocopy of the Registration certificate to the CDOE, B.U. as soon as they receive it in the 'Restored' form.

Director