

SCHEME OF DISTANCE EDUCATION

1. Objectives:

The principal objectives of distance education as introduced by The University of Burdwan are:

- (a) To provide, subject to fulfilment of minimum eligibility criteria and other requirements as may be prescribed by the University from time to time, wider access to higher education to persons of all ages and sexes residing in any part of the country - particularly to working persons - who, for different reasons, cannot prosecute the higher studies as regular full-time students of a University;
- (b) To provide a system of student-centric learning atmosphere which will neither be entirely separate from nor wholly independent of the formal, full-time campus system of education as traditionally followed in University departments of studies; and
- (c) To provide means of improvement/upgradation of professional skills and competence of individuals who wish to take education as a life-long activity.

Keeping all these objectives in mind six post-graduate courses leading to M.A./M.Com. degrees were offered by this Directorate, for the first time in the State, through correspondence mode in 1994 for the academic session 1993-95 in accordance with the Act, Statutes, Ordinances, Rules and Regulations of the University and with the approval of the Government of West Bengal. At present we are offering eight post-graduate courses under distance mode.

1.1 Courses offered : *

- a) 2-year P. G. Courses leading to M.A. degree in the following subjects: **(1) Bengali, (2) English, (3) History, (4) Philosophy, (5) Political Science and (6) Sanskrit.**
- b) 2-year P. G. Course leading to M.A./M.Sc. degree in **Mathematics**
- c) 2-year P. G. Course leading to M.Sc. degree in **Computer Science** and
- d) 2-year P. G. Course leading to **M.Com.** degree.

- 1.2 Students applying for admission to any programme under this Directorate may note that after their successful completion of the course, the University will clearly mention that the degree / certificate has been obtained through Distance Education mode.

**Candidates are no longer permitted by the University, to appear at the M.A./M.Sc./M.Com. examinations in these subjects as external students.*

1.3 Pattern/Duration/Syllabi:

The D.D.E. largely follows the syllabi and courses of studies of the regular programme in the University. The duration of P.G Courses is two years divided into Part-I and Part-II, and for M.A. / M.Sc. course in Mathematics and M.Sc. in Computer Science, it is divided into 4-semesters. Brief outlines of the syllabi are provided in the Appendix..Subject-wise syllabus will be supplied free of charge from D.D.E. at the time of delivering study materials.

2. Eligibility for admission

A) Eligibility for admission to the M.A. courses :

The following categories of students, under the terms and conditions mentioned against them, are eligible to apply for admission to the M.A. Courses :

- (i) a minimum 2nd Class Honours (Regular or Special) Graduate in the relevant subject having pursued the course in the 10+2+3 pattern from any recognized university; or
- (ii) an unsuccessful Honours Graduate of the above pattern (a) who after having pursued the Honours Course at the Part-I, Part-II & Part-III stages obtained **Pass Degree Certificate of the Three-year Course securing at least 35% marks in aggregate** (in Honours Subject concerned); or
- (iii) a minimum 2nd Class Honours (Regular or Special) Graduate in the relevant subject having pursued the course under the old 11+3 pattern; or
- (iv) a Pass Graduate in the 10+2+3 pattern having offered the relevant subject as a combination / elective one (of not less than 300 marks) at the degree stage securing **at least 40% marks** in it; or
- (v) a B.Sc./B.Com./B.A. Pass Graduate who subsequently passed Special B.A. (of not less than 300 marks in the relevant subject) securing **at least 40% marks** in it; or
- (vi) a Pass Graduate in the 10+2+2 /10+1+3/11+3 pattern from any recognized institute who subsequently passed One-year Bridge Course in the relevant subject (of not less than 300 marks at the degree stage) and thus became equivalent to a Pass Graduate of 10+2+3 pattern, securing **at least 40% marks** in it; or
- (vii) an M.A. in a subject willing to do M.A. in any other subject offered through distance mode irrespective of whether or not that subject was studied by him / her at the degree stage, provided that the M.A. is not in any professional subject like Music, Drama, Film Studies, Physical Education (M.P.Ed.), General Education (M. Ed.) etc. Further no M.A. in "Islamic History and Culture" or "Ancient History and Culture" from any university is entitled to do M.A. again in History from this University. An M.A in a subject from another university can not do M A in the same subject through this Directorate.

B) Eligibility for admission to the M.A. / M.Sc. course in Mathematics :

The following categories of students under the terms and conditions mentioned against them are eligible to apply for admission to the M.A./M.Sc. course in Mathematics :

- (i) a **minimum 2nd Class Honours (Regular or Special) Graduate** in Mathematics having pursued the course in the 10+2+3 pattern from any recognized University; or
- (ii) an unsuccessful Honours Graduate of the above pattern (a) who after having pursued the Honours Course in Mathematics at the Part-I, Part-II & Part-III stages obtained **Pass Degree Certificate of the Three-year Course securing at least 35% marks in aggregate** (in Honours Subject); or
- (iii) a minimum 2nd Class Honours (Regular or Special) Graduate in Mathematics having pursued the course under the old 11+3 pattern, or
- (iv) a B.A./ B.Sc. Pass Graduate in the 10+2+3 pattern having offered Mathematics as combination / elective subject (of not less than 300 Marks) at the Degree stage securing **at least 50% marks** in it; or
- (v) a B.A./ B.Sc. Pass Graduate in the 10+2+2 /10+1+3 /11+3 pattern from any recognized institute, who subsequently passed One-year Bridge Course in Mathematics (of not less than 300 marks at the degree stage) and thus became equivalent to a Pass Graduate of 10+2+3 pattern securing **at least 40% marks** in it.

C) Eligibility for admission to the M.Sc. course in Computer Science :

B.Sc. Hons. in Computer Science/BCA/BE or equivalent/B.Sc.(Hon.) in Mathematics/Stat/Electronics/Physics/Chemistry with Computer Science as one of the combination subject/DOEAC A-level or equivalent/PGDCA from State Council of Technical Education of Govt. of West Bengal.

D) Eligibility for admission to the M.Com. course :

The following categories of students under the terms and conditions mentioned against them are eligible to apply for admission to the M. Com. course :

- (i) a minimum second Class Honours (Regular or Special) graduate in Commerce having pursued the course in the 10+2+3 pattern from any recognized University; or
- (ii) an unsuccessful Honours candidate of the above pattern (a) but who after having pursued the Honours Course in Commerce at the Part-I, Part-II & Part-III stages obtained **Pass Degree Certificate of the Three year Course securing at least 35% marks in aggregate (in Honours Subject);** or
- (iii) a minimum 2nd Class Honours (Regular or Special) Graduate in Commerce under the old 11+3 pattern; or
- (iv) a Pass Commerce Graduate in the 10+2+3 pattern securing **a minimum of 40% marks in aggregate;** or
- (v) a Pass Commerce Graduate in the 10+2+2 /10+1+3 /11+3 pattern from any recognized institute, who subsequently passed One-year Bridge Course in Commerce and thus became equivalent to a Pass Graduate of 10+2+3 pattern securing **at least 40% marks** in it.

3. Submission of Admission Form :

Candidates are to submit the duly filled in application form at :

- (i) **BURDWAN** : Directorate of Distance Education, Burdwan University
- (ii) **MALDA** : Malda Collage
- (iii) **COOCHBEHAR** : ABN Seal Collage
- (iv) **BIRBHUM** : Rampurhat College, Rampurhat
- (v) **BANKURA** : Bankura Zilla Saradhamoni Mahila Mahavidyapith

No applications are received at the Kolkata Camp Office. **They must enclose with the filled in form the following :**

- (a) evidence of payment of course fee after making it in the manner prescribed in section 18 of the Prospectus;
- (b) self-signed photocopy of the Admit Card of the Madhyamik / Secondary Examination;
- (c) self-signed photocopies of Marksheets of all the previous public examinations passed;
- (d) self-signed photocopy of the Registration Certificate of the University of Burdwan (instantly applicable to former students of this University)
- (e) self-signed photocopy of the Caste Certificate (applicable in case of OBC/SC/ST/Minority candidates only) and certificate of physical handicap.*
- (f) one stamp size (colour) **unattested** recent photograph with Name & Form No. written on the back. The photograph is to be inserted in the big yellow envelope supplied.

3.1 What to affix on and return with the form :

- (a) Candidates must affix one self-signed recent stamp size photograph in the appropriate space provided.
- (b) They must return all the envelopes supplied to them including the large brown envelope after affixing neatly-typed / computer-printed stickers/slips of their mailing address on the right hand bottom / marked spaces of the envelopes. They must also mention the subject at the right hand top corner of the large brown envelope. **Incomplete applications are liable to be cancelled.**

4. Migration and Registration of students from other universities: **

Students of other universities seeking admission to M.A./M.Sc./M.Com. courses must get themselves registered under this University **by November 2013 for Mathematics & Computer Science Programmes by February 2014 for M.A./ M.Com. courses at the latest**, failing which their admission is liable to be cancelled. After obtaining the Enrolment Number from the

**This information is collected by the Directorate to feed the yearly students' database of the UGC, the DEC and the offices concerned of the State Government and Central Government.*

***The expression "students from other universities" in the specific context means such students as have passed the last examination prior to admission to this course from any university other than The University of Burdwan.*

Directorate they will also be required to submit application, through prescribed form (**one for Inward Migration and the other for regular Registration**), to be downloaded from the **Directorate Website** for registration along with self-signed documents like-

- (i) **photocopy of the Marksheet of the last examination passed i.e., B.A./B.Sc /B.Com. / Bridge course/M.A. etc. (as the case may be),**
- (ii) **photocopy of the Admit Card of Madhyamik / Secondary Examination,**
- (iii) **photocopy of the Enrolment Card of the Directorate,**
- (iv) **a self-signed attested passport size photograph to be affixed on the space provided in the form,**
- (v) **photo copy of the challan (Student copy) of course fee as proof of deposit of the requisite fee of Rs.150/- Candidates will be required to furnish migration certificate in original from the university last attended. Candidates must submit the forms completed in all respects personally at the Directorate or Study Centres. Submission of forms by post to the Directorate is not allowed.**

5. Restoration of Registration Number of former B.U. students:

Burdwan University graduates who meanwhile migrated to any other University for academic reasons, must get their original B.U. Registration Number restored **by November 2013 for Mathematics & Computer Science Programmes by February 2014 for M.A. / M.Com. Courses** in the manner as stipulated in the relevant University rules. However, they will be required to submit the Restoration form to be downloaded from the Directorate website for Restoration **furnishing Migration Certificate in original from the University last attended alongwith original B.U. Registration Certificate.** They must **submit the attested Photocopy** of the Registration certificate to the Directorate as soon as they receive it in the 'Restored' form.

6 Documents for Finalization of Admission:

- (A) **In order to appear in the examination a candidate must fill up a form & submit it along with photo copy of the challan (Student copy) of course fee as proof of deposit of the requisite fee of Rs.50/- during the PCP failing which he/she will not be allowed to appear in the examination.**
- (B) **Verification of Original Documents for Finalization of Admission :**

Until the University is satisfied about a candidate's minimum eligibility for admission on verification of his/her **ORIGINAL** documents, **his/her enrolment remains purely provisional and may be cancelled on the ground of non-fulfilment of minimum eligibility criteria.** Students will therefore be required to produce the original documents (copies of which must have been submitted with the application form for admission) for verification on such dates as will be

notified. Candidates are advised to note that their Admit Cards for appearing at the Examination will in no case be issued until all the original credentials which compulsorily include the B. U. Registration Certificate, are verified for finalization of their admission.

7. Cancellation of admission on other grounds:

Apart from the non-fulfilment of basic eligibility criteria, admission of a student may be cancelled by the University (**without refund of the course fee deposited**) on any of the grounds mentioned below:

- (i) if there is any suppression of information or detection of false information supplied at any stage after admission;
 - (ii) for gross misconduct / indiscipline; and
 - (iii) for adoption of unfair means at the examination hall,
- Candidates themselves may, however, choose to discontinue their studies at any point of time for private reasons and apply for withdrawal or cancellation of their admission / enrolment. While the University may not object to granting any such prayer, no claim for refund of course fee will be entertained in any case as per University rules.

8. Mode of Instruction :

Unlike regular programmes in the University departments this Distance Programme is self-paced and learner-centred. It will essentially be based on the supply of reading materials for home study by the learner. Face-to-face contact sessions may also be arranged by the University for the purpose of academic counselling to the students.

9. Study Materials :

Printed study materials are prepared by experts and eminent scholars in the subjects and will be supplied personally to the candidates at the time of admission. While these Self Learning Materials (SLMs) should give the students the required academic guidance, they are advised to supplement their reading at home by thoroughly going through the prescribed texts at least. Wherever available, they should also consult the suggested reference books.

10. Assignments:

Wherever felt necessary, assignments on lessons / units may be sent to students. They may send answers to such assignments to the Directorate. These assignments will be checked and marked by subject teachers with a view to assessing the progress of the

students in their self-study. These Tutor-Marked Assessments will be sent to them in due course. However, the marks thus obtained will not count towards the results of the term-end examinations of the students.

11. Personal Contact Programmes :

Strictly need-based Personal Contact Programmes (PCPs) may be arranged by the Directorate to principally facilitate face-to-face interaction between the students and our subject teachers who give due academic counselling to the students. These face-to-face contact sessions will be arranged at our all centre. The duration of these sessions may vary from subject to subject. Students will be duly informed of the formalities to be completed by them.

12. Medium of Instruction :

Except for English, Commerce & Mathematics the study materials of other subjects will be supplied in Bengali.

13. Medium of Examination :

Medium of examination shall, however, be as follows

Subject	Medium of Examination
Bengali	Bengali
History	Bengali / English
Philosophy	Bengali / English
Pol. Science	Bengali / English
English	English
Sanskrit	Bengali / Sanskrit / English
Mathematics	English
Computer Science	English
Commerce	English

14. Admit Cards and Examination:

Admit cards will be issued to the candidates after due verification of their original credentials in the manner given in section 6. These **Admit Cards** along with examination schedule for appearing at the Part-I / Sem-I / Sem-II or at the Part-II / Sem-III / Sem-

IV examination have to be collected by the candidates personally. These are neither sent by post nor handed over to any authorized person. Examination will be held at Burdwan, Malda, Coochbehar, Birbhum & Bankura. Candidates will have to make their own arrangements for accommodation during PCPs & examinations.

15. Admission to Part-II/Sem-III & IV Course:

Admission to Part-II / Sem-III & IV courses is compulsory after the Part-I / Sem-II examinations are over. There is no scope for the students to wait for the results of their Part-I / Sem-II examinations. Irrespective of whether Part-I / Sem.-II results are declared, or they fail to obtain the qualifying marks in it, or they fail to appear at the examination, **they would be required to submit the Part-II / Sem-III & IV forms along with the prescribed fees and other documents for continuation of studentship** under the distance mode. The Part-II / Sem-III & IV forms are not priced and these will be supplied to them in due course **Admission will have to be completed within the period stipulated by the Directorate.**

16. A few notable features of the rules governing the examinations for M.A. /M.Com. Courses under Distance Mode:

- a) A PG (Two-year) course of studies shall be equally divided into two parts as per the approved syllabi in the subject concerned: Part-I and Part-II, each spanning one academic year. The Part-I Examination under these Regulations shall be held at the end of the first academic year after the commencement of the session and the Part-II Examination shall be held at the end of the Second academic year.
- b) A student who has been admitted to M.A./M.Com. course of studies under DDE and has completed the course work of studies in the subject as to be prescribed or may be prescribed by the DDE of this University from time to time may be admitted to the M.A./M.Com. Part-I Examination at the end of the first academic year and to the Part-II Examination at the end of the second academic year subject to the conditions stipulated by the Directorate.
- c) Subject to the fulfilment of the conditions stipulated by the Directorate of Distance Education of this University a student who, after prosecuting the course work [i.e.. Personal Contact Programmes (PCPs), Assignment, if any, etc as to be conducted by the Directorate] does not register himself/herself for or registers himself/herself for but fails to appear or appears at but fails to secure the qualifying marks as stipulated hereinafter at the M.A./M.Com. Part-I Examination(s) may be permitted to appear at the Part-I Examination/back (failed) papers at Part-I examination as the case may be along with the next year's Part-II Examination. However, he/she has to appear at the entire Part-I Examinations within the prescribed chances, if he/she fails to appear at Part-I Examinations/ appeared at but applied for cancellation of his/her entire Part-I Examinations in prescribed manner.

However, no candidate shall be allowed to sit for the Part-II examination without being enrolled at the Part-I examination in the previous year. Provided that -

- (i) failure to take Part-I Examination or to secure qualifying marks in Part-I Examinations will not debar a candidate from prosecuting his/her second year course of study;
 - (ii) a student who appears at in part or in full the examination and intends to seek for cancellation of his M.A./ M.Com. Part-I/Part-II Examination as the case may be, may apply to the Controller of Examinations for the same through the Director, Distance Education, B.U. within a fortnight from the last date of completion of the relevant examination and he/she may be permitted to appear at the M.A./M.Com. Part-I/Part-II Examination afresh, if chance remains, on cancellation of his/her entire examination for the relevant part.(i.e., Part-I, Part-II)
 - (iii) For any type of reappearance within the prescribed chances, the candidate must have to deposit the requisite re-appearance fee as fixed or may be fixed by the University from time to time.
- d) (i) The Qualifying marks (Q.M.) for each paper shall be 35% in each part (i.e., Part-I & Part-II examinations). Credit will be retained paper-wise within the prescribed chances in each Part.
- (ii) In order to pass the examination, a student must have to secure a minimum of 40% marks in aggregate (Part-I and Part-II examinations taken together) subject to securing the minimum qualifying marks (i.e, 35%) in each paper separately.
- (iii) If a candidate secures qualifying marks in each paper at Part-I Examination but fails to secure a minimum of 40% marks in aggregate (Part-I and Part-II Examinations taken together), he/she may reappear, if chance remains, in all the Papers or in Papers as per his/her choice along with back (failed) papers, if any, at the Part-II examination to secure a minimum of 40% marks in aggregate (Part-I & Part-II examinations taken together).
- (iv) If a candidate fails to secure qualifying marks at Part-I examination he/she may appear at Part-II examination along with his/her failed (back) papers at Part-I examination, if chance remains.
- e) A candidate shall have to complete Part-I and Part-II Examinations within 4(four) consecutive years including his/her original enrolment in Part-I examination subject to the condition that not more than 3 (three) consecutive chances shall be allowed in each part.

If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.

EXPLANATION:

A student admitted to 1st year M.A./M.Com. class during the session 2013-15 shall get three consecutive chances to appear at the Part-I Examination of 2014, 2015, 2016 and at the Part-II Examination of 2015, 2016 and 2017.

If a candidate fails to pass the examination within the prescribed chances, he/she will have to appear at the **Part-I and Part-II Examinations de novo on fresh admission to the course, subject to usual terms and conditions as may be prescribed by the University for the academic session.**

- f) If a candidate after securing qualifying marks at his/her Part-II examination, clears his/her Part-I examination/failed (back) paper(s) of Part-I examination in subsequent year within the prescribed chances and secures a minimum of 40% marks in aggregate (Part-I and Part-II taken together) he/she will be declared to have passed the final examination in the year in which he/she clears his/her back (failed) part.
- g) The Provisional results of each Part will be published stating only the total marks obtained by a candidate and the mark sheet will be issued showing the marks in each paper only to the examinee(s) concerned registered to this University. However, if a candidate fails to secure qualifying marks in a particular Part of examination, his/her result of next part will be declared as **‘PNC’ (i.e. Part Not Cleared)**.
- h) The final result of a candidate shall be determined on the basis of marks obtained in Part- I and Part-II examinations taken together. Subject to fulfilment of the conditions stipulated in the above Regulations a candidate who secures 35% marks in each paper of Part-I and Part-II examination and
 - (i) Secures 40% or more but less than 60% marks in the aggregate on the combined results of the Part-I and Part-II Examinations shall be declared to have passed MA./ M.Com. Examination in the Second Class,
 - (ii) Secures 60% marks or above in the aggregate on the combined results of the Part- I and Part-II Examinations shall be declared to have passed the M.A./M.Com. Examination in the First Class.

Post Publication Review of Answer-scripts;

- (a) A candidate may apply for Post Publication Review of his/her answer-scripts in a maximum number of 50% of theoretical papers appeared in each part, irrespective of marks obtained by the candidate in those papers, provided he/she has secured at least 35% marks in aggregate of the remaining theoretical paper(s) not asked for Post Publication Review.
- (b) Application for Post Publication Review should be submitted in the prescribed form (obtainable from the Directorate of Distance Education) and manner along with requisite fees prescribed for the purpose within the date as per notification to be issued by the office of the Controller of Examinations.
- (c) Such applications shall be checked and verified by the Directorate of Distance Education in regard to eligibility of the candidates applying for review. All such applications must be forwarded by the Directorate/ Asstt. Director of the Distance Education.
- (d) There shall be no Post Publication Review of Practical Paper/Term Paper/Project Paper, Viva-voce etc., if any.

- (e) **Incomplete and faulty** application is liable to be rejected without assigning any reason or without any intimation to the candidate concerned.
- (f) Under no circumstances fees for Post Publication Review once paid will be refunded.
- (g) Appearance in the next year's examination will not depend on whether a candidate has applied for Post Publication Review or not. Candidates applying for Post Publication Review shall have to make necessary preparations for the next examination on the basis of his/her original results.

In case of an unsuccessful candidate addition of marks on Post Publication Review in a paper shall be given effect to only when it leads to change in his/her result status prior to review position, otherwise the original award shall be retained and in that case no fresh marksheet will be issued to such a candidate.

Any addition or subtraction of marks as declared by the University after Post-Publication Review shall be binding on the candidate. No further application for consideration of the candidate's review results shall be entertained. II.

A few notable features of the rules governing the examinations for M.A./M.Sc. Course in semester system under Distance Mode:

- a) The examination of M.A. / M.Sc. is equally divided into 4-semester and each semester examination after completion of its relevant course work will be held as per schedule to be notified by the Controller of Examinations from time to time.
- b) A candidate shall get three consecutive chances including the original one to appear in a semester, within a total period of four years calculated from the year of admission to the course during which he / she has to complete the course. The chance not availed of by a candidate shall be deemed to have lapsed. The result of the 4th semester (Final) examination shall be kept withheld (RW) unless a candidate has cleared all the previous semesters.

EXPLANATION :

A student admitted to M.A/M.Sc course in Mathematics during the session 2013-15 shall get three consecutive chances to appear at the Semester I Examination of December 2013, December 2014, December 2015; at the Semester II Examination of June 2014, June 2015, June 2016 ; at the Semester III Examination of December 2014, December 2015, December 2016 and at the Semester IV Examination of June 2015, June 2016 & June 2017.

- c) Subject to fulfillment of the conditions stipulated, in the relevant 'Regulation' a student who does not register himself/herself for reappearing at any semester examination or fails to appear at the examination, or appears at but fails to secure the qualifying marks as stipulated in any semester examinations may be permitted to continue studies in the next semester(s) as well as to appear at his / her due semester(s) examination within the prescribed chances along with reappearing at the back semester(s) examinations if any, provided chance remains after obtaining permission and

submission of re-appearing fees. If a candidate after qualifying his / her 4th (final) semester examination, clears his / her any previous back semester examinations within the prescribed chances, he / she would be declared to have passed the final examination in the year in which he / she clears his / her back semester.

- d) A student who appears at any semester examination in part or in full and intends to seek for cancellation of the same may apply for the said purpose to the Controller of Examinations, the University of Burdwan through Director, Distance Education within fifteen days from the date of completion of the theoretical paper(s) of the said examination. In that case the entire examination including practical paper(s), if any, would be treated as cancelled. He/ she may be permitted to appear at the relevant semester examination afresh in the succeeding year(s) if chance remains after obtaining permission from the Controller of Examinations.
- e) The pass marks for each Theoretical / Practical / Project Paper & Term Paper including allied Viva-Voce, if any, shall be 35%. Credit will be retained paper-wise within the prescribed chances in each semester.
- f) The provisional results of each semester will be published stating only the total marks obtained by a candidate & the marksheets would be issued showing the marks obtained in each paper. However, if a candidate fails to secure Qualifying (Pass) marks in a particular semester examination his / her result of the next semester examination(s) will be declared as 'SNC (i.e. Semester Not Cleared).
- g) A candidate may avail of the benefits of re-appearing upto 50% of theoretical papers in any semester examination for improvement of results once only in the immediately succeeding year provided chance remains and the marks of the said examination would be final and binding. The prayer for Post Publication Review (PPR) of answer scripts of the re-appeared semester examinations (Improvement) will not be granted. However, in 4th-semester (Final) examination any lowering of marks as a consequence of the results of Improvement / Post Publication Review (PPR) will not affect the final results status of the candidate i.e., 1st Class / 2nd Class / 55% in aggregate declared earlier.
- h) The final result of a candidate shall be determined on the basis of total marks obtained in all the semesters taken together.

Rules Regarding Post Publication Review of Answer Scripts of M.A. / M.Sc. Semester Examinations :

- A) i) A candidate may apply for Post Publication Review of his / her theoretical answer scripts upto 50% of total theoretical papers appeared in each semester in the prescribed form & manner and on submission of requisite fees. But he / she must have to secure a minimum of 35% in aggregate of the total marks in theoretical part of the particular semester examination.
- ii) There will be no scope of Post Publication Review of Practical Paper(s)/Term Paper(s) / Project Paper(s)/ Internal Assessment/Viva-Voce/ Field Report/Survey Report, if any.
- iii) Under no circumstances fees for Post Publication Review once paid shall be refunded.

- iv) A candidate after submission of prescribed application form for Post Publication Review of his / her answer script(s) in a semester will not be allowed to appear at the "Repeat Examination" for the paper(s) asked for Post Publication Review in the next year. In that case his / her Repeat Examination of the paper(s) will be treated as cancelled.
- B) For each paper, a requisite fee is to be deposited with the State Bank of India, DDE Complex, Golapbag, Burdwan through Challan to be supplied by the Directorate. Outstation candidates may enclose Demand Draft of the same amount drawn in favour of the "Directorate of Distance Education, The University of Burdwan" payable at SBI, Golapbag Branch, Burdwan.
- C) Acceptance of any change in marks (either increase or decrease) on Post Publication Review result as per rules will be binding on the candidate concerned.
- D) Application through a photocopy of the prescribed form will not be accepted in any case.

17. Rate of Fees

Category		Amount (₹)
Course Fee	M.A./M.Com. Part I	₹ 5000/-
	M.A./M.Com. Part II	₹ 5000/-
	M.A. / M.Sc. in Mathematics for the 1st & 2nd Semester	₹ 6500/-
	M.A. / M.Sc. in Mathematics for 3rd & 4th Semester	₹ 6500/-
	M.Sc. in Computer Science (Per Semester)	₹ 10000/-
Examination Fee: M.A/M.Com & M.A/M.Sc Math		₹ 100/-
Examination Fee: (M.sc in Computer Science)		₹ 1000/-
Fee for Re-appearing		₹ 800/-
Fee for Re-appearing/Repeat Exam. (for maximum two papers)		₹ 450/-
Late Fee (for submission of forms)		₹ 200/-
Incidental Fees for Study Centre		₹ 500/-
Registration and Inward Migration/Restoration fee		₹ 150/-

or may be changed from time to time as may be decided by University Authorities

18. Mode of payment and deposit of fees:

(A) Deposit of fees :

- (I) Student may deposit the fees through **Power JYOTIA/C No. 32868998865** with SBI (from any SBI Branch) for which the Student are required to pay service charge of ₹ 50/-.

- (ii) **Student may deposit** the course fee by **Demand Draft** also drawn on SBI Golapbag Branch (Code : 10225) payable at Burdwan.
- (iii) For deposit the fees through **Power Jyoty** System, Challan may collected from the directorate office at Burdwan, Malda College, Malda, ABN Seal College, Coochbehar, Rampurhat College, Birbhum & Bankura Zilla Saradhamoni Mahila Mahavidyalaya or may be downloaded from the website www.buruniv.ac.in/dde . In case of downloaded from it is to be earmarked by the DDE Office on paying a separate price of ₹ 200 before submission of forms.

(B) A note of caution :

Candidates of far off places, who procure the forms from our counters but cannot submit them on the day of purchase itself, **should try to avoid submitting them by post**. They are advised to **submit the forms personally** at the Directorate or our authorised Study Centres after depositing the fees in the form of Demand Draft for the amount noted above and collect the study material on the day of submission itself. In spite of our advice if any such candidate is compelled under exceptional circumstances to send the duly completed form by post to this Directorate, he / she should follow the above instruction regarding the deposit of fees in the form of Demand Draft.

In such a case the **Demand Draft** is to be enclosed with the form along with the duly filled in challan supplied.

Candidates are cautioned that their form may be rejected if

- (i) it is not properly filled in,
- (ii) necessary documents are not enclosed,
- (iii) the **Demand Draft** is not purchased within the stipulated last date of submission and
- (iv) the late fee is not included in the **Demand Draft** in case where it is purchased after the last date of submission (without late fee).
- (v) the application does not reach this directorate within due date, with or without late fees as the case may be. Candidates must make all possible attempts to ensure that their forms reach the Directorate by the stipulated closing date. Their study materials will not be sent by post, they should collect them during the PCPs.

Appendix -1

Outlines of the Syllabi of different M.A. / M.Sc. / M.Com. Courses (Regarding special papers in different subjects, candidates are advised to limit their choice within the papers offered for the Distance programmes)

Bengali : Part -I

Paper I :	First Half	: সাহিত্যের ইতিহাস (প্রাচীন ও মধ্যযুগ)	Full Marks - 50
	Second Half	: সাহিত্যের ইতিহাস (আধুনিক যুগ, ১৯৬০ পর্যন্ত)	Full Marks - 50
Paper II :	First Half	: প্রাচীন ও মধ্যযুগের যুগের বাংলা সাহিত্য	Full Marks - 50
	Second Half	: ঊনবিংশ শতাব্দীর কবিতা	Full Marks - 50
Paper III :	First Half	: রবীন্দ্র কবিতা	Full Marks - 50
	Second Half	: রবীন্দ্র সমসাময়িক ও রবীন্দ্রোত্তর বাংলা কবিতা	Full Marks - 50
Paper IV :	First Half	: প্রবন্ধ ও উপন্যাস	Full Marks - 50
	Second Half	: নাটক	Full Marks - 50

Bengali : Part -II

Paper V :	First Half	: সাহিত্য তত্ত্ব	Full Marks - 50
	Second Half	: রবীন্দ্রনাথ	Full Marks - 50
Paper VI :	First Half	: ভাষাতত্ত্ব	Full Marks - 50
	Second Half	: মধ্যযুগের বাংলা সাহিত্য	Full Marks - 50
Paper VII : (বিশেষ পত্র)	First & Second halves	: মধ্যযুগের বাংলা সাহিত্য অথবা নাটক অথবা কথাসাহিত্য	Full Marks-50+50
Paper VIII : (বিশেষ পত্র)	First & Second halves	: মধ্যযুগের বাংলা সাহিত্য অথবা নাটক অথবা কথাসাহিত্য	Full Marks-50+50

English : Part - I

Paper	I : Poetry	Full Marks - 100
Paper	II : Drama	Full Marks - 100
Paper	III : Fiction	Full Marks - 100
Paper	IV : Non-fictional Prose	Full Marks - 100

English : Part - II

Paper	V : Literary Criticism (From Plato to the Present)	Full Marks - 100
Paper	VI : Shakespeare (Drama, Sonnets, Criticism & Stage History)	Full Marks - 100
Paper	VII : Optional Paper will be allotted on the basis of marks obtained in the subject at the degree level. Owing to unavoidable reasons Option D cannot be offered. Option A : European Literature (Ancient to Modern) Option B : Old English and Middle English Literature Option C : Indian English Literature Option D : New Literatures in English Option E : English Language Teaching & Stylistics	Full Marks - 100
Paper	VIII : (Students will have to choose either option B or option E) Option A : Indian Literature in English Translation Option B : American Literature Option C : Translation Studies Option D : Post-50's British Literature Option E : Literary Theory	Full Marks - 100

History : Part -1

Paper	I : Historiography & Methodology in History	Full Marks - 100
Paper	II : Emergence of Industrial Societies from 1740 till the first World War, (UK, France, Germany, Russia, Japan) Full Marks - 100	
Paper	III : South East Asia (19th & 20th Centuries) Full Marks - 100	
Paper	IV : Life & Culture in Bengal, with special reference to Rarh (19th & 20th Centuries)	Full Marks - 100

History : Part - II

Paper	V : History of India 1885-1964 (the Making of a Nation)	Full Marks - 100
Paper	VI : History of Indian & Western Political Thought: Study of Select Thinkers	Full Marks - 100
	VII & VIII : Special Papers (either A or C to be choosen)	Full Marks - 100
Paper	VII : Group-A : Society and Economy in Ancient India with special reference to Bengal from earliest times to 650 AD	
	Group-C : Society and Economy of Modern India (1793-1857)	Full Marks - 50+50
Paper	VIII : Group-A : Society and Economy in Ancient India with special reference to Bengal from 650 to 1206 AD	
	Group-C : Society and Economy of Modern India, 1858-1947	Full Marks - 50+50

Philosophy: Part -I

Core Papers

Paper	I : Philosophical Classics		
	First Half	: Indian	Full Marks - 50
	Second Half	: Western	Full Marks - 50
Paper	II : Ethics		
	First Half	: Indian	Full Marks - 50
	Second Half	: Western	Full Marks - 50
Paper	III : Epistemology		
	First Half	: Indian	Full Marks - 50
	Second Half	: Western	Full Marks - 50
Paper	IV : Special Groups/Optional Papers		
	(The students are to choose either Group A or Group C)		
	Group A : Nyaya -Vaisesika		
	First Half	:	Full Marks - 50
	Second Half	:	Full Marks - 50
	Group B : Vedanta		
	First Half	:	Full Marks - 50
	Second Half	:	Full Marks - 50

Group C : Applied Ethics

First Half :

Full Marks - 50

Second Half :

Full Marks - 50

Group D : Advanced Logic

First Half :

Full Marks - 50

Second Half :

Full Marks - 50

Philosophy: Part II

Core Papers

Paper	V : Metaphysics		
	First Half	: Indian	Full Marks - 50
	Second Half	: Western	Full Marks - 50
Paper	VI : Philosophy of Language and analytic philosophy		
	First Half	: Indian	Full Marks - 50
	Second Half	: Western	Full Marks - 50
Paper	VII : Western logic and Continental Philosophy		
	First Half	: Western logic	Full Marks - 50
	Second Half	: Continental Philosophy	Full Marks - 50
Paper	VIII : Special Groups/Optional Papers		
	(The students are to choose either Group A or Group C)		
	Group A : Nyaya - Vaisesika		
	First Half	:	Full Marks - 50
	Second Half	:	Full Marks - 50
	Group B : Vedanta		
	First Half	:	Full Marks - 50
	Second Half	:	Full Marks - 50
	Group C : Applied Ethics		
	First Half	:	Full Marks - 50
	Second Half	:	Full Marks - 50
	Group D : Advanced Logic		
	First Half	:	Full Marks - 50
	Second Half	:	Full Marks - 50

Political Science : Part-I

Paper I	: Political Thought	: Select Indian and Western Thinkers	Full Marks - 50+50
Paper II	: Political Theory	: Liberal and Marxist	Full Marks - 50+50
Paper III	: Comparative Politics	: Major approaches and Politics of South Asia	Full Marks - 50+50
Paper IV	: Politics in India	: Colonial State & The National Movement and Contemporary Issues	Full Marks - 50+50

Political Science : Part-II

Paper V	: Political Sociology	: Politics of The Modern State and Conceptualisation of Power	Full Marks - 50+50
VI	: International Politics	: Theory of International Relations and Foreign Policy Analysis	Full Marks - 50+50
VII & VIII	: Special Group (Either B or C to be chosen)		Full Marks - 50+50
Paper VII	: Any one of the following two groups –		
	Group B : Public Administration	: Theories of Organisation & Administration and Indian Administration	
	Group C : International Relations	: India's Foreign Policy and World Politics Since World War II	
Paper VIII	: Any one of the following two groups –		Full Marks - 50+50
	Group B : Local Government	: Approaches & Issues and Local Government in West Bengal	
	Group C : International Relations	: International Law of Peace and War	

Sanskrit : Part-I

Paper I	: First Half & Second Half	: বেদ ও দর্শন	Full Marks - 50+50
Paper II	: First Half & Second Half	: সাহিত্যের ইতিহাস ও ব্যাকরণ	Full Marks - 50+50
Paper III	: First Half	: কাব্যসাহিত্য	Full Marks - 50
	Second Half	: অর্থশাস্ত্র ও অভিলেখ	Full Marks - 50
Paper IV	: Group - E		
(বিশেষ পত্র)	First Half	: বেদ ও কাব্য সাহিত্য	Full Marks - 50
	Second Half	: প্রাকৃত ব্যাকরণ ও বৌদ্ধসাহিত্য	Full Marks - 50

Sanskrit : Part-II

Paper V :	First Half	: পাণিনি ব্যাকরণ ও মহাভাষ্য	Full Marks - 50
	Second Half	: সংস্কৃত ভাষাতত্ত্ব ও স্মৃতিশাস্ত্র	Full Marks - 50
Paper VI :	First Half	: ন্যায়দর্শন	Full Marks - 50
	Second Half	: উপনিষদ, বেদ ও নিরুক্ত	Full Marks - 50
Paper VII :	First Half	: অলংকারশাস্ত্র ও নাটক	Full Marks - 50
	Second Half	: অভিলেখ ও গবেষণা পদ্ধতি	Full Marks - 50
Paper VIII : Group - E (বিশেষ পত্র)	First Half	: সংস্কৃত ব্যাকরণ ও ব্যাকরণ দর্শন	Full Marks - 50
	Second Half	: ন্যায়শাস্ত্র ও অভিলেখ	Full Marks - 50

Mathematics : Semester -I

PaperMCG 101:	Functional Analysis-I & Real Analysis-I	Full Marks - 50
MCG 102 :	Linear Algebra & Modern Algebra	Full Marks - 50
MCG 103 :	Elements of General Topology & Complex Analysis-I	Full Marks - 50
MCG 104 :	Ordinary Differential Equations & Special Functions, Operations Research-I	Full Marks - 50
MCG 105 :	Principle of Mechanics-I & Numerical Analysis	Full Marks - 50

Semester -II

MCG 201 :	Complex Analysis-II & Real Analysis-II	
MCG 202 :	Partial Differential Equations & Differential Geometry	Full Marks - 50
MCG 203 :	Operations Research-I I & Principle of Mechanics-I I	Full Marks - 50
MCG 204 :	Computer Programming & Continuum Mechanics-I	Full Marks - 50
MCG 205 :	Computer Aided Numerical Practical	Full Marks - 50

Streams will be allotted on the basis of marks obtained in the subject at the Degree level.

Semester -III : Pure Stream

MPG 301 :	Modern Algebra -III & General Topology-I	Full Marks - 50
MPG 302 :	Graph Theory & Mathematical Logic-I	Full Marks - 50
MPG 303 :	Set Theory & Mathematical Logic-II, Functional Analysis-II	Full Marks - 50
MPS 304 :	Special Paper-I	Full Marks - 50
MPS 305 :	Special Paper-II	Full Marks - 50

Semester -III : Applied Stream

MAG 301	: Methods of Applied Mathematics-I
MAG 302	: Methods of Applied Mathematics-II & Theory of Electro Magnetic Fields
MAG 303	: Continuum Mechanics-I I & Dynamical Systems
MAS 304	: Special Paper-I
MAS 305	: Special Paper-II

Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50

Semester -IV : Pure Stream

MPG 401	: Modern Algebra-III
MPG 402	: General Topology-I I & Functional Analysis-III
MPS 403	: Special Paper-III
MPS 404	: Special Paper-IV
MPT 405	: Term Paper

Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50

Semester -IV : Applied Stream

MAG 401	: Continuum Mechanics-III
MAG 402	: Elements of Quantum Mechanics & Chaos and Fractals
MAS 403	: Special Paper-III
MAS 404	: Special Paper-IV
MAT 405	: Term Paper

Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50

M. Sc. in Computer Science

Semester -I

MCS - 101	: Advanced Data Structures
MCS - 102	: Theory of Computing
MCS - 103	: Object Oriented Programming
MCS - 104	: Computer Organization and Architecture
MCS - 105	: Data Structures Lab
MCS - 106	: OOP Lab

Full Marks - 45+5
Full Marks - 45+5
Full Marks - 45+5
Full Marks - 45+5
Full Marks - 50
Full Marks - 50



Semester -II

MCS - 201 : Software Engineering	Full Marks - 45+5
MCS - 202 : Artificial Intelligence	Full Marks - 45+5
MCS - 203 : Computer Networking	Full Marks - 45+5
MCS - 204 : Compiler Design Theory	Full Marks - 45+5
MCS - 205 : AI & S/W Engg. Lab	Full Marks - 50
MCS - 206 : Compiler & Networking Lab	Full Marks - 50

Semester -III

MCS - 301 : Object Oriented Analysis and Design	Full Marks - 45+5
MCS -302 : Advanced Operating Systems	Full Marks - 45+5
MCS - 303 : Advanced DBMS	Full Marks - 45+5
MCS - 304 : Elective -I	Full Marks - 45+5
MCS - 305 : OOAD & DBMS Lab	Full Marks - 50
MCS - 306 : Unix & E-I Lab	Full Marks - 50

Semester -IV

MCS - 401 : Elective-II	Full Marks - 45+5
MCS - 402 : Elective -III	Full Marks - 45+5
MCS - 403 : Elective -IV	Full Marks - 45+5
MCS - 404 : Dissertation	Full Marks - 50
MCS - 405 : Elective -II Lab	Full Marks - 50
MCS - 406 : Elective -III & Elective -IV Lab	Full Marks - 50

Electives

Elective - I (General) (Choose only one from the following)

1. Analysis of Algorithm
2. Advanced Microprocessors
3. Image Processing

Elective - II, III & IV (Choose one Paper from each group from the following) Elective - II : Internet Technology Group

1. Cryptography and Network Security

2. Mobile Computing
3. Internet & E - Commerce

Elective - III : Soft Computing Group

4. Neural Network
5. Pattern Recognition
6. Fuzzy Logic & GA

Elective - IV : Scientific Computing Group

7. Numerical and Statistical Algorithms
8. Computer Graphics and Multimedia
9. Optimization Technique

M. Com : Part - I

Marks

Paper	1 : Business Environment	Full Marks - 50
Paper	2 : Organization Behaviour and Human Resource Management	Full Marks - 50
Paper	3 : Managerial Economics	Full Marks - 50
Paper	4 : Business Statistics	Full Marks - 50
Paper	5 : Marketing Management	Full Marks - 50
Paper	6 : Accounting for Managerial Decisions	Full Marks - 50
Paper	7 : Strategic Management and Corporate Governance	Full Marks - 50
Paper	8 : Quantitative Techniques	Full Marks - 50
Paper	9 : International Business and Finance	Full Marks - 50
Paper	10 : Advanced Financial Accounting	Full Marks - 50
Paper	11 : Financial Statement Analysis	Full Marks - 50
Paper	12 : Financial Management	Full Marks - 50

M. Com : Part - II

Paper 13 (Alt-I) : Computer Applications in Business -1 Or,	Full Marks - 50
Paper 13 (Alt-II): Entrepreneurship Development,	Full Marks - 50

Paper 14 (Alt-I) :	Computer Applications in Business - II,	
Paper 14 (Alt-II):	Information Technology and E-Commerce	
Paper 15 :	Direct Taxes	
Paper 16 :	Indirect Taxes	
Paper 17 :	Corporate Reporting -I	
Paper 18 :	Corporate Reporting - II	
Paper 19 :	Security Analysis	
Paper 20 :	Portfolio Management	
Paper 21 :	Advanced Financial Management	
Paper 22 :	Advanced Cost Management	
Paper 23 :	International Accounting	
Paper 24 :	Indian Financial System	

Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50
Full Marks - 50

DETAILS OF CORE FACULTIES, D.D.E., B.U.

Dr. Santwana Banerjee

M.A., Ph.D. (Former Research Fellow,
(I) B.U, (ii) Asiatic Society)

Core Faculty in History
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 234

E-mail : santa_bdn@yahoo.co.in

Website : www.buruniv.ac.in/dde

Mr. Bhaskar Mukherjee

M.A.

Core Faculty in Sanskrit
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 245

Email: vasksr.vaskar.mukherjee34@gmail.com

Website : www.burniv.ac.in/dde

Ms. Piu Sarkar

M.A, NET-JRF

Core Faculty in English
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 236

E-mail : piusarkar2@gmail.com

Website : www.buruniv.ac.in/dde

Mr. Guru Pada Das
M.Com., UGC-NET (Com.)

Core Faculty in Commerce
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 238
E-mail : gurupadadas@yahoo.co.in
Website : www.buruniv.ac.in/dde

Dr. Malay Ray
M.A., M.Phil., Ph.D.

Core Faculty in Philosophy
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 239
E-mail : malayroybdn@yahoo.co.in
Website : www.buruniv.ac.in/dde

Ms. Sharmistha Ray Chaudhury (Dan)
M.A., M.Phil.

Core Faculty in Bengali
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 219
E-mail : sharmistha.bengali@gmail.com
Website : www.buruniv.ac.in/dde

Mr. Mrityunjoy Roy
MBA, PGDIM

Core Faculty in MBA
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 235
E-mail : mritroy@gmail.com
Website : www.buruniv.ac.in/dde

Ms. Debamita Banerjee
M.A, Australia-India Council Fellow,
2012

Core Faculty in Political Science
The University of Burdwan
Directorate of Distance Education
Golapbag, Burdwan-713104
West Bengal, India

Phone : (0342)-2657912 Extn. 237
E-mail : debamitabanerjee@gmail.com
Website : www.buruniv.ac.in/dde

SCHEDULE OF ISSUE & SUBMISSION OF FORMS
For M.A./M.Sc./M.Com. Courses (Session : 2013-2015)
Date of Issue of Forms: August 19 to 23; 26 to 27 & 29 to 30 '2013'

Name of the Programmes	Date of Submission of Forms
Mathematics, Computer Science, Political Science & Commerce	02.09.2013 to 06.09.2013
Bengali	09.09.2013 to 13.09.2013
English & History	16.09.2013 to 20.09.2013
Sanskrit & Philosophy	23.09.2013 to 27.09.2013

Notice to Candidates

Since June, 2000 the University in all its administrative wings has been functioning on five days a week (Monday to Friday). Consequently, the Directorate remains closed on all Saturdays, Sundays and other usual notified holidays. Unless otherwise notified, forms will not, therefore, be issued or received on any such days.

Professional Programmes

The distance education system in India is going through a stage of transformation and has accelerated the pace of educational development and diversification of Programme as well as opportunity for education to all. Our Directorate also recognizes the need and justification for providing higher education in upcoming subjects under distance mode. This is why we have launched the following Professional Programmes with the help of the reputed regular faculty members of the University.

Programme on offer	Admission Session
2year MBA with specialization in Marketing/ Finance/ Human Resource/ Systems & Operations/ Insurance & Risk Management/ Media Management	January & July